Minutes

Ordinary Council Meeting

Wednesday 29th July 2026

Commenced at 3:11pm
Held in the Council Chambers,
Railway Avenue Nungarin

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ORDINARY COUNCIL MEETING

HELD ON

WEDNESDAY 29th July 2026

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ORDINARY COUNCIL MEETING

HELD IN COUNCIL CHAMBERS, NUNGARIN

ON WEDNESDAY 29th JULY 2026

1. DECLARATION OF OPENING

The Presiding Member declared the meeting open at 3.11pm.

Affirmation of Civic Duty and Responsibility as Read

I make this Affirmation in good faith on behalf of Councillors and Officers of the Shire of Nungarin. We collectively declare we will duly, faithfully, honestly and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgment and ability.

Acknowledgement of Traditional Custodians

We wish to acknowledge the Traditional Custodians of the land we are meeting on, the Njaki Njaki Nyoongar people, and recognise the contribution of Elders past, present and future.

2. ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

2.1. ATTENDANCE

Councillors

Shire President	Cr P de Lacy
Deputy Shire President	Cr G Coumbe
Elected Member	Cr B Wegner
Elected Member	Cr K Dayman
Elected Member	Cr A Eksanow

Elected Member	Cr C Stobie

Council Officers

Chief Executive Officer	Mr D Nayda
Manager Works & Services	Mr D. Dhu
Manager Corporate Services	Miss S Sergeant
Executive Assistant	Ms C Morrell

Observers / Visitors

2.2. APOLOGIES

Elected Member	Cr W Lee

2.3. REQUEST FOR LEAVE OF ABSENCE

Cr Lee requested a leave of absence. Moved Cr Dayman Seconded Cr Wegner

3. DEPUTATIONS AND PETITIONS

3.1. DEPUTATIONS

Nil

3.2. PETITIONS

Nil

4. PUBLIC QUESTION TIME

a. Public Question Time provides the public with an opportunity to put questions to the Council. Questions should only relate to the business of the Council and should not be a statement or personal opinion.

b. During the Council meeting, after Public Question Time no member of the public may interrupt the meeting's proceedings or enter into conversation.

c. Whenever possible, questions should be submitted in writing at least 48 hours prior to the start of the meeting.

d. All questions should be directed to the President and only questions relating to matters affecting Council may be answered at an Ordinary Council Meeting, and at a Special Council Meeting only questions that relate to the purpose of the meeting may be answered. Questions may be taken on notice and responded to after the meeting, at the discretion of the Presiding Member.

e. The Presiding member will control Question Time and ensure each person wishing to ask a question states their name and address before asking the question. If the question relates to an item on the agenda, the item number should also be stated. In general, persons seeking to ask questions will be given two (2) minutes within which to address their question to Council. The Presiding Member may shorten or lengthen this time at their discretion.

4.1. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4.2. PUBLIC QUESTION TIME

Nil

5. DECLARATIONS OF INTEREST

5.1. FINANCIAL AND PROXIMITY INTEREST

Nil

5.2. DISCLOSURES OF INTEREST THAT MAY CAUSE CONFLICT

Nil

6. ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

Nil

7. PREVIOUS COUNCIL MEETING MINUTES / OUT OF SESSION CONFIRMATION

7.1. CONFIRMATION MINUTES ORDINARY COUNCIL MEETING – 17th OF JUNE 2026

COUNCIL RESOLUTION 62/07/26

Moved: Cr A Eksanow Seconded: Cr G Coumbe

Correction on the item 9.4 to include f) $100 Committee Meeting resolution 60/06/26

That the Minutes of the Ordinary Council Meeting held on 17th of June 2026 be confirmed as being a true and accurate record.

Carried by Simple Majority: 6/0

For: Cr de Lacy, Cr Coumbe, Cr Wegner, Cr Eksanow, Cr Dayman, Cr Stobie

Against: Nil

8. CONFIRMATION OF MINUTES RECEIVED

8.1. RECEIPT OF MINUTES NEWROC EXECUTIVE MEETING HELD ON THE 9th OF JUNE 2026

COUNCIL RESOLUTION **63/07/26**

Moved: Cr K Dayman **Seconded: Cr C Stobie**

That the Minutes of the NEWROC Executive meeting minutes held on the 9th of June 2026 be received.

Carried by Simple Majority: 6/0

For: Cr de Lacy, Cr Coumbe, Cr Wegner, Cr Eksanow, Cr Dayman, Cr Stobie

Against: Nil

8.2 RECEIPT OF MINUTES NUNGARIN HERITAGE, MACHINERY AND ARMY MUSEUM 9th JUNE

COUNCIL RESOLUTION **64/07/26**

Moved: Cr B Wegner **Seconded: Cr C Stobie**

That the Minutes of the Nungarin Heritage, Machinery and Army Museum meeting held on 9th of June 2026 be received.

Carried by Simple Majority: 6/0

For: Cr de Lacy, Cr Coumbe, Cr Wegner, Cr Eksanow, Cr Dayman, Cr Stobie

Against: Nil

9. OFFICER REPORTS

9.1. LISTING OF PAYMENTS FOR THE MONTH OF JUNE 2026	
File Ref:	N/A
Previous Items:	Nil
Responsible Officer:	David Nayda Chief Executive Officer
Author and Title:	Selina Sergeant Manager of Corporate Services
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number	9.1 A – Payment Listing June 2026

COUNCIL RESOLUTION 65/07/26

Moved: Cr A Eksanow Seconded: Cr B Wegner

That Council in relation to the Payment Listing for June 2026, resolves to formally accept and acknowledge the contents of the report.

The following payments were outgoing throughout June 2026:

Municipal:

- **EFT: $620,803.79**
- **Cheque: $48.80**
- **Direct Debit: $53,621.23**
- **Corporate Credit Card payments: $1,462.48**
- **Direct Wages: $64,268.20**

- **Trust: $0.00**

- **Grand Total: $740,204.50**

Carried by Simple Majority: 6/0

For: Cr de Lacy, Cr Coumbe, Cr Wegner, Cr Eksanow, Cr Dayman, Cr Stobie

Against: Nil

IN BRIEF

The purpose of this report is to present the list of payments made from the Shire's Municipal, Trust and Credit Card funds throughout the month of June 2026.

BACKGROUND

The attached appendix lists the payments from Council Municipal and Trust funds for the month applicable as per requirements of the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.
As per Regulation 13 of the *Local Government (Financial Management) Regulations 1996* the following information is required to be presented to Council;

- The Payee's name;
- The amount of the payment;
- The date of the Payment; and
- Sufficient information to identify the transaction.

REPORT DETAIL

As Council has delegated authority to the Chief Executive Officer to execute payments from the municipal fund and the trust fund a list of accounts paid is required to be submitted to Council showing the prescribe information.

SHIRE OF NUNGARIN INTEGRATED STRATEGIC PLAN 2023 - 2033

Focus Area	Community
Aspiration	Responds to the needs of all residents
Objective	Celebration of local culture, heritage and place

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

As per Regulation 13 of the Local Government (Financial Management) Regulations 1996 the following is required;

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared

(a) the payee's name;
(b) the amount of the payment;
(c) the date of the payment; and
(d) sufficient information to identify the transaction.

(2) A list of accounts for approval to be paid is to be prepared each month showing for each account which requires council authorization in that month:
(i) the payee's name;
(ii) the amount of the payment;
(iii) sufficient information to identify the transaction and;
(iv) the date of the meeting of the council to which the list is to be presented.

(3) A list prepared under sub regulation (1) or (2) is to be -

(a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
(b) recorded in the minutes of that meeting.

SUSTAINABILITY AND RISK CONSIDERATIONS

Economic
Nil

Social
Nil

Policy Implications
Nil

Risk Management Implications

Risk Level	Comment
Medium	If the required information is not presented to Council in accordance with the *Local Government (Financial Management) Regulation 1996* it may result in a qualified audit report and an unclean compliance return submitted to the Department of Local Government, Sport & Cultural Industries.

CONSULTATION
Nil

RESOURCE IMPLICATIONS

Financial
Nil

Workforce
Nil

9.2. MONTHLY FINANCIAL REPORT JUNE 2026	
File Ref:	N/A
Previous Items:	Nil
Responsible Officer:	David Nayda Chief Executive Officer
Author and Title:	Darren Long Consultant
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number	9.2A – Monthly Financial Report June 2026

COUNCIL RESOLUTION 66/07/26

Moved: Cr G Coumbe Seconded: Cr K Dayman

That Council, regarding the Monthly Financial Report for June 2026, resolves to formally accept and acknowledge the contents of the report

Carried by Simple Majority: 6/0

For: Cr de Lacy, Cr Coumbe, Cr Wegner, Cr Eksanow, Cr Dayman, Cr Stobie

Against: Nil

IN BRIEF
For Council to consider the monthly financial report for the period ending 30th June 2026

SUMMARY KEY ISSUES
The *Local Government Act 1995* and Regulations require local government to prepare monthly reports containing the information that is prescribed.

BACKGROUND
The *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996* require local governments to prepare monthly reports containing the information that is prescribed.

SHIRE OF NUNGARIN INTEGRATED STRATEGIC PLAN 2023 - 2033

Focus Area	Our organisation
Aspiration	Effective forward planning, and engagement with our community
Objective	Deliver sound financial and asset management

STRATEGIC IMPLICATIONS

There are no Strategic Plan implications evident at this time.

STATUTORY ENVIRONMENT

Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Finance) Regulations 1996*.

Local Government (Financial Management) Regulations 1996:
Regulation 34 states:

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:
- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
- (b) budget estimates to the end of month to which the statement relates;
- (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c);
- (e) the net current assets at the end of the month to which the statement relates.

(2) Sub regulations 2, 3, 4, 5, and 6 prescribe further details of information to be included in the monthly statement of financial activity.

OFFICER COMMENT

The Shire prepares the monthly financial statements in the statutory format along with other supplementary financial reports consisting of:

(a) Statement of Comprehensive Income by Function/Program;
(b) Statement of Comprehensive Income by Nature/Type;
(c) Statement of Financial Activity by Nature/Type;
(d) Statement of Financial Activity by Program;
(e) Summary of Net Current Asset Position;
(f) Statement of Explanation of Material Variances;
(g) Statement of Financial Position;
(h) Statement of Cash Flows;
(i) Statement of Capital Grants and Contract Liabilities;
(j) Statement of Capital Expenditure;
(k) Statement of Cash Back Reserves;
(l) Statement of Loan Borrowings;
(m) Statement of Trust Funds held; and
(n) Detailed Operating and Non-Operating Schedules.

MATERIAL VARIANCE COMMENTARY ON YEAR TO DATE

Regulation 34 of the *Local Government (Financial Management) Regulations 1996* require local governments to prepare annual budget estimates and month by month budget estimates so that comparatives can be made to Year to Date (YTD) Actual amounts of expenditure, revenue and income.

Attached to this report is a copy of the month by month cumulative budget estimates, set out in the Statement of Financial Activity format.

The Statement of Financial Activity as at 30th June 2026 shows a closing surplus of $2,092,614.

SUSTAINABILITY AND RISK CONSIDERATIONS

Economic
Nil

Social
Nil

Policy Implications
Nil

Risk Management Implications

Risk Level	Comment
Medium	N/A

CONSULTATION

Financial Consultant – Darren Long

RESOURCE IMPLICATIONS

Financial
Nil

Workforce
Nil

9.3. INVESTMENT REPORT AS AT 30TH JUNE 2026	
File Ref:	N/A
Previous Items:	Nil
Responsible Officer:	David Nayda Chief Executive Officer
Author and Title:	Darren Long Consultant
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number	Nil

COUNCIL RESOLUTION **67/07/26**

Moved: **Cr C Stobie** **Seconded:** **Cr B Wegner**

That the Investment Report as at 30th June be received.

Carried by Simple Majority: 6/0

For: Cr de Lacy, Cr Coumbe, Cr Wegner, Cr Eksanow, Cr Dayman, Cr Stobie

Against: Nil

IN BRIEF
For Council to receive the investment Report as at 30th June 2026.

BACKGROUND
Money held in the Municipal Fund of the Shire of Nungarin that is not required for the time being, may be invested in accordance with the *Local Government Act 1995* and the *Trustees Act 1962* Part III.

REPORT DETAIL
There were investments made during the month of June 2026.

INVESTMENT REGISTER						
1st JUNE 2026 – 30th JUNE 2026						
COMMONWEALTH BANK – FIXED TERM DEPOSIT						
ACCOUNT Nº	DATE OF MATURITY	INTEREST RATE	OPENING BALANCE	INTEREST EARNT TO 30/06/2026	INVESTMENT TRANSFERS	CLOSING BALANCE 30/06/2026
N/A	N/A	N/A	N/A	N/A	N/A	N/A

SHIRE OF NUNGARIN INTEGRATED STRATEGIC PLAN 2023 - 2033

Focus Area	Our organisation
Aspiration	Effective forward planning, and engagement with our community
Objective	We deliver sound financial and asset management

OTHER STRATEGIC LINKS

No Strategic Plan implications

STATUTORY ENVIRONMENT

Local Government Act 1995

6.14. Power to invest

(1) Money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested as trust funds may be invested under the *Trustees Act 1962* Part III.

(2A) A local government is to comply with the regulations when investing money referred to in subsection (1).

(2) Regulations in relation to investments by local governments may —

(a) make provision in respect of the investment of money referred to in subsection (1); and
(b) [deleted];
(c) prescribe circumstances in which a local government is required to invest money held by it; and
(d) provide for the application of investment earnings; and
(e) generally provide for the management of those investments.

Local Government (Financial Management) Regulations 1996

19. Investments, control procedures for

(1) A local government is to establish and document internal control procedures to be followed by employees to ensure control over investments.

(2) The control procedures are to enable the identification of —

(a) the nature and location of all investments; and

(b) the transactions related to each investment.

19C. Investment of money, restrictions on (Act s. 6.14(2)(a))

(1) In this regulation —

authorised institution means —

(a) an authorised deposit-taking institution as defined in the *Banking Act 1959 (Commonwealth)* section 5; or

(b) the Western Australian Treasury Corporation established by the *Western Australian Treasury Corporation Act 1986*;

foreign currency means a currency except the currency of Australia.

(2) When investing money under section 6.14(1), a local government may not do any of the following —

(a) deposit with an institution except an authorised institution;
(b) deposit for a fixed term of more than 12 months;
(c) invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;
(d) invest in bonds with a term to maturity of more than 3 years;
(e) invest in a foreign currency.

SUSTAINABILITY AND RISK CONSIDERATIONS

Economic
Nil

Social
Nil

Policy Implications
Council Policy F2 applies to the investment of surplus funds.

Risk Management Implications

Risk Level	Comment
Low	

CONSULTATION
Financial Consultant – Darren Long

RESOURCE IMPLICATIONS

Financial
Nil

Workforce
Nil

9.4. NUNGARIN DAFFODIL DAY	
File Ref:	N/A
Previous Items:	Nil
Responsible Officer:	David Nayda Chief Executive Officer
Author and Title:	David Nayda Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number	9.4A

COUNCIL RESOLUTION **68/07/26**

Moved: Cr A Eksanow **Seconded: Cr K Dayman**

A) That Council agrees to waive all fees and charges for Nungarin Daffodil Day Committee with the bond to remain in place for the event.
B) Support the committee with the shires staff assistance for the day and loan of the shires marquee and use of the tables and chairs

Carried by Absolute Majority: 6/0

For: Cr de Lacy, Cr Coumbe, Cr Wegner, Cr Eksanow, Cr Dayman, Cr Stobie

Against: Nil

IN BRIEF

The Nungarin Daffodil Day Committee has written to the Shire to thank it for last year's in-kind donation and to request the Shire's support again for Daffodil Day 2026.

BACKGROUND

The Nungarin daffodil day committee took over the running of the event in 2025, and it was a success.

REPORT DETAIL

Nungarin's inaugural Daffodil Day was a great success. Attendance exceeded the anticipated 200 people, and the event raised $10,000 for the WA Cancer Council. The event will again place a positive spotlight on Nungarin on Friday, 21 August 2026.

The Committee has invited the Shire to again participate as a major sponsor by providing in-kind support to assist with the successful delivery of the event. The requested support includes the following:

1. Venue and Amenities

- Reservation of the Nungarin Sport and Recreation Centre and its amenities from 8.00am Thursday, 20 August 2026 to 8.00pm Saturday, 22 August 2026. This includes the main function room and bar area, kitchen, toilets, blue room for event-day storage, creche room, hallway and grassed areas.
- Waiver of venue hire fees for this period.
- Use of the Shire of Nungarin marquee.
- Use of 25–30 trestle tables and sufficient chairs to seat up to 250 attendees.
- Waiver of hire fees for the trestle tables and chairs from 20 August 2026 to 22 August 2026.

2. Event Set-Up and Pack-Up Assistance

- Labour assistance on Thursday afternoon to deliver and set up Shire trestle tables and chairs, and to assemble the marquee on Thursday, 20 August 2026, or Friday morning, weather permitting. Assistance is also requested to pack up and remove the marquee, chairs and tables on Friday, 21 August 2026, after attendees have left the event, at approximately 3.00pm.

The Committee has also welcomed any other goods or services the Shire may be able to suggest or provide to further support the event.

The Committee has indicated it would welcome the opportunity to meet with the Shire to discuss the partnership further. It considers Nungarin Daffodil Day to be a positive community event that supports local engagement, promotes regional collaboration and provides an opportunity to showcase the Shire of Nungarin.

OTHER STRATEGIC LINKS
Nil

STATUTORY ENVIRONMENT

Nil

SUSTAINABILITY AND RISK CONSIDERATIONS

Economic
Small impact in fees and charges

Social
Nil

Policy Implications
Nil

Risk Management Implications

Risk Level	Comment
Low	If not supported may harm relationship with committee

CONSULTATION
Council and staff

RESOURCE IMPLICATIONS

Financial
Nil

Workforce
Impact on workforce is small amount of time

9.5. WA LOCAL GOVERNMENT ASSOCIATION CONVENTION 2026	
File Ref:	N/A
Previous Items:	Nil
Responsible Officer:	David Nayda Chief Executive Officer
Author and Title:	David Nayda Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number	

COUNCIL RESOLUTION **69/07/26**

Moved: **Cr K Dayman** **Seconded:** **Cr C Stobie**

That Council Resolves to:

1. **Approves Cr de Lacy, Cr Stobie, to attend the 2026 Western Australian Local Government Association (WALGA) – Local Government Convention and Exhibition to be held on the 16th to the 18th of September 2026.**

2. **Approve Cr de Lacy and Cr Stobie to be voting delegates at the Annual General Meeting.**

Carried by Simple Majority: 6/0

For: Cr de Lacy, Cr Coumbe, Cr Wegner, Cr Eksanow, Cr Dayman, Cr Stobie

Against: Nil

IN BRIEF

Council is requested to consider which Elected Members will be attending the 2026 WALGA – Local Government Convention and Exhibition to be held in September 2026.
This report recommends Council be represented at both the convention and Annual General Meeting by nominating delegates and proxies accordingly.

BACKGROUND

The 2026 WALGA Local Government Convention and Exhibition will be held at the Perth Convention and Exhibition Centre on Monday 16th to 18th of September 2026.
During this convention, the Annual General Meeting will be held Thursday the 17th from 2.30 the 5.30 pm.

REPORT DETAIL

The LGC26 program brings together forward-thinking leaders, practical learning experiences and meaningful conversations focused on the changing priorities of Local Government. Through a curated mix of keynote sessions, interactive formats and peer-led discussions, it explores the challenges and opportunities shaping communities across Western Australia, while giving delegates the flexibility to tailor their experience to their role, region and priorities – ensuring relevant insights, valuable connections and real-world outcomes.

Tomorrow's World reflects the rapidly changing environment facing Local Governments across Western Australia. From emerging technologies and shifting community expectations to economic pressures and global uncertainty, the challenges and opportunities facing the sector are evolving faster than ever before.
And not only are they evolving fast, the issues and possibilities are hugely diverse across our State.
No two Local Governments, Councils or communities are the same. From remote and regional communities to metropolitan, every Member faces unique pressures, ambitions and priorities

It is common practice for the WALGA Annual General Meeting to also take place during the course of the convention, during this convention, the Annual General Meeting will be held Thursday the 17th from 2.30 the 5.30 pm.

A separate report will be presented to Council to provide Council direction regarding the agenda recommendations of Annual General Meeting, once the agenda has been confirmed.

There is a distinct benefit in attending the convention. It gives Councillors an opportunity to network with each other, potentially over matters currently being experienced in their local government. This interaction is important in so many ways as it provides a forum for sharing ideas and experiences, and as such is more akin to training. In addition, the convention also allows delegates to raise concerns with high level government officials as well as political representative.

In previous years, the Shire of Nungarin has been well represented with at least three Councillors and the Chief Executive Officer attending.

The estimated cost per attendee is $2,500, depending on involvement with member development programs.

Whilst it is often hard to quantify the benefit of attending conferences, the convention get together does provide the opportunity to view a range of vendor's wares and speak with various representatives.

SHIRE OF NUNGARIN INTEGRATED STRATEGIC PLAN 2023 - 2033

Focus Area Aspiration Objective	The Convention program will enable delegates to gain information that will benefit local government, as will interaction with elected members from throughout Western Australia.
Aspiration	A strong local democracy with an actively engaged community and effective partnerships
Objective	A Shire that prospers through partnerships and good governance

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

Nil

SUSTAINABILITY AND RISK CONSIDERATIONS

Economic

Nil

Social

Nil

Policy Implications

GEM 2 Members Fees, Allowances and Reimbursements of Expenses; and Gem 7 Council Members Attendance at Events and Functions.

Risk Management Implications

Risk Level	Comment
Medium	Attendance at the Annual General Meeting will ensure the Shire remains informed of upcoming issues within local government

CONSULTATION

Nil

RESOURCE IMPLICATIONS

Financial

The cost of attending the convention will be included in the 2026/27 budget.

Workforce

Nil

9.6. RESCHEDULING OF ORDINARY COUNCIL MEETING FOR SEPTEMBER 2026	
File Ref:	N/A
Previous Items:	Nil
Responsible Officer:	David Nayda Chief Executive Officer
Author and Title:	David Nayda Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number	Nil

COUNCIL RESOLUTION 70/07/26

Moved: Cr K Dayman Seconded: Cr C Stobie

1) **That Council approves the rescheduling of the Ordinary Council Meeting currently dated for 16th of September 2026 to be moved to 22nd of September 2026 commencing at 5PM at the shire of Nungarin council chambers.**

2) **Directs the Chief Executive Officer to give local public notice of the new meeting date, time, and location in accordance with Section 5.25 of the Local Government Act 1995 and associated regulations.**

Carried by Simple Majority: 6/0

For: Cr de Lacy, Cr Coumbe, Cr Wegner, Cr Eksanow, Cr Dayman, Cr Stobie

Against: Nil

IN BRIEF

To seek Council approval to alter the date of the upcoming Ordinary Council Meeting currently scheduled for 16th of September due to unavoidable conflict with WALGA conference.

BACKGROUND

Council previously set its 2026 ordinary meeting schedule in accordance with the Local Government Act.

The Ordinary Council Meeting is currently scheduled to take place on Wednesday, 16th September 2026 at 5pm.

REPORT DETAIL

Circumstances have arisen where multiple elected members will be attending WALGA conference an insufficient number of members will be available to form a quorum.

It is proposed to reschedule the meeting to Tuesday, 22nd September 2026 at 5pm in the Shire of Nungarin Council Chambers.

All reports and business listed for the original meeting agenda will transfer over to the rescheduled meeting date

OTHER STRATEGIC LINKS
Nil

STATUTORY ENVIRONMENT

Local Government Act 1995: Section 5.25(1)(g) and Administration Regulation 12 regarding public notice requirements for changing meeting dates.

SUSTAINABILITY AND RISK CONSIDERATIONS

Economic
Nil

Social
Nil

Policy Implications
Nil

Risk Management Implications

Risk Level	Comment
Low	

CONSULTATION
Nil

RESOURCE IMPLICATIONS

Financial
Nil

9.7. REVIEW OF SHIRE OF NUNGARIN POLICY MANUAL	
File Ref:	N/A
Previous Items:	Nil
Responsible Officer:	David Nayda Chief Executive Officer
Author and Title:	David Nayda Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Absolute Majority
Attachment Number	9.7A

COUNCIL RESOLUTION 71/07/26

Moved: Cr A Eksanow Seconded: Cr B Wegner

That Council resolve to review and accept the Shire of Nungarin Policy Manual.

Cr Stobie put forward a motion to defer until next meeting so IT Policies could be reviewed.
Moved: Cr K Dayman Seconded: Cr B Wegner

Carried by Absolute Majority: 6/0

For: Cr de Lacy, Cr Coumbe, Cr Wegner, Cr Eksanow, Cr Dayman, Cr Stobie

Against: Nil

IN BRIEF

It is good practice to review policies on an annual basis to ensure policies remain applicable and operational.

BACKGROUND

1) To provide Council with a formal written record of policy decsions;
2) To provide employees with clear directions to respond to issues and act in accordance with Council's directions;
3) To enable Councillors to adequately handle general enquiries relating to the role of Ccouncil;
4) To support Council in maintaining an ongoing process for reviewing policy decisions, ensuring alignment with community expectations, current legislative developments, and prevailing circumstances; and
5) To provide residents with timely access to advice regarding Council policy matters.

Council decisions on single issues are not considered policy.
Changes to policy will only be made as a result of:

1) An annual operational review;

2) A Council decsions arising from an agenda item;
3) Creation of new policy items; or
4) Addition of more compliance or clarity to existing policy items.

REPORT DETAIL

The policy manual for the Shire of Nungarin was last reviewed and approved by the Council in August 2025 and is due for a review.

Currently, there are small alterations to the existing policies adopted by the Council; it is recommended that an annual review of current policies be conducted in line with local government's best practices and as advised within the policy manual itself.

There have also been additional sections added for the ICT 1 to ITC 11 to comply with the audit and the Shires IT company recommendations.

Councilors are requested to review the current policy which involves going through the existing policies to ensure they are still relevant, effective, and in line with any legislative changes or new circumstances that may have arisen over the past years. This process is crucial to maintaining the integrity of the Council's operations and to ensure the policies continue to serve the best interests of the Shire of Nungarin.

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

Policies which are required as a result of statutory legislation are to contain a statement providing a reference to the relevant legislation.

Council is no longer required by legislation to conduct annual reviews of its policies, however it is considered "best practice" to do so.

SUSTAINABILITY AND RISK CONSIDERATIONS

Economic

Policies may have an impact on financial and economic processes and decisions, particularly those in the Finance category.

Social

Nil

Policy Implication

The revie encompasses all policies. Please refer to 'Attachment 9.7A' for details on the policies subject for review.

Risk Management Implications

Risk Level	Comment

Medium	Not having certain policies could be a breach of various Acts, further, policies also provide guidance to the community on a number of matters, without which could result in community angst in certain areas.

CONSULTATION

Legal Advice was sought where considered necessary.

RESOURCE IMPLICATIONS

Financial

Nil

Workforce

Nil

9.8. REVIEW OF DELEGATIONS REGISTER	
File Ref:	N/A
Previous Items:	Nil
Responsible Officer:	David Nayda Chief Executive Officer
Author and Title:	David Nayda Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Absolute Majority
Attachment Number	9.8A

COUNCIL RESOLUTION **72/07/27**

Moved: Cr G Coumbe **Seconded: Cr C Stobie**

That Council endorse the attached Shire of Nungarin Register of Delegations.

Carried by Absolute Majority: 6/0

For: Cr de Lacy, Cr Coumbe, Cr Wegner, Cr Eksanow, Cr Dayman, Cr Stobie

Against: Nil

IN BRIEF

Council is required to review and endorse its Delegations Register annually.

BACKGROUND

A major review of the Delegations register was undertaken by Council in 2021 following recommendations from the Department and to reflect amendments to the Local Government Act.

REPORT DETAIL

The current Register of Delegations has been included as an attachment to this item. Changes are proposed to the Delegation Register adopted by Council to make it clear to staff and name the Officer with a delegation and any condition placed by the chief executive officer on the officer. With a change being heighted in yellow for recommended change.

SHIRE OF NUNGARIN INTEGRATED STRATEGIC PLAN 2023 - 2033

Focus Area	Sound governance
Aspiration	Statutory compliance
Objective	Timely decision enactment

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995.

s.5.16 – Delegation of some powers and duties to certain committees

(1) Under and subject to section 5.17, a local government may delegate* to a committee any of its powers and duties other than this power of delegation. * Absolute majority required.
(2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.
(3) Without limiting the application of sections 58 and 59 of the Interpretation Act 1984
(a) a delegation made under this section has effect for the period of time specified in the delegation or if no period has been specified, indefinitely; and
(b) any decision to amend or revoke a delegation under this section is to be by an absolute majority.
(4) Nothing in this section is to be read as preventing a local government from performing any of its functions by acting through another person.

s.5.17 – Limits on delegation of powers and duties to certain committees

(1) A local government can delegate —
(a) to a committee comprising council members only, any of the council's powers or duties under this Act except —
(c) any power or duty that requires a decision of an absolute majority of the council; and
(d) any other power or duty that is prescribed; and
(e) to a committee comprising council members and employees, any of the local government's powers or duties that can be delegated to the CEO under Division 4; and
(f) to a committee referred to in section 5.9(2)(c), (d) or (e), any of the local government's powers or duties that are necessary or convenient for the proper management of —
(g) the local government's property; or
(h) an event in which the local government is involved.
(2) A local government cannot delegate any of its powers or duties to a committee referred to in section 5.9(2)(f).

s.5.18 – Register of delegations to committees

A local government is to keep a register of the delegations made under this Division and review the delegations at least once every financial year.

s.5.42 – Delegation of some powers and duties to CEO

(1) A local government may delegate* to the CEO the exercise of any of its powers or the discharge of any of its duties under —
(a) this Act other than those referred to in section 5.43; or

(b) the Planning and Development Act 2005 section 214(2), (3) or (5).
* Absolute majority required.

(2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.

s.5.43 – Limits on delegations to CEO

A local government cannot delegate to a CEO any of the following powers or duties —

(a) any power or duty that requires a decision of an absolute majority of the council;
(b) accepting a tender which exceeds an amount determined by the local government for the purpose of this paragraph;
(c) appointing an auditor;
(d) acquiring or disposing of any property valued at an amount exceeding an amount determined by the local government for the purpose of this paragraph;
(e) any of the local government's powers under section 5.98, 5.98A, 5.99, 5.99A or 5.100;
(f) borrowing money on behalf of the local government;
(g) hearing or determining an objection of a kind referred to in section 9.5;
(h) any power or duty that requires the approval of the Minister or the Governor;
(i) such other powers or duties as may be prescribed.

s.5.44 – CEO may delegate powers and duties to other employees

(1) A CEO may delegate to any employee of the local government the exercise of any of the CEO's powers or the discharge of any of the CEO's duties under this Act other than this power of delegation.
(2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.
(3) This section extends to a power or duty the exercise or discharge of which has been delegated by a local government to the CEO under section 5.42, but in the case of such a power or duty —
   (a) the CEO's power under this section to delegate the exercise of that power or the discharge of that duty; and
   (b) the exercise of that power or the discharge of that duty by the CEO's delegate, are subject to any conditions imposed by the local government on its delegation to the CEO.
(4) Subsection (3)(b) does not limit the CEO's power to impose conditions or further conditions on a delegation under this section.
(5) In subsections (3) and (4) — conditions includes qualifications, limitations or exceptions.

s.5.45 – Other matters relevant to delegations under this Division

(1) Without limiting the application of sections 58 and 59 of the Interpretation Act 1984
   (a) a delegation made under this Division has effect for the period of time specified in the delegation or where no period has been specified, indefinitely; and
   (b) any decision to amend or revoke a delegation by a local government under this Division is to be by an absolute majority.
(2) Nothing in this Division is to be read as preventing —

(a) a local government from performing any of its functions by acting through a person other than the CEO; or
(b) a CEO from performing any of his or her functions by acting through another person.

s.5.46 – Register of, and records relevant to, delegations to CEO and employees

(1) The CEO is to keep a register of the delegations made under this Division to the CEO and to employees.
(2) At least once every financial year, delegations made under this Division are to be reviewed by the delegator.
(3) A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power or the discharge of the duty.

Local Government (Administration) Regulations 1996

r.18G – Delegations to CEOs, limits on (Act s.5.43)

Powers and duties of a local government exercised under the following provisions are prescribed under section 5.43(i) as powers and duties that a local government cannot delegate to a CEO —

(a) section 7.12A(2), (3)(a) or (4); and
(b) regulations 18C and 18D.

r.19 – Delegates to keep certain records (Act s.5.46(3))

Where a power or duty has been delegated under the Act to the CEO or to any other local government employee, the person to whom the power or duty has been delegated is to keep a written record of —

(a) how the person exercised the power or discharged the duty; and
(b) when the person exercised the power or discharged the duty; and
(c) the persons or classes of persons, other than council or committee members or employees of the local government, directly affected by the exercise of the power or the discharge of the duty.

SUSTAINABILITY AND RISK CONSIDERATIONS

Economic
Nil

Social
Nil

Policy Implications
Nil

Risk Management Implications

Risk Level	Comment
Medium	

CONSULTATION

Nil

RESOURCE IMPLICATIONS

Financial

Nil

Workforce

Nil

9.9. WASTE TRANSER STATION	
File Ref:	N/A
Previous Items:	Nil
Responsible Officer:	David Nayda Chief Executive Officer
Author and Title:	David Nayda Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Absolute Majority
Attachment Number	9.9A,9.9B,9.9C

COUNCIL RESOLUTION 73/07/26

Moved: Cr A Eksanow Seconded: Cr G Coumbe

That Council

1. **Acknowledges the successful Northeastern Wheatbelt Regional Organisation of Councils (NEWROC) grant application under the WA Recycling Modernisation Fund.**
2. **Develops the Nungarin Landfill Sites as future Waste Transfer Station Sites within the Shire if Nungarin.**
3. **Authorise the Chief Executive Officer to proceed with the development of the site in accordance with the conditions of the grant application.**
4. **Notes that the Shire of Nungarin's final project requirements and contribution are yet to be confirmed, with an allocation of $86,944 provisioned within the 2026/2027 Capital Budget pending finalisation of project costs and site requirements**

Carried by Absolute Majority: 6/0

For: Cr de Lacy, Cr Coumbe, Cr Wegner, Cr Eksanow, Cr Dayman, Cr Stobie

Against: Nil

IN BRIEF

For Council to acknowledge the grant funding for the installation of Waste Transfer Stations within the seven Northeastern Wheatbelt Regional Organisation of Councils (NEWROC) and consider the possible locations for the installation of two Waste Transfer Stations within the Shire of Nungarin.

BACKGROUND

The Northeastern Wheatbelt Regional Organisation of Councils (NEWROC) has been for some time investigating the possibility of developing a Regional Waste Landfill Site and discussing the installation of various Waste Transfer Stations (WTS) in the participating NEWROC shires to transfer waste to the regional site.

NEWROC recently applied for and was successful in receiving grant funding under the WA Recycling Modernisation Fund for the installation of nine (9) WTS within the NEWROC region. These being one in each of the Shires of Dowerin, Wyalkatchem, Koorda, Mukinbudin and Nungarin, and two in each of the Shires of Mt Marshall and Trayning.

The grant application was successful for the amount of $521,664, for works to the total amount of $782,496, of which NEWROC has budgeted to pay the additional amount of $260,832 from within its reserve account.

The grant funding is for the procurement of the following at the WTS sites:

Perimeter Fencing	$135,000
Signage	$ 20,040
Loading Ramps	$189,450
6m3 Waste Bins	$128,628
6m3 Carboard Cages	$ 48,546
	$521,664

The NEWROC contribution of $260,832 is largely for gravel, earthworks and to designate areas for green and other waste.

The breakdown of the funding allows $86,944 per site, which may appear to be insufficient, council will need to provide the extra funding short fall.

NEWROC commissioned ASK Waste Management Consultancy Services in December 2019 to prepare a Regional Landfill Strategy Feasibility Study to assess the current facilities and regional situation and develop achievable concepts to improve waste management across the region.

This study, and subsequent Report, has provided commentary on the existing landfill sites within each of the local government areas and modelled four options for NEWROC and member councils to consider.

REPORT DETAIL

In the attached report for Ask Waste Management in has made the following recommendations:

Project Business Case

Produce a detailed business case, with costing and an implementation schedule. This will provide the information for the Shires and any funding applications. The project plan should be developed with consideration of the criteria and information required for any funding stream.

Site Specific Plans

A substantial amount of additional site-specific planning is required to further this project. ASK recommends the following be undertaken in sequential order:

- Topographic surveys of all existing waste facilities (to enable detailed site designs and Landfill Closure Management Plans).
- Production of Landfill Closure Management Plans (LCMPs) for each existing landfill that details how they will be closed and rehabilitated, and what this is likely to cost. These plans will be useful for:

Quantifying closure costs that have not been previously accounted for.
Determining suitable onsite locations for the establishment of Transfer Stations.
Accurately quantifying the potential capacity of the Regional Landfill.
Developing a staged filling and progressive rehabilitation plan of the Regional Landfill.

- Site specific engineering designs for Transfer Stations and Regional Landfill.

- Operational Management Plan for the Transfer Stations and Regional Landfill to ensure they are operated safely, efficiently, and in accordance with relevant environmental regulations (will likely be necessary for environmental approvals process).
- A whole of life cost analysis for the Regional Landfill that can be used to determine transparent fees and charges.

  Communication Strategy
  Development and implementation of communication and community engagement strategy will be critical for explaining the reasons, benefits and changes to services resulting from the project.

These are cost no covered by the grant and will need to cover by council to continue with the waste transfer station.
The grant funding agreement needs to be acquitted by 30 June 2027 so is essential Council gives due consideration to selection of the preferred site to be developed.

OTHER STRATEGIC LINKS

STATUTORY ENVIRONMENT
Department of Water and Environmental Regulation
Waste Authority WA

SUSTAINABILITY AND RISK CONSIDERATIONS

Economic
Nil

Social
Nil

Policy Implications
Nil

Risk Management Implications

Risk Level	Comment
High	Starting a waste transfer station with the required project business case and site-specific plans maybe lead to financial and regulatory issues.

CONSULTATION
NEWROC member councils
NEWROC Executive Officer

RESOURCE IMPLICATIONS

Financial
Extra cost to 2026/27 budget

Workforce
Nil

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10. CORRESPONDENCE RECEIVED

11. NEW BUSINESS OF AN URGENT NATURE

<u>COUNCIL RESOLUTION</u> 74/07/26

Moved: Cr G Coumbe Seconded: Cr C Stobie

That Council considers the following new items as an urgent nature:

11.1 Imposition of Fees and charges

11.2 Valuations and General Rates for 2026-2027 Annual Budget

11.3 Minimum Payment for 2026 – 2027 Annual Budget

11.4 Payment of Rates options and interest charges for 2026-2027 Annual Budget

11.5 Adoption of the 2026-2027 Annual Budget

Carried by Simple Majority: 6/0

For: Cr de Lacy, Cr Coumbe, Cr Wegner, Cr Eksanow, Cr Dayman, Cr Stobie

Against: Nil

11.1. IMPOSITION OF FEES AND CHARGES FOR 2026-2027 FINANCIAL YEAR	
File Ref:	N/A
Previous Items:	Nil
Responsible Officer:	David Nayda Chief Executive Officer
Author and Title:	David Nayda Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Absolute Majority
Attachment Number	11.1A

COUNCIL RESOLUTION **75/07/26**

Moved: **Cr K Dayman** **Seconded:** **Cr B Wegner**

That Council, pursuant to Sections 6.16 of the Local Government Act 1995 and Section 67 of the Waste Avoidance and Resource Recovery Act 2007, adopts the fees and charges, as listed in the Schedule of Fees and Charges for 2026-2027, and incorporates the Schedule of Fees and Charges into its 2026-2027 annual budget.

Carried by Absolute Majority: 6/0

For: Cr de Lacy, Cr Coumbe, Cr Wegner, Cr Eksanow, Cr Dayman, Cr Stobie

Against: Nil

IN BRIEF

The purpose of this report is for Council to give consideration to the imposition of:

1. Fees and charges for the 2026-2027 financial year;
2. Rubbish removal and recycling removal charges for the 2026-2027 financial year.

BACKGROUND

Sections 6.16 to 6.19 of the *Local Government Act 1995* govern how a local government may impose fee and charges for the provision of goods or services.

Section 6.16 states:

6.16. Imposition of fees and charges

(1) A local government may impose and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.*

**** Absolute majority required.***

(2) A fee or charge may be imposed for the following —

(a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;

(b) supplying a service or carrying out work at the request of a person;

(c) subject to section 5.94, providing information from local government records;

(d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;

(e) supplying goods;

(f) such other service as may be prescribed.

(3) Fees and charges are to be imposed when adopting the annual budget but may be —

(a) imposed during a financial year; and*

(b) amended from time to time during a financial year.*

**** Absolute majority required.***

6.17. Setting level of fees and charges

(1) In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors —

(a) the cost to the local government of providing the service or goods; and

(b) the importance of the service or goods to the community; and

(c) the price at which the service or goods could be provided by an alternative provider.

(2) A higher fee or charge or additional fee or charge may be imposed for an expedited service or supply of goods if it is requested that the service or goods be provided urgently.

(3) The basis for determining a fee or charge is not to be limited to the cost of providing the service or goods other than a service —

(a) under section 5.96; or

(b) under section 6.16(2)(d); or

(c) prescribed under section 6.16(2)(f), where the regulation prescribing the service also specifies that such a limit is to apply to the fee or charge for the service.

(4) Regulations may —

(a) prohibit the imposition of a fee or charge in prescribed circumstances; or

(b) limit the amount of a fee or charge in prescribed circumstances.

6.18. Effect of other written laws

(1) If the amount of a fee or charge for a service or for goods is determined under another written law a local government may not —

(a) determine an amount that is inconsistent with the amount determined under the other written law; or

(b) charge a fee or charge in addition to the amount determined by or under the other written law.

(2) A local government is not to impose a fee or charge for a service or goods under this Act if the imposition of a fee or charge for the service or goods is prohibited under another written law.

6.19. Local government to give notice of fees and charges

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —

(a) its intention to do so; and
(b) the date from which it is proposed the fees or charges will be imposed.

Sections 67 and 68 of the *Waste Avoidance and Resource Recovery Act 2007* also apply to the imposition of rubbish and recycling removal charges. Section 67 of the *Waste Avoidance and Resource Recovery Act 2007* states:

67. Local government may impose receptacle charge

(1) A local government may, in lieu of, or in addition to a rate under section 66, provide for the proper disposal of waste, whether within its district or not, by making an annual charge per waste receptacle, payable in one sum or by equal monthly or other instalments in advance, in respect of premises provided with a waste service by the local government.

(2) The charge is to be imposed on the owner (as defined in section 64(1)) or occupier, as the local government may decide, of any premises provided with a waste service by the local government.

(3) The provisions of the Local Government Act 1995 relating to the recovery of general rates apply with respect to a charge referred to in subsection (1).

(4) In the case of premises being erected and becoming occupied during the year for which payment is to be made, the charge for the service provided is to be the sum that proportionately represents the period between the occupation of the premises and the end of the year for which payment is made.

(5) Notice of any charge made under this section may be included in any notice of rates imposed under section 66 or the Local Government Act 1995, but the omission to give notice of a charge does not affect the validity of the charge or the power of the local government to recover the charge.

(6) A charge may be limited to premises in a particular portion of the area under the control of the local government.

(7) Charges under this section may be imposed in respect of and are to be payable for all premises in respect of which a waste service is provided, whether such premises are rateable or not.

(8) A local government may make different charges for waste services rendered in different portions of its district.

Section 68 of the *Waste Avoidance and Resource Recovery Act 2007* states:

68. Fees and charges fixed by local government

Nothing in this Part prevents or restricts a local government from imposing or recovering a fee or charge in respect of waste services under the Local Government Act 1995 section 6.16.

REPORT DETAIL

Incorporated into the Schedule of Fees and Charges are the following Rubbish Removal Charges relating to the 2026-2027 financial year:

Annual Fee GST Exclusive
Waste & Recycling Collection 240lt bin service $579.00

OTHER STRATEGIC LINKS
This report forms part of the 2026-2027 Annual Budget. The 2026-2027 Annual Budget has taken into consideration the actions listed in the Corporate Business Plan, where fiscally possible.

STATUTORY ENVIRONMENT

Local Government Act 1995 s.6.16 to s.6.19.

Waste Avoidance and Resource Recovery Act 2007, s67 and s68.

SUSTAINABILITY AND RISK CONSIDERATIONS

Economic
Nil

Social
Nil

Policy Implications
Nil

Risk Management Implications

Risk Level	Comment
Low	

CONSULTATION
D Long Finance Consultant

RESOURCE IMPLICATIONS

Financial
Nil

Workforce
Nil

Meeting suspended at 3.36pm due to David Nayda leaving the meeting to make a call re rates percentage. Meeting re-opened at 3.44pm

11.2. VALUATIONS AND GENERAL RATES FOR 2026-2027 ANNUAL BUDGET	
File Ref:	N/A
Previous Items:	Nil
Responsible Officer:	David Nayda Chief Executive Officer
Author and Title:	Darren Long Finance Consultant
Declaration of Interest:	Nil
Voting Requirements:	Absolute Majority
Attachment Number	11.2A copy of proposed 2026-2027 Annual Budget

COUNCIL RESOLUTION **76/07/26**

Moved: Cr A Eksanow Seconded: Cr G Coumbe

1. That Council adopt the valuations, as supplied by the Valuer General's Office and recorded in the Rate Book, for the 2026-2027 year-

Gross Rental Valuations	**$ 439,970**
Unimproved Valuations	**$71,377,811**

2. That Council, pursuant to Section 6.32 of the *Local Government Act 1995*, impose the following general rates for 2026-2027-

GRV properties	**$0.124816 Rate in the dollar**
UV properties	**$0.010267 Rate in the dollar**

Carried by Absolute Majority: 6/0

For: Cr de Lacy, Cr Coumbe, Cr Wegner, Cr Eksanow, Cr Dayman, Cr Stobie

Against: Nil

IN BRIEF

The purpose of this report is for Council to give consideration to the adoption of applicable valuations and the imposition of general rates on rateable property.

REPORT DETAIL

Following the draft budget workshops held during July 2026, the following general rates are presented for Councils consideration.

Every year, the unimproved value (UV) of each property is reassessed by the State's Valuer Generals Office. The gross rental valuation (GRV) of each property for country local governments is reassessed by the State's Valuer Generals Office every five (5) years, with the most recent valuation occurring in June 2026.

The following valuations are currently recorded in Council's rate book-

(a) Unimproved Valuations (UV) - $71,377,811 of which $585,811 are minimum values;

(b) Gross Rental Valuations (GRV) - $439,970, of which $28,546 are minimum values.

The Shire bases the determination of annual property rates payable upon the unimproved values (UV) for rural properties and the gross rental values (GRV) for non-rural properties; with the values set by the Valuer General. The Shire applies a rate in the dollar charge for each valuation category, which is multiplied against a property's valuation.

The rate in the dollar for the 2025-2026 financial year was set, for UV properties at 1.1704 cents, and for GRV properties at 11.6665 cents. This becomes the base rate in the dollar when determining the following year's rate in the dollar. When properties are revalued, the previous year's rate in the dollar is adjusted in consideration of the whether the valuation has increased or decreased. This allows for a revised base rate that would have generated the same amount of revenue using the revalued property valuations. The increase in UV valuations of 21.97% has necessitated an adjustment to the UV rate in the dollar as follows-

1. UV – decrease from 1.1704 cents to 0.9595 cents to account for the valuation increment.

The budget proposes the following increases in rates:

(a) GRV rate in the dollar for 2026-2027 will increase from 11.6665 cents to 12.4816 cents, equating to an 7.00% increase; and

(b) UV rate in the dollar for 2026-2027 will increase from 0.9595 cents to 1.0267 cents, equating to an 7.00% increase.

STATUTORY ENVIRONMENT

Section 6.32 of the *Local Government Act 1995* states:

6.32. Rates and service charges-

(1) When adopting the annual budget, a local government

(a) in order to make up the budget deficiency, is to impose a general rate on rateable land within its district, which rate may be imposed either:*

(i) uniformly; or

(ii) differentially; and

(b) may impose on rateable land within its district*

(i) a specified area rate; or

(ii) a minimum payment; and

(c) may impose a service charge on land within its district.*

** Absolute majority required.*

(2) Where a local government resolves to impose a rate it is required to:

(a) set a rate which is expressed as a rate in the dollar of the gross rental value of rateable land within its district to be rated on gross rental value; and

(b) set a rate which is expressed as a rate in the dollar of the unimproved value of rateable land within its district to be rated on unimproved value.

SUSTAINABILITY AND RISK CONSIDERATIONS

Economic

Nil

Social
Nil

Policy Implications
Nil

Risk Management Implications

Risk Level	Comment

CONSULTATION
Darren Long – Finance Consultant

RESOURCE IMPLICATIONS

Financial
This report forms part of the 2026-2027 Annual Budget and relevant information is disclosed in the Statement of Rating Information.

Strategic
This report forms part of the 2026-2027 Annual Budget. The 2026-2027 Annual Budget has taken into consideration the actions listed in the Corporate Business Plan, where fiscally possible.

Workforce
Nil

11.3. MINIMUM PAYMENT FOR 2026-2027 ANNUAL BUDGET	
File Ref:	N/A
Previous Items:	Nil
Responsible Officer:	David Nayda Chief Executive Officer
Author and Title:	Darren Long – Finance Consultant
Declaration of Interest:	Nil
Voting Requirements:	Absolute Majority
Attachment Number	11.3A Copy of the proposed 2026- 2027 Annual Budget

COUNCIL RESOLUTION 77/07/26

Moved: Cr G Coumbe Seconded: Cr C Stobie

That Council, pursuant to Sections 6.32 and 6.35 of the *Local Government Act 1995*, impose the following Minimum Payment for 2026-2027:

GRV properties	**$599 per rateable assessment**
UV properties	**$599 per rateable assessment**

Carried by Absolute Majority: 6/0

For: Cr de Lacy, Cr Coumbe, Cr Wegner, Cr Eksanow, Cr Dayman, Cr Stobie

Against: Nil

IN BRIEF

The purpose of this report is for Council to give consideration to the imposition of the Minimum Payment on rateable property for 2026-2027.

REPORT DETAIL

Following the draft budget workshop held in July 2026, the following minimum payments for rateable property are presented for Councils consideration.

The Minimum Payment for both UV and GRV properties is proposed to increase by 7.00% to $599.

The proposed 2026-2027 UV Minimum Payment will be imposed on 31 UV property assessments, being 22.63% of the total UV property assessments.

The proposed 2026-2027 GRV Minimum Payment will be imposed on 24 GRV property assessments, being 33.33% of the total GRV property assessments. Council will have to monitor future increases in this minimum rate to ensure the number of properties subject to the minimum rate does not exceed 50%, as per the requirements of S6.35(3) of the *Local Government Act 1995.*

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

Section 6.35 of the *Local Government Act 1995* states-

6.35. Minimum payment

(1) Subject to this section, a local government may impose on any rateable land in its district a minimum payment which is greater than the general rate which would otherwise be payable on that land.

(2) A minimum payment is to be a general minimum but, subject to subsection (3), a lesser minimum may be imposed in respect of any portion of the district.

(3) In applying subsection (2) the local government is to ensure the general minimum is imposed on not less than —

(a) 50% of the total number of separately rated properties in the district; or

(b) 50% of the number of properties in each category referred to in subsection (6),

on which a minimum payment is imposed.

(4) A minimum payment is not to be imposed on more than the prescribed percentage of —

(a) the number of separately rated properties in the district; or

(b) the number of properties in each category referred to in subsection (6),

unless the general minimum does not exceed the prescribed amount.

(5) If a local government imposes a differential general rate on any land on the basis that the land is vacant land it may, with the approval of the Minister, impose a minimum payment in a manner that does not comply with subsections (2), (3) and (4) for that land.

(6) For the purposes of this section a minimum payment is to be applied separately, in accordance with the principles set forth in subsections (2), (3) and (4) in respect of each of the following categories —

(a) to land rated on gross rental value; and

(b) to land rated on unimproved value; and

(c) to each differential rating category where a differential general rate is imposed.

SUSTAINABILITY AND RISK CONSIDERATIONS

Economic

Nil

Social

Nil

Policy Implications

Nil

Risk Management Implications

Risk Level	Comment

CONSULTATION

Darren Long – Finance Consultant

RESOURCE IMPLICATIONS

Financial

This report forms part of the 2026-2027 Annual Budget and relevant information is disclosed in Note 2 to the Budget - Rates and Service Charges.

Strategic

This report forms part of the 2026-2027 Annual Budget. The 2026-2027 Annual Budget has taken into consideration the actions listed in the Corporate Business Plan, where fiscally possible.

11.4. PAYMENT OF RATES OPTIONS AND INTEREST CHARGES FOR 2026-2027 ANNUAL BUDGET	
File Ref:	N/A
Previous Items:	Nil
Responsible Officer:	David Nayda Chief Executive Officer
Author and Title:	David Nayda Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Absolute Majority
Attachment Number	Nil

COUNCIL RESOLUTION 78/07/26

Moved: Cr C Stobie Seconded: Cr B Wegner

That Council:

1. Pursuant to Section 6.45 of the *Local Government Act 1995*, offer three payment options for rates and service charges for the 2026-2027 financial year, being:

(a.) Option 1 – Payment in full by a single instalment by the due date, being 35 days from the date of issue of the rate notice, being 10th September 2026;

(b.) Option 2 – Payment in two equal instalments, being
(i) Instalment 1 - 50% of the rates and service charges within 35 days of date of issue of the rate notice, 10th September 2026;
(ii) Instalment 2 - 50% of the rates and service charges within 4 months of (i), being 14th January 2027;

(c.) Option 3 - Payment in four equal instalments, being
(i) Instalment 1 - 25% of the rates and service charges within 35 days of date of issue of the rate notice, being 10th September 2026;
(ii) Instalment 2 - 25% of the rates and service charges within 2 months of (i), being 12th November 2026;
(iii) Instalment 3 - 25% of the rates and service charges within 2 months of (ii), being 14th January 2027; and
(iv) Instalment 4 - 25% of the rates and service charges within 2 months of (iii), being 18th March 2027.

2. Pursuant to Section 6.45 of the *Local Government Act 1995*, impose an instalment administration charge of $5 (GST Free), which is to apply to Instalment 2 under payment option 2; and instalment 2, 3 and 4 under payment option 3.

3. Pursuant to Section 6.45 of the *Local Government Act 1995*, impose an instalment interest charge of 5.50%, which is to apply to Instalment 2 under payment option 2; and Instalments 2, 3 and 4 under payment option 3.

4. Pursuant to Section 6.51 of the *Local Government Act 1995*, impose a 11.00% rate of penalty interest on overdue rates and service charges that remain unpaid after the due date.

Carried by Absolute Majority: 6/0

For: Cr de Lacy, Cr Coumbe, Cr Wegner, Cr Eksanow, Cr Dayman, Cr Stobie

Against: Nil

IN BRIEF

The purpose of this report is for Council to give consideration to the:

3. Setting of options for the payment of rates and service charges for the 2026-2027 financial year;
4. Imposition of an administration fee and instalment interest charge for payments made by instalments; and
5. Imposition of a rate of interest on overdue rates and service charges for the 2026-2027 financial year.

REPORT DETAIL

Payment options

The Shire has traditionally offered three payment options-

Option 1 Payment in full by the due date being 10th September 2026.

Option 2 Payment in two equal instalments, being-

(a) Instalment 1 - 50% of the rates and service charges within 35 days of date of issue, being 10th September 2026;

(b) Instalment 2 - 50% of the rates and service charges within 4 months of (a), being 14th January 2027;

Option 3 Payment in four equal instalments, being-

(a) Instalment 1 - 25% of the rates and service charges within 35 days of date of issue, being 10th September 2026;

(b) Instalment 2 - 25% of the rates and service charges within 2 months of (a), being 12th November 2026;

(c) Instalment 3 - 25% of the rates and service charges within 2 months of (b), being 14th January 2027; and

(d) Instalment 4 - 25% of the rates and service charges within 2 months of (c), being 18th March 2027.

It is suggested that these payment options continue.

Administration fee and instalment interest charge

Section 6.45 of the Act permits Council to impose an administration charge where a payment of rate or service charge is made by instalments.

Regulations 67 and 68 of the *Local Government (Financial Management) Regulations 1996* limit how much can be imposed as an administration charge and as an instalment interest charge.

Traditionally the Shire has imposed an administration fee of $5 on the second, third and fourth instalment payments.

It is suggested that a $5 administration fee continue to apply to the second, third and fourth instalment payments for 2026-2027.

Local governments are able to impose a maximum instalment interest rate of 5.5% under Regulation 68.

The Shire has also previously imposed an instalment interest charge of 5.5% when option 2 or option 3 is selected by ratepayers.

It is suggested that Council continue to impose an instalment interest charge of 5.5%.

Accrual of interest on overdue rates or service charges

Section 6.51 of the Act permits Council to impose an interest charge on overdue rates or service charges.

The maximum late payment penalty interest rate that can be imposed is 11.00% under Regulation 70.

It is suggested that Council impose a late payment interest charge of 11.00% on overdue rates or service charges not paid by the due date.

OTHER STRATEGIC LINKS

This report forms part of the 2026-2027 Annual Budget. The 2026-2027 Annual Budget has taken into consideration the actions listed in the Corporate Business Plan, where fiscally possible.

STATUTORY ENVIRONMENT

Local Government Act 1995 s.6.45, 6.50, 6.51.
Local Government (Financial Management) Regulations 1996, Regulations 67, 68, 70 and 71

Section 6.45 requires a local government to set the options for the payment of rates or service charges; as well as the ability to impose an administration fee and an instalment interest charge applicable to those payment options.

Section 6.45 of the *Local Government Act 1995* states-

6.45. Options for payment of rates or service charges

(1) A rate or service charge is ordinarily payable to a local government by a single payment but the person liable for the payment of a rate or service charge may elect to make that payment to a local government, subject to subsection (3), by —

(a) 4 equal or nearly equal instalments; or

(b) such other method of payment by instalments as is set forth in the local government's annual budget.

(2) Where, during a financial year, a rate notice is given after a reassessment of rates under section 6.40 the person to whom the notice is given may pay the rate or service charge —

(a) by a single payment; or

(b) by such instalments as are remaining under subsection (1)(a) or (b) for the remainder of that financial year.

(3) A local government may impose an additional charge (including an amount by way of interest) where payment of a rate or service charge is made by instalments and that additional charge is, for the purpose of its recovery, taken to be a rate or service charge, as the case requires, that is due and payable.

(4) Regulations may —

(a) provide for the manner of making an election to pay by instalments under subsection (1) or (2); and

(b) prescribe circumstances in which payments may or may not be made by instalments; and

(c) prohibit or regulate any matters relating to payments by instalments; and

(d) provide for the time when, and manner in which, instalments are to be paid; and

(e) prescribe the maximum amount (including the maximum interest component) which may be imposed under subsection (3) by way of an additional charge; and

(f) provide for any other matter relating to the payment of rates or service charges.

Section 6.51 provides for a local government to impose an interest charge on a rate of service charge that remains unpaid after becoming due and payable.

6.51. Accrual of interest on overdue rates or service charges

(1) A local government may at the time of imposing a rate or service charge resolve to impose interest (at the rate set in its annual budget) on —*

(a) a rate or service charge (or any instalment of a rate or service charge); and

(b) any costs of proceedings to recover any such charge, that remains unpaid after becoming due and payable.

**** Absolute majority required.***

SUSTAINABILITY AND RISK CONSIDERATIONS

Economic

This report forms part of the 2026-2027 Annual Budget and relevant information is disclosed in the Notes to the Annual Budget.

Social

Nil

Policy Implications

Nil

Risk Management Implications

Risk Level	Comment

CONSULTATION

Nil

RESOURCE IMPLICATIONS

Financial

Nil

Workforce

Nil

11.5. ADOPTION OF THE 2026-2027 ANNUAL BUDGET	
File Ref:	N/A
Previous Items:	Nil
Responsible Officer:	David Nayda Chief Executive Officer
Author and Title:	Darren Long Finance Consultant
Declaration of Interest:	Nil
Voting Requirements:	Absolute Majority
Attachment Number	11.5 Copy of the proposed 2026-2027 Annual Budget

COUNCIL RESOLUTION **79/07/26**

Moved: **Cr K Dayman** **Seconded:** **Cr A Eksanow**

1. **That Council Pursuant to Section 6.2 of the *Local Government Act 1995* and the Local Government (Financial Management) Regulations Part 3, Regulations 22 to 33, adopt the 2026-27 Annual Budget (as contained in Attachment 1) for the Shire of Nungarin, including the following-**
   - **(a) Budget Statement of Comprehensive Income by Nature/Type for the year ending 30 June 2027 showing a net result of $889,932;**
   - **(b) Budget Statement of Cash Flows for the year ending 30 June 2027;**
   - **(c) Budget Statement of Financial Activity for the year ending 30 June 2027;**
   - **(d) Basis of Preparation**
   - **(e) Rates and Service Charges;**
   - **(f) Net Current Assets;**
   - **(g) Reconciliation of Cash;**
   - **(h) Property, Plant and Equipment;**
   - **(i) Depreciation;**
   - **(j) Borrowings;**
   - **(k) Reserve Accounts;**
   - **(l) Other Information;**
   - **(m) Council Members Remuneration;**
   - **(n) Trust Funds;**
   - **(o) Revenue and Expenditure;**
   - **(p) Program Information;**
   - **(q) Fees and Charges;**
   - **(r) Schedule of Fees and Charges for 2026-2027.**

2. **That Council Pursuant to Regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, adopts the following as the materiality threshold for 2026-2027:**
   - **(a) $5,000 or 10% for the purposes of reporting material variances.**

Carried by Absolute Majority: 6/0

For: Cr de Lacy, Cr Coumbe, Cr Wegner, Cr Eksanow, Cr Dayman, Cr Stobie

Against: Nil

IN BRIEF

The purpose of this report is for Council to consider and adopt the 2026-2027 Annual Budget.

BACKGROUND

The draft budget has been prepared in accordance with the presentations made to Councillors at workshops held during June and July 2026. The following draft Annual Budget is presented to Council for consideration and adoption.

The 2026-2027 Annual Budget has been prepared in accordance with Section 6.2 of the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations* Part 3, Regulations 22 to 33.

REPORT DETAIL

The draft budget has been prepared in accordance with the presentations made to Councillors at the workshops held. The following draft Annual Budget is presented to Council, as a balanced budget, for consideration and adoption.

The 2026-2027 Annual Budget comprises the following information-

1. Budget Statement of Comprehensive Income By Nature/Type for the Year Ending 30 June 2027
2. Budget Statement of Cash Flows for the Year Ending 30 June 2027
3. Budget Statement of Financial Activity for the Year Ending 30 June 2027
4. Notes to the Budget
5. Schedule of Fees and Charges 2026-2027

Materiality Threshold for reporting purposes
Each year the Council is required to adopt a percentage or value for the purposes of reporting material variances in the monthly Statement of Financial Activity.

This value or percentage is then used throughout the financial year to identify potential areas in Council's actual revenues and expenditures that vary significantly from Council's budget estimates. The early identification of these potential variances and their cause can assist in better budget management and increased utilisation and allocation of Council funds and resources.

Council has previously used a value of (+) or (-) $5,000 and a percentage of (+) or (-) 10% for each of the revenue and expenditure nature/type categories listed on the Statement of Financial Activity

OTHER STRATEGIC LINKS

STATUTORY ENVIRONMENT
Local Government Act (1995) s.6.2. (1) states that each Local Government is to prepare an annual budget prior to 31 August, unless an extension from the Minister is granted.

SUSTAINABILITY AND RISK CONSIDERATIONS

Economic
Nil

Social
Nil

Policy Implications
Nil

Risk Management Implications

Risk Level	Comment

CONSULTATION
Darren Long – Finance Consultant

RESOURCE IMPLICATIONS

Financial
The 2026-27 budget is presented as a balanced budget.

Strategic
The adoption of the annual budget provides the strategic direction of Council for the next twelve months.

Workforce
Nil

12. CONFIDENTIAL ITEMS OF BUSINESS

13. CLOSURE

There being no further business the meeting closed at 3.50pm

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Presiding Member Date