

Date: 27 July 2024

To: Shire President  
Deputy Shire President  
Councillors



## NOTICE AND AGENDA – SPECIAL COUNCIL MEETING

A Special Council Meeting will be held in the Council Chambers on 31 July 2024 at 4:00pm to consider and resolve the 2024/25 Financial Budget.

David Nayda  
Temporary Chief Executive Officer

---

### **DISCLAIMER**

*Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.*

*Any statement, comment or decision made at a Council or Forum meetings regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.*

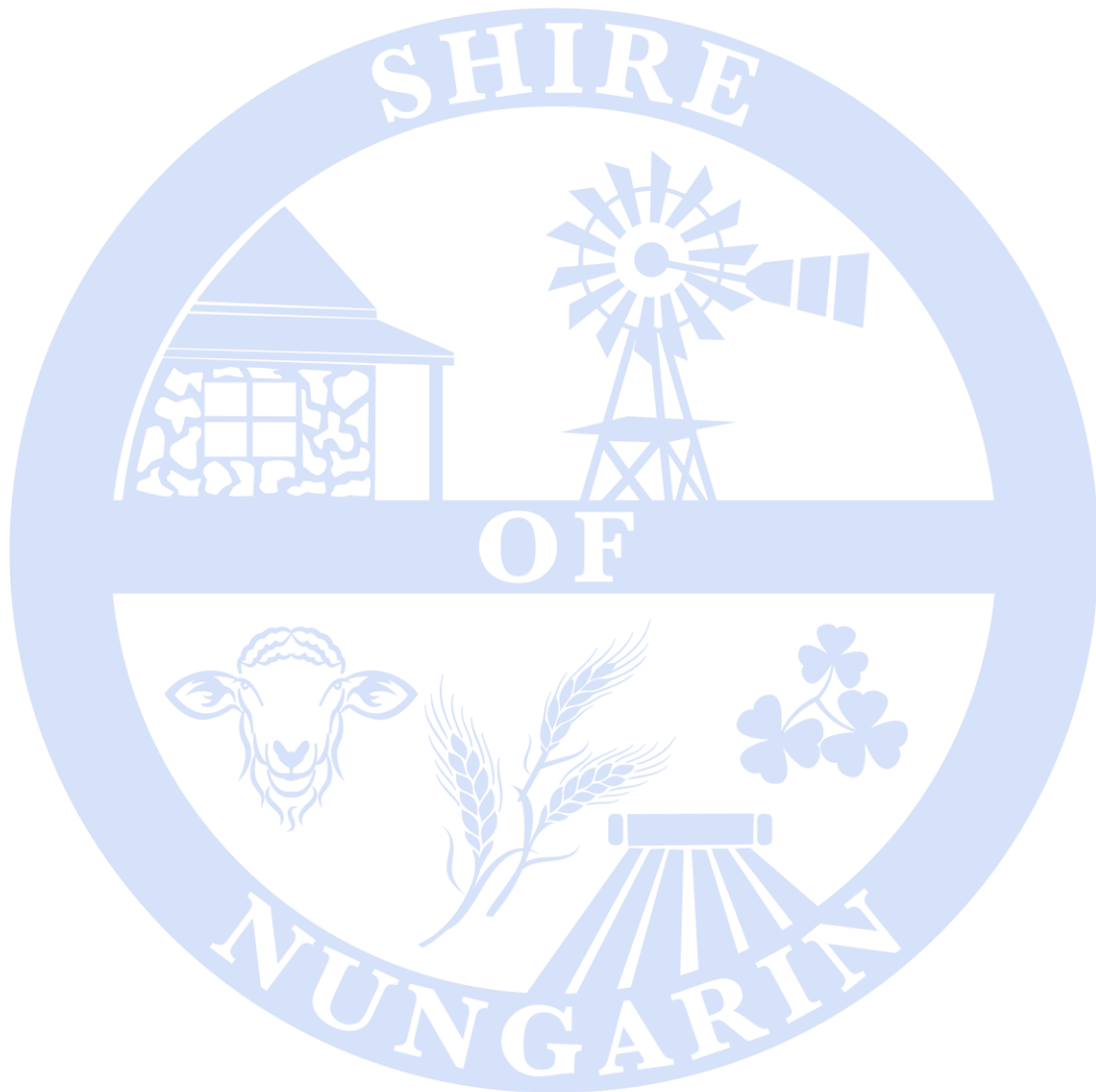
*Any person or entity who has an application before the Shire must obtain, and should only rely on, written notice of the Shire's decision and any conditions attaching to the decision, and cannot treat as an approval anything said or done at a Council or Forum meetings.*

*Any advice provided by an employee of the Shire on the operation of a written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire should be sought in writing and should make clear the purpose of the request.*

### **PUBLIC QUESTION TIME**

1. The order of business allows for a Public Question time at the beginning of the meeting.

2. If you wish to ask a question about an agenda item before it is considered then it is recommended to be made at the Public Question Time item on the agenda in accordance with Council’s Procedures and Guidelines for Public Question Time.
3. The visual or vocal recording of Council meeting proceedings is expressly prohibited, unless the prior approval of the Council has been given.



## Contents

<b>1. DECLARATION OF OPENING .....</b>	<b>4</b>
--	----------

**2. ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE ..... 4**

**2.1 ATTENDANCE..... 4**

**2.2 APOLOGIES ..... 4**

**3. DECLARATIONS OF INTEREST ..... 4**

**3.1 FINANCIAL AND PROXIMITY INTEREST ..... 4**

**3.2 DISCLOSURES OF INTEREST THAT MAY CAUSE A CONFLICT..... 4**

**4. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS..... 4**

**5. OFFICER REPORTS..... 4**

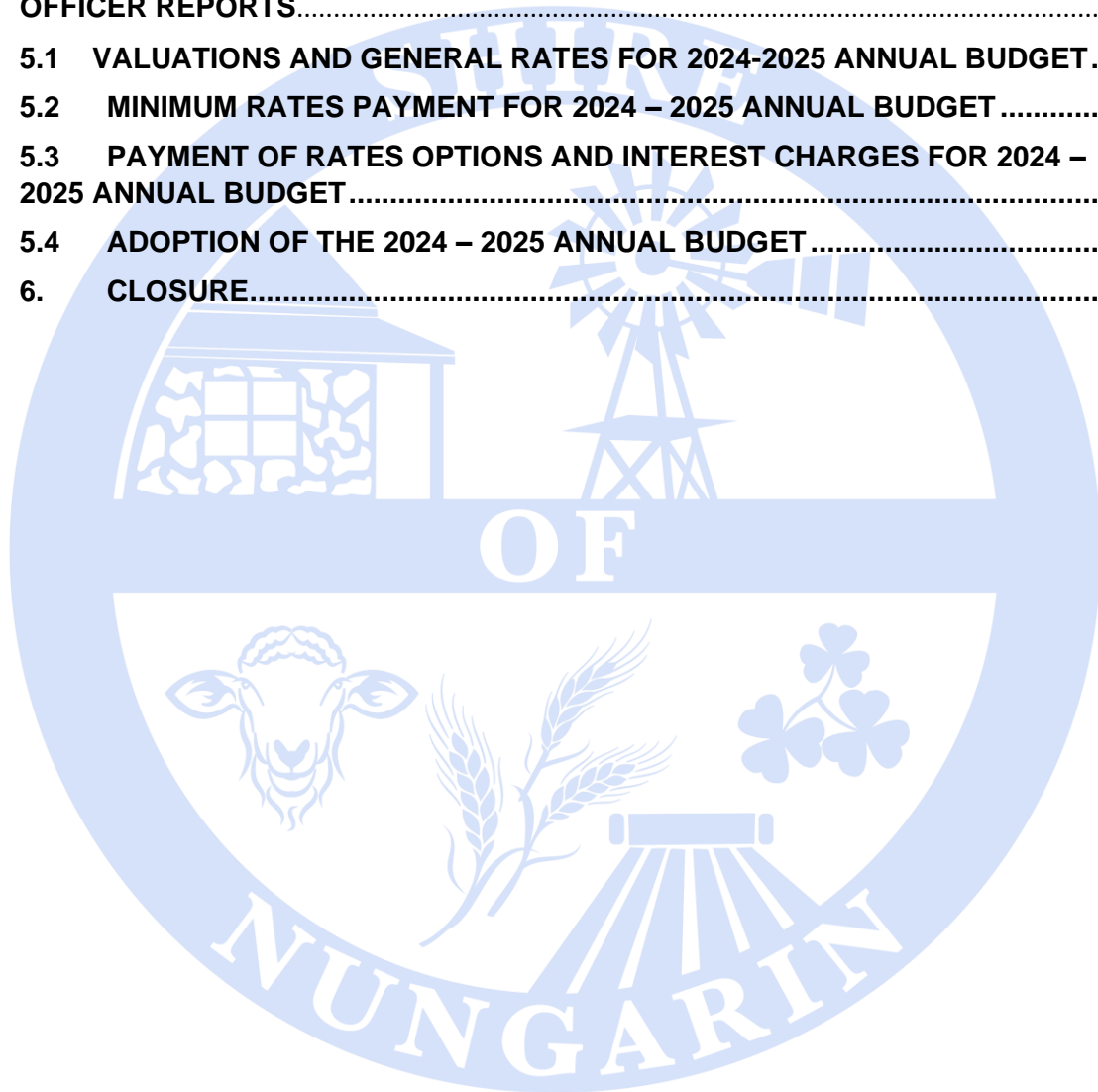
**5.1 VALUATIONS AND GENERAL RATES FOR 2024-2025 ANNUAL BUDGET ..... 5**

**5.2 MINIMUM RATES PAYMENT FOR 2024 – 2025 ANNUAL BUDGET ..... 8**

**5.3 PAYMENT OF RATES OPTIONS AND INTEREST CHARGES FOR 2024 – 2025 ANNUAL BUDGET ..... 11**

**5.4 ADOPTION OF THE 2024 – 2025 ANNUAL BUDGET ..... 17**

**6. CLOSURE..... 21**



**AGENDA**

## 1. DECLARATION OF OPENING

The Presiding Member declared the meeting open at \_\_\_pm.

### **Affirmation of Civic Duty and Responsibility as Read**

*I make this Affirmation in good faith on behalf of Councillors and Officers of the Shire of Nungarin. We collectively declare we will duly, faithfully, honestly and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgment and ability.*

### **Acknowledgement of Traditional Custodians**

We wish to acknowledge the Traditional Custodians of the land we are meeting on, the Njaki Njaki Nyoongar people, and recognise the contribution of Elders past, present and future.

## 2. ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

### 2.1 ATTENDANCE

#### **Councillors**

Shire President	Cr P de Lacy
Deputy Shire President	Cr G Coumbe
Elected Member	Cr RE O'Connell
Elected Member	Cr K Dayman
Elected Member	Cr A Eksanow
Elected Member	Cr M Caughey

#### **Council Officers**

Temporary Chief Executive Officer Mr D Nayda

#### **Observers / Visitors**

### 2.2 APOLOGIES

Elected Member Cr W Lee

## 3. DECLARATIONS OF INTEREST

### 3.1 FINANCIAL AND PROXIMITY INTEREST

### 3.2 DISCLOSURES OF INTEREST THAT MAY CAUSE A CONFLICT

## 4. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

N/a

## 5. OFFICER REPORTS

<b>5.1 VALUATIONS AND GENERAL RATES FOR 2024-2025 ANNUAL BUDGET</b>	
<b>File Ref:</b>	NA
<b>Previous Items:</b>	Nil
<b>Responsible Officer:</b>	David Nayda, Temporary Chief Executive Officer
<b>Author and Title:</b>	D Long – Finance Consultant
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements:</b>	Absolute Majority
<b>Attachment Number</b>	5.1A – Proposed 2024 – 2025 Annual Budget

**OFFICER RECOMMENDATION**

Moved: .....

Seconded: .....

**That Council Resolves to:** Absolute Majority Required  
 .....

... / ...

- Adopt the valuations, as supplied by the Valuer General’s Office and records in the Rate Book, for the 2024 – 2025 financial year:**

<b>(a) Gross Rental Valuations</b>	<b>\$438,135</b>
<b>(b) Unimproved Valuations</b>	<b>\$49,374,080</b>
- Imposes, pursuant to Section 6.32 of the Local Government Act 1995, the following general rates for 2024 – 2025:**

<b>(a) Gross Rental Valuation properties</b>	<b>\$0.109033 Rate in the dollar</b>
<b>(b) Unimproved Valuation properties</b>	<b>\$0.013007 Rate in the dollar</b>

**IN BRIEF**

The purpose of this report is for Council to consider the adoption of applicable valuations and the imposition of general rates on rateable property.

**REPORT DETAIL**

Following the draft budget workshops held during June and July 2024, the following general rates are presented for Councils consideration.

Every year, the unimproved value (UV) of each property is reassessed by the State’s Valuer Generals Office. The gross rental valuation (GRV) of each property for country local governments is reassessed by the State’s Valuer Generals Office every five (5) years, with the most recent valuation occurring in June 2017.

The following valuations are currently recorded in Council’s rate book-

- (a) Unimproved Valuations (UV) - \$49,374,080, of which \$367,830 are minimum values;
- (b) Gross Rental Valuations (GRV) - \$438,135, of which \$26,711 are minimum values.

The Shire bases the determination of annual property rates payable upon the unimproved values (UV) for rural properties and the gross rental values (GRV) for non-rural properties; with the values set by the Valuer General. The Shire applies a rate in the dollar charge for each valuation category, which is multiplied against a property’s valuation.

The rate in the dollar for the 2023-2024 financial year was set, for UV properties at 1.5039 cents, and for GRV properties at 14.1050 cents. This becomes the base rate in the dollar when determining the following year’s rate in the dollar. When properties are revalued, the previous year’s rate in the dollar is adjusted in consideration of the whether the valuation has increased or decreased. This allows for a revised base rate that would have generated the same amount of revenue using the revalued property valuations. The increase in UV valuations of 23.55% and GRV valuations of 25.43% has necessitated an adjustment to the UV and GRV rate in the dollar as follows-

1. UV – decrease from 1.5039 cents to 1.2156 cents to account for the valuation increment.
2. GRV – decrease from 14.1050 cents to 10.1900 cents to account for the valuation increment.

The budget proposes the following increases in rates:

- (a) GRV rate in the dollar for 2024-2025 will increase from 10.1050 cents to 10.9033 cents, equating to an 7.00% increase; and
- (b) UV rate in the dollar for 2024-2025 will increase from 1.2156 cents to 1.3007 cents, equating to an 7.00% increase.

**SHIRE OF NUNGARIN COMMUNITY STRATEGIC PLAN 2023**

<b>Focus Area</b>	Civic Leadership
<b>Aspiration</b>	A strong local democracy with an actively engaged community and effective partnership.
<b>Objective</b>	Annually review compliance methods.

**OTHER STRATEGIC LINKS**

This report forms part of the 2024-2025 Annual Budget. The 2024-2025 Annual Budget has taken into consideration the actions listed in the Corporate Business Plan, where fiscally possible.

**STATUTORY ENVIRONMENT**

Section 6.32 of the *Local Government Act 1995* states

**6.32. Rates and service charges-**

- (1) *When adopting the annual budget, a local government*
    - (a) *in order to make up the budget deficiency, is to impose\* a general rate on rateable land within its district, which rate may be imposed either:*
      - (i) *uniformly; or*
      - (ii) *differentially; and*
    - (b) *may impose\* on rateable land within its district*
      - (i) *a specified area rate; or*
      - (ii) *a minimum payment; and*
    - (c) *may impose\* a service charge on land within its district.*
- \* Absolute majority required.*
- (2) *Where a local government resolves to impose a rate it is required to:*
    - (a) *set a rate which is expressed as a rate in the dollar of the gross rental value of rateable land within its district to be rated on gross rental value; and*
    - (b) *set a rate which is expressed as a rate in the dollar of the unimproved value of rateable land within its district to be rated on unimproved value.*

**SUSTAINABILITY AND RISK CONSIDERATIONS**

**Economic – (Impact on the Economy of the Shire and Region)**

This report forms part of the 2024-2025 Annual Budget. The 2024-2025 Annual Budget has taken into consideration the actions listed in the Corporate Business Plan, where fiscally possible.

**Social – (Quality of life to community and / or affected land owners)**

Nil

**Policy Implications**

Nil

**Risk Management Implications**

Risk Level	Comment
High	Setting the rates is an important aspect of ensuring a budget a balanced budget can be achieved.



**CONSULTATION**

Council workshopped the draft budget at the Briefing Sessions held in June and July 2024

**RESOURCE IMPLICATIONS**

**Financial**

This report forms part of the 2024-2025 Annual Budget and relevant information is disclosed in the Statement of Rating Information.

**Workforce**

Nil

---

end

<b>5.2 MINIMUM RATES PAYMENT FOR 2024 – 2025 ANNUAL BUDGET</b>	
<b>File Ref:</b>	
<b>Previous Item Ref:</b>	Nil
<b>Applicant:</b>	Nil
<b>Author and Title:</b>	Darren Long, Finance Consultant
<b>Responsible Officer</b>	David Nayda, Temporary Chief Executive Officer
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements</b>	Absolute Majority
<b>Attachment Number:</b>	5.1A – Proposed 2024 – 2025 Annual Budget

**OFFICER RECOMMENDATION**

**Moved:** .....

**Seconded:** .....

Absolute Majority Required

.....

... / ...

**That Council Resolves to:**

1. **Impose, pursuant to Section 6.32 and 6.35 of the Local Government Act 1995, the following Minimum Rate Payment for 2024 – 2025:**
  - (a) **Gross Rental Valuations Properties - \$523 per rateable assessment**
  - (b) **Unimproved Valuations Properties - \$523 per rateable assessment**



**IN BRIEF**

The purpose of this report is for Council to consider the imposition of the Minimum Payment on rateable property for 2024 - 2025.

**REPORT DETAIL**

Following the draft budget workshop held in June and July 2024, the following minimum payments for rateable property are presented for Councils consideration.

The Minimum Payment for both UV and GRV properties is proposed to increase by 7.00% to \$523.

The proposed 2024-2025 UV Minimum Payment will be imposed on 36 UV property assessments, being 24.83% of the total UV property assessments.

The proposed 2024-2025 GRV Minimum Payment will be imposed on 24 GRV property assessments, being 33.33% of the total GRV property assessments. Council will have to monitor future increases in this minimum rate to ensure the number of properties subject to the minimum rate does not exceed 50%, as per the requirements of S6.35(3) of the *Local Government Act 1995*.

**SHIRE OF NUNGARIN COMMUNITY STRATEGIC PLAN 2023**

<b>Focus Area</b>	Civic Leadership
<b>Aspiration</b>	A strong local democracy with an actively engaged community and effective partnership.
<b>Objective</b>	Annually review compliance methods.

**OTHER STRATEGIC LINKS**

This report forms part of the 2024-2025 Annual Budget. The 2024-2025 Annual Budget has taken into consideration the actions listed in the Corporate Business Plan, where fiscally possible.

**STATUTORY ENVIRONMENT**

*Section 6.35 of the Local Government Act 1995*

***6.35. Minimum payment***

- (1) *Subject to this section, a local government may impose on any rateable land in its district a minimum payment which is greater than the general rate which would otherwise be payable on that land.*
- (2) *A minimum payment is to be a general minimum but, subject to subsection (3), a lesser minimum may be imposed in respect of any portion of the district.*

- (3) *In applying subsection (2) the local government is to ensure the general minimum is imposed on not less than —*
- (a) *50% of the total number of separately rated properties in the district; or*
  - (b) *50% of the number of properties in each category referred to in subsection (6),*
- on which a minimum payment is imposed.*
- (4) *A minimum payment is not to be imposed on more than the prescribed percentage of —*
- (a) *the number of separately rated properties in the district; or*
  - (b) *the number of properties in each category referred to in subsection (6),*
- unless the general minimum does not exceed the prescribed amount.*
- (5) *If a local government imposes a differential general rate on any land on the basis that the land is vacant land it may, with the approval of the Minister, impose a minimum payment in a manner that does not comply with subsections (2), (3) and (4) for that land.*
- (6) *For the purposes of this section a minimum payment is to be applied separately, in accordance with the principles set forth in subsections (2), (3) and (4) in respect of each of the following categories —*
- (a) *to land rated on gross rental value; and*
  - (b) *to land rated on unimproved value; and*
  - (c) *to each differential rating category where a differential general rate is imposed.*

## **SUSTAINABILITY AND RISK CONSIDERATIONS**

### **Economic – (Impact on the Economy of the Shire and Region)**

This report forms part of the 2024-2025 Annual Budget. The 2024-2025 Annual Budget has taken into consideration the actions listed in the Corporate Business Plan, where fiscally possible.

### **Social – (Quality of life to community and / or affected land owners)**

Nil

### **Policy Implications**

Nil

### **Risk Management Implications**

<b>Risk Level</b>	<b>Comment</b>
High	Setting the minimum payment is an important aspect of preparing the Annual Budget.

**CONSULTATION**

Council workshopped the draft budget at the Briefing Sessions held in June and July 2024

**RESOURCE IMPLICATIONS**

**Financia**

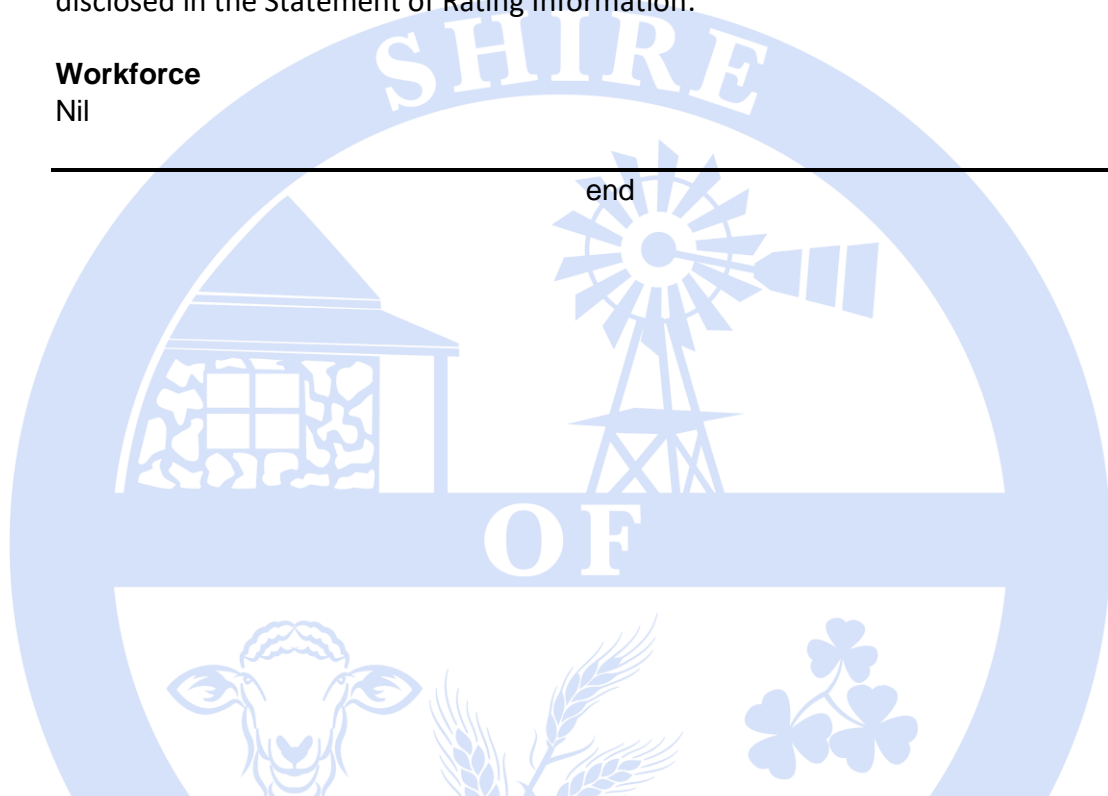
This report forms part of the 2024-2025 Annual Budget and relevant information is disclosed in the Statement of Rating Information.

**Workforce**

Nil

---

end



<b>5.3 PAYMENT OF RATES OPTIONS AND INTEREST CHARGES FOR 2024 – 2025 ANNUAL BUDGET</b>	
<b>File Ref:</b>	
<b>Previous Item Ref:</b>	Nil
<b>Applicant:</b>	Nil
<b>Author and Title:</b>	Darren Long, Financial Consultant
<b>Reponsible Officer:</b>	David Nayda Temporary Chief Executive Officer
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements</b>	Absolute Majority
<b>Attachment Number:</b>	Nil

**OFFICER RECOMMENDATIONS**

**Moved:** .....

**Seconded:** .....

Absolute Majority Required

..... / ...

**That Council Resolves to:**

1. Pursuant to Section 6.45 of the Local Government Act 1995, offer two payment options for rates and service charges for the 2022-2023 financial year, being:
  - (a.) Option 1 – Payment in full by a single instalment by the due date, being 35 days from the date of issue of the rate notice;
  - (b.) Option 2 – Payment in two equal instalments, being
    - (i) Instalment 1 - 50% of the rates and service charges within 35 days of date of issue of the rate notice, 25 September 2024;
    - (ii) Instalment 2 - 50% of the rates and service charges within 2 months of (i) being 22 November 2024.
  - (c.) Option 3 - Payment in four equal instalments, being
    - (i) Instalment 1 - 25% of the rates and service charges within 35 days of date of issue of the rate notice, 25 September 2024;
    - (ii) Instalment 2 - 25% of the rates and service charges within 2 months of (i) being 22 November 2024;
    - (iii) Instalment 3 - 25% of the rates and service charges within 2 months (ii) being 21 January 2024; and
    - (iv) Instalment 4 - 25% of the rates and service charges within 2 months of (iii) being 24 March 2024.
2. Pursuant to Section 6.45 of the Local Government Act 1995, impose an instalment administration charge of \$5 (GST Free), which is to apply to Instalment 2 under payment option 2; and Instalment 2, 3 and 4 under payment option 3.
3. Pursuant to Section 6.45 of the Local Government Act 1995, impose an instalment interest charge of 5.50%, which is to apply to Instalment 2 under payment option 2; and Instalments 2, 3 and 4 under payment option 3.
4. Pursuant to Section 6.51 of the Local Government Act 1995, impose a 7.00% rate of penalty interest on overdue rates and service charges that remain unpaid after the due date.

**IN BRIEF**

The purpose of this report is for Council to consider the:

1. Setting of options for the payment of rates and service charges for the 2024-2025 financial year;
2. Imposition of an administration fee and instalment interest charge for payments made by instalments; and
3. Imposition of a rate of interest on overdue rates and service charges for the 2024-2025 financial year.

**REPORT DETAIL****Payment options*****Payment options***

The Shire has traditionally offered three payment options-

- Option 1      Payment in full by the due date being 25 September 2024.
- Option 2      Payment in two equal instalments, being-
- (a) Instalment 1 - 50% of the rates and service charges within 35 days of date of issue, being 25 September 2024;
  - (b) Instalment 2 - 50% of the rates and service charges within 4 months of (a), being 22 November 2024;
- Option 3      Payment in four equal instalments, being-
- (a) Instalment 1 - 25% of the rates and service charges within 35 days of date of issue, being 25 September 2024;
  - (b) Instalment 2 - 25% of the rates and service charges within 2 months of (a), being 22 November 2024;
  - (c) Instalment 3 - 25% of the rates and service charges within 2 months of (b), being 21 January 2025; and
  - (d) Instalment 4 - 25% of the rates and service charges within 2 months of (c), being 24 March 2025.

It is suggested that these payment options continue.

***Administration fee and instalment interest charge***

Section 6.45 of the Act permits Council to impose an administration charge where a payment of rate or service charge is made by instalments.

Regulations 67 and 68 of the *Local Government (Financial Management) Regulations 1996* limit how much can be imposed as an administration charge and as an instalment interest charge.

Traditionally the Shire has imposed an administration fee of \$5 on the second, third and fourth instalment payments.

It is suggested that a \$5 administration fee continue to apply to the second, third and fourth instalment payments for 2024-2025.

The State Government did not publish a *Local Government (COVID-19 Response) Amendment Order* this year, meaning local governments are now able to impose the maximum instalment interest rate, being 5.5% under Regulation 68.

The Shire has also previously imposed an instalment interest charge of 5.5% when option 2 or option 3 is selected by ratepayers.

It is suggested that Council continue to impose an instalment interest charge of 5.5%.

#### ***Accrual of interest on overdue rates or service charges***

Section 6.51 of the Act permits Council to impose an interest charge on overdue rates or service charges.

The State Government did not publish a *Local Government (COVID-19 Response) Amendment Order* this year, meaning local governments are now able to impose the maximum late payment penalty interest rate, being 11% under Regulation 70.

It is suggested that Council impose a late payment interest charge of 7% on overdue rates or service charges not paid by the due date.

### **SHIRE OF NUNGARIN COMMUNITY STRATEGIC PLAN 2023**

<b>Focus Area</b>	Civic Leadership
<b>Aspiration</b>	A strong local democracy with an actively engaged community and effective partnership.
<b>Objective</b>	Annually review compliance methods.

#### **OTHER STRATEGIC LINKS**

Nil

#### **STATUTORY ENVIRONMENT**

Section 6.45 of the *Local Government Act 1995* states:

##### ***6.45. Options for payment of rates or service charges***

- (1) *A rate or service charge is ordinarily payable to a local government by a single payment but the person liable for the payment of a rate or service charge may elect to make that payment to a local government, subject to subsection (3), by:*
  - (a) *4 equal or nearly equal instalments; or*
  - (b) *such other method of payment by instalments as is set forth in the local government's annual budget.*
  
- (2) *Where, during a financial year, a rate notice is given after a reassessment of rates under section 6.40 the person to whom the notice is given may pay the rate or service charge:*
  - (a) *by a single payment; or*
  - (b) *by such instalments as are remaining under subsection (1)(a) or (b) for the remainder of that financial year.*



- (3) *A local government may impose an additional charge (including an amount by way of interest) where payment of a rate or service charge is made by instalments and that additional charge is, for the purpose of its recovery, taken to be a rate or service charge, as the case requires, that is due and payable.*
- (4) *Regulations may:*
  - (a) *provide for the manner of making an election to pay by instalments under subsection (1) or (2); and*
  - (b) *prescribe circumstances in which payments may or may not be made by instalments; and*
  - (c) *prohibit or regulate any matters relating to payments by instalments; and*
  - (d) *provide for the time when, and manner in which, instalments are to be paid; and*
  - (e) *prescribe the maximum amount (including the maximum interest component) which may be imposed under subsection (3) by way of an additional charge; and*
  - (f) *provide for any other matter relating to the payment of rates or service charges.*

Section 6.51 provides for a local government to impose an interest charge on a rate of service charge that remains unpaid after becoming due and payable.

**6.51. Accrual of interest on overdue rates or service charges**

- (1) *A local government may at the time of imposing a rate or service charge resolve\* to impose interest (at the rate set in its annual budget) on:*
  - (a) *a rate or service charge (or any instalment of a rate or service charge); and*
  - (b) *any costs of proceedings to recover any such charge, that remains unpaid after becoming due and payable.*

**\* Absolute majority required.**

**SUSTAINABILITY AND RISK CONSIDERATIONS**

**Economic – (Impact on the Economy of the Shire and Region)**

This report forms part of the 2024-2025 Annual Budget. The 2024-2025 Annual Budget has taken into consideration the actions listed in the Corporate Business Plan, where fiscally possible.

**Social – (Quality of life to community and / or affected land owners)**

Nil

**Policy Implications**

Nil.

**Risk Management Implications**

<b>Risk Level</b>	<b>Comment</b>
Moderate	Inadequate financial performance could lead to the loss of potential income through interest earned from investment accounts.



**CONSULTATION**

Nil

**RESOURCE IMPLICATIONS**

**Financial**

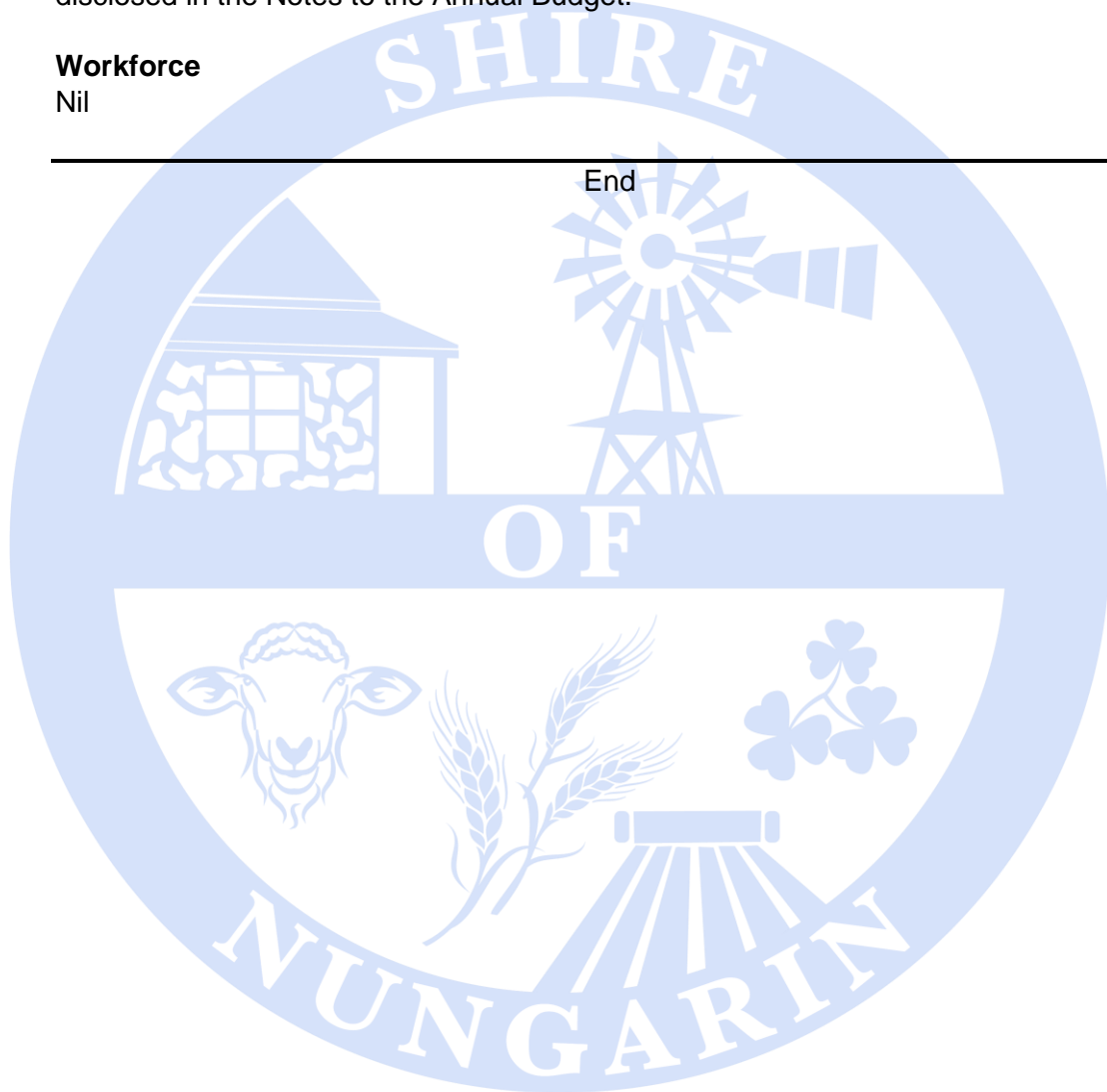
This report forms part of the 2024-2025 Annual Budget and relevant information is disclosed in the Notes to the Annual Budget.

**Workforce**

Nil

---

End



<b>5.4 ADOPTION OF THE 2024 – 2025 ANNUAL BUDGET</b>	
<b>File Ref:</b>	
<b>Previous Item Ref:</b>	Nil
<b>Applicant:</b>	Nil
<b>Author and Title:</b>	Darren Long, Finance Consultant
<b>Responsible Officer:</b>	David Nayda Temporary Chief Executive Officer
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements</b>	Absolute Majority
<b>Attachment Number:</b>	5.1A – Draft 2024 – 2025 Annual Budget 5.4B – Draft 2024 – 2025 Fees & Charges



**OFFICER RECOMMENDATIONS**

Moved: .....

Seconded: .....

Absolute Majority Required  
..... / ...

That Council Resolves to:

1. ***That Council Pursuant to Section 6.2 of the Local Government Act 1995 and the Local Government (Financial Management) Regulations Part 3, Regulations 22 to 33, adopt the 2024-25 Annual Budget (as contained in Attachment 1) for the Shire of Nungarin, including the following-***
  - (a) ***Budget Statement of Comprehensive Income by Nature/Type for the year ending 30 June 2025 showing a net result of \$401,188;***
  - (b) ***Budget Statement of Cash Flows for the year ending 30 June 2025;***
  - (c) ***Budget Rate Setting Statement by Program for the year ending 30 June 2025;***
  - (d) ***Rates and Service Charges;***
  - (e) ***Net Current Assets;***
  - (f) ***Reconciliation of Cash;***
  - (g) ***Property, Plant and Equipment;***
  - (h) ***Depreciation;***
  - (i) ***Borrowings;***
  - (j) ***Lease Liabilities;***
  - (k) ***Reserve Accounts;***
  - (l) ***Other Information;***
  - (m) ***Elected Member Remuneration;***
  - (n) ***Revenue and Expenditure;***
  - (o) ***Trust information;***
  - (p) ***Fees and Charges;***
  - (q) ***Schedule of Fees and Charges for 2024-2025.***
  
2. ***That Council Pursuant to Regulation 34(5) of the Local Government (Financial Management) Regulations 1996, adopts the following as the materiality threshold for 2024-2025:***
  - (a) ***\$5,000 or 10%, whichever is the lowest, for the purposes of reporting material variances.***

## **IN BRIEF**

The purpose of this report is for Council to consider and adopt the 2024 – 2025 Annual Budget.

## **REPORT DETAIL**

The draft budget has been prepared in accordance with the presentations made to Councillors at workshops held during June and July 2024. The following draft Annual Budget is presented to Council for consideration and adoption.

The 2024-2025 Annual Budget has been prepared in accordance with Section 6.2 of the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations* Part 3, Regulations 22 to 33.

The 2024-2025 Annual Budget comprises the following information-

1. Budget Statement of Comprehensive Income By Nature/Type for the Year Ending 30 June 2025
2. Budget Statement of Cash Flows for the Year Ending 30 June 2025
3. Budget Rate Setting Statement by Program for the Year Ending 30 June 2025
4. Notes to the Budget
5. Schedule of Fees and Charges 2024-2025

### ***Budget Highlights – Operating Activities***

#### **Governance**

An allocation of \$19,000 has be set aside in the budget to review and update Integrated Planning documents, including Asset Management Plans and Long Term Financial Plan.

#### **Transport**

An allocation of \$461,282 has been set aside for road maintenance activities.

***Budget Highlights – Investing Activities*****Building Assets**

An allocation of \$644,997 has been set aside for the construction and renewal of building assets as follows:

<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>FUNDING</b>	<b>SOURCE</b>
40 Danberrin Road Residence bathroom wall sealing	\$5,000	\$0	General Revenue
Aged Accommodation Unit 3 refurbishment	\$20,000	\$20,000	General Revenue
Post Office/CRC Building Works and fit-out	\$52,240	\$42,240	General Revenue
Alice Memorial Building refurbishment	\$17,355	\$12,355	LRCI4A/General Revenue
McCorry's Hotel septics & ablutions	\$70,000	\$70,000	Building Reserve
Caravan Park Ablutions	\$90,000	\$90,000	General Revenue

**Plant & Equipment Assets**

An allocation of \$954,678 has been set aside for the purchase of plant and equipment assets as follows:

<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>FUNDING</b>	<b>SOURCE</b>
Tip Truck	\$323,656	\$307,228	Loan
Tipping Trailer and Tandem Dolly	\$178,000	\$158,500	Loan
Tag-A-Long Trailer	\$98,000	\$73,550	Loan

**Road Infrastructure Assets**

An allocation of \$954,678 has been set aside for the purchase of plant and equipment assets as follows:

<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>FUNDING</b>	<b>SOURCE</b>
Danberrin Road - RRG	\$400,492	\$266,994	RRG Funding
Reseal various roads - RTR	\$192,790	\$192,790	Roads To Recovery
WSFN Project 1 Construction	\$1,930,454	\$1,801,657	WSFN Funding
WSFN Project 1 Development	\$145,743	\$145,743	WSFN Funding
WSFN Project 2 Development	\$238,000	\$222,133	WSFN Funding

**Footpath infrastructure Assets**

Provision has been made in the budget for \$70,000 for footpath construction works, funded from LRCI Phase 4A grant.

**Refuse Infrastructure Assets**

Provision has been made in the budget for \$63,233 for earthworks and fencing to the refuse site, funded from LRCI Phase 4A grant.

**Other Infrastructure Assets**

Provision has been made in the budget for \$3,000 for upgrade works at the swimming pool to provide chemical safety shower.

**OTHER STRATEGIC LINKS**

Nil

**STATUTORY ENVIRONMENT**

*Local Government Act (1995)* s.6.2. (1) states that each Local Government is to prepare an annual budget prior to 31 August, unless an extension from the Minister is granted.

**SUSTAINABILITY AND RISK CONSIDERATIONS**

**Economic – (Impact on the Economy of the Shire and Region)**

This draft budget has been developed based on sound financial management and accountability principles and is considered to support activities that drive a sustainable economic outcome for the community.

**Social – (Quality of life to community and / or affected land owners)**

The draft budget contains financial resourcing for a wide range of programs that deliver important community services to the Nungarin Shire residents. It is based on the principles of maintaining all services that are presently available to the community with an increased focus on efficiency.

**Policy Implications**

Nil

**Risk Management Implications**

Risk Level	Comment
High	To ensure the continued operations, it is imperative for the Council to consider and adopt the budget.

**CONSULTATION**

Council workshopped the draft budget at the Briefing Session held on June and July 2024

**RESOURCE IMPLICATIONS**

**Financial**

The budget is presented as a balanced budget. The draft 2024 – 2025 lists all matters of an operational and capital nature, together with income sources and supporting information.

**Workforce**

The budget includes an additional full time Labourer / Plant Operator.  
The budget includes a part time administration position becoming a full time position.

**6. CLOSURE**

The being no further business the meeting closed at .....

\_\_\_\_\_  
Presiding Member

\_\_\_\_\_  
Date

