

Policy Number: 2.07

Policy Subject: **Acting Chief Executive Officer**

Policy Statement: In the absence of the Chief Executive Officer, a senior employee shall be appointed as Acting CEO with authority to exercise the powers and duties of that position.

Objectives: Statutory requirement under the Local Government Act 1995.

Guidelines: 1) The Chief Executive Officer be delegated authority to appoint a Senior Officer as Acting Chief Executive Officer for this period of leave.  
2) The Chief Executive Officer is to inform Council of the appointment.

Resolution No: Full Council

Resolution Date:

Source: Chief Executive Officer

Date of review: March Annually

Review Responsibility: Chief Executive Officer