

Date: 10 March 2023

To: Shire President  
Deputy Shire President  
Councillors



## NOTICE AND AGENDA - ORDINARY COUNCIL MEETING

An Ordinary Council Meeting of the Shire of Nungarin will be held in the Council Chambers on 15 March 2023 at 4:30pm to consider and resolve the matters set out in the attached agenda.

A handwritten signature in cursive script, appearing to read "Leonard Long".

Leonard Long  
Chief Executive Officer

---

### DISCLAIMER

*Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.*

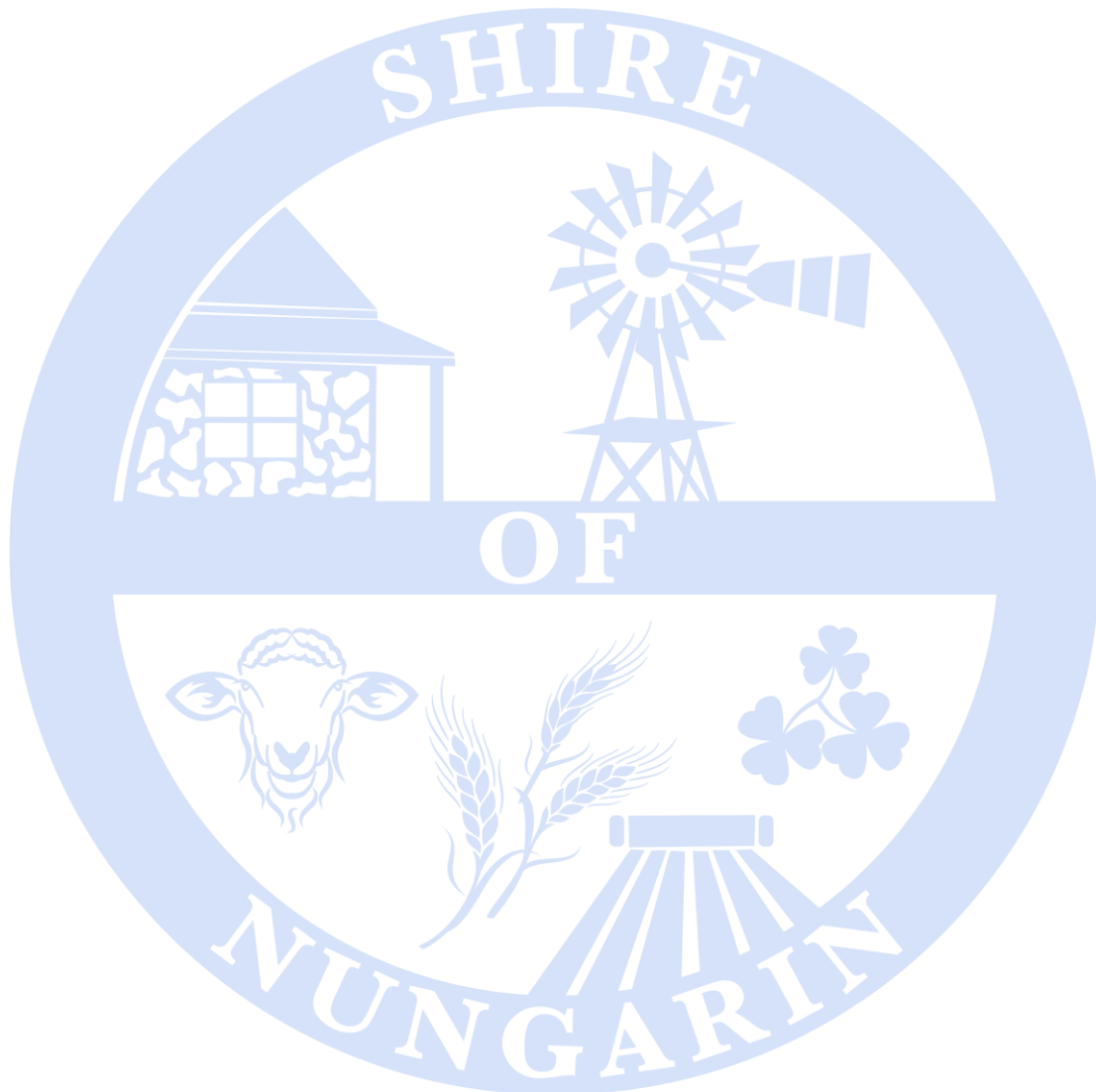
*Any statement, comment or decision made at a Council or Forum meetings regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.*

*Any person or entity who has an application before the Shire must obtain, and should only rely on, written notice of the Shire's decision and any conditions attaching to the decision, and cannot treat as an approval anything said or done at a Council or Forum meetings.*

*Any advice provided by an employee of the Shire on the operation of a written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire should be sought in writing and should make clear the purpose of the request.*

**PUBLIC QUESTION TIME**

1. The order of business allows for a Public Question time at the beginning of the meeting.
2. If you wish to ask a question about an agenda item before it is considered then it is recommended to be made at the Public Question Time item on the agenda in accordance with Council's Procedures and Guidelines for Public Question Time.
3. The visual or vocal recording of Council meeting proceedings is expressly prohibited, unless the prior approval of the Council has been given.



## **TABLE OF CONTENTS**

<b>1. DECLARATION OF OPENING .....</b>	<b>4</b>
<b>2. ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE .....</b>	<b>4</b>
<b>2.1 ATTENDANCE .....</b>	<b>4</b>
<b>2.2 APOLOGIES.....</b>	<b>4</b>
<b>2.3 REQUEST FOR LEAVE OF ABSENCE .....</b>	<b>4</b>
<b>3. DEPUTATIONS AND PETITIONS.....</b>	<b>4</b>
<b>3.1 DEPUTATIONS.....</b>	<b>4</b>
<b>3.2 PETITIONS .....</b>	<b>4</b>
<b>4. PUBLIC QUESTION TIME.....</b>	<b>4</b>
<b>4.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE .....</b>	<b>5</b>
<b>4.2 PUBLIC QUESTION TIME .....</b>	<b>5</b>
<b>5. DECLARATIONS OF INTEREST .....</b>	<b>5</b>
<b>5.1 FINANCIAL AND PROXIMITY INTEREST .....</b>	<b>5</b>
<b>5.2 DISCLOSURES OF INTEREST THAT MAY CAUSE A CONFLICT .....</b>	<b>5</b>
<b>6. ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION) .....</b>	<b>5</b>
<b>7. PREVIOUS COUNCIL MEETING MINUTES / OUT OF SESSION CONFIRMATION .....</b>	<b>5</b>
<b>7.1 ORDINARY COUNCIL MEETING – 15 February 2023.....</b>	<b>5</b>
<b>8. OFFICER REPORTS.....</b>	<b>6</b>
<b>8.1 LISTING OF PAYMENTS FOR THE MONTH OF FEBRUARY 2023.....</b>	<b>6</b>
<b>8.2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD     ENDING 28 FEBRUARY 2023 .....</b>	<b>9</b>
<b>8.3 NUNGARIN WHEATBELT MARKETS REQUEST TO PURCHASE JOHN DEER     RIDE-ON MOWER.....</b>	<b>12</b>
<b>8.4 EXPRESSION OF INTEREST FOR THE LEASE OF UNIT 2 GRANGARIN.....</b>	<b>14</b>
<b>8.5 COMPLIANCE AUDIT RETURN 2022.....</b>	<b>17</b>
<b>9. MINUTES OF COMMITTEES .....</b>	<b>21</b>
<b>9.1 NEWROC Council Minutes – 20 February 2023 (ATTACHMENT 9.1A).....</b>	<b>21</b>
<b>9.2 Sub Regional Road Group Minutes – 9 February 2023 (ATTACHMENT 9.2A) .....</b>	<b>21</b>
<b>10. DELEGATES REPORTS.....</b>	<b>21</b>
<b>10.1 Cr O’Connell (ATTACHMENT 10.1A).....</b>	<b>21</b>
<b>10. NEW BUSINESS OF AN URGENT NATURE.....</b>	<b>21</b>
<b>11. CONFIDENTIAL ITEMS OF BUSINESS .....</b>	<b>21</b>
<b>12. CLOSURE .....</b>	<b>21</b>

## AGENDA

### 1. DECLARATION OF OPENING

The Presiding Member declared the meeting open at \_\_\_pm.

#### **Affirmation of Civic Duty and Responsibility as Read**

***I make this Affirmation in good faith on behalf of Councillors and Officers of the Shire of Nungarin. We collectively declare we will duly, faithfully, honestly and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgment and ability.***

#### **Acknowledgement of Traditional Custodians**

**We wish to acknowledge the Traditional Custodians of the land we are meeting on, the Njaki Njaki Nyoongar people, and recognise the contribution of Elders past, present and future.**

### 2. ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

#### 2.1 ATTENDANCE

##### **Councillors**

Shire President	Cr P de Lacy
Deputy Shire President	Cr G Coumbe
Elected Member	Cr RE O’Connell
Elected Member	Cr K Dayman
Elected Member	Cr J Davis
Elected Member	Cr W Lee
Elected Member	Cr M Caughey

##### **Council Officers**

Chief Executive Officer	Mr L Long
Manager Works & Services	Mr D Nayda

##### **Observers / Visitors**

#### 2.2 APOLOGIES

#### 2.3 REQUEST FOR LEAVE OF ABSENCE

### 3. DEPUTATIONS AND PETITIONS

#### 3.1 DEPUTATIONS

#### 3.2 PETITIONS

### 4. PUBLIC QUESTION TIME

- a. Public Question Time provides the public with an opportunity to put questions to the Council. Questions should only relate to the business of the Council and should not be a statement or personal opinion.
- b. During the Council meeting, after Public Question Time no member of the public may interrupt the meeting’s proceedings or enter into conversation.
- c. Whenever possible, questions should be submitted in writing at least 48 hours prior to the start of the meeting.
- d. All questions should be directed to the President and only questions relating to matters affecting Council may be answered at an Ordinary Council Meeting, and at a Special Council Meeting only questions that relate to the purpose of the meeting may be answered. Questions may be taken on notice and responded to after the meeting, at the discretion of the Presiding Member.
- e. The Presiding member will control Question Time and ensure each person wishing to ask a question states their name and address before asking the question. If the question relates to an item on the agenda, the item number should also be stated. In general, persons seeking to ask questions will be given two (2) minutes within which to address their question to Council. The Presiding Member may shorten or lengthen this time at their discretion.

**4.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

**4.2 PUBLIC QUESTION TIME**

**5. DECLARATIONS OF INTEREST**

**5.1 FINANCIAL AND PROXIMITY INTEREST**

**5.2 DISCLOSURES OF INTEREST THAT MAY CAUSE A CONFLICT**

**6. ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)**

**7. PREVIOUS COUNCIL MEETING MINUTES / OUT OF SESSION CONFIRMATION**

**7.1 ORDINARY COUNCIL MEETING – 15 February 2023**

**OFFICER RECOMMENDATION 11/03/23**

**That the Minutes of the Ordinary Council Meeting held on 15 February 2023 be confirmed as being a true and accurate record.**

**Moved:** .....

**Seconded:** .....

.....

**8. OFFICER REPORTS**

<b>8.1 LISTING OF PAYMENTS FOR THE MONTH OF FEBRUARY 2023</b>	
<b>File Ref:</b>	10.13
<b>Previous Items:</b>	Nil
<b>Applicant:</b>	Nil
<b>Author and Title:</b>	Leonard Long, Chief Executive Officer
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements:</b>	Simple Majority
<b>Attachment Number</b>	8.1A – Payment List

**OFFICER RECOMMENDATION 12/03/23**

**That Council Resolves to:**

**1. Receive the following payments made throughout the month of February 2023:**

<b>Municipal</b>	<b>Cheque</b>	<b>\$ 10,791.63</b>
	<b>EFT</b>	<b>\$248,787.45</b>
	<b>Direct Debit</b>	<b><u>\$ 12,988.45</u></b>
		<b>\$272,567.53</b>
<b>Trust</b>	<b>Cheque –</b>	<b>Nil</b>
	<b>Grand Total</b>	<b>\$272,567.53</b>

**Moved:** .....

**Seconded:** .....

.....

**IN BRIEF**

The purpose of this report is to present the listing of payments made from the Shire’s Municipal and Trust funds throughout the month of February 2023.

**BACKGROUND**

The attached appendix lists the payments from Council Municipal and Trust funds for the month applicable as per requirements of the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

As per Regulation 13 of the *Local Government (Financial Management) Regulations 1996* the following information is required to be presented to Council;

- The Payee’s name;
- The amount of the payment;
- The date of the Payment; and
- Sufficient information to identify the transaction

**REPORT DETAIL**

As Council has delegated authority to the Chief Executive Officer to execute payments from the municipal fund and the trust fund a list of accounts paid are required to be submitted to Council showing the prescribe information.

**SHIRE OF NUNGARIN INTEGRATED STRATEGIC PLAN 2023 – 2033**

<b>Focus Area</b>	Our Organisation
<b>Community Priority</b>	Effective forward planning, and engagement with our community
<b>Success Measurement</b>	We deliver sound financial and asset management

**OTHER STRATEGIC LINKS**

Nil

**STATUTORY ENVIRONMENT**

As per Regulation 13 of the *Local Government (Financial Management) Regulations 1996* the following is required;

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared
  - (a) the payee's name;
  - (b) the amount of the payment;
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing
  - (a) for each account which requires council authorisation in that month
    - (i) the payee's name;
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction.
  - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —
  - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - (b) recorded in the minutes of that meeting.

**SUSTAINABILITY AND RISK CONSIDERATIONS****Economic – (Impact on the Economy of the Shire and Region)**

Nil

**Social – (Quality of life to community and / or affected land owners)**

Nil

**Policy Implications**

Nil



**Risk Management Implications**

<b>Risk Level</b>	<b>Comment</b>
Medium	If the required information is not presented to Council in accordance with the Local Government (Financial Management) Regulation 1996 it may result in a qualified audit report and an unclear compliance return submitted to the Department of Local Government, Sport & Cultural Industries.

**CONSULTATION**

Nil

**RESOURCE IMPLICATIONS**

**Financial**

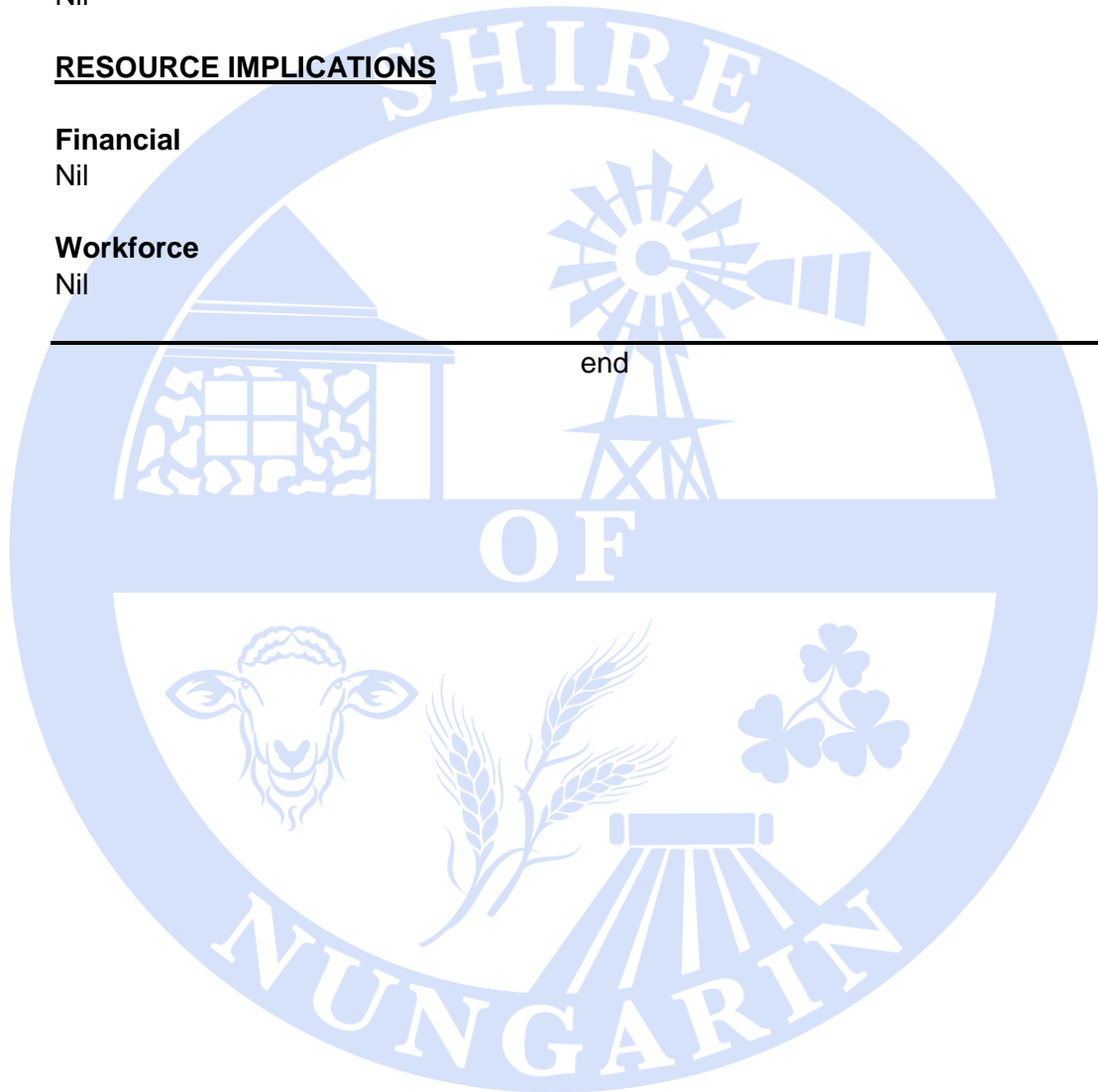
Nil

**Workforce**

Nil

---

end





<b>8.2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDING 28 FEBRUARY 2023</b>	
<b>File Ref:</b>	10.2.2
<b>Previous Item Ref:</b>	Nil
<b>Applicant:</b>	Nil
<b>Author and Title:</b>	Leonard Long, Chief Executive Officer Darren Long, Financial Consultant
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachment Number:</b>	8.2A – Monthly Statement

**OFFICER RECOMMENDATION 13/03/23**

**That Council Resolves to:**

- Receives the monthly financial activity statement for the period ending 28 February 2023.**

**Moved:** .....

**Seconded:** .....

.....

**IN BRIEF**

The purpose of this report is to present the financial position of Council as at the reporting date as per requirements of the *Local Government Act 1995* and the *Local Government (Financial Management) Regulation 1996*.

**BACKGROUND**

The *Local Government Act 1995* in conjunction with regulation 34(1) of the *Local Government (Financial Management) Regulations 1996* requires a monthly Statement of Financial Activity to be presented to Council detailing the prescribed information within 2 months after the end of the month to which the statement relates.

**REPORT DETAIL**

The Shire prepares the monthly financial statements in the statutory format along with other supplementary financial reports consisting of:

- (a) Statement of Comprehensive Income by Function/Program;
- (b) Statement of Comprehensive Income by Nature/Type;
- (c) Statement of Financial Activity;
- (d) Summary of Net Current Asset Position;
- (e) Statement of Explanation of Material Variances;
- (f) Statement of Financial Position;
- (g) Statement of Cash Flows;
- (h) Detailed Operating and Non-Operating Schedules;
- (i) Statement of Cash Back Reserves;
- (j) Loan Borrowings Statement; and
- (k) Trust Statement.

## **MATERIAL VARIANCE COMMENTARY ON YEAR TO DATE**

Regulation 34 of the *Local Government (Financial Management) Regulations 1996* require local governments to prepare annual budget estimates and month by month budget estimates so that comparatives can be made to Year to Date (YTD) Actual amounts of expenditure, revenue and income. Attached to this report is a copy of the month by month cumulative budget estimates, set out in the Statement of Financial Activity format.

The Statement of Financial Activity as at 28 February 2023 shows a closing surplus of \$1,140,056.

## **SHIRE OF NUNGARIN INTEGRATED STRATEGIC PLAN 2023 – 2033**

<b>Focus Area</b>	Our Organisation
<b>Community Priority</b>	Effective forward planning, and engagement with our community
<b>Success Measurement</b>	We deliver sound financial and asset management

## **OTHER STRATEGIC LINKS**

Shire of Nungarin 2022/23 Annual Budget

## **STATUTORY ENVIRONMENT**

Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Finance) Regulations 1996*.

*Local Government (Financial Management) Regulations 1996*:  
Regulation 34 states:

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:
  - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
  - (b) budget estimates to the end of month to which the statement relates;
  - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
  - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c);
  - (e) the net current assets at the end of the month to which the statement relates.

Sub regulations 2, 3, 4, 5, and 6 prescribe further details of information to be included in the monthly statement of financial activity.

## **SUSTAINABILITY AND RISK CONSIDERATIONS**

**Economic – (Impact on the Economy of the Shire and Region)**

Nil

**Social – (Quality of life to community and / or affected land owners)**

Nil

**Policy Implications**

Nil

**Risk Management Implications**

Risk Level	Comment
Medium	Inadequate financial performance monitoring could lead to over/under budget expenditure which could affect council's financial position and/or financial ratios.

**CONSULTATION**

Shires Financial Consultant

**RESOURCE IMPLICATIONS**

**Financial**

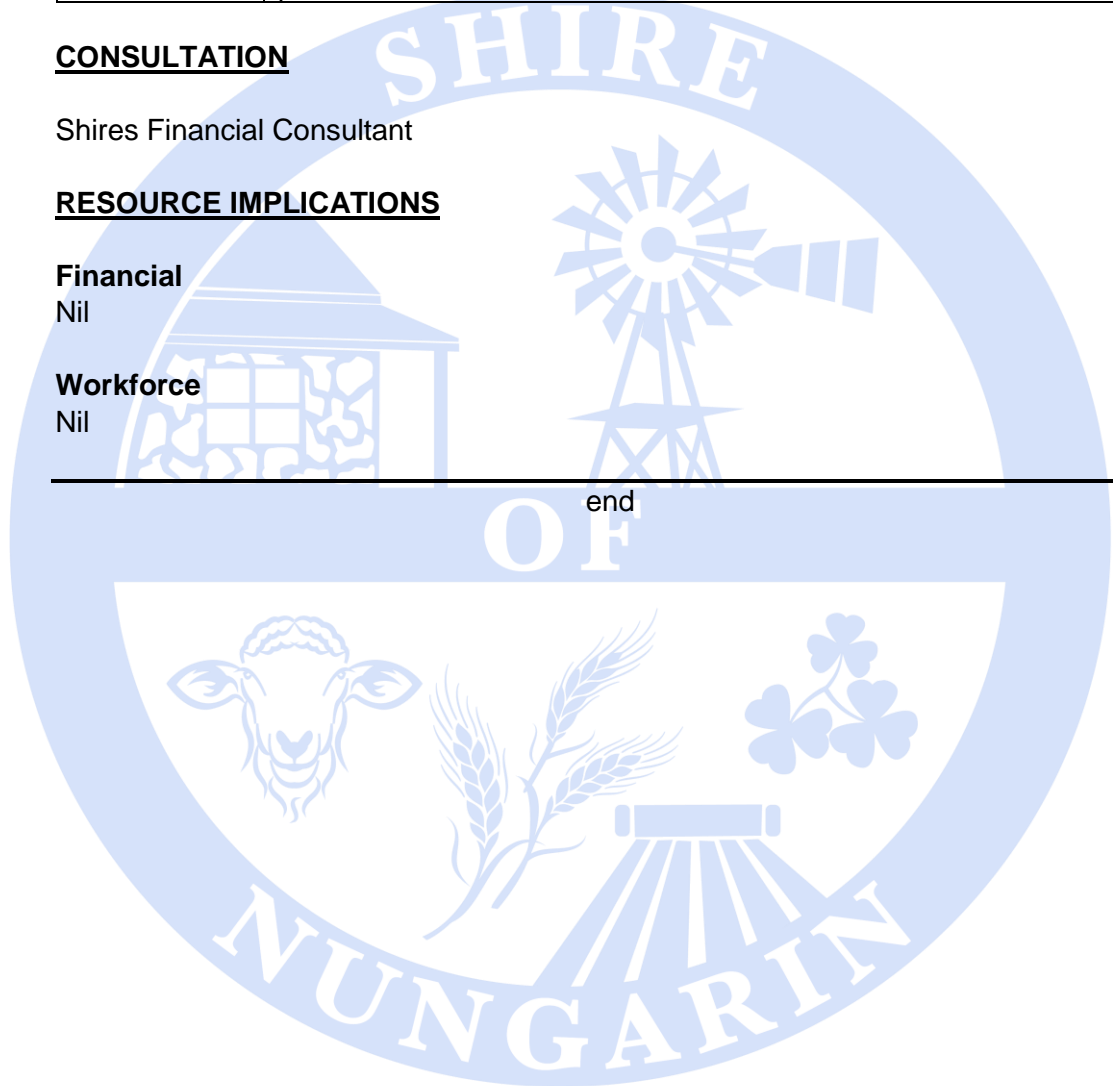
Nil

**Workforce**

Nil

---

end



<b>8.3 NUNGARIN WHEATBELT MARKETS REQUEST TO PURCHASE JOHN DEER RIDE-ON MOWER</b>	
<b>File Ref:</b>	
<b>Previous Item Ref:</b>	6896/10/22
<b>Applicant:</b>	Nil
<b>Author and Title:</b>	Leonard Long, Chief Executive Officer
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachment Number:</b>	8.3A – Nungarin Market Request

**OFFICER RECOMMENDATION 14/03/23**

**That Council Resolves to:**

- Donate the John Deere ride-on mower “As is” to the Nungarin Markets.**

**Moved:** .....

**Seconded:** .....

.....

**IN BRIEF**

Council is requested to consider the request from the Nungarin Wheatbelt Markets to purchase the John Deere ride-on mower to be used for the “train” service on market days.

**BACKGROUND**

The Nungarin Markets have been providing a “train” service for kids to enjoy on market days for many years, and has become a favourite attraction.

**REPORT DETAIL**

Unfortunately, the “train” (a modified ride-on mower) currently being used has broken down beyond repair, leaving the markets without a “train”.

Council, at its meeting of 19 October 2022, resolved to dispose of a number of redundant plant and equipment. One of these items is a John Deere ride-on mower. The mower is currently not in use due to mechanical issues which would need to be resolved.

The Nungarin Wheatbelt Markets are a non-for-profit organisation and does an amazing job running the markets. The markets are well known throughout the Wheatbelt and supported by both locals and visitors to the area.

Whilst the Nungarin Wheatbelt Markets have offered to purchase the mower, they offer “train” rides to children at no cost and would therefore need to use funds that could be used elsewhere. As such it is recommended Council donate the mower to the Nungarin Wheatbelt Markets, as a sign of support and appreciation for the work done by the volunteers who organise and run the monthly markets.

Two representatives from the Nungarin Wheatbelt Markets have had a look at the mower and are confident they can get the mower operating again, and can be used to replace the now defunct “train”.

### **SHIRE OF NUNGARIN INTEGRATED STRATEGIC PLAN 2023 – 2033**

<b>Focus Area</b>	Our Community
<b>Community Priority</b>	A connected local community that feels safe, healthy and engaged
<b>Success Measurement</b>	We deliver diverse community events and initiatives

### **OTHER STRATEGIC LINKS**

Nil

### **STATUTORY ENVIRONMENT**

*Local Government Act 1995*

### **SUSTAINABILITY AND RISK CONSIDERATIONS**

#### **Economic – (Impact on the Economy of the Shire and Region)**

Nil

#### **Social – (Quality of life to community and / or affected land owners)**

Whilst the donation of the mower will not contribute to the quality of life, the ability for the markets to continue providing the “train” service would.

#### **Policy Implications**

Nil

#### **Risk Management Implications**

<b>Risk Level</b>	<b>Comment</b>
Low	Essentially there is no risk to Council should it decide to sell or donate the mower. However, it will show support to the Nungarin Markets.

### **CONSULTATION**

Nil

### **RESOURCE IMPLICATIONS**

#### **Financial**

The disposal of the mower has not been factored into the existing budget, as such donating the mower will not have any impact on the budget.

#### **Workforce**

Nil

---

end

<b>8.4 EXPRESSION OF INTEREST FOR THE LEASE OF UNIT 2 GRANGARIN</b>	
<b>File Ref:</b>	4.2.8
<b>Previous Item Ref:</b>	Nil
<b>Applicant:</b>	Nil
<b>Author and Title:</b>	Leonard Long, Chief Executive Officer
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachment Number:</b>	Confidential 8.4A – Leonie Matthews Confidential 8.4B – Ron Talbot Confidential 8.4C – Jan McKay

**OFFICER RECOMMENDATION 15/03/23**

**That Council Resolves to:**

- 1. Hold off on leasing unit 2 Grangarin until the unit has been refurbished in the 2023/24 financial year.**

or

- 1. Approve the lease of unit 2 Grangarin to ..... for a period of ... years.**
- 2. Authorise the Chief Executive Officer to prepare and sign all documents relating to the lease of unit 2 Grangarin.**
- 3. Request the Chief Executive Officer to prepare a policy for the lease of the Grangarin units.**

**Moved:** .....

**Seconded:** .....

.....

**IN BRIEF**

Council is requested to consider the three (3) expressions of interest received to lease unit 2 Grangarin.

**BACKGROUND**

The previous tenant vacated unit 2 a number of months ago, and has since remained vacant.

Ideally, when a unit becomes vacant, the unit should be assessed and refurbished where necessary. The unit in question does need some refurbishment i.e. the painting and flooring. However, the cost of the refurbishment will have to be included in the upcoming budget for 2023/24. Council may consider not leasing the unit out until such time that the refurbishments have been completed, although due to the difficulty in securing trades this could take up to 12 months.

**REPORT DETAIL**

As a result of the request for expressions of interest to lease unit 2 Grangarin, three (3) submissions were received:

- Leonie Matthews on behalf of her son (currently resides in Perth);
- Ron Talbot (currently resides in Kununoppin); and
- Janice MacKay (currently resides in Merredin).

When considering the EOI, Council should take into account the original purpose for which the units were developed being to provide accommodation for the aged community within the Shire of Nungarin.

Although the EOI were advertised locally none of the three-submission received are from residents residing in Nungarin.

**SHIRE OF NUNGARIN INTEGRATED STRATEGIC PLAN 2023 – 2033**

<b>Focus Area</b>	Our Economy
<b>Community Priority</b>	Economic Development
<b>Success Measurement</b>	Housing and rental stock assists in the attraction and retention of the local workforce

**OTHER STRATEGIC LINKS**

Nil

**STATUTORY ENVIRONMENT**

Nil

**SUSTAINABILITY AND RISK CONSIDERATIONS****Economic – (Impact on the Economy of the Shire and Region)**

The leasing out of the unit will be beneficial to the Shire as it will albeit small generate an income.

**Social – (Quality of life to community and / or affected land owners)**

Nil

**Policy Implications**

Nil

**Risk Management Implications**

<b>Risk Level</b>	<b>Comment</b>
Medium	The risk is twofold, not leasing out the unit will result albeit small in a loss on income. However, leasing the unit would result in the required refurbishment not being able to be done, and may result in more costs when the unit is vacant again.



**CONSULTATION**

In the absence of a policy and or waiting list of potential tenants an expression of interest was advertised in the Nungarin NewsLink, Facebook, Instagram, Shire Web Site, public notice board and a letter box drop was done allowing 28 days for expressions of interest to be submitted.

**RESOURCE IMPLICATIONS**

**Financial**

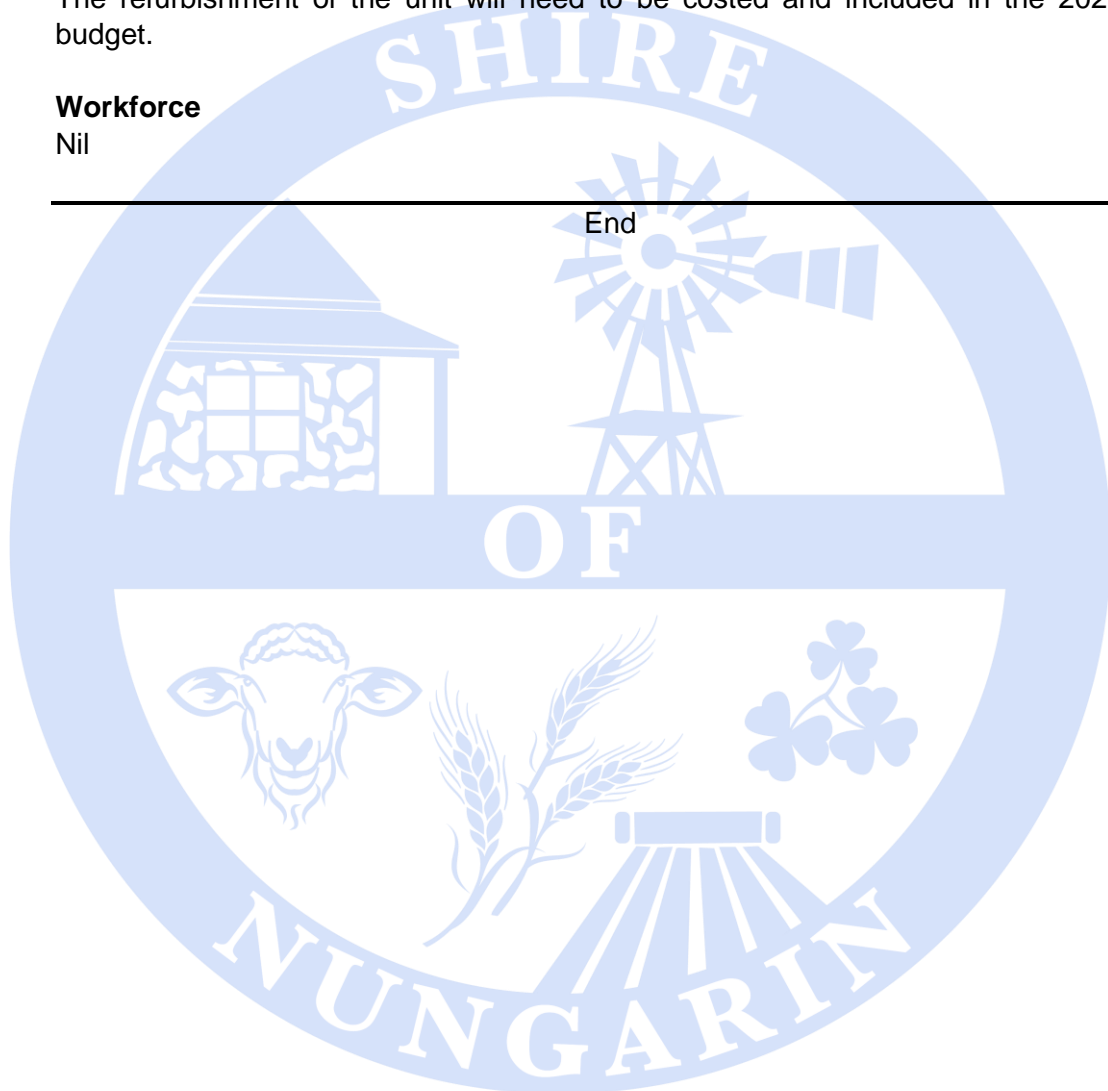
The refurbishment of the unit will need to be costed and included in the 2023/24 budget.

**Workforce**

Nil

---

End



<b>8.5 COMPLIANCE AUDIT RETURN 2022</b>	
<b>File Ref:</b>	3.8.2 CAR 2022
<b>Previous Item Ref:</b>	Nil
<b>Applicant:</b>	Nil
<b>Author and Title:</b>	Leonard Long, Chief Executive Officer
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachment Number:</b>	8.5A – Compliance Audit Return

**AUDIT AND FINANCE COMMITTEE RECOMMENDATION 16/03/23**

**That Council Resolves to:**

- 1. Adopt the Compliance Audit Return for 2022 attached as ATTACHMENT 8.5A.**
- 2. Authorise the Shire President and Chief Executive Officer to certify the Compliance Audit Return for 2022.**
- 3. Request the Chief Executive Officer to forward the certified Compliance Audit Return for 2021 along with the documents required in accordance with regulation 14(3) and regulation 15 of the Local Government (Audit) Regulations 1996 to the Department of Local Government, Sport and Cultural Industries.**

**Moved:** .....

**Seconded:** .....

.....

**IN BRIEF**

The Council is required to consider for adoption the annual Compliance Audit Return and to forward a completed, certified copy to the Department of Local Government, Sport and Cultural Industries.

**BACKGROUND**

The Compliance Audit Return (CAR) was presented to the Audit Committee at its meeting of 15 March 2023.

Council is required to review the annual CAR and consider its adoption. The CAR if adopted by Council is to be certified by the Shire President and the Chief Executive Officer and forwarded to the Director General of the relevant department

**REPORT DETAIL**

The CAR questions the following categories:

- Commercial Enterprises by Local Government

- The Shire has not undertaken any major land transactions. Check definition of major land transaction
- Delegation of Power / Duty
  - No issues or concerns to report.
- Disclosure of Interest
  - No issues or concerns to report.
- Disposal of Property
  - The disposal of properties undertaken by Council during the relevant year have all complied with the relevant legislation.
- Elections
  - No issues or concerns to report.
- Finance
  - This section primarily had to be responded to as “no” due to the Office of the Auditor General not providing the required information. It is anticipated the OAG report will be presented to Council at its April Ordinary Council Meeting.
- Local Government Employees
  - No issues or concerns to report.
- Tenders for providing Goods and Services
  - No issues or concerns to report
- Integrated Planning and Reporting
  - No issues or concerns to report.
- Optional Questions
  - No issues or concerns to report.

**SHIRE OF NUNGARIN INTEGRATED STRATEGIC PLAN 2023 – 2033**

<b>Focus Area</b>	Our Organisation
<b>Community Priority</b>	Effective forward planning, and engagement with our community
<b>Success Measurement</b>	We deliver sound financial and asset management

**OTHER STRATEGIC LINKS**

Nil

**STATUTORY ENVIRONMENT**

Local Government (Audit) Regulations 1996

14. Compliance audits by local governments –

- (1) A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.

- (2) After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.
  - (3A) The local government’s audit committee is to review the compliance audit return and is to report to the council the results of that review.
  - (3) After the audit committee has reported to the council under sub regulation (3A), the compliance audit return is to be —
    - (a) presented to the council at a meeting of the council; and
    - (b) adopted by the council; and
    - (c) recorded in the minutes of the meeting at which it is adopted.
15. Certified copy of compliance audit return and other documents to be given to Departmental CEO –
- (1) After the compliance audit return has been presented to the council in accordance with regulation 14(3) a certified copy of the return together with —
    - (a) a copy of the relevant section of the minutes referred to in regulation 14(3)(c); and
    - (b) any additional information explaining or qualifying the compliance audit, is to be submitted to the Departmental CEO by 31 March next following the period to which the return relates.
  - (2) In this regulation — certified in relation to a compliance audit return means signed by —
    - (a) the mayor or president; and
    - (b) the CEO.

**SUSTAINABILITY AND RISK CONSIDERATIONS**

**Economic – (Impact on the Economy of the Shire and Region)**

Nil

**Social – (Quality of life to community and / or affected land owners)**

Nil

**Policy Implications**

Nil

**Risk Management Implications**

Risk Level	Comment
High	Council is required by the <i>Local Government Act 1995</i> , to provide a certified CAR, not providing this would be a breach of the Act.

**CONSULTATION**

- Audit and Finance Committee

**RESOURCE IMPLICATIONS**

**Financial**

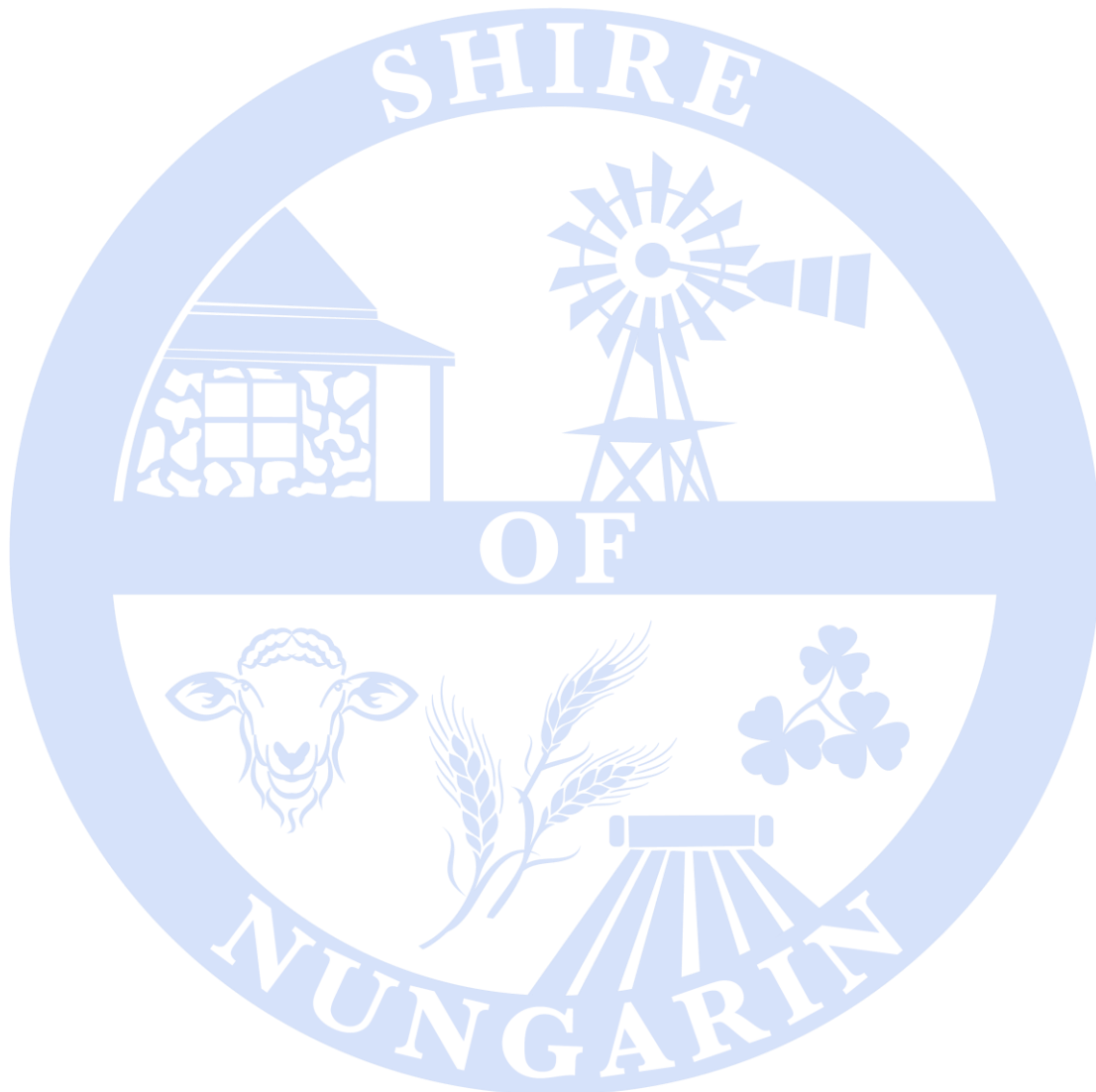
Nil

**Workforce**

Nil

---

end



**9. MINUTES OF COMMITTEES**

(Minutes of the various Committees and other Forums where Council is represented by an Elected member is listed below for Councillors information only.)

**9.1 NEWROC Council Minutes – 20 February 2023 (ATTACHMENT 9.1A)**

**9.2 Sub Regional Road Group Minutes – 9 February 2023 (ATTACHMENT 9.2A)**

**10. DELEGATES REPORTS**

(Elected member who are delegates to other Forums may present a verbal or written report)

**10.1 Cr O’Connell (ATTACHMENT 10.1A)**

**10. NEW BUSINESS OF AN URGENT NATURE**

(New business of an urgent nature approved by the Presiding Member)

**11. CONFIDENTIAL ITEMS OF BUSINESS**

**12. CLOSURE**

The being no further business the meeting closed at .....

\_\_\_\_\_

Presiding Member

\_\_\_\_\_

Date

