



Agenda

Ordinary Council Meeting

Wednesday 22nd October 2025

Commencing at 5:00PM

To be held in the Council Chambers,
Railway Avenue Nungarin



Date: 20 October 2025

**To: Shire President
Deputy Shire President
Councillors**



NOTICE AND AGENDA - ORDINARY COUNCIL MEETING

An Ordinary Council Meeting of the Shire of Nungarin will be held in the Council Chambers on 22nd of October 2025 at 5:00pm to consider and resolve the matters set out in the attached agenda.

**Chief Executive Officer
David Nayda**

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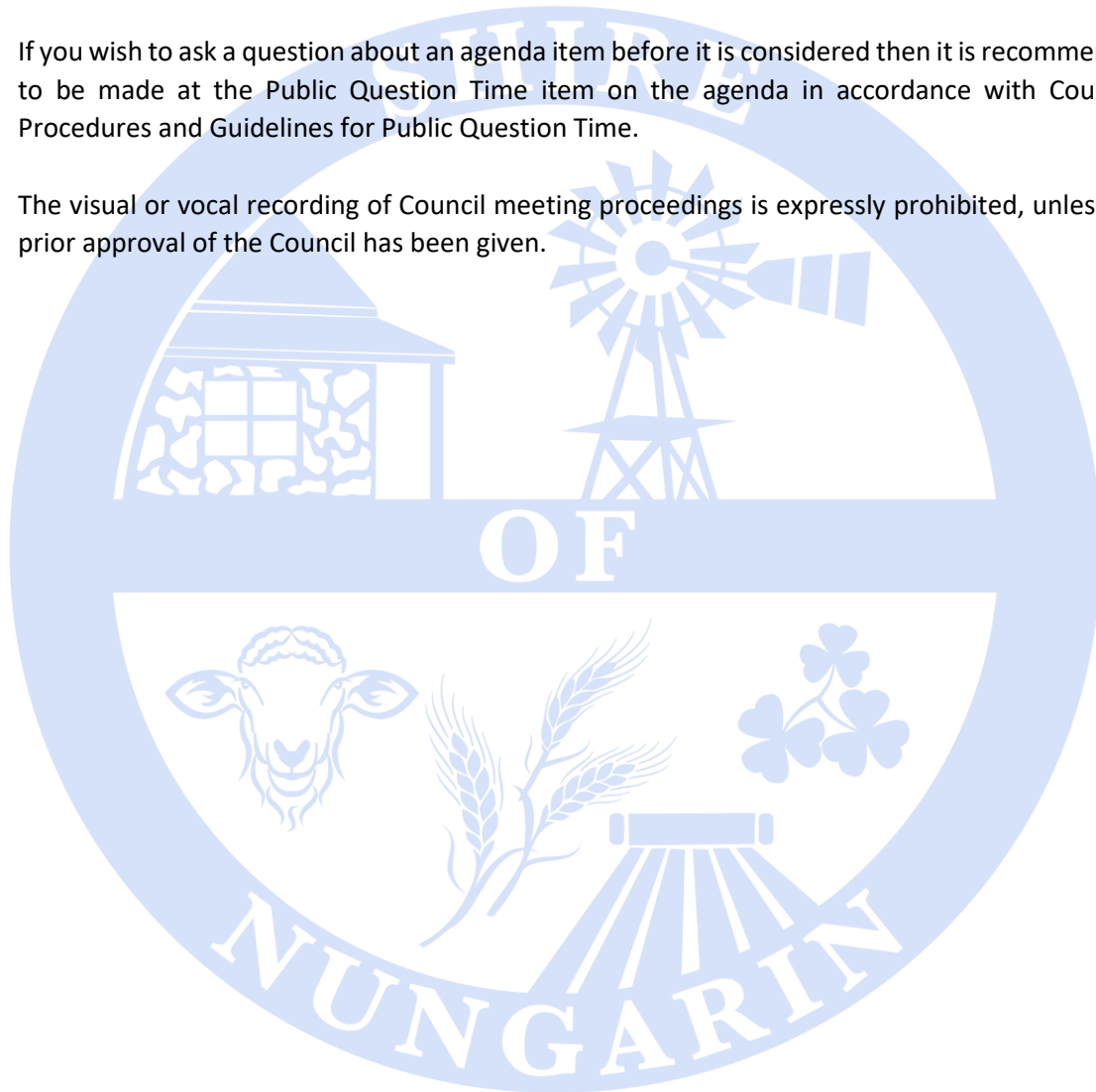
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Any person or entity who has an application before the Shire must obtain, and should only rely on, written notice of the Shire's decision and any conditions attaching to the decision, and cannot treat as an approval anything said or done at a Council or Forum meetings.

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PUBLIC QUESTION TIME

1. The order of business allows for a Public Question time at the beginning of the meeting.
2. If you wish to ask a question about an agenda item before it is considered then it is recommended to be made at the Public Question Time item on the agenda in accordance with Council's Procedures and Guidelines for Public Question Time.
3. The visual or vocal recording of Council meeting proceedings is expressly prohibited, unless the prior approval of the Council has been given.





ORDINARY COUNCIL MEETING

TO BE HELD ON

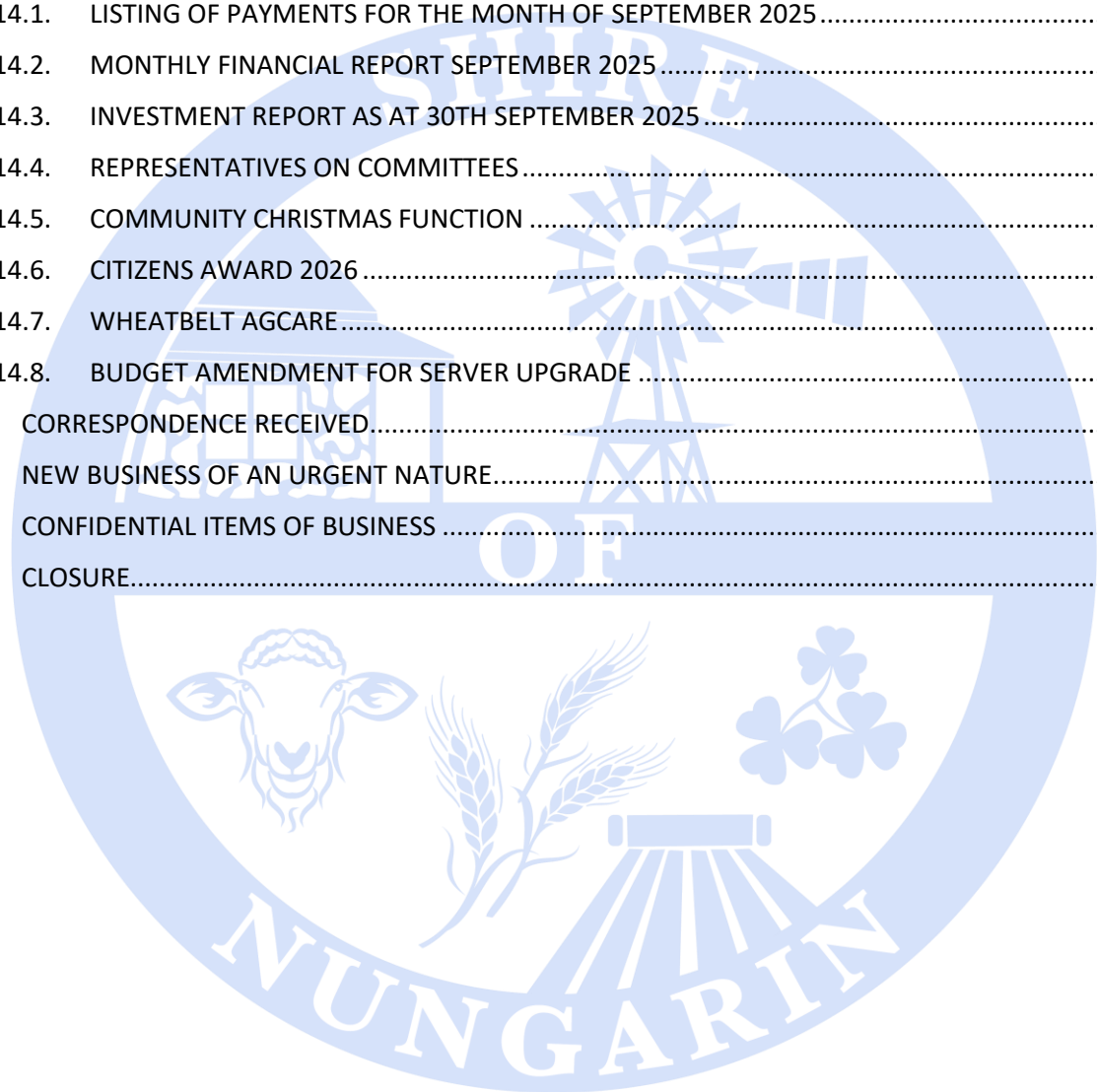
WEDNESDAY 22nd OCTOBER 2025

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AGENDA and STAFF REPORTS

ORDINARY COUNCIL MEETING

TO BE HELD IN COUNCIL CHAMBERS, NUNGARIN

ON WEDNESDAY 22nd OCTOBER 2025

1. DECLARATION OF OPENING

The Presiding Member to declare the meeting open at ____pm.

Affirmation of Civic Duty and Responsibility as Read

I make this Affirmation in good faith on behalf of Councillors and Officers of the Shire of Nungarin. We collectively declare we will duly, faithfully, honestly and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgment and ability.

Acknowledgement of Traditional Custodians

We wish to acknowledge the Traditional Custodians of the land we are meeting on, the Njaki Njaki Nyoongar people, and recognise the contribution of Elders past, present and future.

2. ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

2.1. ATTENDANCE

Councillors

Elected Member
Cr Elect
Cr Elect
Elected Member
Elected Member

Cr P de Lacy
Cr G Coumbe
Cr B Wegner
Cr K Dayman
Cr A Eksanow

Elected Member
Cr Elect

Cr W Lee
Cr C Stobie

Council Officers

Chief Executive Officer
Manager Works & Services
Manager Corporate Services
Executive Assistant

Mr D Nayda
Mr A Wootton
Miss S Sergeant
Ms C Morrell

Observers / Visitors

2.2. APOLOGIES

2.3. REQUEST FOR LEAVE OF ABSENCE

3. OATH OR AFFIRMATION OF ALLEGIANCE AND DECLARATION OF OFFICE TO BE TAKEN BY ELECTED COUNCILLORS.

Mr Peter Michael Geraghty JP will conduct the Oath or Affirmation of Allegiance and Declaration of office for the elected Councillors.

- I. Cr Elect Beau Wegner Four Year Term
- II. Cr Elect Carl Stobie Four Year Term
- III. Cr Elect Gary Coumbe Four Year Term

4. ELECTION OF SHIRE PRESIDENT

4.1 ELECTION OF SHIRE PRESIDENT	
File Ref:	41001
Previous Items:	Nil
Applicant:	N/A
Author and Title:	David Nayda Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number	4.1A

OFFICER RECOMMENDATION**Moved:**.....**Seconded:**

1. The Executive Officer reads aloud nominations for the position of Shire President and requests those nominated to state verbally if they are willing to accept that nomination, and that votes are cast accordingly as per the *Local Government Act 1995*.
2. That those nominated for Shire President are invited to speak to their nomination for no more than five (5) minutes.
3. If more than one member is nominated, a ballot is held to determine the Shire President.

(Not) Carried by Simple Majority: /**For:****Against:****IN BRIEF**

Under the *Local Government Act 1995* (as amended) for the election of President, when elected by the Council, nominations are to be given to the CEO in writing at a time announced by the CEO. If a Councillor is nominated by another Councillor the CEO is not to accept the nomination unless the nominee has advised the CEO, orally or in writing, that he or she is willing to be nominated for the office.

Voting is by secret ballot as if they were electors voting at an election.

If, when the votes are counted there is an equality of votes, the count is to be discontinued and the meeting is to be adjourned for not more than seven days.

BACKGROUND

As the election for President may be conducted as if they were electors voting at an election, it is requested that all nominations be received by 1:00pm on Wednesday 22 October 2025. This will give officers time to have election papers printed prior to the 5:00pm commencement of the Ordinary Council Meeting.

REPORT DETAIL

Nil

SHIRE OF NUNGARIN INTEGRATED STRATEGIC PLAN 2023 - 2033

Focus Area	Governance
Aspiration	Leadership
Objective	Transparency

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.11 – Alternative methods of filling office of mayor or president.

(1) When an order is made under section 2.1 declaring an area of the State to be a district, the Governor is, by order, to specify whether the first mayor or president of the local government is to be –

- (a) Elected by electors of the district under Part 4; or
- (b) Election by council from amongst the councillors under Schedule 2.3, Division 1.

(2) A local government may change* the method of filling the office of mayor or president used by the local government from the election by the council method to the election by the elector's method.

*Special Majority Required

(3) A local government may exercise the power conferred by subsection (2) whether or not a proposal has been made under section 2.12.

(4) The method of filling the office of mayor or president used by the local government is changed from the election by the electors method to the election by the council method if the result of a poll declared under section 2.12A(4) is that a majority of electors of the district who voted at the poll voted in favour of the change.

Section 2.15 – Filling office of deputy mayor or president.

The deputy mayor or president is to be elected by the council under Schedule 2.3, Division 2.

Schedule 2.3 – When and how mayors, presidents, deputy mayors and deputy presidents are elected by Council.

Division 1 – Mayors and presidents**1. Terms used**

In this Division –

Extraordinary vacancy means a vacancy that occurs under section 2.34(1)

Office means the office of councillor, mayor or president

2. When council elects mayor or president

(1) The office is to be filled as the first matter dealt with –

- (a) At the first meeting of the council after an inaugural election or a section 4.13 or 4.14 election or after an ordinary election day; and
- (b) At the first meeting of the council after an extraordinary vacancy occurs in the office.

(2) If the first ordinary meeting of the council is more than 3 weeks after an extraordinary vacancy occurs in the office, a special meeting of the council is to be held within that period for the purpose of filling the office.

3. CEO to preside

The CEO is to preside at the meeting until the office is filled.

4. How mayor or president is elected

- (1) The council is to elect a councillor to fill the office.
- (2) The election is to be conducted by the CEO in accordance with the procedure prescribed.
- (3) Nominations for the office are to be given to the CEO in writing before the meeting or during the meeting before the close of nominations.
- (3a) Nominations close at the meeting at a time announced by the CEO, which is to be sufficient time after the announcement by the CEO that nominations are about to close or allow for any nominations made to be dealt with.
- (4) If a councillor is nominated by another councillor the CEO is not to accept the nomination unless the nominee has advised the CEO, orally or in writing, that he or she is willing to be nominated for the office.

5. Votes may be cast a second time

- (1) If when the votes cast under clause 4(5) are counted there is an equality of votes between 2 or more candidates who are the only candidates in, or remaining in, the count, the count is to be discontinued and the meeting is to be adjourned for not more than 7 days.
- (2) Any nomination for the office may be withdrawn, and further nominations may be made, before or when the meeting resumes.
- (3) When the meeting resumes the councillors are to vote again on the matter by secret ballot as if they were electors voting at an election.
- (4) The votes cast under subclause (3) are to be counted, and the successful candidate determined, in accordance with Schedule 4.1 as if those votes were votes cast at an election.

Division 2 — Deputy mayors and deputy presidents

6. Terms used

In this Division —

Extraordinary vacancy means a vacancy that occurs under section 2.34(1);

Office means the office of deputy mayor or deputy president.

7. When council elect's deputy mayor or deputy president

(1) If the local government has an elector mayor or president the office of deputy mayor or deputy president is to be filled as the first matter dealt with —

(a) At the first meeting of the council after an inaugural election or a section 4.13 or 4.14 election or after an ordinary elections day; and

(b) at the first meeting of the council after an extraordinary vacancy occurs in the office.

(2) If the local government has a councillor mayor or president the office of deputy mayor or deputy president is to be filled —

(a) As the next matter dealt with after the mayor or president is elected at the first meeting of the council after an inaugural election or a section 4.13 or 4.14 election or after an ordinary elections day; and

(b) Subject to subclause (3), as the first matter dealt with at the first meeting of the council after an extraordinary vacancy occurs in the office.

(3) If at a meeting referred to in clause 2(1)(b) the deputy mayor or deputy president is elected to be the mayor or president, the resulting extraordinary vacancy in the office is to be filled as the next matter dealt with at the same meeting.

8. How deputy mayor or deputy president is elected

(1) The council is to elect a councillor (other than the mayor or president) to fill the office.

(2) The election is to be conducted in accordance with the procedure prescribed by the mayor or president, or if he or she is not present, by the CEO.

(3) Nominations for the office are to be given to the person conducting the election in writing before the meeting or during the meeting before the close of nominations.

(3a) Nominations close at the meeting at a time announced by the person conducting the election, which is to be a sufficient time after the announcement by that person that nominations are about to close to allow for any nominations made to be dealt with.

(4) If a councillor is nominated by another councillor the person conducting the election is not to accept the nomination unless the nominee has advised the person conducting the election, orally or in writing, that he or she is willing to be nominated for the office.

(5) The council members are to vote on the matter by secret ballot as if they were electors voting at an election.

(6) Subject to clause 9(1) the votes cast under subclause (5) are to be counted, and the successful candidate determined, in accordance with Schedule 4.1 as if those votes were votes cast at an election.

(7) As soon as is practicable after the result of the election is known, the person conducting the election is to declare and give notice of the result in accordance with regulations, if any.

9. Votes may be cast a second time

(1) If, when the votes cast under clause 8(5) are counted, there is an equality of votes between 2 or more candidates who are the only candidates in, or remaining in, the count, the count is to be discontinued and, not more than 7 days later, a special meeting of the council is to be held.

(2) Any nomination for the office may be withdrawn, and further nominations may be made, before or when the special meeting is held.

(3) When the special meeting is held the council, members are to vote again on the matter by secret ballot as if they were voting at an election.

(4) The votes cast under subclause (3) are to be counted, and the successful candidate determined, under Schedule 4.1 as if those votes were votes cast at an election.

SUMMARY

Although it would be preferential to receive nominations for Shire President by 1:00pm on 25 October 2023, nomination may be made prior to, or at the time of dealing with the item on this agenda. Should nominations be received prior to or at the time of dealing with the item, a short adjournment will be required to allow staff to prepare and print the ballot paper.

SUSTAINABILITY AND RISK CONSIDERATIONS

Economic

Nil

Social

Nil

Policy Implications

Nil

Risk Management Implications

Risk Level	Comment
Medium	

CONSULTATION

Nil

RESOURCE IMPLICATIONS

Financial

Nil

Workforce

Nil

5. SWEARING IN OF SHIRE PRESIDENT

Mr Peter Michael Geraghty JP will conduct the Oath or Affirmation of Allegiance and Declaration of office of Shire President.

6. ELECTIONS OF DEPUTY SHIRE PRESIDENT

6.1 ELECTION OF DEPUTY SHIRE PRESIDENT	
File Ref:	Nil
Previous Items:	Nil
Applicant:	N/A
Author and Title:	David Nayda Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number	6.1A

OFFICER RECOMMENDATION

Moved:.....

Seconded:

1. The Elected Shire President calls for nominations for the position of Deputy Shire President from the members.
2. If more than one member is nominated a ballot is held to determine the Deputy Shire President

(Not) Carried by Simple Majority: /

For:

Against:

IN BRIEF

Once nominations close for the position of Deputy Shire President, if there is more than one nomination, there will be a short adjournment to print the ballot papers.

In regards to the election of the Deputy Shire President, Schedule 2.3(2) of the *Local Government Act 1995* (as amended) state that this election is to be conducted in accordance with the procedure prescribed by the President, or if he or she is not present, by the CEO.

Nominations are to be given to the person conducting the election in writing before the meeting or during the meeting before the close of nominations which would be when the item is ready to be considered. Council member are to vote on the matter by way of secret ballot.

7. SWEARING IN OF DEPUTY SHIRE PRESIDENT

Mr Peter Michael Geraghty JP will conduct the Oath or Affirmation of Allegiance and Declaration of office of Deputy Shire President

8. DEPUTATIONS AND PETITIONS

8.1. DEPUTATIONS

8.2. PETITIONS

9. PUBLIC QUESTION TIME

- a. Public Question Time provides the public with an opportunity to put questions to the Council. Questions should only relate to the business of the Council and should not be a statement or personal opinion.
- b. During the Council meeting, after Public Question Time no member of the public may interrupt the meeting's proceedings or enter into conversation.
- c. Whenever possible, questions should be submitted in writing at least 48 hours prior to the start of the meeting.
- d. All questions should be directed to the President and only questions relating to matters affecting Council may be answered at an Ordinary Council Meeting, and at a Special Council Meeting only questions that relate to the purpose of the meeting may be answered. Questions may be taken on notice and responded to after the meeting, at the discretion of the Presiding Member.
- e. The Presiding member will control Question Time and ensure each person wishing to ask a question states their name and address before asking the question. If the question relates to an item on the agenda, the item number should also be stated. In general, persons seeking to ask questions will be given two (2) minutes within which to address their question to Council. The Presiding Member may shorten or lengthen this time at their discretion.

9.1. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

9.2. PUBLIC QUESTION TIME

10. DECLARATIONS OF INTEREST

10.1. FINANCIAL AND PROXIMITY INTEREST

10.2. DISCLOSURES OF INTEREST THAT MAY CAUSE A CONFLICT

11. ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

12. PREVIOUS COUNCIL MEETING MINUTES / OUT OF SESSION CONFIRMATION

12.1. CONFIRMATION MINUTES ORDINARY COUNCIL MEETING – 17th OF SEPTEMBER 2025

OFFICER RECOMMENDATION

Moved:.....

Seconded:

That the Minutes of the Ordinary Council Meeting held on 17th of September 2025 be confirmed as being a true and accurate record.

(Not) Carried by Simple Majority: /

For:

Against:



13. CONFIRMATION OF MINUTES RECEIVED

13.1. RECEIPT OF MINUTES NUNGARIN BUSHFIRE AGM MEETING HELD 25th SEPTEMBER 2025

OFFICER RECOMMENDATION

Moved:.....

Seconded:

That the Minutes of the Nungarin Bushfire Brigade AGM Meeting held on 25th of September 2025 be received.

(Not) Carried by Simple Majority: /

For:

Against:

13.2. RECEIPT OF MINUTES WHEATBELT NORTH-EAST SUB REGIONAL ROAD GROUP MEETING HELD 19th SEPTEMBER 2025

OFFICER RECOMMENDATION

Moved:.....

Seconded:

That the Minutes of the Wheatbelt North-East Sub Regional Road Group Meeting held on 19th of September 2025 be received.

(Not) Carried by Simple Majority: /

For:

Against:

14. OFFICER REPORTS

14.1. LISTING OF PAYMENTS FOR THE MONTH OF SEPTEMBER 2025	
File Ref:	N/A
Previous Items:	Nil
Responsible Officer:	David Nayda Chief Executive Officer
Author and Title:	Selina Sergeant Manager of Corporate Services
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number	14.1 A – Payment Listing September 2025

OFFICER RECOMMENDATION

Moved:.....

Seconded:

That Council in relation to the Payment Listing for September 2025, resolves to formally accept and acknowledge the contents of the report.

The following payments were outgoing throughout September 2025:

Municipal:

- EFT: \$140,778.61
- Cheque: \$6,194.95
- Direct Debit: \$39,696.77
- Inclusive of Credit Card payments: \$2,256.78
- Direct Wages: \$67,818.77
- Trust: \$0.00
- Grand Total: \$254,489.10

(Not) Carried by Simple Majority: /

For:

Against:

IN BRIEF

The purpose of this report is to present the listing of payments made from the Shire's Municipal, Trust and Credit Card funds throughout the month of September 2025.

BACKGROUND

The attached appendix lists the payments from Council Municipal and Trust funds for the month applicable as per requirements of the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

As per Regulation 13 of the *Local Government (Financial Management) Regulations 1996* the following information is required to be presented to Council;

- The Payee's name;
- The amount of the payment;
- The date of the Payment; and
- Sufficient information to identify the transaction.

REPORT DETAIL

As Council has delegated authority to the Chief Executive Officer to execute payments from the municipal fund and the trust fund a list of accounts paid is required to be submitted to Council showing the prescribe information.

SHIRE OF NUNGARIN INTEGRATED STRATEGIC PLAN 2023 - 2033

Focus Area	Community
Aspiration	Responds to the needs of all residents
Objective	Celebration of local culture, heritage and place

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

As per Regulation 13 of the *Local Government (Financial Management) Regulations 1996* the following is required;

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared

- (a) the payee's name;
- (b) the amount of the payment;
- (c) the date of the payment; and
- (d) sufficient information to identify the transaction.

(2) A list of accounts for approval to be paid is to be prepared each month showing for each account which requires council authorization in that month:

- (i) the payee's name;
- (ii) the amount of the payment;
- (iii) sufficient information to identify the transaction and;
- (iv) the date of the meeting of the council to which the list is to be presented.

(3) A list prepared under sub regulation (1) or (2) is to be -

- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

SUSTAINABILITY AND RISK CONSIDERATIONS**Economic**

Nil

Social

Nil

Policy Implications

Nil

Risk Management Implications

Risk Level	Comment
Medium	If the required information is not presented to Council in accordance with the <i>Local Government (Financial Management) Regulation 1996</i> it may result in a qualified audit report and an unclean compliance return submitted to the Department of Local Government, Sport & Cultural Industries.

CONSULTATION

Nil

RESOURCE IMPLICATIONS**Financial**

Nil

Workforce

Nil



14.2. MONTHLY FINANCIAL REPORT SEPTEMBER 2025	
File Ref:	N/A
Previous Items:	Nil
Responsible Officer:	David Nayda Chief Executive Officer
Author and Title:	Darren Long Consultant
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number	14.2A – Monthly Financial Report September 2025

OFFICER RECOMMENDATION

Moved:

Seconded:

That Council, regarding the Monthly Financial Report for September 2025, resolves to formally accept and acknowledge the contents of the report

(Not) Carried by Simple Majority: /

For:

Against:

IN BRIEF

For Council to consider the monthly financial report for the period ending 30th September 2025.

SUMMARY KEY ISSUES

The *Local Government Act 1995* and Regulations require local government to prepare monthly reports containing the information that is prescribed.

BACKGROUND

The *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996* require local governments to prepare monthly reports containing the information that is prescribed.

SHIRE OF NUNGARIN INTEGRATED STRATEGIC PLAN 2023 - 2033

Focus Area	Our organisation
Aspiration	Effective forward planning, and engagement with our community
Objective	Deliver sound financial and asset management

STRATEGIC IMPLICATIONS

There are no Strategic Plan implications evident at this time.

STATUTORY ENVIRONMENT

Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Finance) Regulations 1996*.

Local Government (Financial Management) Regulations 1996:

Regulation 34 states:

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
 - (b) budget estimates to the end of month to which the statement relates;
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c);
 - (e) the net current assets at the end of the month to which the statement relates.
- (2) Sub regulations 2, 3, 4, 5, and 6 prescribe further details of information to be included in the monthly statement of financial activity.

OFFICER COMMENT

The Shire prepares the monthly financial statements in the statutory format along with other supplementary financial reports consisting of:

- (a) Statement of Comprehensive Income by Function/Program;
- (b) Statement of Comprehensive Income by Nature/Type;
- (c) Statement of Financial Activity by Nature/Type;
- (d) Statement of Financial Activity by Program;
- (e) Summary of Net Current Asset Position;
- (f) Statement of Explanation of Material Variances;
- (g) Statement of Financial Position;
- (h) Statement of Cash Flows;
- (i) Statement of Capital Grants and Contract Liabilities;
- (j) Statement of Capital Expenditure;
- (k) Statement of Cash Back Reserves;
- (l) Statement of Loan Borrowings;
- (m) Statement of Trust Funds held; and
- (n) Detailed Operating and Non-Operating Schedules.

MATERIAL VARIANCE COMMENTARY ON YEAR TO DATE

Regulation 34 of the *Local Government (Financial Management) Regulations 1996* require local governments to prepare annual budget estimates and month by month budget estimates so that

comparatives can be made to Year to Date (YTD) Actual amounts of expenditure, revenue and income.

Attached to this report is a copy of the month by month cumulative budget estimates, set out in the Statement of Financial Activity format.

The Statement of Financial Activity as at 30th September 2025 shows a closing surplus of \$1,869,391.

SUSTAINABILITY AND RISK CONSIDERATIONS

Economic

Nil

Social

Nil

Policy Implications

Nil

Risk Management Implications

Risk Level	Comment
Medium	N/A

CONSULTATION

Financial Consultant – Darren Long

RESOURCE IMPLICATIONS

Financial

Nil

Workforce

Nil

14.3. INVESTMENT REPORT AS AT 30TH SEPTEMBER 2025	
File Ref:	N/A
Previous Items:	Nil
Responsible Officer:	David Nayda Chief Executive Officer
Author and Title:	Darren Long Consultant
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number	Nil

OFFICER RECOMMENDATION

Moved:

Seconded:

That the Investment Report as at 30th September 2025 be received.

(Not) Carried by Simple Majority: /

For:

Against:

IN BRIEF

For Council to receive the investment Report as at 30th September 2025.

BACKGROUND

Money held in the Municipal Fund of the Shire of Nungarin that is not required for the time being, may be invested in accordance with the *Local Government Act 1995* and the *Trustees Act 1962* Part III.

REPORT DETAIL

There were investments made during the month of September 2025

INVESTMENT REGISTER						
1 st SEPTEMBER to 30 th SEPTEMBER						
COMMONWEALTH BANK – FIXED TERM DEPOSIT						
ACCOUNT N ^o	DATE OF MATURITY	INTEREST RATE	OPENING BALANCE	INTEREST EARNED TO 30/09/2025	INVESTMENT TRANSFERS	CLOSING BALANCE 30/09/2025
38132004.63	16/02/2026	4.08%	\$1,116,356.22	\$0.00	\$0.00	\$1,116,356.22
38132004.64	10/12/2025	4.09%	\$0.00	\$0.00	\$1,500,000.00	\$1,500,000.00

SHIRE OF NUNGARIN INTEGRATED STRATEGIC PLAN 2023 - 2033

Focus Area	Our organisation
Aspiration	Effective forward planning, and engagement with our community
Objective	We deliver sound financial and asset management

OTHER STRATEGIC LINKS

No Strategic Plan implications

STATUTORY ENVIRONMENT

Local Government Act 1995

6.14. Power to invest

- (1) Money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested as trust funds may be invested under the *Trustees Act 1962* Part III.
- (2A) A local government is to comply with the regulations when investing money referred to in subsection (1).
- (2) Regulations in relation to investments by local governments may —
 - (a) make provision in respect of the investment of money referred to in subsection (1); and
 - (b) [deleted];
 - (c) prescribe circumstances in which a local government is required to invest money held by it; and
 - (d) provide for the application of investment earnings; and
 - (e) generally provide for the management of those investments.

Local Government (Financial Management) Regulations 1996

19. Investments, control procedures for

- (1) A local government is to establish and document internal control procedures to be followed by employees to ensure control over investments.

- (2) The control procedures are to enable the identification of —
- (a) the nature and location of all investments; and
 - (b) the transactions related to each investment.

19C. Investment of money, restrictions on (Act s. 6.14(2)(a))

- (1) In this regulation —

authorised institution means —

- (a) an authorised deposit-taking institution as defined in the *Banking Act 1959 (Commonwealth)* section 5; or
- (b) the Western Australian Treasury Corporation established by the *Western Australian Treasury Corporation Act 1986*;

foreign currency means a currency except the currency of Australia.

- (2) When investing money under section 6.14(1), a local government may not do any of the following —
- (a) deposit with an institution except an authorised institution;
 - (b) deposit for a fixed term of more than 12 months;
 - (c) invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;
 - (d) invest in bonds with a term to maturity of more than 3 years;
 - (e) invest in a foreign currency.

SUSTAINABILITY AND RISK CONSIDERATIONS

Economic

Nil

Social

Nil

Policy Implications

Council Policy F2 applies to the investment of surplus funds.

Risk Management Implications

Risk Level	Comment
Low	

CONSULTATION

Financial Consultant – Darren Long

RESOURCE IMPLICATIONS

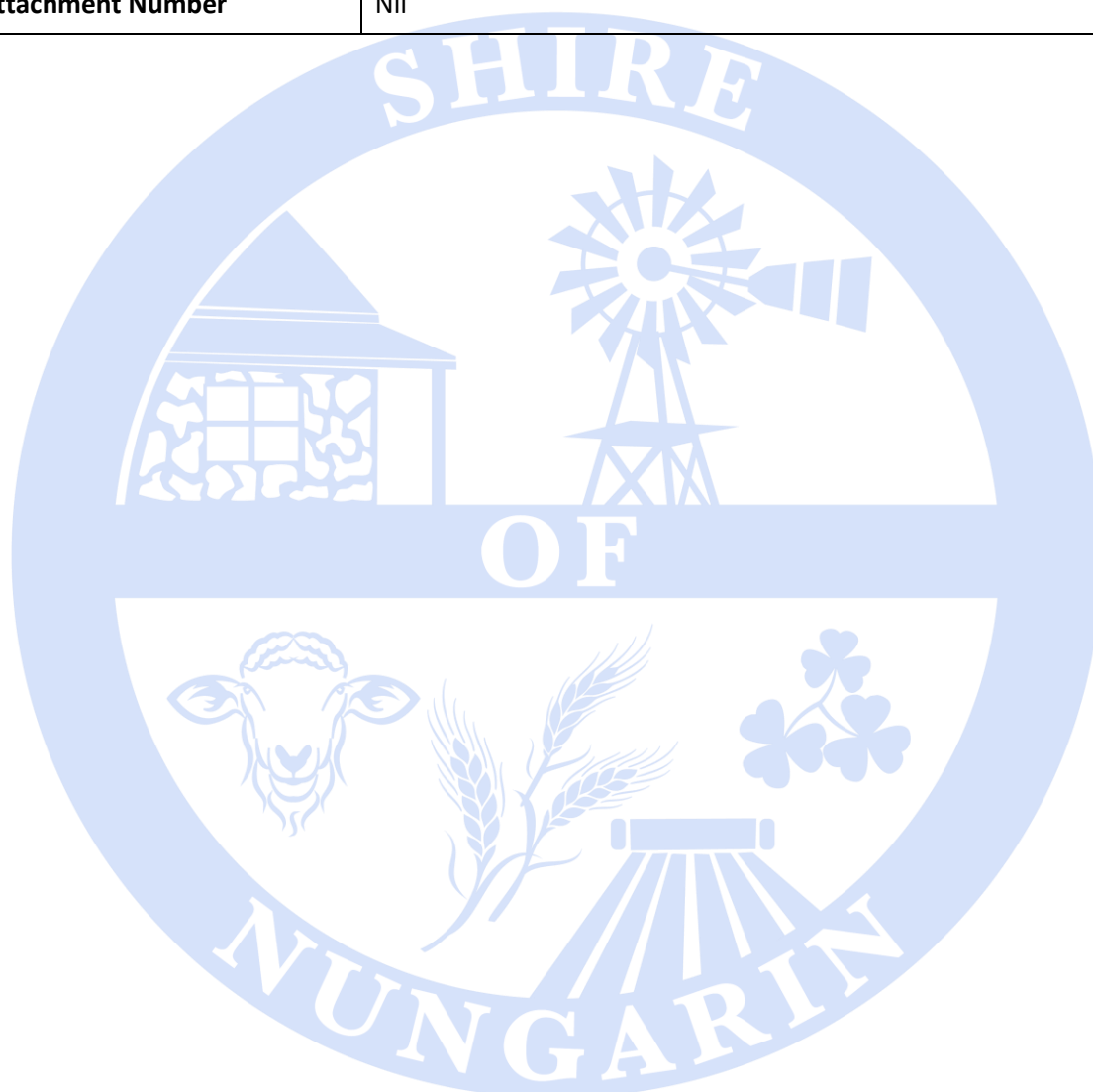
Financial

Nil

Workforce

Nil

14.4. REPRESENTATIVES ON COMMITTEES	
File Ref:	N/A
Previous Items:	Nil
Responsible Officer:	David Nayda Chief Executive Officer
Author and Title:	David Nayda Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number	Nil



OFFICER RECOMMENDATION

Moved:

Seconded:

That Council resolve representation on the following committees.

1. RURAL WATER COUNCIL: Cr _____ and with Cr _____ as proxy
2. WHEATBELT NRM: Cr _____ with Cr _____ as proxy
3. TIDY TOWNS: Cr _____ with Cr _____ as proxy
4. NUNGARIN SPORTING CLUB: Cr _____ with Cr _____ as proxy
5. Wheatbelt AGCARE: Cr _____ with Cr _____ as proxy
6. NUNGARIN COMMUNITY DEVELOPMENT GROUP: Cr _____ with Cr _____ as proxy
7. NUNGARIN CRC: Cr _____ with Cr _____ as proxy
8. KUNUNOPPIN LOCAL HEALTH ADVISORY GROUP: Cr _____, and Cr _____ as the community representative
9. NUNGARIN ARMY MUSEUM: Cr _____ with Cr _____ as proxy
10. EASTERN WHEATBELT BIOSECURITY GROUP: Cr _____ with Cr _____ as proxy
11. NEWROC: Cr _____ with Cr _____ as proxy
12. NEWTRAVEL: Cr _____ with Cr _____ as proxy
13. PIONEERS PATHWAY: Cr _____ with Cr _____ as proxy
14. SUB-REGIONAL ROAD GROUP: Cr -----with Cr -----as proxy
15. GREAT EASTERN COUNTRY ZONE: Cr _____ and Cr _____ with Cr _____ as proxy
16. DEVELOPMENT ASSESSMENT PANEL: 1 Cr _____ and 2 Cr _____ with Cr _____ as alternate member 1 and Cr _____ as alternate member 2
17. LOCAL EMERGENCY MANAGEMENT COMMITTEE: Cr _____ with Cr _____ as proxy
18. FINANCE AND AUDIT COMMITTEE: All Councillors
19. RAILTRAIL PROJECT STEERING GROUP: Cr _____

(Not) Carried by Simple Majority: /

For:

Against:

IN BRIEF

Council is requested to nominate Councillors to represent the Shire of Nungarin at the various committees / groups.

BACKGROUND

The Council has been represented on a number of committees and groups over the years. After each local government election Council is required to nominate representatives to the various committees / groups.

REPORT DETAIL

Representation at the various committees / groups is important to ensure the Council remains up to date with matters that may arise in certain areas. Further, it provides the opportunity for the Council to become involved in potential initiative that may have a positive outcome for the Town.

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

Nil

SUSTAINABILITY AND RISK CONSIDERATIONS**Economic**

Nil

Social

Nil

Policy Implications

Nil

Risk Management Implications

Risk Level	Comment
Moderate	Non-representation on the various committees / groups could result in the Council not being included in certain initiatives.

CONSULTATION

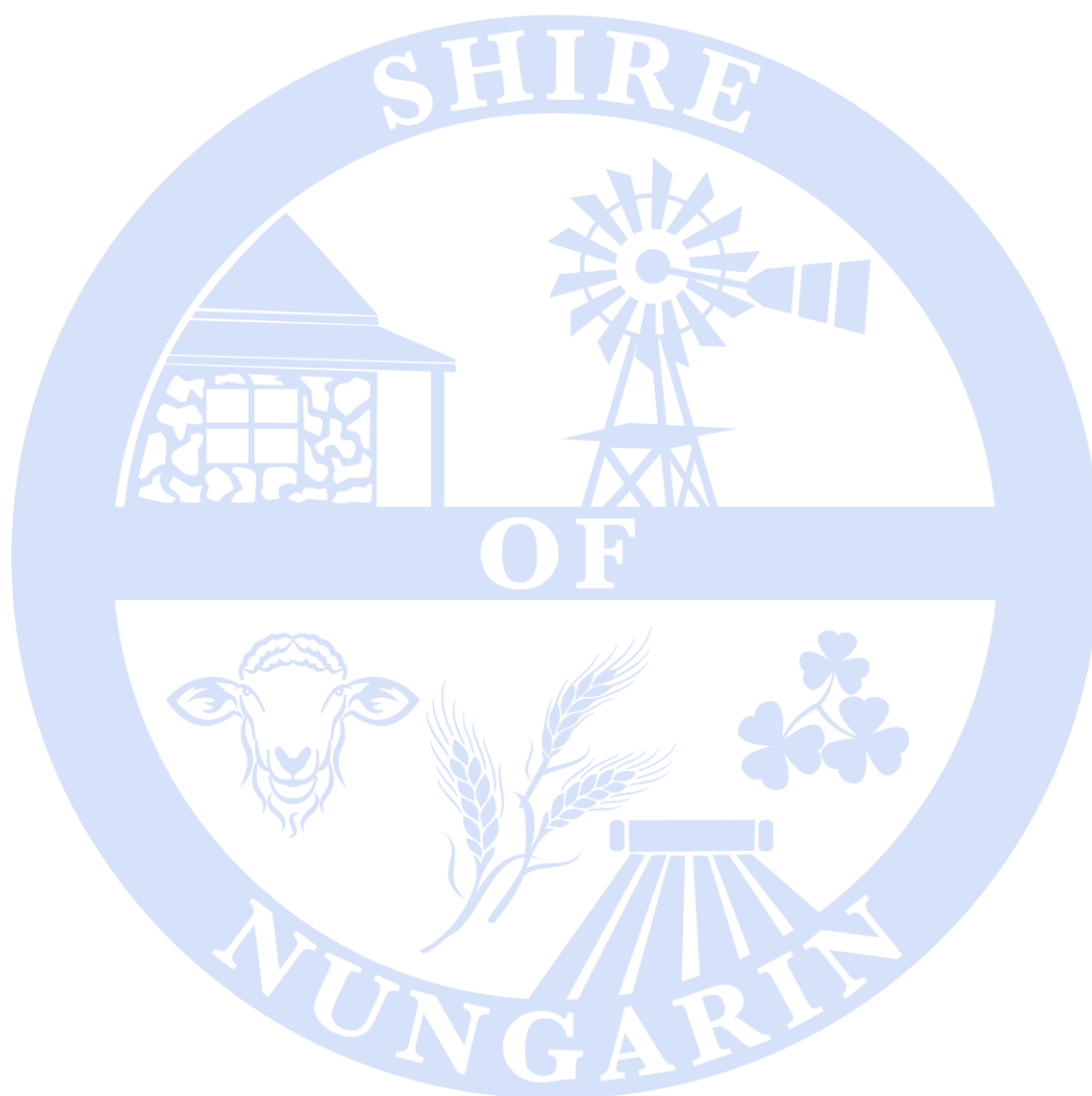
Nil

RESOURCE IMPLICATIONS**Financial**

Nil

Workforce

Nil



14.5. COMMUNITY CHRISTMAS FUNCTION	
File Ref:	N/A
Previous Items:	Nil
Responsible Officer:	David Nayda Chief Executive Officer
Author and Title:	David Nayda Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number	Nil

OFFICER RECOMMENDATION

Moved: **Seconded:**

That Council discuss the format for this year's Community Christmas Function.

(Not) Carried by Simple Majority: /

For:

Against:

IN BRIEF

Council supports an annual event to coincide with Christmas and to celebrate the end of harvest. The date suggested for this year's event is 5th December.

BACKGROUND

Staff have commenced the planning process for the event in the idea being a joint run community Christmas party with the Community Resource Centre

REPORT DETAIL

For the past several years, Council has held a Christmas party with great success. It has fostered a sense of community spirit and goodwill among residents and council staff alike. The Christmas party features games for children and a visit from Santa Claus, creating an enjoyable and inclusive atmosphere for all attendees.

The proposed date for this year's event is Friday, the 5th of December. This date has been chosen to maximize attendance, as it is close enough to Christmas to capture the festive spirit but early enough to avoid conflicts with other holiday commitments. Council will need to discuss and finalize the details of this year's event to ensure it is as successful as previous years.

The annual Christmas party is not just a celebration but also a strategic opportunity to strengthen community ties. By hosting this event, Council demonstrates its commitment to community

involvement and positive engagement. The event provides a platform for residents to interact with council members in a relaxed setting, fostering transparency and trust.

In summary, the community Christmas party is a valued tradition that aligns with our strategic goals of effective forward planning and community engagement. By continuing to host this event, we can achieve positive outcomes for our community while celebrating the festive season.

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

Nil

SUSTAINABILITY AND RISK CONSIDERATIONS

Economic

Nil

Social

Nil

Policy Implications

Nil

Risk Management Implications

Risk Level	Comment
Low	

CONSULTATION

Staff and CRC

RESOURCE IMPLICATIONS

Financial

Nil

Workforce

Nil

14.6. CITIZENS AWARD 2026	
File Ref:	N/A
Previous Items:	Nil
Responsible Officer:	David Nayda Chief Executive Officer
Author and Title:	David Nayda Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number	8.5A

OFFICER RECOMMENDATION**Moved:****Seconded:**

That Council confirms that the 2026 Citizen Awards consist of the three categories of Over 25, Under 25, and Group.

(Not) Carried by Simple Majority: /

For:**Against:****IN BRIEF**

Council is requested to determine the timing and format it wishes to undertake for these awards which are usually presented on Australia Day, Monday 26th January 2026.

BACKGROUND

Government funding for Australia Day this year is \$10,000 and staff continue to acquire Australia Day paraphernalia for the event.

REPORT DETAIL

Staff members are actively engaged in acquiring Australia Day paraphernalia, including flags, banners, and memorabilia, to enhance the event's festive atmosphere. The procurement process also involves coordinating with vendors and suppliers to ensure the timely delivery of necessary materials. Additionally, the team is working on securing permits and liaising with local authorities to ensure a smooth and compliant event execution.

The Australia Day Awards event is a significant occasion that highlights the achievements and contributions of outstanding individuals within the community. Despite the reduction in government funding, the planning team remains dedicated to delivering a successful and memorable event. The Council's decisions regarding the timing and format of the awards ceremony will play a pivotal role in ensuring the event's overall success. Through meticulous preparation, community engagement, and

efficient budget management, the Australia Day Awards event is poised to be a fitting tribute to the spirit of Australia Day.

SHIRE OF NUNGARIN INTEGRATED STRATEGIC PLAN 2023 - 2033

Focus Area	Community involvement
Aspiration	Recognition of outstanding contributions
Objective	Community interest

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

Nil

SUSTAINABILITY AND RISK CONSIDERATIONS

Economic

Nil

Social

Nil

Policy Implications

Nil

Risk Management Implications

Risk Level	Comment
Low	

CONSULTATION

Staff

RESOURCE IMPLICATIONS

Financial

Nil

Workforce

Nil

14.7. WHEATBELT AGCARE	
File Ref:	N/A
Previous Items:	Nil
Responsible Officer:	David Nayda Chief Executive Officer
Author and Title:	David Nayda Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number	14.7A

OFFICER RECOMMENDATION

Moved: **Seconded:**

That Council endorse financial support of Wheatbelt Agcare for \$900.00

(Not) Carried by Simple Majority: /

For:

Against:

IN BRIEF

Council is asked to consider the contribution to Wheatbelt Agcare

BACKGROUND

A letter to the CEO has been received as attachment 14.7A.

REPORT DETAIL

In previous years, the Shire of Nungarin has supported Wheatbelt Agcare through the provision of housing and a vehicle. As these forms of support are no longer being provided, Wheatbelt Agcare has requested an annual financial contribution of \$900 to assist in funding its ongoing operations.

Wheatbelt Agcare delivers free family counselling services across the central and northern Wheatbelt regions. Core funding is provided by the Department of Communities, with additional contributions made by participating local governments throughout the region.

By endorsing this request, the Shire of Nungarin will continue to support a valuable community service that promotes wellbeing and access to essential support for families in our area.

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

Nil

SUSTAINABILITY AND RISK CONSIDERATIONS**Economic**

Nil

Social

Nil

Policy Implications

Nil

Risk Management Implications

Risk Level	Comment
Medium	If not supported may lose counselling service in the area

CONSULTATION

Council

RESOURCE IMPLICATIONS**Financial**

Adjust to mid-year review to budget

Workforce

Nil

14.8. BUDGET AMENDMENT FOR SERVER UPGRADE	
File Ref:	N/A
Previous Items:	Nil
Responsible Officer:	David Nayda Chief Executive Officer
Author and Title:	David Nayda Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Absolute Majority
Attachment Number	14.8A, 14.8B, 14.8C, 14.8D.

OFFICER RECOMMENDATION**Moved:****Seconded:**

That Council authorise the following amendments to the 2025/2026 budget to purchase a new server and to partially fund the implementation of the new ERP system:

Account Number	Account Description	Increase	(Decrease)	Original Budget	Revised Budget
204216	Computer Services Expenses	\$20,675	\$0	\$195,726	\$216,401
404207	Office Furniture and Equipment Capital – New Server	\$27,507	\$0	\$0	\$27,507
504206	Transfer from Computer Equipment and Software Reserve	(\$48,182)	\$0	\$0	(\$48,182)

(Not) Carried by Simple Majority: /

For:**Against:****IN BRIEF**

Council is requested to consider a transfer from the Computer Equipment and Software Reserve of \$48,182 to fund the upgrade of IT server infrastructure of \$27,507, and to partially fund the ERP system implementation of \$20,675.

The current budget allocation of \$20,675 for Computer Services Expenses will be re-allocated to engage IT consultants to assist in preparing IT policies, an IT Strategic Plan, an IT Disaster Recovery Plan and IT security framework.

BACKGROUND

The decision to replace Councils current SynergySoft ERP system with the Magiq ERP system has resulted in the need to upgrade Council's existing server infrastructure with a higher specification unit that will allow the new ERP system to function.

Council has had a number of long-standing IT compliance issues that have been raised in the OAG's audit management letter for the last four years. These matters involve the development of IT policies, and the preparation of an IT Strategic Plan and an IT Disaster Recovery Plan. The engagement of IT consultants to prepare these documents is essential as Council does not have the internal expertise to prepare them.

Council has set aside \$74,350 from general funds to implement the NEW ERP system. The transfer from reserve of \$20,675 will assist partially fund the ERP system expense and allow the re-allocation of general funds to implement the IT Policies, Strategic Plan, Disaster Recovery Plan and security framework.

REPORT DETAIL

As part of the Shire's transition to a new ERP system, it has been identified that the current server infrastructure is inadequate to support the planned software upgrade scheduled for later this year and a new server will need to be acquired. Although the ERP upgrade was originally planned for 2026/27, it is now proposed to bring it forward to the 2025/26 financial year. Quotes from the Shire's IT provider are attached, outlining the costs for the required server upgrade.

Additionally, it is proposed that funds be transferred from the Computer Equipment and Software Reserve and increase the budget allocation for the Computer Services Expense account to fund the ERP implementation. This will allow the re-allocation of general funds to support the development of an IT Policy, Strategic Plan, Disaster Recovery Plan, and Security Framework. These initiatives will address long-standing compliance issues raised in the OAG's management letter, which the Shire has not met for the past four years.

The proposal recommends transferring the following amounts from the Computer Equipment and Software Reserve to the relevant accounts, as detailed in the attached quotes.

Server upgrade \$27,506.73

IT Disaster Recovery Plan \$4,440.00

IT Security Framework \$10,480.00

Strategic IT Plan \$5,795.00

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

SUSTAINABILITY AND RISK CONSIDERATIONS

Economic

Nil

Social

Nil

Policy Implications

Nil

Risk Management Implications

Risk Level	Comment
Medium	Risk of noncompliance of audit requirements for Shire IT systems and the inability to operate the new ERP system.

CONSULTATION

Darren long

IT Provider

RESOURCE IMPLICATIONS**Financial**

Transfer from reserves will impact on amount that can be invested in the short term..

Workforce

Nil

1. CORRESPONDENCE RECEIVED**2. NEW BUSINESS OF AN URGENT NATURE****3. CONFIDENTIAL ITEMS OF BUSINESS****4. CLOSURE**

There being no further business the meeting closed at

Presiding Member_____
Date