

Kununoppin Medical Practice
Committee
Consisting of Shires of
Trayning, Mt Marshall, Mukinbudin
and Nungarin



MINUTES

**Meeting held at the
Shire of Trayning Council Chambers
Tuesday 31 January 2023
Commencing at 4:00 pm**

6 Business of Meeting

6.1 Supply of Medical Services Deed

The Supply of Medical Services Deed between the Shires of Mt Marshall, Mukinbudin, Nungarin and Trayning and Olatwhaler Medical Pty Ltd expires on 2 June 2023.

The term of the agreement may be extended by 3 years by mutual agreement. A party seeking to extend the term must give the other parties notice of their desire to do so before 2 March 2023.

An agreement to extend the term can contain terms including the Annual Management Fee (if any) to be paid in respect of each year of the extended term. It will extend the provisions of the current agreement unless expressly agreed in writing by the parties.

The current agreement includes the following obligations:

- Minimum days per year for Resident Medical Practitioner
- Minimum sessions per fortnight required at each townsite
- Record keeping and patient records
- Annual Management Fee, provision of house and vehicle

At the Kununoppin Medical Practice Committee Meeting held 30 November 2022 it was agreed that further consultation would occur between the Kununoppin Medical Practice Committee Chair (Councillor Brown) and Dr Olat to discuss the deed going forward and to come back to a future Kununoppin Medical Practice Committee Meeting with consultation feedback.

Councillor Brown provided the attached notes from her discussion with Doctor Olat to the meeting.

Action

- Advice to be sought from Rural Health West re tightening up the contract to deal with locum doctors and what can be done to arrange cover if Doctor has an extended period of unplanned leave of more than two weeks and reduce management fee accordingly
- Draft agreement incorporating above and the following changes to current contract clauses:

Clause	Proposed changes
1.	Annual Management Fee of \$120,000, inclusive of GST, fixed for two years to be reviewed before any further extension is negotiated
1.	Remove reference to Plant and Equipment
5.2 (a)(i)	Minimum of 184 days per year (currently 200)
5.2 (a)(ii)	No period greater than 2 weeks (currently 1 week)
5.2 (a)(iii)	Delete
5.2 (c)	Must advise the committee (currently must get written consent)
5.2 (d)	Must advise the committee (currently must get written consent)
5.3	(a) Kununoppin – 9 am to 5 pm each Monday and Thursday (b) Mukinbudin - 9 am to 5 pm each Tuesday

	(c) Bencubbin – 9 am to 12 pm every second Wednesday, 9 am to 5 pm alternate Wednesdays (d) Beacon – 1 pm to 5 pm alternate Wednesdays
5.6 (b)	Add requirement to provide a quarterly report on number of days present for each location and patient numbers seen by Resident Medical Practitioner and/or Locum
6.4	Remove clauses (a) to (c) and renumber accordingly

- Seek advice from WACHS re arrangements for doctor provision at the Hospital if Dr Olat is away
- Draft agreement to be emailed to Committee Members for feedback before presentation to Ordinary Council Meetings in April

7 Urgent Business

Nil

8 Next Meeting

To be advised

9 Closure

There being no further business, Councillor Brown declared the meeting closed at 5.32 pm