



Agenda

Ordinary Council Meeting

Wednesday 29th July 2026

Commencing at 3:00PM

To be held in the Council Chambers,
Railway Avenue Nungarin



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Date: 27 July 2026

To: Shire President
Deputy Shire President
Councillors



NOTICE AND AGENDA - ORDINARY COUNCIL MEETING

An Ordinary Council Meeting of the Shire of Nungarin will be held in the Council Chambers on 29th of July 2026 at 3:00pm to consider and resolve the matters set out in the attached agenda.

A handwritten signature in blue ink, appearing to read "David Nayda".

Chief Executive Officer
David Nayda

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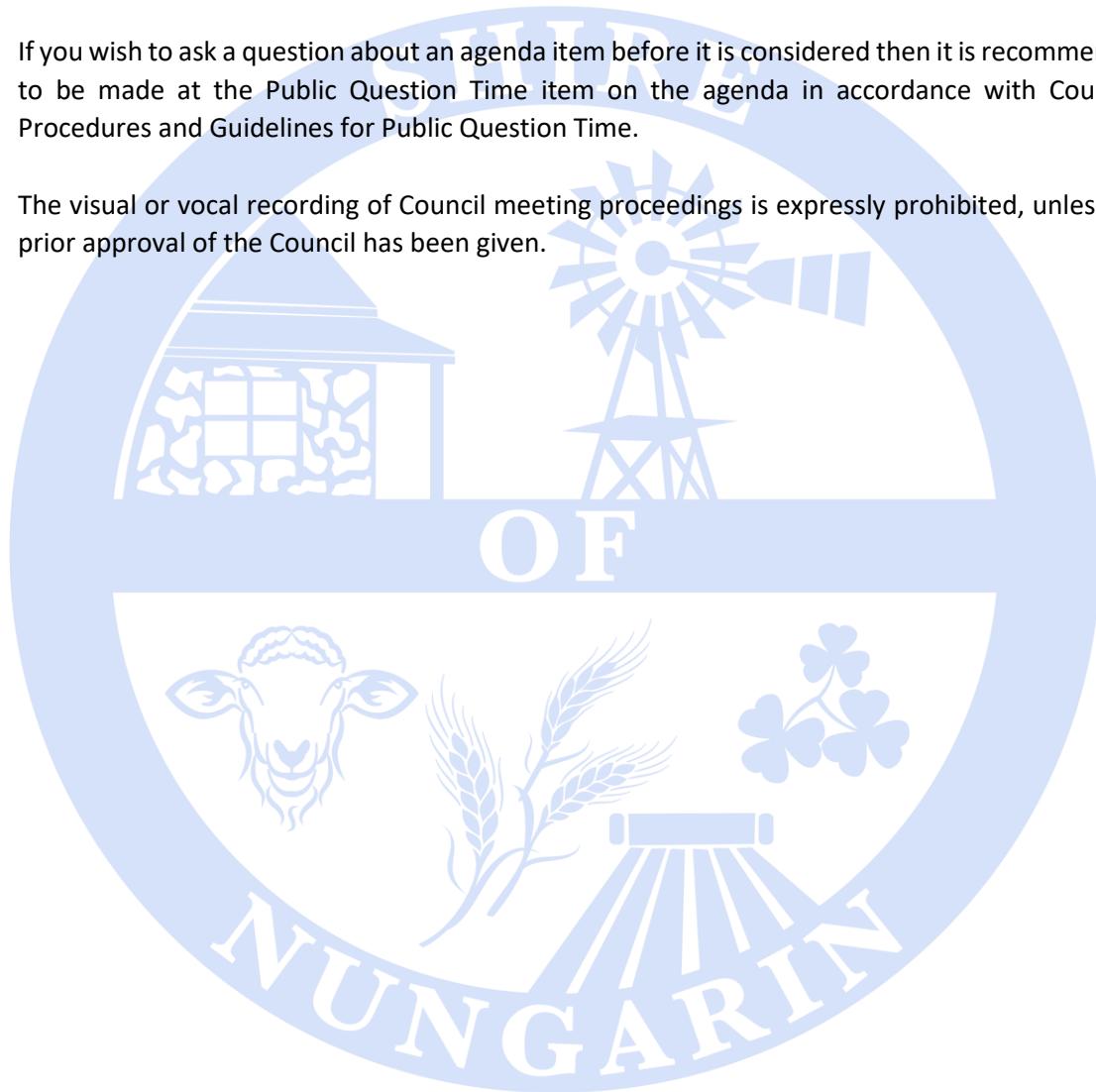
Any statement, comment or decision made at a Council or Forum meetings regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity who has an application before the Shire must obtain, and should only rely on, written notice of the Shire's decision and any conditions attaching to the decision, and cannot treat as an approval anything said or done at a Council or Forum meetings.

Any advice provided by an employee of the Shire on the operation of a written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire should be sought in writing and should make clear the purpose of the request.

PUBLIC QUESTION TIME

1. The order of business allows for a Public Question time at the beginning of the meeting.
2. If you wish to ask a question about an agenda item before it is considered then it is recommended to be made at the Public Question Time item on the agenda in accordance with Council's Procedures and Guidelines for Public Question Time.
3. The visual or vocal recording of Council meeting proceedings is expressly prohibited, unless the prior approval of the Council has been given.





ORDINARY COUNCIL MEETING

TO BE HELD ON

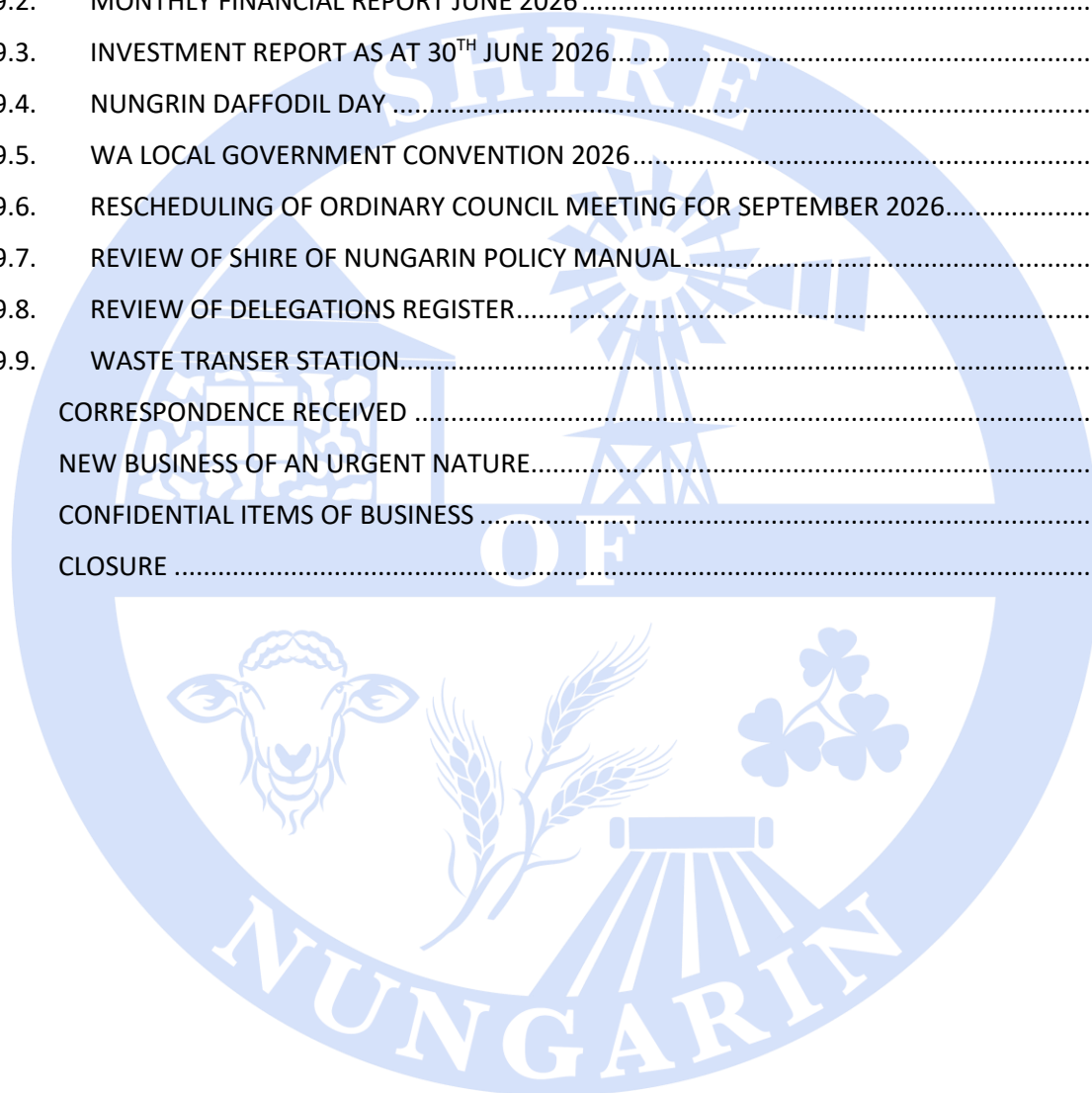
WEDNESDAY 29th July 2026

AGENDA SUMMARY and TABLE OF CONTENTS

TABLE OF CONTENTS

1.	DECLARATION OF OPENING.....	7
2.	ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE.....	7
2.1.	ATTENDANCE.....	7
2.2.	APOLOGIES	8
2.3.	REQUEST FOR LEAVE OF ABSENCE	8
3.	DEPUTATIONS AND PETITIONS	8
3.1.	DEPUTATIONS.....	8
3.2.	PETITIONS	8
4.	PUBLIC QUESTION TIME.....	8
4.1.	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	9
4.2.	PUBLIC QUESTION TIME	9
5.	DECLARATIONS OF INTEREST	9
5.1	FINANCIAL AND PROXIMITY INTEREST	9
5.2.	DISCLOSURES OF INTEREST THAT MAY CAUSE CONFLICT	9
6.	ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)	9
7.	PREVIOUS COUNCIL MEETING MINUTES / OUT OF SESSION CONFIRMATION	9
7.1.	CONFIRMATION MINUTES ORDINARY COUNCIL MEETING – 17 th OF JUNE	9

2026	9
8. CONFIRMATION OF MINUTES RECEIVED	10
8.1. RECEIPT OF MINUTES NEWROC EXECUTIVE MEETING HELD ON THE 9 th OF JUNE 2026	10
8.2. RECEIPT OF MINUTES NUNGARIN HERITAGE, MACHINERY AND ARMY MUSEUM 9 th JUNE 10	
9. OFFICER REPORTS	11
9.1. LISTING OF PAYMENTS FOR THE MONTH OF JUNE 2026	11
9.2. MONTHLY FINANCIAL REPORT JUNE 2026	14
9.3. INVESTMENT REPORT AS AT 30 TH JUNE 2026	17
9.4. NUNGRIN DAFFODIL DAY	20
9.5. WA LOCAL GOVERNMENT CONVENTION 2026	23
9.6. RESCHEDULING OF ORDINARY COUNCIL MEETING FOR SEPTEMBER 2026	26
9.7. REVIEW OF SHIRE OF NUNGARIN POLICY MANUAL	28
9.8. REVIEW OF DELEGATIONS REGISTER	31
9.9. WASTE TRANSFER STATION	36
10. CORRESPONDENCE RECEIVED	39
11. NEW BUSINESS OF AN URGENT NATURE	39
12. CONFIDENTIAL ITEMS OF BUSINESS	39
13. CLOSURE	39





AGENDA and STAFF REPORTS

ORDINARY COUNCIL MEETING

TO BE HELD IN COUNCIL CHAMBERS, NUNGARIN

ON WEDNESDAY 29th JULY 2026

1. DECLARATION OF OPENING

The Presiding Member to declare the meeting open at ____pm.

Affirmation of Civic Duty and Responsibility as Read

I make this Affirmation in good faith on behalf of Councillors and Officers of the Shire of Nungarin. We collectively declare we will duly, faithfully, honestly and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgment and ability.

Acknowledgement of Traditional Custodians

We wish to acknowledge the Traditional Custodians of the land we are meeting on, the Njaki Njaki Nyoongar people, and recognise the contribution of Elders past, present and future.

2. ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

2.1. ATTENDANCE

Councillors

Shire President	Cr P de Lacy
Deputy Shire President	Cr G Coumbe
Elected Member	Cr B Wegner
Elected Member	Cr K Dayman
Elected Member	Cr A Eksanow

Elected Member
Elected Member

Cr W Lee
Cr C Stobie

Council Officers

Chief Executive Officer
Manager Works & Services
Manager Corporate Services
Executive Assistant

Mr D Nayda
Mr D. Dhu
Miss S Sergeant
Ms C Morrell

Observers / Visitors

2.2. APOLOGIES

2.3. REQUEST FOR LEAVE OF ABSENCE

3. DEPUTATIONS AND PETITIONS

3.1. DEPUTATIONS

3.2. PETITIONS

4. PUBLIC QUESTION TIME

- a. Public Question Time provides the public with an opportunity to put questions to the Council. Questions should only relate to the business of the Council and should not be a statement or personal opinion.
- b. During the Council meeting, after Public Question Time no member of the public may interrupt the meeting's proceedings or enter into conversation.
- c. Whenever possible, questions should be submitted in writing at least 48 hours prior to the start of the meeting.
- d. All questions should be directed to the President and only questions relating to matters affecting Council may be answered at an Ordinary Council Meeting, and at a Special Council Meeting only questions that relate to the purpose of the meeting may be answered. Questions may be taken on notice and responded to after the meeting, at the discretion of the Presiding Member.
- e. The Presiding member will control Question Time and ensure each person wishing to ask a question states their name and address before asking the question. If the question relates to an item on the agenda, the item number should also be stated. In general, persons seeking to ask questions will be given two (2) minutes within which to address their question to Council. The Presiding Member may shorten or lengthen this time at their discretion.

4.1. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

4.2. PUBLIC QUESTION TIME

5. DECLARATIONS OF INTEREST

5.1. FINANCIAL AND PROXIMITY INTEREST

5.2. DISCLOSURES OF INTEREST THAT MAY CAUSE CONFLICT

6. ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

7. PREVIOUS COUNCIL MEETING MINUTES / OUT OF SESSION CONFIRMATION

7.1. CONFIRMATION MINUTES ORDINARY COUNCIL MEETING – 17th OF JUNE 2026

OFFICER RECOMMENDATION

Moved:.....

Seconded:

Correction on the item 9.4 to include f) \$100 Committee Meeting resolution 60/06/26

That the Minutes of the Ordinary Council Meeting held on 17th of June 2026 be confirmed as being a true and accurate record.

(Not) Carried by Simple Majority: /

For:

Against:

8. CONFIRMATION OF MINUTES RECEIVED

8.1. RECEIPT OF MINUTES NEWROC EXECUTIVE MEETING HELD ON THE 9th OF JUNE 2026

OFFICER RECOMMENDATION

Moved:.....

Seconded:

That the Minutes of the NEWROC Executive meeting minutes held on the 9th of June 2026 be received.

(Not) Carried by Simple Majority: /

For:

Against:

8.2 RECEIPT OF MINUTES NUNGARIN HERITAGE, MACHINERY AND ARMY MUSEUM 9th JUNE

OFFICER RECOMMENDATION

Moved:.....

Seconded:

That the Minutes of the Nungarin Heritage, Machinery and Army Museum meeting held on 9th of June 2026 be received.

(Not) Carried by Simple Majority: /

For:

Against:

9. OFFICER REPORTS

9.1. LISTING OF PAYMENTS FOR THE MONTH OF JUNE 2026	
File Ref:	N/A
Previous Items:	Nil
Responsible Officer:	David Nayda Chief Executive Officer
Author and Title:	Selina Sergeant Manager of Corporate Services
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number	9.1 A – Payment Listing June 2026

OFFICER RECOMMENDATION

Moved:.....

Seconded:

That Council in relation to the Payment Listing for June 2026, resolves to formally accept and acknowledge the contents of the report.

The following payments were outgoing throughout June 2026:

Municipal:

- EFT: \$620,803.79
- Cheque: \$48.80
- Direct Debit: \$53,621.23
- Corporate Credit Card payments: \$1,462.48
- Direct Wages: \$64,268.20
- Trust: \$0.00
- Grand Total: \$740,204.50

(Not) Carried by Simple Majority: /

For:

Against:

IN BRIEF

The purpose of this report is to present the listing of payments made from the Shire's Municipal, Trust and Credit Card funds throughout the month of June 2026.

BACKGROUND

The attached appendix lists the payments from Council Municipal and Trust funds for the month applicable as per requirements of the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

As per Regulation 13 of the *Local Government (Financial Management) Regulations 1996* the following information is required to be presented to Council;

- The Payee's name;
- The amount of the payment;
- The date of the Payment; and
- Sufficient information to identify the transaction.

REPORT DETAIL

As Council has delegated authority to the Chief Executive Officer to execute payments from the municipal fund and the trust fund a list of accounts paid is required to be submitted to Council showing the prescribe information.

SHIRE OF NUNGARIN INTEGRATED STRATEGIC PLAN 2023 - 2033

Focus Area	Community
Aspiration	Responds to the needs of all residents
Objective	Celebration of local culture, heritage and place

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

As per Regulation 13 of the *Local Government (Financial Management) Regulations 1996* the following is required;

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared

- (a) the payee's name;
- (b) the amount of the payment;
- (c) the date of the payment; and
- (d) sufficient information to identify the transaction.

(2) A list of accounts for approval to be paid is to be prepared each month showing for each account which requires council authorization in that month:

- (i) the payee's name;
- (ii) the amount of the payment;
- (iii) sufficient information to identify the transaction and;
- (iv) the date of the meeting of the council to which the list is to be presented.

(3) A list prepared under sub regulation (1) or (2) is to be -

- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

SUSTAINABILITY AND RISK CONSIDERATIONS**Economic**

Nil

Social

Nil

Policy Implications

Nil

Risk Management Implications

Risk Level	Comment
Medium	If the required information is not presented to Council in accordance with the <i>Local Government (Financial Management) Regulation 1996</i> it may result in a qualified audit report and an unclean compliance return submitted to the Department of Local Government, Sport & Cultural Industries.

CONSULTATION

Nil

RESOURCE IMPLICATIONS**Financial**

Nil

Workforce

Nil



9.2. MONTHLY FINANCIAL REPORT JUNE 2026	
File Ref:	N/A
Previous Items:	Nil
Responsible Officer:	David Nayda Chief Executive Officer
Author and Title:	Darren Long Consultant
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number	9.2A – Monthly Financial Report June 2026

OFFICER RECOMMENDATION

Moved:

Seconded:

That Council, regarding the Monthly Financial Report for June 2026, resolves to formally accept and acknowledge the contents of the report

(Not) Carried by Simple Majority: /

For:

Against:

IN BRIEF

For Council to consider the monthly financial report for the period ending 30th June 2026

SUMMARY KEY ISSUES

The *Local Government Act 1995* and Regulations require local government to prepare monthly reports containing the information that is prescribed.

BACKGROUND

The *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996* require local governments to prepare monthly reports containing the information that is prescribed.

SHIRE OF NUNGARIN INTEGRATED STRATEGIC PLAN 2023 - 2033

Focus Area	Our organisation
Aspiration	Effective forward planning, and engagement with our community
Objective	Deliver sound financial and asset management

STRATEGIC IMPLICATIONS

There are no Strategic Plan implications evident at this time.

STATUTORY ENVIRONMENT

Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Finance) Regulations 1996*.

Local Government (Financial Management) Regulations 1996:

Regulation 34 states:

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
 - (b) budget estimates to the end of month to which the statement relates;
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c);
 - (e) the net current assets at the end of the month to which the statement relates.
- (2) Sub regulations 2, 3, 4, 5, and 6 prescribe further details of information to be included in the monthly statement of financial activity.

OFFICER COMMENT

The Shire prepares the monthly financial statements in the statutory format along with other supplementary financial reports consisting of:

- (a) Statement of Comprehensive Income by Function/Program;
- (b) Statement of Comprehensive Income by Nature/Type;
- (c) Statement of Financial Activity by Nature/Type;
- (d) Statement of Financial Activity by Program;
- (e) Summary of Net Current Asset Position;
- (f) Statement of Explanation of Material Variances;
- (g) Statement of Financial Position;
- (h) Statement of Cash Flows;
- (i) Statement of Capital Grants and Contract Liabilities;
- (j) Statement of Capital Expenditure;
- (k) Statement of Cash Back Reserves;
- (l) Statement of Loan Borrowings;
- (m) Statement of Trust Funds held; and
- (n) Detailed Operating and Non-Operating Schedules.

MATERIAL VARIANCE COMMENTARY ON YEAR TO DATE

Regulation 34 of the *Local Government (Financial Management) Regulations 1996* require local governments to prepare annual budget estimates and month by month budget estimates so that

comparatives can be made to Year to Date (YTD) Actual amounts of expenditure, revenue and income.

Attached to this report is a copy of the month by month cumulative budget estimates, set out in the Statement of Financial Activity format.

The Statement of Financial Activity as at 30th June 2026 shows a closing surplus of \$2,092,614.

SUSTAINABILITY AND RISK CONSIDERATIONS

Economic

Nil

Social

Nil

Policy Implications

Nil

Risk Management Implications

Risk Level	Comment
Medium	N/A

CONSULTATION

Financial Consultant – Darren Long

RESOURCE IMPLICATIONS

Financial

Nil

Workforce

Nil

9.3. INVESTMENT REPORT AS AT 30TH JUNE 2026	
File Ref:	N/A
Previous Items:	Nil
Responsible Officer:	David Nayda Chief Executive Officer
Author and Title:	Darren Long Consultant
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number	Nil

OFFICER RECOMMENDATION

Moved:

Seconded:

That the Investment Report as at 30th June be received.

(Not) Carried by Simple Majority: /

For:

Against:

IN BRIEFFor Council to receive the investment Report as at 30th June 2026.**BACKGROUND**

Money held in the Municipal Fund of the Shire of Nungarin that is not required for the time being, may be invested in accordance with the *Local Government Act 1995* and the *Trustees Act 1962* Part III.

REPORT DETAIL

There were investments made during the month of June 2026.

INVESTMENT REGISTER						
1 st JUNE 2026 – 30 th JUNE 2026						
COMMONWEALTH BANK – FIXED TERM DEPOSIT						
ACCOUNT N ^o	DATE OF MATURITY	INTEREST RATE	OPENING BALANCE	INTEREST EARNED TO 30/06/2026	INVESTMENT TRANSFERS	CLOSING BALANCE 30/06/2026
N/A	N/A	N/A	N/A	N/A	N/A	N/A

SHIRE OF NUNGARIN INTEGRATED STRATEGIC PLAN 2023 - 2033

Focus Area	Our organisation
Aspiration	Effective forward planning, and engagement with our community
Objective	We deliver sound financial and asset management

OTHER STRATEGIC LINKS

No Strategic Plan implications

STATUTORY ENVIRONMENT

Local Government Act 1995

6.14. Power to invest

- (1) Money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested as trust funds may be invested under the *Trustees Act 1962* Part III.
- (2A) A local government is to comply with the regulations when investing money referred to in subsection (1).
- (2) Regulations in relation to investments by local governments may —
 - (a) make provision in respect of the investment of money referred to in subsection (1); and
 - (b) [deleted];
 - (c) prescribe circumstances in which a local government is required to invest money held by it; and
 - (d) provide for the application of investment earnings; and
 - (e) generally provide for the management of those investments.

Local Government (Financial Management) Regulations 1996

19. Investments, control procedures for

- (1) A local government is to establish and document internal control procedures to be followed by employees to ensure control over investments.
- (2) The control procedures are to enable the identification of —

- (a) the nature and location of all investments; and
- (b) the transactions related to each investment.

19C. Investment of money, restrictions on (Act s. 6.14(2)(a))

- (1) In this regulation —

authorised institution means —

- (a) an authorised deposit-taking institution as defined in the *Banking Act 1959 (Commonwealth)* section 5; or
- (b) the Western Australian Treasury Corporation established by the *Western Australian Treasury Corporation Act 1986*;

foreign currency means a currency except the currency of Australia.

- (2) When investing money under section 6.14(1), a local government may not do any of the following —

- (a) deposit with an institution except an authorised institution;
- (b) deposit for a fixed term of more than 12 months;
- (c) invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;
- (d) invest in bonds with a term to maturity of more than 3 years;
- (e) invest in a foreign currency.

SUSTAINABILITY AND RISK CONSIDERATIONS

Economic

Nil

Social

Nil

Policy Implications

Council Policy F2 applies to the investment of surplus funds.

Risk Management Implications

Risk Level	Comment
Low	

CONSULTATION

Financial Consultant – Darren Long

RESOURCE IMPLICATIONS

Financial

Nil

Workforce

Nil

9.4. NUNGRIN DAFFODIL DAY	
File Ref:	N/A
Previous Items:	Nil
Responsible Officer:	David Nayda Chief Executive Officer
Author and Title:	David Nayda Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number	9.4A

OFFICER RECOMMENDATION**Moved:****Seconded:**

- A) That Council agrees to waive all fees and charges for Nungarin Daffodil Day Committee with the bond to remain in place for the event.
- B) Support the committee with the shires staff assistance for the day and loan of the shires marquee and use of the tables and chairs

(Not) Carried by Absolute Majority: /**For:****Against:****IN BRIEF**

The Nungarin Daffodil Day Committee has written to the Shire to thank it for last year's in-kind donation and to request the Shire's support again for Daffodil Day 2026.

BACKGROUND

The Nungarin daffodil day committee took over the running of the event in 2025, and it was a success.

REPORT DETAIL

Nungarin's inaugural Daffodil Day was a great success. Attendance exceeded the anticipated 200 people, and the event raised \$10,000 for the WA Cancer Council. The event will again place a positive spotlight on Nungarin on Friday, 21 August 2026.

The Committee has invited the Shire to again participate as a major sponsor by providing in-kind support to assist with the successful delivery of the event. The requested support includes the following:

1. Venue and Amenities

- Reservation of the Nungarin Sport and Recreation Centre and its amenities from 8.00am Thursday, 20 August 2026 to 8.00pm Saturday, 22 August 2026. This includes the main function room and bar area, kitchen, toilets, blue room for event-day storage, creche room, hallway and grassed areas.
- Waiver of venue hire fees for this period.
- Use of the Shire of Nungarin marquee.
- Use of 25–30 trestle tables and sufficient chairs to seat up to 250 attendees.
- Waiver of hire fees for the trestle tables and chairs from 20 August 2026 to 22 August 2026.

2. Event Set-Up and Pack-Up Assistance

- Labour assistance on Thursday afternoon to deliver and set up Shire trestle tables and chairs, and to assemble the marquee on Thursday, 20 August 2026, or Friday morning, weather permitting. Assistance is also requested to pack up and remove the marquee, chairs and tables on Friday, 21 August 2026, after attendees have left the event, at approximately 3.00pm.

The Committee has also welcomed any other goods or services the Shire may be able to suggest or provide to further support the event.

The Committee has indicated it would welcome the opportunity to meet with the Shire to discuss the partnership further. It considers Nungarin Daffodil Day to be a positive community event that supports local engagement, promotes regional collaboration and provides an opportunity to showcase the Shire of Nungarin.

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

Nil

SUSTAINABILITY AND RISK CONSIDERATIONS

Economic

Small impact in fees and charges

Social

Nil

Policy Implications

Nil

Risk Management Implications

Risk Level	Comment
Low	If not supported may harm relationship with committee

CONSULTATION

Council and staff

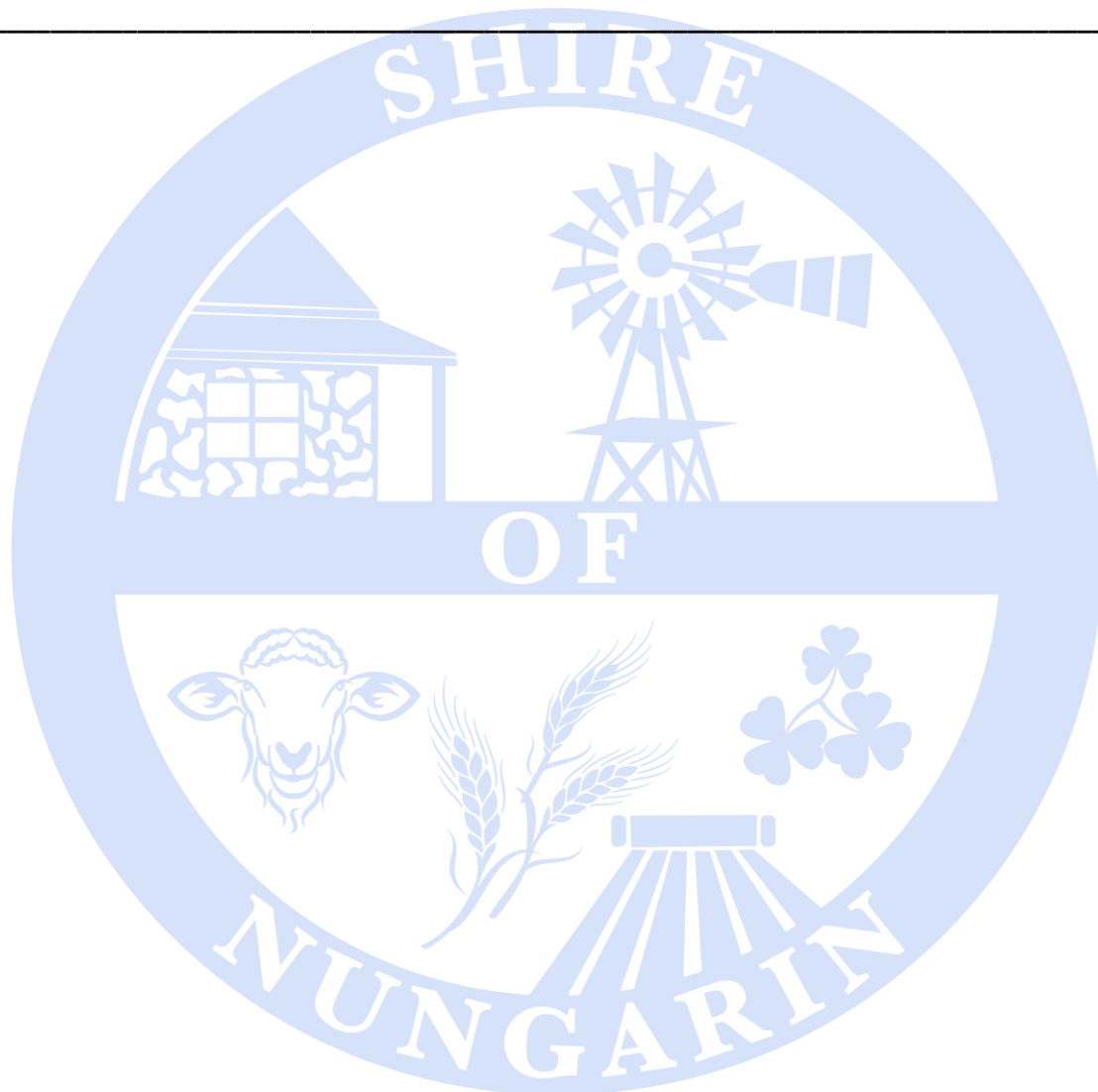
RESOURCE IMPLICATIONS

Financial

Nil

Workforce

Impact on workforce is small amount of time



9.5. WA LOCAL GOVERNMENT CONVENTION 2026	
File Ref:	N/A
Previous Items:	Nil
Responsible Officer:	David Nayda Chief Executive Officer
Author and Title:	David Nayda Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number	

OFFICER RECOMMENDATION**Moved:****Seconded:****That Council Resolves to:**

1. Approves Cr -----, Cr -----, Cr -----, Cr ----- to attend the 2025 Western Australian Local Government Association (WALGA) – Local Government Convention and Exhibition to be held on the 16th to the 18th of September 2026.
2. Approve Cr ----- and Cr ----- to be voting delegates at the Annual General Meeting.
3. Authorise Cr ----- and Cr ----- to be the proxy delegate should one of the Councillors in (1) above not be able to attend the WALGA – Local Government Convention and Exhibition.

(Not) Carried by Simple Majority: /**For:****Against:****IN BRIEF**

Council is requested to consider which Elected Members will be attending the 2026 WALGA – Local Government Convention and Exhibition to be held in September 2026.

This report recommends Council be represented at both the convention and Annual General Meeting by nominating delegates and proxies accordingly.

BACKGROUND

The 2026 WALGA Local Government Convention and Exhibition will be held at the Perth Convention and Exhibition Centre on Monday 16th to 18th of September 2026.

During this convention, the Annual General Meeting will be held Thursday the 17th from 2.30 the 5.30 pm.

REPORT DETAIL

The LGC26 program brings together forward-thinking leaders, practical learning experiences and meaningful conversations focused on the changing priorities of Local Government. Through a curated mix of keynote sessions, interactive formats and peer-led discussions, it explores the challenges and opportunities shaping communities across Western Australia, while giving delegates the flexibility to tailor their experience to their role, region and priorities – ensuring relevant insights, valuable connections and real-world outcomes.

Tomorrow's World reflects the rapidly changing environment facing Local Governments across Western Australia. From emerging technologies and shifting community expectations to economic pressures and global uncertainty, the challenges and opportunities facing the sector are evolving faster than ever before.

And not only are they evolving fast, the issues and possibilities are hugely diverse across our State. No two Local Governments, Councils or communities are the same. From remote and regional communities to metropolitan, every Member faces unique pressures, ambitions and priorities

It is common practice for the WALGA Annual General Meeting to also take place during the course of the convention, during this convention, the Annual General Meeting will be held Thursday the 17th from 2.30 the 5.30 pm.

A separate report will be presented to Council to provide Council direction regarding the agenda recommendations of Annual General Meeting, once the agenda has been confirmed.

There is a distinct benefit in attending the convention. It gives Councillors an opportunity to network with each other, potentially over matters currently being experienced in their local government. This interaction is important in so many ways as it provides a forum for sharing ideas and experiences, and as such is more akin to training. In addition, the convention also allows delegates to raise concerns with high level government officials as well as political representative.

In previous years, the Shire of Nungarin has been well represented with at least three Councillors and the Chief Executive Officer attending.

The estimated cost per attendee is \$2,500, depending on involvement with member development programs.

Whilst it is often hard to quantify the benefit of attending conferences, the convention get together does provide the opportunity to view a range of vendor's wares and speak with various representatives.

SHIRE OF NUNGARIN INTEGRATED STRATEGIC PLAN 2023 - 2033

Focus Area	The Convention program will enable delegates to gain information that will benefit local government, as will interaction with elected members from throughout Western Australia.
Aspiration	A strong local democracy with an actively engaged community and effective partnerships
Objective	A Shire that prospers through partnerships and good governance

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

Nil

SUSTAINABILITY AND RISK CONSIDERATIONS**Economic**

Nil

Social

Nil

Policy Implications

GEM 2 Members Fees, Allowances and Reimbursements of Expenses; and Gem 7 Council Members Attendance at Events and Functions.

Risk Management Implications

Risk Level	Comment
Medium	Attendance at the Annual General Meeting will ensure the Shire remains informed of upcoming issues within local government

CONSULTATION

Nil

RESOURCE IMPLICATIONS**Financial**

The cost of attending the convention will be included in the 2026/27 budget.

Workforce

Nil

9.6. RESCHEDULING OF ORDINARY COUNCIL MEETING FOR SEPTEMBER 2026	
File Ref:	N/A
Previous Items:	Nil
Responsible Officer:	David Nayda Chief Executive Officer
Author and Title:	David Nayda Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number	Nil

OFFICER RECOMMENDATION**Moved:****Seconded:**

- 1) That Council approves the rescheduling of the Ordinary Council Meeting currently dated for 16th of September 2026 to be moved to 23rd of September 2026 commencing at 5PM at the shire of Nungarin council chambers.
- 2) Directs the Chief Executive Officer to give local public notice of the new meeting date, time, and location in accordance with Section 5.25 of the Local Government Act 1995 and associated regulations.

(Not) Carried by Simple Majority: /**For:****Against:****IN BRIEF**

To seek Council approval to alter the date of the upcoming Ordinary Council Meeting currently scheduled for 16th of September due to unavoidable conflict with WALGA conference.

BACKGROUND

Council previously set its 2026 ordinary meeting schedule in accordance with the Local Government Act.

The Ordinary Council Meeting is currently scheduled to take place on Wednesday, 16th September 2026 at 5pm.

REPORT DETAIL

Circumstances have arisen where multiple elected members will be attending WALGA conference an insufficient number of members will be available to form a quorum.

It is proposed to reschedule the meeting to Wednesday, 23rd September 2026 at 5pm in the Shire of Nungarin Council Chambers.

All reports and business listed for the original meeting agenda will transfer over to the rescheduled meeting date

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995: Section 5.25(1)(g) and Administration Regulation 12 regarding public notice requirements for changing meeting dates.

SUSTAINABILITY AND RISK CONSIDERATIONS**Economic**

Nil

Social

Nil

Policy Implications

Nil

Risk Management Implications

Risk Level	Comment
Low	

CONSULTATION

Nil

RESOURCE IMPLICATIONS**Financial**

Nil

9.7. REVIEW OF SHIRE OF NUNGARIN POLICY MANUAL	
File Ref:	N/A
Previous Items:	Nil
Responsible Officer:	David Nayda Chief Executive Officer
Author and Title:	David Nayda Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Absolute Majority
Attachment Number	9.7A

OFFICER RECOMMENDATION**Moved:****Seconded:****That Council resolve to review and accept the Shire of Nungarin Policy Manual.****(Not) Carried by Absolute Majority: /****For:****Against:****IN BRIEF**

It is good practice to review policies on an annual basis to ensure policies remain applicable and operational.

BACKGROUND

- 1) To provide Council with a formal written record of policy decisions;
- 2) To provide employees with clear directions to respond to issues and act in accordance with Council's directions;
- 3) To enable Councillors to adequately handle general enquiries relating to the role of Council;
- 4) To support Council in maintaining an ongoing process for reviewing policy decisions, ensuring alignment with community expectations, current legislative developments, and prevailing circumstances; and
- 5) To provide residents with timely access to advice regarding Council policy matters.

Council decisions on single issues are not considered policy.

Changes to policy will only be made as a result of:

- 1) An annual operational review;
- 2) A Council decision arising from an agenda item;
- 3) Creation of new policy items; or
- 4) Addition of more compliance or clarity to existing policy items.

REPORT DETAIL

The policy manual for the Shire of Nungarin was last reviewed and approved by the Council in August 2025 and is due for a review.

Currently, there are small alterations to the existing policies adopted by the Council; it is recommended that an annual review of current policies be conducted in line with local government's best practices and as advised within the policy manual itself.

There has also been an addition of sections added for the ICT 1 to ICT 11 to comply with the audit and the shire's IT company recommendations.

Councilors are requested to review the current policy which involves going through the existing policies to ensure they are still relevant, effective, and in line with any legislative changes or new circumstances that may have arisen over the past years. This process is crucial to maintaining the integrity of the Council's operations and to ensure the policies continue to serve the best interests of the Shire of Nungarin.

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

Policies which are required as a result of statutory legislation are to contain a statement providing a reference to the relevant legislation.

Council is no longer required by legislation to conduct annual reviews of its policies, however it is considered "best practice" to do so.

SUSTAINABILITY AND RISK CONSIDERATIONS**Economic**

Policies may have an impact on financial and economic processes and decisions, particularly those in the Finance category.

Social

Nil

Policy Implication

The review encompasses all policies. Please refer to 'Attachment 9.7A' for details on the policies subject for review.

Risk Management Implications

Risk Level	Comment
Medium	Not having certain policies could be a breach of various Acts, further, policies also provide guidance to the community on a number of matters, without which could result in community angst in certain areas.

CONSULTATION

Legal Advice was sought where considered necessary.

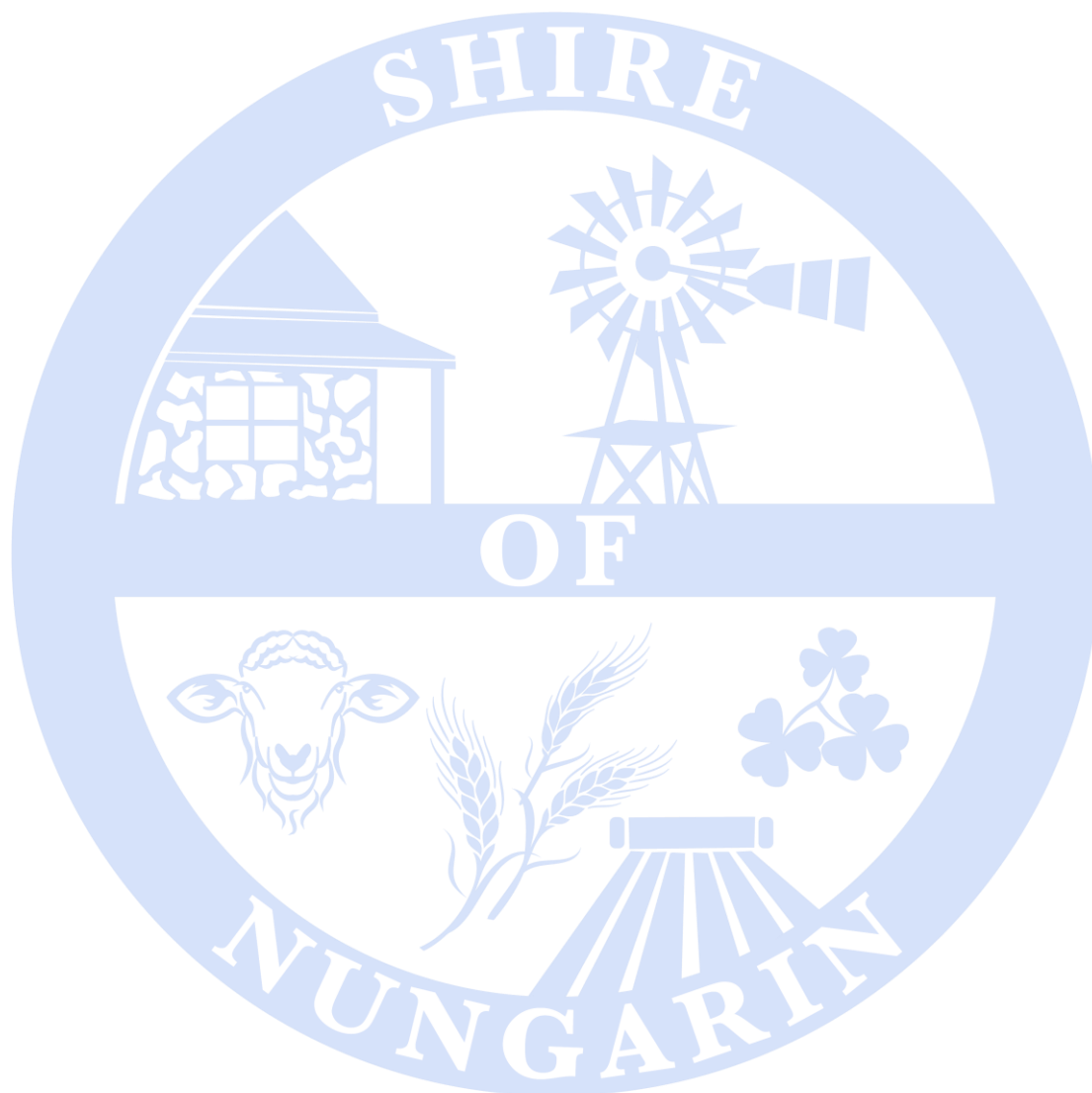
RESOURCE IMPLICATIONS

Financial

Nil

Workforce

Nil



9.8. REVIEW OF DELEGATIONS REGISTER	
File Ref:	N/A
Previous Items:	Nil
Responsible Officer:	David Nayda Chief Executive Officer
Author and Title:	David Nayda Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Absolute Majority
Attachment Number	9.8A

OFFICER RECOMMENDATION**Moved:****Seconded:****That Council endorse the attached Shire of Nungarin Register of Delegations.****(Not) Carried by Absolute Majority: /****For:****Against:****IN BRIEF**

Council is required to review and endorse its Delegations Register annually.

BACKGROUND

A major review of the Delegations register was undertaken by Council in 2021 following recommendations from the Department and to reflect amendments to the Local Government Act.

REPORT DETAIL

The current Register of Delegations has been included as an attachment to this item. Changes are proposed to the Delegation Register adopted by Council to make it clear to staff and name the Officer with a delegation and any condition placed by the chief executive officer on the officer. With a change being heightened in yellow for recommended change.

SHIRE OF NUNGARIN INTEGRATED STRATEGIC PLAN 2023 - 2033

Focus Area	Sound governance
Aspiration	Statutory compliance
Objective	Timely decision enactment

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995.

s.5.16 – Delegation of some powers and duties to certain committees

- (1) Under and subject to section 5.17, a local government may delegate* to a committee any of its powers and duties other than this power of delegation. * Absolute majority required.
- (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.
- (3) Without limiting the application of sections 58 and 59 of the Interpretation Act 1984
 - (a) a delegation made under this section has effect for the period of time specified in the delegation or if no period has been specified, indefinitely; and
 - (b) any decision to amend or revoke a delegation under this section is to be by an absolute majority.
- (4) Nothing in this section is to be read as preventing a local government from performing any of its functions by acting through another person.

s.5.17 – Limits on delegation of powers and duties to certain committees

- (1) A local government can delegate —
 - (a) to a committee comprising council members only, any of the council's powers or duties under this Act except —
 - (c) any power or duty that requires a decision of an absolute majority of the council; and
 - (d) any other power or duty that is prescribed; and
 - (e) to a committee comprising council members and employees, any of the local government's powers or duties that can be delegated to the CEO under Division 4; and
 - (f) to a committee referred to in section 5.9(2)(c), (d) or (e), any of the local government's powers or duties that are necessary or convenient for the proper management of —
 - (g) the local government's property; or
 - (h) an event in which the local government is involved.
- (2) A local government cannot delegate any of its powers or duties to a committee referred to in section 5.9(2)(f).

s.5.18 – Register of delegations to committees

A local government is to keep a register of the delegations made under this Division and review the delegations at least once every financial year.

s.5.42 – Delegation of some powers and duties to CEO

- (1) A local government may delegate* to the CEO the exercise of any of its powers or the discharge of any of its duties under —
 - (a) this Act other than those referred to in section 5.43; or

(b) the Planning and Development Act 2005 section 214(2), (3) or (5).

* Absolute majority required.

(2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.

s.5.43 – Limits on delegations to CEO

A local government cannot delegate to a CEO any of the following powers or duties —

- (a) any power or duty that requires a decision of an absolute majority of the council;
- (b) accepting a tender which exceeds an amount determined by the local government for the purpose of this paragraph;
- (c) appointing an auditor;
- (d) acquiring or disposing of any property valued at an amount exceeding an amount determined by the local government for the purpose of this paragraph;
- (e) any of the local government's powers under section 5.98, 5.98A, 5.99, 5.99A or 5.100;
- (f) borrowing money on behalf of the local government;
- (g) hearing or determining an objection of a kind referred to in section 9.5;
- (h) any power or duty that requires the approval of the Minister or the Governor;
- (i) such other powers or duties as may be prescribed.

s.5.44 – CEO may delegate powers and duties to other employees

- (1) A CEO may delegate to any employee of the local government the exercise of any of the CEO's powers or the discharge of any of the CEO's duties under this Act other than this power of delegation.
- (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.
- (3) This section extends to a power or duty the exercise or discharge of which has been delegated by a local government to the CEO under section 5.42, but in the case of such a power or duty —
 - (a) the CEO's power under this section to delegate the exercise of that power or the discharge of that duty; and
 - (b) the exercise of that power or the discharge of that duty by the CEO's delegate, are subject to any conditions imposed by the local government on its delegation to the CEO.
- (4) Subsection (3)(b) does not limit the CEO's power to impose conditions or further conditions on a delegation under this section.
- (5) In subsections (3) and (4) — conditions includes qualifications, limitations or exceptions.

s.5.45 – Other matters relevant to delegations under this Division

- (1) Without limiting the application of sections 58 and 59 of the Interpretation Act 1984
 - (a) a delegation made under this Division has effect for the period of time specified in the delegation or where no period has been specified, indefinitely; and
 - (b) any decision to amend or revoke a delegation by a local government under this Division is to be by an absolute majority.
- (2) Nothing in this Division is to be read as preventing —

- (a) a local government from performing any of its functions by acting through a person other than the CEO; or
- (b) a CEO from performing any of his or her functions by acting through another person.

s.5.46 – Register of, and records relevant to, delegations to CEO and employees

- (1) The CEO is to keep a register of the delegations made under this Division to the CEO and to employees.
- (2) At least once every financial year, delegations made under this Division are to be reviewed by the delegator.
- (3) A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power or the discharge of the duty.

Local Government (Administration) Regulations 1996

r.18G – Delegations to CEOs, limits on (Act s.5.43)

Powers and duties of a local government exercised under the following provisions are prescribed under section 5.43(i) as powers and duties that a local government cannot delegate to a CEO —

- (a) section 7.12A(2), (3)(a) or (4); and
- (b) regulations 18C and 18D.

r.19 – Delegates to keep certain records (Act s.5.46(3))

Where a power or duty has been delegated under the Act to the CEO or to any other local government employee, the person to whom the power or duty has been delegated is to keep a written record of —

- (a) how the person exercised the power or discharged the duty; and
- (b) when the person exercised the power or discharged the duty; and
- (c) the persons or classes of persons, other than council or committee members or employees of the local government, directly affected by the exercise of the power or the discharge of the duty.

SUSTAINABILITY AND RISK CONSIDERATIONS

Economic

Nil

Social

Nil

Policy Implications

Nil

Risk Management Implications

Risk Level	Comment
Medium	

CONSULTATION

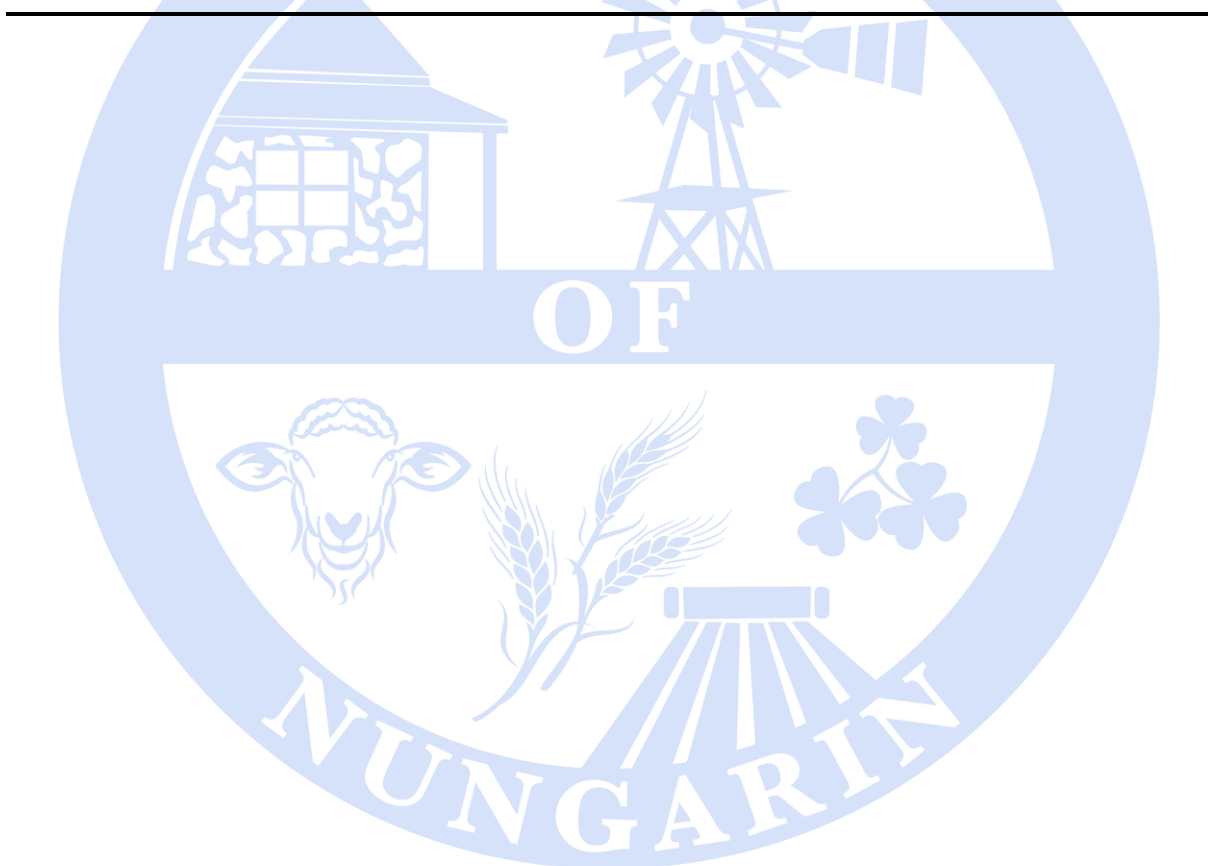
Nil

RESOURCE IMPLICATIONS**Financial**

Nil

Workforce

Nil



9.9. WASTE TRANSFER STATION	
File Ref:	N/A
Previous Items:	Nil
Responsible Officer:	David Nayda Chief Executive Officer
Author and Title:	David Nayda Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Absolute Majority
Attachment Number	9.9A,9.9B,9.9C

OFFICER RECOMMENDATION**Moved:****Seconded:****That Council**

1. Acknowledges the successful Northeastern Wheatbelt Regional Organisation of Councils (NEWROC) grant application under the WA Recycling Modernisation Fund.
2. Develops the Nungarin Landfill Sites as future Waste Transfer Station Sites within the Shire of Nungarin.
3. Authorise the Chief Executive Officer to proceed with the development of the site in accordance with the conditions of the grant application.
4. Notes that the Shire of Nungarin's final project requirements and contribution are yet to be confirmed, with an allocation of \$86,944 provisioned within the 2026/2027 Capital Budget pending finalisation of project costs and site requirements

(Not) Carried by Absolute Majority: /**For:****Against:****IN BRIEF**

For Council to acknowledge the grant funding for the installation of Waste Transfer Stations within the seven Northeastern Wheatbelt Regional Organisation of Councils (NEWROC) and consider the possible locations for the installation of two Waste Transfer Stations within the Shire of Nungarin.

BACKGROUND

The Northeastern Wheatbelt Regional Organisation of Councils (NEWROC) has been for some time investigating the possibility of developing a Regional Waste Landfill Site and discussing the installation of various Waste Transfer Stations (WTS) in the participating NEWROC shires to transfer waste to the regional site.

NEWROC recently applied for and was successful in receiving grant funding under the WA Recycling Modernisation Fund for the installation of nine (9) WTS within the NEWROC region. These being one

in each of the Shires of Dowerin, Wyalkatchem, Koorda, Mukinbudin and Nungarin, and two in each of the Shires of Mt Marshall and Trayning.

The grant application was successful for the amount of \$521,664, for works to the total amount of \$782,496, of which NEWROC has budgeted to pay the additional amount of \$260,832 from within its reserve account.

The grant funding is for the procurement of the following at the WTS sites:

Perimeter Fencing	\$135,000
Signage	\$ 20,040
Loading Ramps	\$189,450
6m3 Waste Bins	\$128,628
6m3 Carboard Cages	<u>\$ 48,546</u>
	<u>\$521,664</u>

The NEWROC contribution of \$260,832 is largely for gravel, earthworks and to designate areas for green and other waste.

The breakdown of the funding allows \$86,944 per site, which may appear to be insufficient, council will need to provide the extra funding short fall.

NEWROC commissioned ASK Waste Management Consultancy Services in December 2019 to prepare a Regional Landfill Strategy Feasibility Study to assess the current facilities and regional situation and develop achievable concepts to improve waste management across the region.

This study, and subsequent Report, has provided commentary on the existing landfill sites within each of the local government areas and modelled four options for NEWROC and member councils to consider.

REPORT DETAIL

In the attached report for Ask Waste Management in has made the following recommendations:

Project Business Case

Produce a detailed business case, with costing and an implementation schedule. This will provide the information for the Shires and any funding applications. The project plan should be developed with consideration of the criteria and information required for any funding stream.

Site Specific Plans

A substantial amount of additional site-specific planning is required to further this project. ASK recommends the following be undertaken in sequential order:

- Topographic surveys of all existing waste facilities (to enable detailed site designs and Landfill Closure Management Plans).
- Production of Landfill Closure Management Plans (LCMPs) for each existing landfill that details how they will be closed and rehabilitated, and what this is likely to cost. These plans will be useful for:

Quantifying closure costs that have not been previously accounted for.

Determining suitable onsite locations for the establishment of Transfer Stations.

Accurately quantifying the potential capacity of the Regional Landfill.

Developing a staged filling and progressive rehabilitation plan of the Regional Landfill.

- Site specific engineering designs for Transfer Stations and Regional Landfill.

- Operational Management Plan for the Transfer Stations and Regional Landfill to ensure they are operated safely, efficiently, and in accordance with relevant environmental regulations (will likely be necessary for environmental approvals process).
- A whole of life cost analysis for the Regional Landfill that can be used to determine transparent fees and charges.

Communication Strategy

Development and implementation of communication and community engagement strategy will be critical for explaining the reasons, benefits and changes to services resulting from the project.

These are cost no covered by the grant and will need to cover by council to continue with the waste transfer station.

The grant funding agreement needs to be acquitted by 30 June 2027 so is essential Council gives due consideration to selection of the preferred site to be developed.

OTHER STRATEGIC LINKS

STATUTORY ENVIRONMENT

Department of Water and Environmental Regulation
Waste Authority WA

SUSTAINABILITY AND RISK CONSIDERATIONS

Economic

Nil

Social

Nil

Policy Implications

Nil

Risk Management Implications

Risk Level	Comment
High	Starting a waste transfer station with the required project business case and site-specific plans maybe lead to financial and regulatory issues.

CONSULTATION

NEWROC member councils
NEWROC Executive Officer

RESOURCE IMPLICATIONS

Financial

Extra cost to 2026/27 budget

Workforce

Nil

10. CORRESPONDENCE RECEIVED

11. NEW BUSINESS OF AN URGENT NATURE

12. CONFIDENTIAL ITEMS OF BUSINESS

13. CLOSURE

There being no further business the meeting closed at

Presiding Member

Date

