



MINUTES

ORDINARY COUNCIL MEETING

21 JUNE 2023

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AGENDA



1. DECLARATION OF OPENING

The Presiding Member declared the meeting open at 4:30pm.

Affirmation of Civic Duty and Responsibility as Read

I make this Affirmation in good faith on behalf of Councillors and Officers of the Shire of Nungarin. We collectively declare we will duly, faithfully, honestly and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgment and ability.

Acknowledgement of Traditional Custodians

We wish to acknowledge the Traditional Custodians of the land we are meeting on, the Njaki Njaki Nyoongar people, and recognise the contribution of Elders past, present and future.

2. ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

2.1 ATTENDANCE

Councillors

Shire President	Cr P de Lacy
Deputy Shire President	Cr G Coumbe
Elected Member	Cr RE O'Connell
Elected Member	Cr K Dayman
Elected Member	Cr J Davis
Elected Member	Cr W Lee
Elected Member	Cr M Caughey

Council Officers

Chief Executive Officer	Mr D Nayda
Manager of Corporate Services	Ms C Pearce

Observers / Visitors

2.2 APOLOGIES

2.3 REQUEST FOR LEAVE OF ABSENCE

CR Lee request leave for July & September OCM

3. DEPUTATIONS AND PETITIONS

3.1 DEPUTATIONS

- NIL

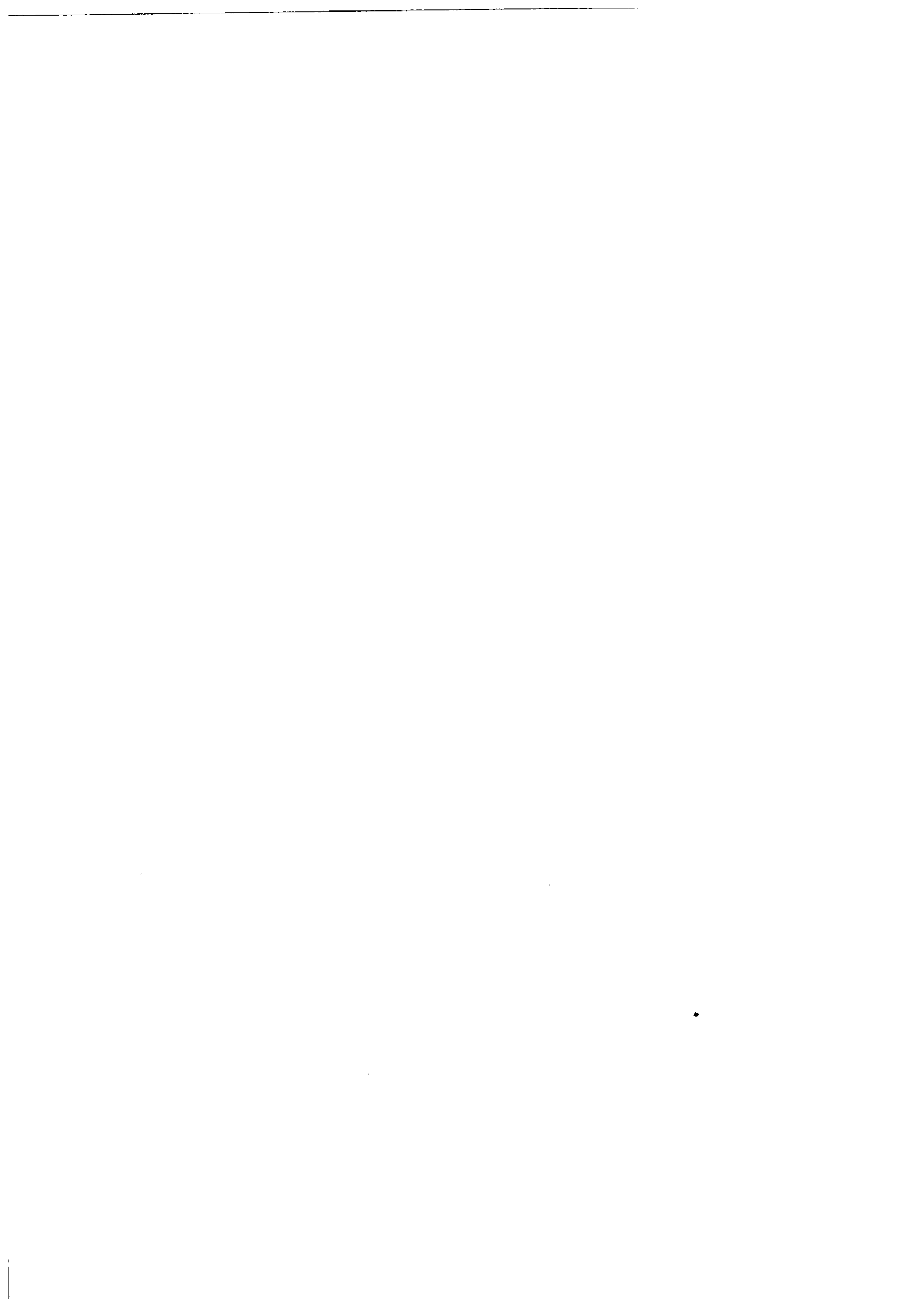
3.2 PETITIONS

- NIL

4. PUBLIC QUESTION TIME



- 4.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE
- NIL
- 4.2 PUBLIC QUESTION TIME
- NIL
- 5. DECLARATIONS OF INTEREST
 - 5.1 FINANCIAL AND PROXIMITY INTEREST
- NIL
 - 5.2 DISCLOSURES OF INTEREST THAT MAY CAUSE A CONFLICT
- CR Dayman, CR O'Connell and CR de Lacy declare impartiality
to 11.1
- 6. ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)
- NIL
- 7. PREVIOUS COUNCIL MEETING MINUTES / OUT OF SESSION CONFIRMATION



COUNCIL RESOLUTION 37/06/23

That the Minutes of the Ordinary Council Meeting held on 17 May 2023 be confirmed subject to the following amendment:

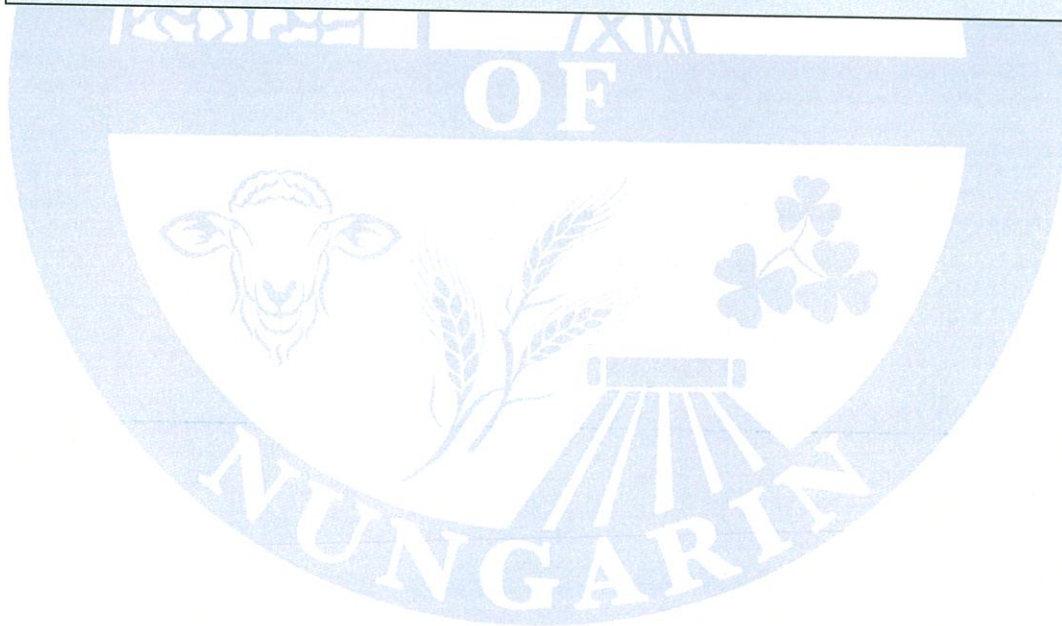
(a) Item 8.4 BUDGET AMENDMENT – DANBERRIN ROAD RECONSTRUCTION

Deletion of the table in the resolution 36/05/23 and replace it with the following table:

Description	GL/JOB No	Reduce	Increase
RRG – Danberrin Road	RRRG02		\$90,000
Regional Road Group Grant Income	312101		\$60,000
Lot 186 Danberrin Road Capital Expenses	404211	\$30,000	

Moved: Cr J Davis
 Seconded: Cr M Caughey

CARRIED 7/7





8. OFFICER REPORTS

8.1 LISTING OF PAYMENTS FOR THE MONTH OF MAY 2023	
File Ref:	10.13
Previous Items:	Nil
Applicant:	Nil
Author and Title:	David Nayda Acting Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number	8.1A – Payment List

COUNCIL RESOLUTION 38/06/23

That Council Resolves to:

1. Receive the following payments made throughout the month of May 2023:

Municipal	Cheque	\$16,702.19
	EFT	\$716,538.34
	Direct Debit	<u>\$23,965.68</u>
Trust	Cheque –	Nil
	Grand Total	\$757,206.21

Moved: Cr KDayman
Seconded: Cr E O'Connell

CARRIED 7/7

IN BRIEF

The purpose of this report is to present the listing of payments made from the Shire's Municipal and Trust funds throughout the month of May 2023.

BACKGROUND

The attached appendix lists the payments from Council Municipal and Trust funds for the month applicable as per requirements of the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

As per Regulation 13 of the *Local Government (Financial Management) Regulations 1996* the following information is required to be presented to Council;

- The Payee's name;
- The amount of the payment;
- The date of the Payment; and
- Sufficient information to identify the transaction



REPORT DETAIL

As Council has delegated authority to the Chief Executive Officer to execute payments from the municipal fund and the trust fund a list of accounts paid are required to be submitted to Council showing the prescribe information.

SHIRE OF NUNGARIN INTEGRATED STRATEGIC PLAN 2023 – 2033

Focus Area	Our Organisation
Community Priority	Effective forward planning, and engagement with our community
Success Measurement	We deliver sound financial and asset management

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

As per Regulation 13 of the *Local Government (Financial Management) Regulations 1996* the following is required;

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing
 - (a) for each account which requires council authorisation in that month
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction.
 - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

SUSTAINABILITY AND RISK CONSIDERATIONS

Economic – (Impact on the Economy of the Shire and Region)

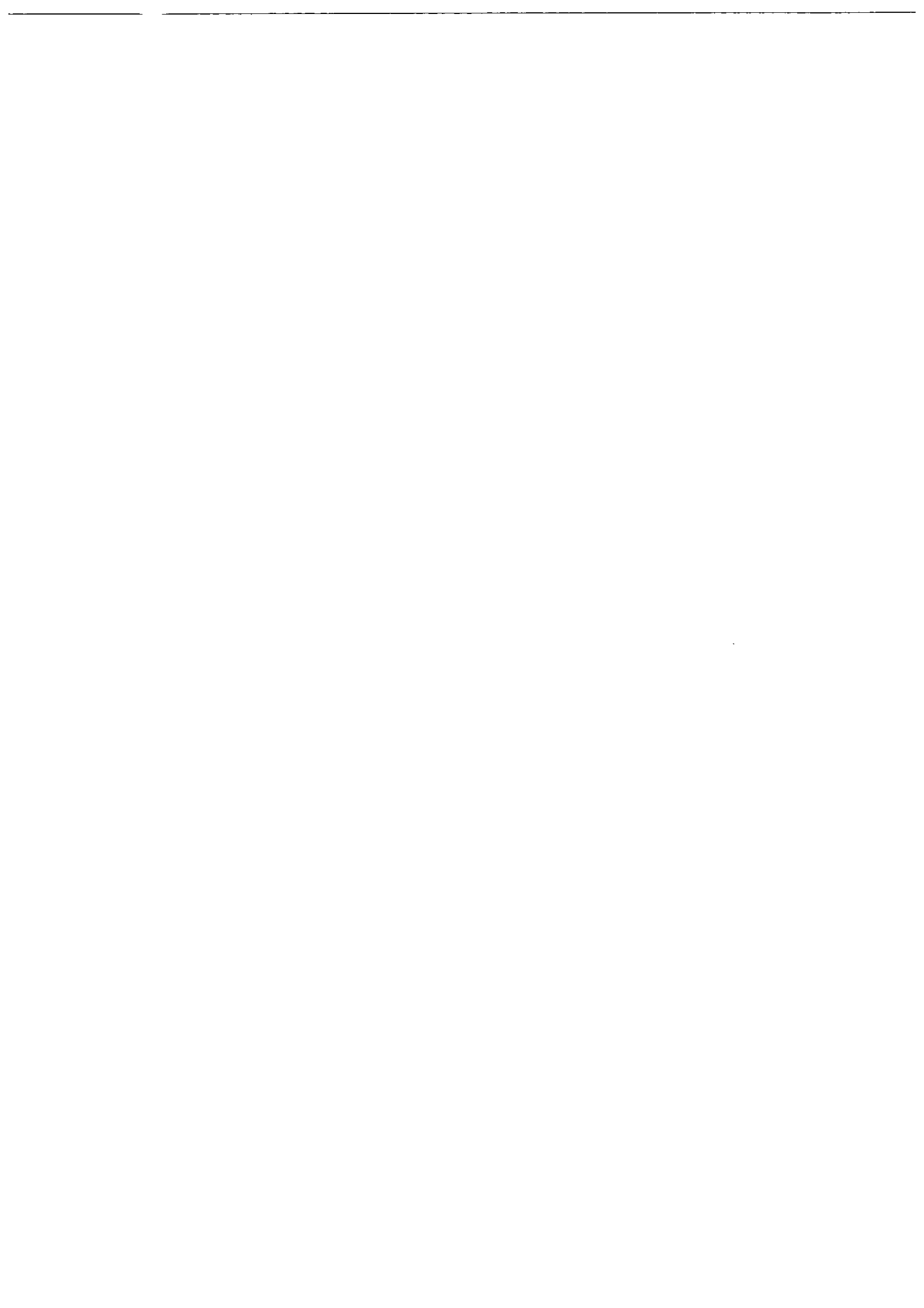
Nil

Social – (Quality of life to community and / or affected land owners)

Nil

Policy Implications

Nil



Risk Management Implications

Risk Level	Comment
Medium	If the required information is not presented to Council in accordance with the Local Government (Financial Management) Regulation 1996 it may result in a qualified audit report and an unclear compliance return submitted to the Department of Local Government, Sport & Cultural Industries.

CONSULTATION

Nil

RESOURCE IMPLICATIONS

Financial

Nil

Workforce

Nil

end



8.2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDING 31 MAY 2023	
File Ref:	10.2.2
Previous Item Ref:	Nil
Applicant:	Nil
Author and Title:	David Nayda Acting Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements	Simple Majority
Attachment Number:	8.2A – Monthly Statement

COUNCIL RESOLUTION 39/06/23

That Council Resolves to:

1. **Receives the monthly financial activity statement for the period ending 31 May 2023.**

Moved: Cr G Coumbe

Seconded: Cr KDayman

CARRIED 7/7

IN BRIEF

The purpose of this report is to present the financial position of Council as at the reporting date as per requirements of the *Local Government Act 1995* and the *Local Government (Financial Management) Regulation 1996*.

BACKGROUND

The *Local Government Act 1995* in conjunction with regulation 34(1) of the *Local Government (Financial Management) Regulations 1996* requires a monthly Statement of Financial Activity to be presented to Council detailing the prescribed information within 2 months after the end of the month to which the statement relates.

REPORT DETAIL

The Shire prepares the monthly financial statements in the statutory format along with other supplementary financial reports consisting of:

- (a) Statement of Comprehensive Income by Function/Program;
- (b) Statement of Comprehensive Income by Nature/Type;
- (c) Statement of Financial Activity by Nature/Type;
- (d) Statement of Financial Activity by Function;
- (e) Summary of Net Current Asset Position;
- (f) Statement of Explanation of Material Variances;
- (g) Statement of Financial Position;
- (h) Statement of Cash Flows;
- (i) Capital Expenditure Program;
- (j) Statement of Cash Back Reserves;
- (k) Loan Borrowings Statement;
- (l) Trust Statement; and



(m) Detailed Operating and Non-Operating Schedules.

MATERIAL VARIANCE COMMENTARY ON YEAR TO DATE

Regulation 34 of the *Local Government (Financial Management) Regulations 1996* require local governments to prepare annual budget estimates and month by month budget estimates so that comparatives can be made to Year to Date (YTD) Actual amounts of expenditure, revenue and income. Attached to this report is a copy of the month by month cumulative budget estimates, set out in the Statement of Financial Activity format.

The Statement of Financial Activity as at 31 May 2023 shows a closing surplus of \$598,515

SHIRE OF NUNGARIN INTEGRATED STRATEGIC PLAN 2023 – 2033

Focus Area	Our Organisation
Community Priority	Effective forward planning, and engagement with our community
Success Measurement	We deliver sound financial and asset management

OTHER STRATEGIC LINKS

Shire of Nungarin 2022/23 Annual Budget

STATUTORY ENVIRONMENT

Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Finance) Regulations 1996*.

Local Government (Financial Management) Regulations 1996:
Regulation 34 states:

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
 - (b) budget estimates to the end of month to which the statement relates;
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c);
 - (e) the net current assets at the end of the month to which the statement relates.

Sub regulations 2, 3, 4, 5, and 6 prescribe further details of information to be included in the monthly statement of financial activity.



SUSTAINABILITY AND RISK CONSIDERATIONS

Economic – (Impact on the Economy of the Shire and Region)

Nil

Social – (Quality of life to community and / or affected land owners)

Nil

Policy Implications

Nil

Risk Management Implications

Risk Level	Comment
Medium	Inadequate financial performance monitoring could lead to over/under budget expenditure which could affect council's financial position and/or financial ratios.

CONSULTATION

Shires Financial Consultant

RESOURCE IMPLICATIONS

Financial

Nil

Workforce

Nil

end



8.3 ABATEMENT OF LEASE FEES FOR MCCORRYS HOTEL AND WAIVER OF HIRE FEES FOR THE RECREATION CENTRE BUILDING	
File Ref:	14.17
Previous Items:	Nil
Applicant:	Nil
Author and Title:	David Nayda Acting Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number	Nil

COUNCIL RESOLUTION 40/06/23

That Council:

- 1. Approve a waiver of the hire fees for the Recreation Centre Building – Main building (incl kitchen but excluding Bar) for current and future function and events until such time as roof and ceiling repairs are completed to McCorry's Hotel.**
- 2. Approve an abatement to the lease fees for McCorry's hotel of 80% until such time works can be performed to repair the ceiling and ensure safety compliance.**

Moved: Cr K Dayman

Seconded: Cr M Caughey

CARRIED 7/7

Council is requested to consider:

1. A waiver of the hire fees for the Recreation Centre Building – Main building (incl kitchen but excluding Bar) for current and future function and events until such time as roof and ceiling repairs are completed to McCorry's Hotel.
2. An abatement in the lease rental applicable to McCorry's Hotel until such time as the roof and ceiling repairs are completed and the rooms are made fit for use.

BACKGROUND

Damage to the ceilings at McCorrays Old Hotel were sustained as a result of cyclone Seroja. An insurance claim for repairs to the ceiling was not progressed as damage to the ceiling, it would have gotten progressively worse if the roof was not repaired first. Due to budget constraints at the time roof repairs did not progress.

Further damage to the ceilings at McCorrays Old Hotel has occurred due to the condition of the roof. At this point in time one bedroom, one bathroom and the functions room are considered unsafe to use. The lessee has been instructed to close these rooms to guests, patrons and themselves to minimise exposure to risk of injury until repairs can be completed.

The inability to utilise the function room and bathroom is having an impact on the lessee's ability to market and attract functions and events to McCorrays Hotel.



The Lessees have written to Council seeking:

1. An abatement in the lease rental applicable to McCorrys Hotel until such time as the roof and ceiling repairs are completed and the rooms are made fit for use; and
2. A waiver of the hire fees for the Recreation Centre Building – Main building (including kitchen but excluding Bar) for current and future function and events until such time as roof and ceiling repairs are completed to McCorrys Hotel.

REPORT DETAIL

The Lessee has also requested consideration for the full waiver of the hire fee associated with the Recreation Centre Building – Main building to host functions and events whilst the Hotel roof and ceilings are repaired.

Section 6.12(1)(b) of the *Local Government Act 1995*, provides Council with the power to grant a waiver or a concession in relation to any amount of money.

A full waiver of the hire fees relating to the Recreation Centre Building is suggested as being appropriate in recognition of the potential impact on future revenue capacity of the Lessee arising from the inability to make use of the function room at McCorrys Hotel, and the potential added expense in hosting functions and events at another appropriate location.

It is suggested the bond applicable to the hire of the Recreation Building remain a condition of hire, to provide protection against any damage that may arise from hiring the facility.

The Lease Agreement between the Shire of Nungarin and the Lessee, states:

21. Damage or destruction of premises

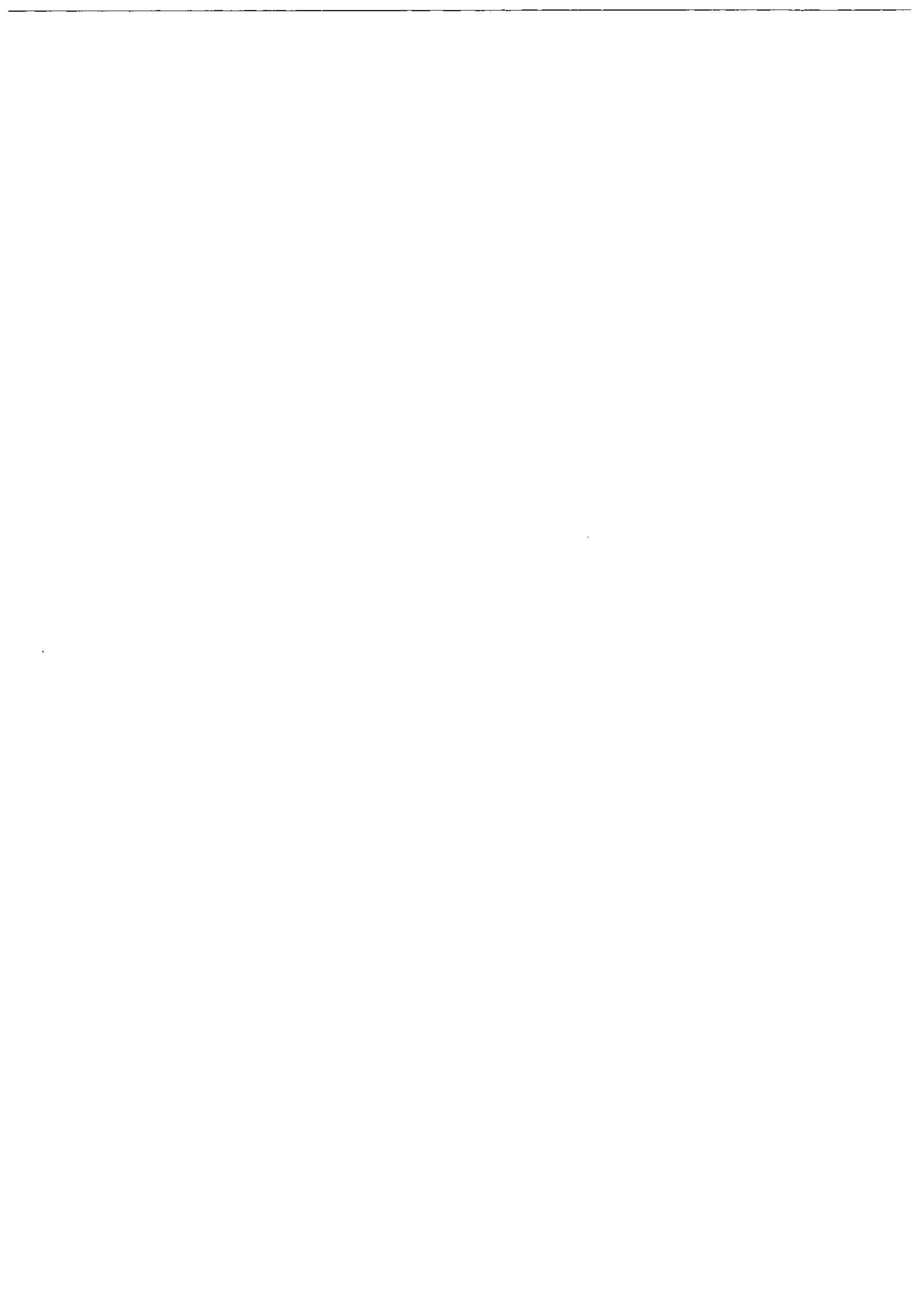
21.1 Abatement of Rent

If the premises are at any time during the Term, without neglect or default of the Lessee, destroyed or damaged by fire or other risk covered by insurance so as to render the same unfit for the occupation and use of the Lessee, the rent or a proportionate part thereof (according to the nature and extent of the damages) shall abate until the Premises have been rebuilt or made fit for the occupation and use of the Lessee.

Under this clause, Council is obligated to consider some abatement to the rent, given that the function room and a bathroom are unable to be used.

The function room and bathroom make up a significant proportion of the overall facility and the inability to use these areas directly impacts on the hire and use of the facility to patrons. The Lessee is still able to utilise the living quarters of the facility.

In recognition of the loss of the function room and the bathroom due to the damaged ceilings, an abatement of rent between 80%-100% is suggested as being appropriate. It is considered appropriate the abatement continue until the building is made fit for the occupation and use by the Lessee.



Officers are currently sourcing quotations from suitably qualified builders to undertake the roof and ceiling repairs. A further report will be presented to Council once this information is available.

SHIRE OF NUNGARIN INTEGRATED STRATEGIC PLAN 2023 - 2033

Focus Area	Civic Leadership
Aspiration	A strong local democracy with an actively engaged community and effective partnership.
Objective	1. Provide and maintain adequate community services and facilities that responds well to the needs of all ages and sectors of the community.

OTHER STRATEGIC LINKS

Nil.

STATUTORY ENVIRONMENT

Section 6.12 – Power to defer, grant discounts, waive or write off debts.

Clause 21 of the Lease Agreement between the Shire of Nungarin and the Lessee.

SUSTAINABILITY AND RISK CONSIDERATIONS

Economic – (Impact on the Economy of the Shire and Region)

Nil

Social – (Quality of life to community and / or affected land owners)

Nil

Policy Implications

Nil

Risk Management Implications

Risk Level	Comment
High	Council is exposed to a high level of risk with the current condition of the building and loss of revenue related to the use of the facility. Council may also be in breach of Clause 21 of the Lease Agreement.

CONSULTATION

Nil

RESOURCE IMPLICATIONS

Financial

Abatement of the lease rental fees will cost the Shire \$2,800 in potential rental income.



Waiver of the hire fees for the Recreation Centre Building equates to \$199 per occasion.

Workforce

Nil

End



8.4 AUDIT REGULATION 17 REVIEW	
File Ref:	
Previous Items:	Nil
Applicant:	Nil
Author and Title:	David Nayda Acting Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority / Absolute Majority
Attachment Number	8.4A – Review of Legislative Compliance Internal Controls and Risk Management Systems

COUNCIL RESOLUTION 40/06/23

That Council:

- 1) Accept the Legislative Compliance, Internal Controls, and Risk Management Systems Review Report.**
- 2) Request the CEO to prepare a detailed response to the recommendations within the Review Report for consideration at a future Audit Committee Meeting.**

Moved: Cr K Dayman

Seconded: Cr E O'Connell

CARRIED 7/7

IN BRIEF

Review and adoption of the recommendations set out in document 8.7a Review of Legislative Compliance Internal Controls and Risk Management Systems.

BACKGROUND

The Shire of Nungarin appointed Darren Long Consulting to undertake a review of the local government's legislative compliance, internal control and risk management systems and procedures, as required by regulation 17(1) of the Local Government (Audit) Regulations 1996 and report as to their appropriateness and effectiveness.

The compliance programs of a local government are a strong indication of attitude towards meeting legislative compliance and risk management approach.

Internal control is a key component of a sound governance framework, in addition to leadership, long-term planning, compliance, resource allocation, accountability and transparency. Internal control systems involve policies and procedures that safeguard assets, ensure accurate and reliable financial reporting, promote compliance with legislation and achieve effective and efficient operations and may vary depending on the size and nature of the local government.

REPORT DETAIL

Pursuant to Regulation 17(1) of the Local Government (Audit) Regulations 1996, the Chief Executive Officer (CEO) of a local government is to review the appropriateness and effectiveness of a local government's systems and procedures in relation to:

- (a) Legislative compliance;

- (b) Internal control; and
- (c) Risk management

Regulation 17(2) states that the review may relate to any or all of the matters referred to in sub regulation (1)(a), (b) and (c), but each of those matters is to be the subject of a review not less than once in every 3 financial years.

In addition, Regulation 17(3) requires the CEO to report to the audit committee the results of that review.

Darren Long Consulting have prepared and presented the attached report for consideration by the Audit Committee and Council. The review makes a significant number of recommendations which should be carefully considered by the substantive Chief Executive Officer before reporting back to the Audit Committee.

SHIRE OF NUNGARIN INTEGRATED STRATEGIC PLAN 2023 - 2033

Focus Area	CMC Leadership
Aspiration	A strong local democracy with an actively engaged community and effective partnerships
Objective	16.7 Annual review compliance methods

OTHER STRATEGIC LINKS

nil

STATUTORY ENVIRONMENT

Regulation 17(1) of the Local Government (Audit) Regulations 1996

SUSTAINABILITY AND RISK CONSIDERATIONS

Economic

Nil

Social

Nil

Policy Implications

Nil

Risk Management Implications

Risk Level	Comment
Medium	The Audit Regulation 17 considers the Shire's Risk Management Systems



CONSULTATION

Darren Long, the Shire's Financial Consultant has prepared the attached report in consultation with staff.

RESOURCE IMPLICATIONS

Financial

There are no immediate financial implications in accepting the report, however addressing some of the recommendations may result in additional costs in the future.

Workforce

There are no immediate workforce implications in accepting the report, however addressing some of the recommendations may result in increased workloads in the future.

end



8.5 FINANCIAL MANAGEMENT REVIEW	
File Ref:	
Previous Items:	Nil
Applicant:	Nil
Author and Title:	David Nayda, Acting Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number	8.5a Financial Management Review 2023

COUNCIL RESOLUTION 41/06/23

That Council:

- 1) **Accept the Financial Management Review Report as attached.**
- 2) **Request the CEO to prepare a detailed response to the recommendations within the Review Report for consideration at a future Audit Committee Meeting.**

Moved: Cr J Davis
Seconded: Cr G Coumbe

CARRIED 7/7

IN BRIEF

Council is requested to consider the recommendations contained in the Financial Management Review Report.

BACKGROUND

The Shire of Nungarin appointed Darren Long Consulting to undertake a review of the appropriateness and effectiveness of the financial management systems and procedures of the local government (not less than once in every 3 financial years) and report to the local government the results of those reviews.

REPORT DETAIL

Pursuant to Regulation 5(1) of the Local Government (Financial Management) Regulations 1996, the Chief Executive Officer of a local government is to establish efficient systems and procedures for:

- (a) The proper collection of all money owing to the local government;
- (b) The safe custody and security of all money collected or held by the local government;
- (c) The proper maintenance and security of the financial records of the local government (whether maintained in written form or by electronic or other means or process);



- (d) Ensuring the proper accounting for municipal or trust-
 - (i.) Revenue received or receivable;
 - (ii.) Expenses paid or payable; and
 - (iii.) Assets and liabilities;
- (e) Ensuring the proper authorisation for the incurring of liabilities and the making of payments;
- (f) The maintenance of payroll, stock control and costing records; and
- (g) Assisting in the preparation of budgets, budget reviews, accounts and reports required by the Act or regulations.

In addition, Regulation 5(2) requires the Chief Executive Officer of a local government to-

- (a) Ensure that the resources of the local government are effectively and efficiently managed;
- (b) Assist the council to undertake reviews of fees and charges regularly (and not less than once in every financial year); and
- (c) Undertake reviews of the appropriateness and effectiveness of the financial management systems and procedures of the local government (and not less than once in every 3 financial years) and report to the local government the results of those reviews.

The Financial Management Review provides the CEO and Council with an independent assessment of the appropriateness and effectiveness of the Shires' Financial Management Systems and whether the Shire has complied with the requirements of the Local Government Act 1995 and the Local Government [Financial Management] Regulations 1996.

SHIRE OF NUNGARIN INTEGRATED STRATEGIC PLAN 2023 - 2033

Focus Area	CMC Leadership
Aspiration	A strong local democracy with an actively engaged community and effective partnerships
Objective	16.7 Annual review compliance methods

OTHER STRATEGIC LINKS

There are no other strategic links.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996, Regulation 5 – CEO's duties as to financial management

SUSTAINABILITY AND RISK CONSIDERATIONS

Economic –

Nil



Social

Nil

Policy Implications

There are no immediate policy implications, but addressing the recommendations may require changes to existing policies, or new policies to be created.

Risk Management Implications

Risk Level	Comment
Medium	Financial management process with strong internal controls reduces the Shire's risks

CONSULTATION

The review was carried out by Darren Long in consultation with Staff.

RESOURCE IMPLICATIONS**Financial**

There are no immediate financial implications.

Workforce

There are no immediate workforce implications, but the recommended improvements may have future impacts on workloads.

End



8.6 WA Local Government Convention	
File Ref:	
Previous Items:	Nil
Applicant:	Nil
Author and Title:	David Nayda Acting Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority / Absolute Majority
Attachment Number	

COUNCIL RESOLUTION 42/06/23

That Council:

- 1) Approve Cr de Lacy Shire President, Cr(s) Coumbe, Dayman, Caughey and O'Connell and Chief Executive Officer to attend the 2023 Western Australian Local Government Convention to be held on 18 and 19 September 2023.
- 2) Authorise the Shire President de Lacy and Councillor Coumbe to be the voting delegates at the Western Australian Local Government Annual General Meeting.
- 3) Authorise Councillor Caughey and Councillor O'Connell to be the proxy delegates at the Western Australian Local Government Annual General Meeting.
- 4) Request Chief Executive Officer to arrange accommodation at Crown Towers.
- 5) Authorise Chief Executive Officer to issue a purchase order to cover all expenses incurred by the delegates, as per council policy.

Moved: Cr J Davis
 Seconded: Cr G Coumbe

CARRIED 7/7

IN BRIEF

The 2023 WA Local Government Convention will be held at Crown Perth on Monday, 18 and Tuesday, 19 September 2023, with an invite only event for all Local Government Mayors and Presidents on 17 September 2023 (3:30pm – 5:00pm).



This report recommends Council be represented at both the convention and Annual General Meeting by nominating delegates and proxies accordingly.

BACKGROUND

The Local Government Convention is the premier event for Elected Members and Officers within Local Government.

Themed *Local Futures*, this year's Convention will explore how Local Governments can enact and drive change for the benefit of their communities and the diversity of solutions that can emerge when you start local.

REPORT DETAIL

The Convention will feature panels on pressing issues such as active mobility, regional housing and diverse representation, where experts and insiders will share their thoughts on how to tackle some of the most important topics facing Local Governments today (Attachment 8.10a

The Association's Annual General Meeting forms part of the convention program, and will be held on 18 September 2023 at 2:00pm – 5:00pm

In accordance with Western Australian Local Government's constitution, member Councils are entitled to have two (2) voting delegates and up to two (2) proxies. Registration of the voting delegates and the proxies is required by 8 September 2023.

Member Local Governments are invited to submit motions for the following:

- Constitutional amendments, submission deadline 26 June 2023; and
- Motions for the Annual General Meeting, submission deadline 4 August 2023.

In previous years Shire of Nungarin has been well represented with at least three Councillors and the Chief Executive Officer attending.

The estimated cost per attendee is \$2000 , depending on involvement with member development programs.

Whilst it is often hard to quantify the benefit of attending conferences, the convention get together does provide the opportunity to view a range of vendors wares, speak with various representatives.

It also provides a good opportunity for delegates to network with each other potentially over matters currently being experienced in their local government. This interaction is important in so many ways as it provides a forum for sharing ideas and experiences and as such is more akin to training.

SHIRE OF NUNGARIN INTEGRATED STRATEGIC PLAN 2023 - 2033

Focus Area	The Convention program will enable delegates to gain information that will benefit local government, as will interaction with elected members from throughout Western Australia.
Aspiration	
Objective	



OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

Nil

SUSTAINABILITY AND RISK CONSIDERATIONS

Economic –

Nil

Social

The interaction with significant dignitaries will provide Council leaders with a very broad perspective and further the opportunity for cultural exchange.

Policy Implications

Policy Number 1.09 – Attendance at the Annual Local Government Convention

Policy 1.05 Members Travelling Allowances

Risk Management Implications

Risk Level	Comment
Medium	

CONSULTATION

Nil

RESOURCE IMPLICATIONS

Financial

Expenditure will be incurred in 2023/24 and would be budgeted accordingly.

Workforce

Reference any impact on the workforce

end



9. **MINUTES OF COMMITTEES**

Nil

10. **DELEGATES REPORTS**

Nil


11. **NEW BUSINESS OF AN URGENT NATURE**

(New business of an urgent nature approved by the Presiding Member)

12. **CONFIDENTIAL ITEMS OF BUSINESS**

13. **CLOSURE**

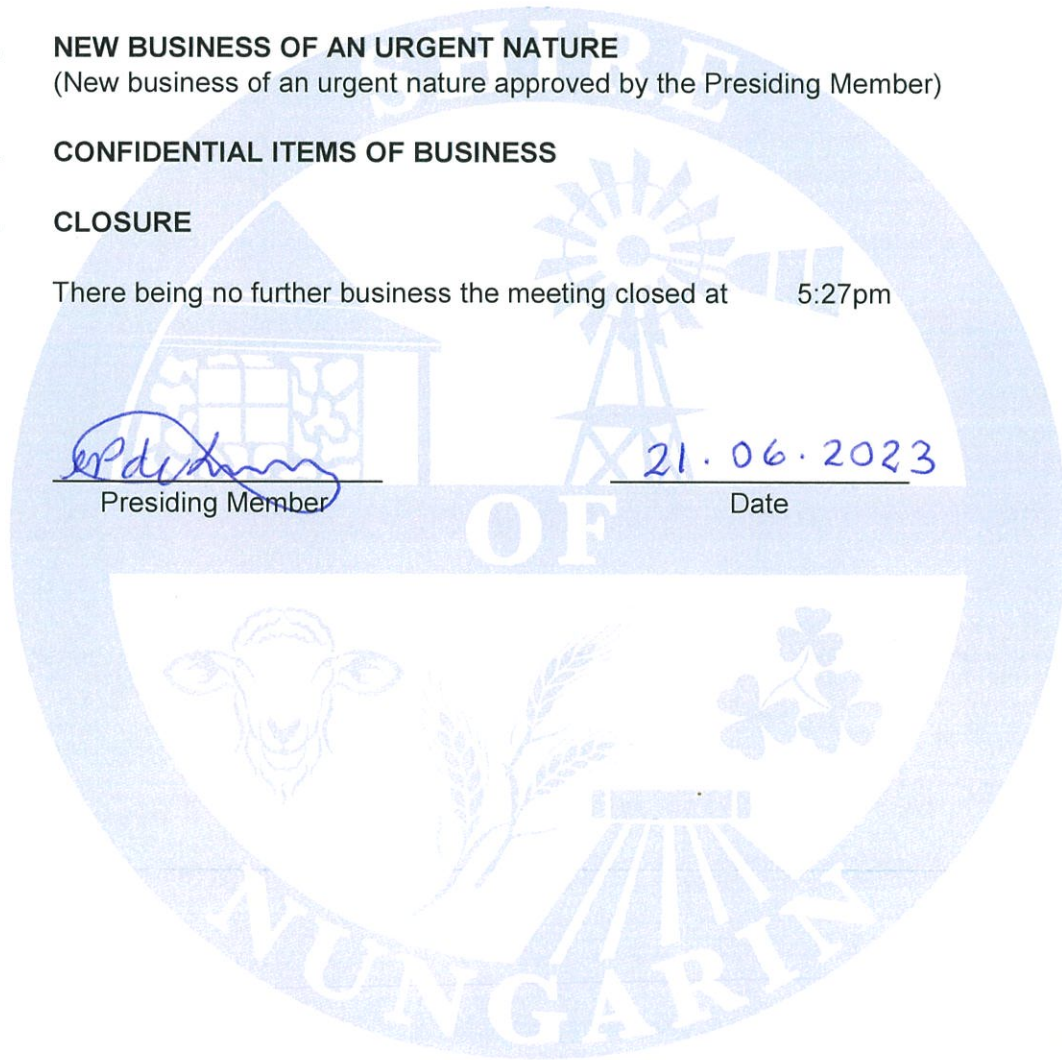
There being no further business the meeting closed at 5:27pm



Presiding Member

21.06.2023

Date





11. NEW BUSINESS OF AN URGENT NATURE

(New business of an urgent nature approved by the Presiding Member)

COUNCIL RESOLUTION 43/06/2023

That Council considers Item 11.1 - Request to Waive Hire Fees – NEWROC Literary Lunch as new business of an urgent nature.

Moved: Cr M Caughey
 Seconded: Cr J Davis

CARRIED BY ABSOLUTE MAJORITY

11.1 REQUEST TO WAIVE HIRE FEES – NEWROC LITERARY LUNCH	
File Ref:	4.17
Previous Items:	Nil
Applicant:	Nil
Author and Title:	David Nayda, Acting Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number	11.1 – Email Request

COUNCIL RESOLUTION 44/06/2023

That Council approves the request from the Nungarin Community Resource Centre to waive the hire fees for the Nungarin Recreation Centre Building for the 2023 NEWROC Literary Lunch.

Moved: Cr M Caughey
 Seconded: Cr J Davis

CARRIED BY ABSOLUTE MAJORITY

IN BRIEF

Council is requested to consider waiving the hire fee associated with hiring the Nungarin Recreation Centre for the 2023 NEWROC Literary Lunch.

BACKGROUND

A request has been received from the Nungarin Community Resource Centre to waive the hire fee imposed through the approved Fees and Charges for the 2023 NEWROC Literary Lunch.



REPORT DETAIL

Book Clubs within the NEWROC host an annual Literary Lunch on a rotational basis. This year the Nungarin Community Resource Centre is arranging to host the NEWROC Literary Lunch at the Nungarin Recreation Centre in August.

Functions held in Nungarin are good for the economy of the town due to the volume of visitors attracted to town, who use the local shop and or pub. It also showcases other attractions in town like the Nungarin Heritage Machinery and Army Museum.

Officers believe it is important for the Council to support any event held in town and as such recommend the waiver of hire fees. However, Officers do not support the waiver of any bonds due to the potential of damage to the facility, and the fact that should the facility and grounds be returned and provided the bonds will be refunded.

SHIRE OF NUNGARIN INTEGRATED STRATEGIC PLAN 2023 - 2033

Focus Area	Social
Aspiration	Our Shire is healthy and happy, contributing to our progress, with accessible places and spaces and our transport is well connected and safe.
Objective	2. Plan and deliver sport and recreation, public and community events.

OTHER STRATEGIC LINKS

There are no other strategic links.

STATUTORY ENVIRONMENT

Local Government Act 1995, section 6.12 Power to defer, grant discounts, waive or write off debts applies.

SUSTAINABILITY AND RISK CONSIDERATIONS

Economic - (Impact on the Economy of the Shire and Region)

The economy of the Shire will benefit from the functions, due to the number of people the functions attracts to town who are likely to spend money in town.

Social - (Quality of life to community and/or affected landowners)

Due to the relative remote location of Nungarin functions being proposed will provide both the immediate community as well as the surrounding community an additional social event to attend.

Policy Implications

Nil.



Risk Management Implications

Risk Level	Comment
Medium	Functions as proposed could attract large numbers of people. Waiving the bond is considered a risk due to potential damage.

CONSULTATION

Nil

RESOURCE IMPLICATIONS

Financial

Waiving the fees will cost the Shire \$298 in potential income.

Workforce

Nil

end

