



WHEATBELT NORTH-EAST SRRG



Chairperson: Cr E C'Connell
Deputy Chairperson: Cr G Waters

Secretary: Mr R Munns
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Unconfirmed Minutes of the Sub Regional Road Group Zoom Video Conference Meeting held on Tuesday the 20th September 2022 at 8.33 am.

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Chairperson declared the meeting open at 8.33 am, and welcomed everyone in attendance.

2. ATTENDANCE/APOLOGIES

Attendance

Cr Eileen O'Connell	Shire of Nungarin	(Chairperson)
Cr Geoff Waters	Shire of Trayning	(Deputy Chairperson)
Cr Karin Day	Shire of Westonia	(Voting Delegate)
Cr Nick Chandler	Shire of Koorda	(Voting Delegate)
Cr Romina Nicoletti	Shire of Mukinbudin	(Voting Delegate) Joined @ 8.50 am
Cr Tanya Gibson	Shire of Mt Marshall	(Voting Delegate) Left @ 9.10am
Cr Emma Holdsworth	Shire of Wyalkatchem	(Voting Delegate)
Mr Leonard Long	CEO – Shire of Nungarin	
Mr Darren Simmonds	CEO – Shire of Koorda	
Ms Leanne Parola	CEO – Shire of Trayning	
Mr John Nuttall	CEO – Shire of Mt Marshall	
Mr Dirk Sellenger	CEO – Shire of Mukinbudin	
Mr Steve Thomson	Manager of Works – Shire of Trayning	
Mr Darren West	Manager of Works – Shire of Koorda	
Mr David Nayda	Manager of Works – Shire of Nungarin	
Mr Terry Delane	Manager of Works – Shire of Wyalkatchem	@ 9.17am
Mr Rod Munns	Consulting Engineer - RMECS	(Secretary)

Apologies

Cr Wayne Della Bosca	Shire of Yilgarn	(Voting Delegate)
Cr Brian Close	Shire of Yilgarn	
Mr Bill Price	CEO – Shire of Westonia	
Mr Peter Klein	CEO – Shire of Wyalkatchem	
Mr Nic Warren	CEO – Shire of Yilgarn	
Mr Glen Brigg	Manager of Works – Shire of Yilgarn	
Mr Aaron Wooton	Manager of Works – Shire of Mt Marshall	
Ms Allison Hunt	Secretary WN RRG – MRWA	

3. CONFIRMATION OF MINUTES OF MEETING 30th August 2022

RESOLUTION 22 - 007

That the minutes of the WNE SRRG Zoom Conference Meeting, held on the 30th August 2022, be confirmed as a true and correct record of proceedings.

Moved Cr G Waters

Seconded Cr N Chandler

Carried 6/0

4 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

5 CORRESPONDENCE

5.1 Correspondence In

- a) Advice of, and attached Agenda and Documentation for the WN RRG Meeting due to be held 5th September 2022 (Att 2a – Email ONLY) – received via email from Allison Hunt on 30th August 2022.
- b) Advice of additional 22/23 Yr SRfLGA Funding to be allocated to WN RRG SRRG's (Att 2b – Email ONLY) – received via email from Allison Hunt on 13th September 2022.
- c) Advice of, and attached Documentation of the Final WSFN Governance Plan (Att 2c – Email ONLY) – received via email from Fiona Jasper, WSFN EO, on 14th September 2022.
- d) Advice of, and attached Documentation of the WSFN Newsletter Vol 2 (Att 2d – Email ONLY) – received via email from Fiona Jasper, WSFN EO, on 14th September 2022.

5.2 Correspondence Out

Nil.

The correspondence was received.

6 BUSINESS ARISING FROM CORRESPONDENCE

Nil.

7 GENERAL BUSINESS

7.1 Funding Recoup Items

The following default items require discussion:

- a) Review of Direct Grant Funding – claims to MRWA by no later than 31 August
- b) All projects – claiming first 40% of approved project funds
- c) Road Project Funding - estimated completion dates and maximising expenditures as at 30 June.

All Members were reminded to get funding recoups in to claim the first 40% Recoups for RRG Program Funding and 100% for Direct Grant Funding.

7.2 Endorsement of 2023/24 Yr SRFLGA Program.

A summary sheet is attached (Attachment 3) showing our Group's 2023/24 Yr Road Program consisting of sixteen (16) road projects totalling \$ 3,968,628 of State Road Funding to Local Government Agreement (SRFLGA) Funding. I have assumed an indicative funding allocation of \$ 3,911,400 which is 3.0% more than the total 22/23 Yr allocation for our Group. Subsequently, our 23/24 Yr Total SRFLGA funding value is above the assumed indicative allocation by \$ 57,228.

Generally, the submissions have been completed well again this year. I have not met with Allison Hunt at MRWA to go through the submissions, but have checked all submissions to make sure they have been completed correctly and signed and dated them as Secretary of the Group.

Project MCA scores are generally average compared to previous years and range from 80 to 118. The average MCA score is 104.

RESOLUTION 22 - 008

That :

- 1) our 2023/24 Yr SRFLGA Road Program (as per the 2023/24 Yr Road Program Summary Sheet - attachment 3a) be endorsed.**
- 2) this Program be forwarded to the WN RRG for further consideration.**

Moved Cr K Day

Seconded Cr G Waters

Carried 6/0

7.3 Ratification of OOS Endorsement of SoMM 22/23 Yr Program Changes

At our Meeting held 4 July 2022, we endorsed our revised 22/23 Yr SRFLGA Road Programs. Due to a program compilation error on my part, I unfortunately missed a change in Program from the Shire of Mt Marshall from reconstructing a 1.73km section of the Bencubbin / Beacon Rd to reconstructing a 1.5 km section of the Koorda / Bullfinch Rd. Unfortunately, this was not picked up prior to the 4th July Meeting. It was only realised just after, when Alli Hunt at MRWA sent out the 22/23 Yr Program, and the Shire of Mt Marshall staff noted this Program did not match up with what was in the Shire's Road Budget. Subsequently, this Program requires revision.

Additionally, since the revised Reconstruction scope of works was reduced and subsequently the project costs reduced, there was \$ 25,320 of funding available to be reallocated, and the Shire of Mt Marshall has requested this be allocated to the Scotsman's Rd Construction Project to fund some culvert and associated drainage works, that is required, but was not included in their previous scope of works. This culvert is located at SLK 13.88.

The Shire of Mt Marshall had already provided the MCA for the replacement 1.5km Reconstruction Project on the Koorda / Bullfinch Rd from SLK 15.15 – 16.65, and have also provided a revised updated MCA for the increased Program Cost for the Scotmans Rd Construction project with added culvert works.

The tables below show the program changes – FYI. You will note there is a \$ 1,177 variation, and this is to take up an underallocation in the Total Program.

Minutes of Wheatbelt North East SRRG 20th September 2022

Program Endorsed at the last 4th July 2022 WNE SRRG Meeting					
Project Name	SLKs	Project Description	TEC	RRG Cost	Matching Muni Cost
Bencubbin / Beacon Rd	3.98 - 5.71	Reconstruction to same Type 5 Standard	\$214,770	\$143,179	\$71,591
Scotsmans Rd	11.79 - 15.79	Construction from Type 3 to Type 5 Standard	\$482,880	\$321,917	\$160,963
			\$697,650	\$465,096	\$232,554

Requested Revised Program for Endorsement at 28th July 2022					
Project Name	SLKs	Project Description	TEC	RRG Cost	Matching Muni Cost
Koorda / Bullfinch Rd	15.15 - 16.65	Reconstruction to same Type 5 Standard	\$189,450	\$126,300	\$63,150
Scotsmans Rd	11.79 - 15.79	Construction from Type 3 to Type 5 Standard plus additional Culvert Work not previously included	\$509,377	\$339,585	\$169,792
			\$698,827	\$465,885	\$232,942

An email was sent to Group Delegates on the 28th July 22 requesting Out-of-Session endorsement for the proposed 22/23 Yr SRFLGA Road Program changes (see Att 4a). I received six (6) responses from eight (8) of the Delegates, endorsing this program Change (see Att 4b). This Out-of-Session endorsement requires formal ratification, so Ms Alli Hunt can make the appropriate changes to the 22/23 Yr Program and Recoup Register.

Due to time constraints, this item was not presented at our last meeting held 30 August 2022.

Resolution 22 - 009

That the Shire of Mt Marshall's proposed changes to part of their 22/23 Yr SRFLGA Road Program endorsed Out-of-Session, be ratified:

Moved Cr N Chandler

Seconded Cr T Gibson

Carried 6/0

8 OTHER BUSINESS

8.1 21/22 Yr RRG Program Expenditure

Cr O'Connell advised that the WNE SRRG were the only SRRG that expended all of their 21/22 Yr RRG Program Works and Funding, and congratulated everyone for doing so.

8.2 Extra 2022/23 Yr RRG Funding

I advised that all SRRGs have received some additional 22/23 Yr Road Funding that needs to be allocated and that I would sort this out with the Member Councils after the meeting. The additional RRG funding allocation for our Group is \$ 136,511.

8.3 Escalated Recent Bitumen Surfacing Costs

John Nuttall advised that the Shire of Mt Marshall had just received their 22/23 Yr Bitumen Surfacing Tender results and that the lowest and highest priced bitumen surfacing tenders were 25% and 100% higher than budget, respectively. Darren West advised that the Shire of Koorda had just received their 22/23 Yr Bitumen Surfacing Tender results and that the lowest priced bitumen surfacing tender was 30% higher than budget. These escalated bitumen surfacing costs are as a result of both significant increased oil and bitumen costs, and also due to MRWA significantly increasing their annual resealing works scopes across the State, which has reduced competition for work. It was discussed and agreed that if these escalated costs would impact on current year programs, then any affected Member Councils were advised they could reduce

their projects scopes of works to suit, but would need to advise by the end of October 2022 at the latest, for endorsement.

9 NEXT MEETING DATES

9.1 Next WN RRG Meeting

The next WN RRG meeting is to be held late February 2023 (date TBA), at the Shire of Northam's Recreation Centre, commencing at 10.00am.

9.2 Next WN RRG Technical Committee Meeting

The next WN RRG Technical Committee Meeting is TBA.

9.3 Next WNE SRRG Meeting

The next meeting was scheduled for Monday 6th February 2023 (date TBC), to consider mainly consider the status of the 2022/23 Yr RRG funded Road Program. This is expected to be an in-person meeting to be held at the Shire of Mukinbudin, commencing at 10.30am.

10 CLOSURE OF MEETING

The Chairperson thanked everyone for their attendance.

There being no further business, the meeting was closed at 9.17 am.