



Minutes

Finance and Audit Committee Meeting

Wednesday 19th March 2025

Commenced at 4:30PM

Held in the Council Chambers,
Railway Avenue Nungarin



**FINANCE AND AUDIT COMMITTEE MEETING
HELD ON
WEDNESDAY 19th MARCH 2025
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AGENDA and STAFF REPORTS

FINANCE AND AUDIT COMMITTEE MEETING

HELD IN COUNCIL CHAMBERS, NUNGARIN

ON WEDNESDAY 19th March 2025

MINUTES

1. DECLARATION OF OPENING

The Presiding Member declared the meeting open at 4:30pm.

Affirmation of Civic Duty and Responsibility as Read

I make this Affirmation in good faith on behalf of Councillors and Officers of the Shire of Nungarin. We collectively declare we will duly, faithfully, honestly and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgment and ability.

Acknowledgement of Traditional Custodians

We wish to acknowledge the Traditional Custodians of the land we are meeting on, the Njaki Njaki Nyoongar people, and recognise the contribution of Elders past, present and future.

2. ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

2.1 ATTENDANCE

Councillors

Shire President

Cr P de Lacy

Deputy Shire President

Cr G Coumbe

Elected Member

Cr RE O'Connell

Elected Member

Cr K Dayman

Elected Member Cr W Lee
Elected Member Cr M Caughey
Elected Member Cr A Eksanow

Council Officers

Chief Executive Officer Mr D Nayda
Manager Of Corporate Services Miss S Sergeant
Works Manager Mr A Wootton

Observers / Visitors

2.2 APOLOGIES

Nil

3. DECLARATIONS OF INTEREST

3.1 FINANCIAL AND PROXIMITY INTEREST

Nil

3.2 DISCLOSURES OF INTEREST THAT MAY CAUSE A CONFLICT

Nil

4. PREVIOUS COMMITTEE MEETING MINUTES

4.1 FINANCE AND AUDIT COMMITTEE MEETING – 18th December 2024

COUNCIL RESOLUTION

18/03/25

Moved: Cr K Dayman

Seconded: Cr RE O'Connell

That the Minutes of the Finance and Audit Committee Meeting held on 18th December 2024 be confirmed as being a true and accurate record (Attachment 4.1A).

Carried by Simple Majority: 7/0

For: Cr de Lacy, Cr Caughey, Cr Dayman, Cr O'Connell, Cr Lee, Cr Eksanow, Cr Coumbe

Against: Nil

5. OFFICER REPORTS

5.1 COMPLIANCE AUDIT RETURN 2024	
File Ref:	
Previous Item Ref:	Nil
Responsible Officer:	David Nayda Chief Executive Officer
Author and Title:	David Nayda Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements	Simple Majority
Attachment Number:	5.1A – Compliance Audit Return

COUNCIL RESOLUTION 19/03/25

IN

Moved Cr RE O'Connell**Seconded Cr G Coumbe****That the Finance & Audit Committee Resolves to recommend Council:**

- 1. Adopt the Compliance Audit Return for 2024.**
- 2. Authorise the Shire President and Chief Executive Officer to certify the Compliance Audit Return for 2024.**
- 3. Request the Chief Executive Officer to forward the certified Compliance Audit Return for 2024 along with the documents required in accordance with regulation 14(3) and regulation 15 of the Local Government (Audit) Regulations 1996 to the Department of Local Government, Sport and Cultural Industries.**

Carried by Simple Majority: 7/0**For: Cr de Lacy, Cr Caughey, Cr Dayman, Cr O'Connell, Cr Lee, Cr Eksanow, Cr Coumbe****Against: Nil****BRIEF**

The Council is required to consider for adoption the annual Compliance Audit Return and to forward a completed, certified copy to the Department of Local Government, Sport and Cultural Industries.

BACKGROUND

Council is required to review the annual CAR and consider its adoption. The CAR if adopted by Council is to be certified by the Shire President and the Chief Executive Officer and forwarded to the Director General of the relevant department.

REPORT DETAIL

The CAR questions the following categories:

- Commercial Enterprises by Local Government
 - o The Shire has not undertaken any major land transactions. Check definition of major land transaction
- Delegation of Power / Duty
 - o No issues or concerns to report.
- Disclosure of Interest
 - o No issues or concerns to report.
- Disposal of Property
 - o The disposal of properties undertook by Council during the relevant year have all complied with the relevant legislation.
- Elections
 - o No issues or concerns to report.
- Finance
 - o No issues or concerns to report.
- Local Government Employees
 - o No issues or concerns to report.
- Tenders for providing Goods and Services
 - o No issues or concerns to report
- Integrated Planning and Reporting
 - o No issues or concerns to report.
- Optional Questions
 - o No issues or concerns to report.

SHIRE OF NUNGARIN INTEGRATED STRATEGIC PLAN 2023 – 2033

Focus Area	Our Organisation
Community Priority	Effective forward planning, and engagement with our community
Success Measurement	We deliver sound financial and asset management

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT*Local Government (Audit) Regulations 1996*

14. Compliance audits by local governments –

- (1) A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.
- (2) After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.
- (3A) The local government's audit committee is to review the compliance audit return and is to report to the council the results of that review.

- (3) After the audit committee has reported to the council under sub regulation (3A), the compliance audit return is to be –
 - (a) presented to the council at a meeting of the council; and
 - (b) adopted by the council; and
 - (c) recorded in the minutes of the meeting at which it is adopted.

15. Certified copy of compliance audit return and other documents to be given to Departmental CEO –

- (1) After the compliance audit return has been presented to the council in accordance with regulation 14(3) a certified copy of the return together with –
 - (a) a copy of the relevant section of the minutes referred to in regulation 14(3)(c); and
 - (b) any additional information explaining or qualifying the compliance audit, is to be submitted to the Departmental CEO by 31 March next following the period to which the return relates.
- (2) In this regulation – certified in relation to a compliance audit return means signed by –
 - (a) the mayor or president; and
 - (b) the CEO.

SUSTAINABILITY AND RISK CONSIDERATIONS

Economic – (Impact on the Economy of the Shire and Region)

Nil

Social – (Quality of life to community and / or affected landowners)

Nil

Policy Implications

Nil

Risk Management Implications

Risk Level	Comment
High	Council is required by the <i>Local Government Act 1995</i> , to provide a certified CAR, not providing this would be a breach of the Act.

CONSULTATION

Manager of Corporate Services
Office Staff

RESOURCE IMPLICATIONS

Nil

Workforce

Nil

End

- 6. **NEW BUSINESS OF AN URGENT NATURE**
(New business of an urgent nature approved by the Presiding Member)
Nil

- 7. **CLOSURE**
The being no further business the meeting closed at 4:33PM

Presiding Member

Date