



Agenda

Ordinary Council Meeting

Wednesday 19th August 2026

To Commence at 5:00PM

To be held in the Council Chambers,
Railway Avenue Nungarin



Date: 16 August 2026

**To: Shire President
Deputy Shire President
Councillors**



NOTICE AND AGENDA - ORDINARY COUNCIL MEETING

An Ordinary Council Meeting of the Shire of Nungarin will be held in the Council Chambers on the 19th of August 2026 at 5:00pm to consider and resolve the matters set out in the attached agenda.

**Chief Executive Officer
David Nayda**

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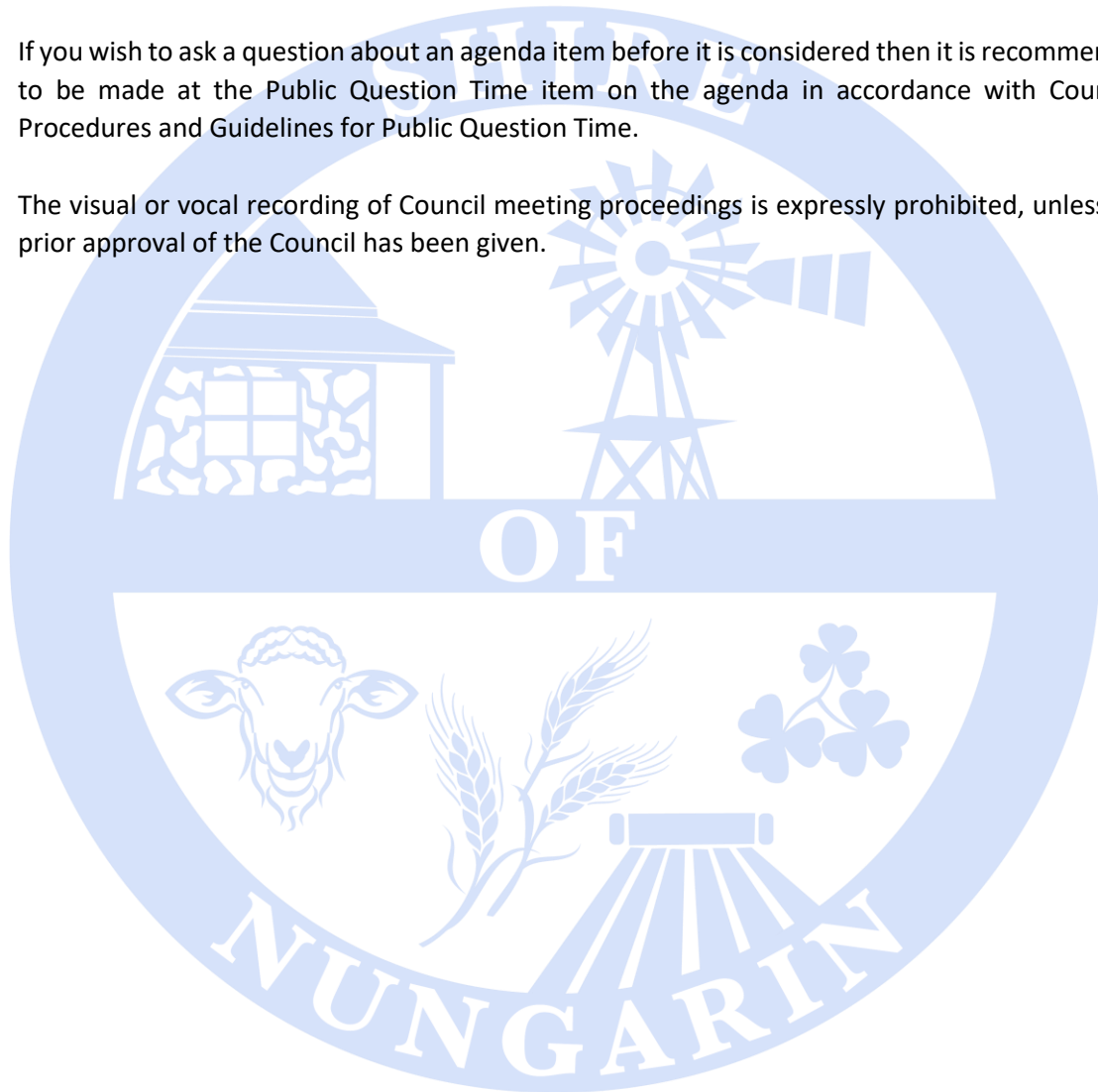
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Any person or entity who has an application before the Shire must obtain, and should only rely on, written notice of the Shire's decision and any conditions attaching to the decision, and cannot treat as an approval anything said or done at a Council or Forum meetings.

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PUBLIC QUESTION TIME

1. The order of business allows for a Public Question time at the beginning of the meeting.
2. If you wish to ask a question about an agenda item before it is considered then it is recommended to be made at the Public Question Time item on the agenda in accordance with Council's Procedures and Guidelines for Public Question Time.
3. The visual or vocal recording of Council meeting proceedings is expressly prohibited, unless the prior approval of the Council has been given.





ORDINARY COUNCIL MEETING

TO BE HELD ON

WEDNESDAY 19th AUGUST 2026

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AGENDA and STAFF REPORTS

ORDINARY COUNCIL MEETING

TO BE HELD IN COUNCIL CHAMBERS, NUNGARIN

ON WEDNESDAY 19th AUGUST 2026

1. DECLARATION OF OPENING

The Presiding Member to declare the meeting open at ____pm.

Affirmation of Civic Duty and Responsibility as Read

I make this Affirmation in good faith on behalf of Councillors and Officers of the Shire of Nungarin. We collectively declare we will duly, faithfully, honestly and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgment and ability.

Acknowledgement of Traditional Custodians

We wish to acknowledge the Traditional Custodians of the land we are meeting on, the Njaki Njaki Nyoongar people, and recognise the contribution of Elders past, present and future.

2. ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

2.1. ATTENDANCE

Councillors

Shire President	Cr P de Lacy
Deputy Shire President	Cr G Coumbe
Elected Member	Cr B Wegner
Elected Member	Cr K Dayman
Elected Member	Cr A Eksanow

Elected Member
Elected Member

Cr W Lee
Cr C Stobie

Council Officers

Chief Executive Officer
Manager Works & Services
Manager Corporate Services
Executive Assistant

Mr D Nayda
Mr D Dhu
Miss S Sergeant
Ms C Morrell

Observers / Visitors

2.2. APOLOGIES

2.3. REQUEST FOR LEAVE OF ABSENCE

3. DEPUTATIONS AND PETITIONS

3.1. DEPUTATIONS

3.2. PETITIONS

4. PUBLIC QUESTION TIME

- a. Public Question Time provides the public with an opportunity to put questions to the Council. Questions should only relate to the business of the Council and should not be a statement or personal opinion.
- b. During the Council meeting, after Public Question Time no member of the public may interrupt the meeting's proceedings or enter into conversation.
- c. Whenever possible, questions should be submitted in writing at least 48 hours prior to the start of the meeting.
- d. All questions should be directed to the President and only questions relating to matters affecting Council may be answered at an Ordinary Council Meeting, and at a Special Council Meeting only questions that relate to the purpose of the meeting may be answered. Questions may be taken on notice and responded to after the meeting, at the discretion of the Presiding Member.
- e. The Presiding member will control Question Time and ensure each person wishing to ask a question states their name and address before asking the question. If the question relates to an item on the agenda, the item number should also be stated. In general, persons seeking to ask questions will be given two (2) minutes within which to address their question to Council. The Presiding Member may shorten or lengthen this time at their discretion.

4.1. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

4.2. PUBLIC QUESTION TIME

5. DECLARATIONS OF INTEREST

5.1. FINANCIAL AND PROXIMITY INTEREST

5.2. DISCLOSURES OF INTEREST THAT MAY CAUSE CONFLICT

6. ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

7. PREVIOUS COUNCIL MEETING MINUTES / OUT OF SESSION CONFIRMATION

7.1. CONFIRMATION MINUTES ORDINARY COUNCIL MEETING HELD ON 29th JULY 2026

OFFICER RECOMMENDATION

Moved:.....

Seconded:

That the Minutes of the Ordinary Council Meeting held on 29th July 2026 be confirmed as being a true and accurate record.

(Not) Carried by Simple Majority: /

For:

Against:

8. CONFIRMATION OF MINUTES RECEIVED

8.1. RECEIPT OF MINUTES NUNGARIN VOLUNTEER BUSHFIRE BRIGADE AGM HELD ON 4TH AUGUST 2026

OFFICER RECOMMENDATION

Moved:.....

Seconded:

That the Minutes of the Nungarin Volunteer Bushfire Brigade AGM held on 4th of August 2026 be received.

(Not) Carried by Simple Majority: /

For:

Against:

8.2. RECEIPT OF MINUTES KUNUNOPPIN MEDICAL PRACTICE COMMITTEE MEETING HELD ON 17TH FEBRUARY 2026

OFFICER RECOMMENDATION

Moved:.....

Seconded:

That the Minutes of the Kununoppin Medical Practice Committee Meeting held on 17th of February 2026 be received.

(Not) Carried by Simple Majority: /

For:

Against:

8.3 RECEIPT OF MINUTES NUNGARIN MILITARY MUSEUM MEETING HELD ON 14th JULY 2026

OFFICER RECOMMENDATION

Moved:

Seconded:

That the Minutes of the Nungarin Military Museum Meeting held on 14th of July 2026 be received.

(Not) Carried by Simple Majority: /

For:

Against:



9. OFFICER REPORTS

9.1. LISTING OF PAYMENTS FOR THE MONTH OF JULY 2026	
File Ref:	N/A
Previous Items:	Nil
Responsible Officer:	David Nayda Chief Executive Officer
Author and Title:	Selina Sergeant Manager Corporate Services
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number	9.1 A – Payment Listing July 2026

OFFICER RECOMMENDATION

Moved:.....

Seconded:

That Council in relation to the Payment Listing for July 2026, resolves to formally accept and acknowledge the contents of the report.

The following payments were outgoing throughout July 2026:

Municipal:

- EFT: \$286,545.39
- Cheque: \$0.00
- Direct Debit: \$34,865.71
- Credit Card payments: \$1,391.24
- Direct Wages: \$102,442.76

- Trust: \$0.00
- Grand Total: \$425,245.10

(Not) Carried by Simple Majority: /

For:

Against:

IN BRIEF

The purpose of this report is to present the listing of payments made from the Shire's

Municipal, Trust and Credit Card funds throughout the month of July 2026.

BACKGROUND

The attached appendix lists the payments from Council Municipal and Trust funds for the month applicable as per requirements of the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

As per Regulation 13 of the *Local Government (Financial Management) Regulations 1996* the following information is required to be presented to Council;

- The Payee's name;
- The amount of the payment;
- The date of the Payment; and
- Sufficient information to identify the transaction.

REPORT DETAIL

As Council has delegated authority to the Chief Executive Officer to execute payments from the municipal fund and the trust fund a list of accounts paid is required to be submitted to Council showing the prescribe information.

SHIRE OF NUNGARIN INTEGRATED STRATEGIC PLAN 2023 - 2033

Focus Area	Community
Aspiration	Responds to the needs of all residents
Objective	Celebration of local culture, heritage and place

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

As per Regulation 13 of the *Local Government (Financial Management) Regulations 1996* the following is required;

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing for each account which requires council authorization in that month:
 - (i) the payee's name;
 - (ii) the amount of the payment;
 - (iii) sufficient information to identify the transaction and;
 - (iv) the date of the meeting of the council to which the list is to be presented.

- (3) A list prepared under sub regulation (1) or (2) is to be -
- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

SUSTAINABILITY AND RISK CONSIDERATIONS

Economic

Nil

Social

Nil

Policy Implications

Nil

Risk Management Implications

Risk Level	Comment
Medium	If the required information is not presented to Council in accordance with the <i>Local Government (Financial Management) Regulation 1996</i> it may result in a qualified audit report and an unclear compliance return submitted to the Department of Local Government, Sport & Cultural Industries.

CONSULTATION

Nil

RESOURCE IMPLICATIONS

Financial

Nil

Workforce

Nil

9.2. MONTHLY FINANCIAL REPORT JULY 2026	
File Ref:	N/A
Previous Items:	Nil
Responsible Officer:	David Nayda Chief Executive Officer
Author and Title:	Darren Long Consultant
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number	14.2A – Monthly Financial Report July 2026

OFFICER RECOMMENDATION

Moved:

Seconded:

That Council, regarding the Monthly Financial Report for July 2026, resolves to formally accept and acknowledge the contents of the report

(Not) Carried by Simple Majority: /

For:

Against:

IN BRIEF

For Council to consider the monthly financial report for the period ending 31st July 2026.

SUMMARY KEY ISSUES

The *Local Government Act 1995* and Regulations require local government to prepare monthly reports containing the information that is prescribed.

BACKGROUND

The *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996* require local governments to prepare monthly reports containing the information that is prescribed.

SHIRE OF NUNGARIN INTEGRATED STRATEGIC PLAN 2023 - 2033

Focus Area	Our organisation
Aspiration	Effective forward planning, and engagement with our community
Objective	Deliver sound financial and asset management

STRATEGIC IMPLICATIONS

There are no Strategic Plan implications evident at this time.

STATUTORY ENVIRONMENT

Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Finance) Regulations 1996*.

Local Government (Financial Management) Regulations 1996:

Regulation 34 states:

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
 - (b) budget estimates to the end of month to which the statement relates;
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c);
 - (e) the net current assets at the end of the month to which the statement relates.
- (2) Sub regulations 2, 3, 4, 5, and 6 prescribe further details of information to be included in the monthly statement of financial activity.

OFFICER COMMENT

The Shire prepares the monthly financial statements in the statutory format along with other supplementary financial reports consisting of:

- (a) Statement of Comprehensive Income by Function/Program;
- (b) Statement of Comprehensive Income by Nature/Type;
- (c) Statement of Financial Activity by Nature/Type;
- (d) Statement of Financial Activity by Program;
- (e) Summary of Net Current Asset Position;
- (f) Statement of Explanation of Material Variances;
- (g) Statement of Financial Position;
- (h) Statement of Cash Flows;
- (i) Statement of Capital Grants and Contract Liabilities;
- (j) Statement of Capital Expenditure;
- (k) Statement of Cash Back Reserves;
- (l) Statement of Loan Borrowings;
- (m) Statement of Trust Funds held; and
- (n) Detailed Operating and Non-Operating Schedules.

MATERIAL VARIANCE COMMENTARY ON YEAR TO DATE

Regulation 34 of the *Local Government (Financial Management) Regulations 1996* require local governments to prepare annual budget estimates and month by month budget estimates so that comparatives can be made to Year to Date (YTD) Actual amounts of expenditure, revenue and income.

Attached to this report is a copy of the month-by-month cumulative budget estimates, set out in the Statement of Financial Activity format.

The Statement of Financial Activity as at 31st July 2026 shows a closing surplus of \$1,790,830.

SUSTAINABILITY AND RISK CONSIDERATIONS

Economic

Nil

Social

Nil

Policy Implications

Nil

Risk Management Implications

Risk Level	Comment
Medium	N/A

CONSULTATION

Financial Consultant – Darren Long

RESOURCE IMPLICATIONS

Financial

Nil

Workforce

Nil

9.3. INVESTMENT REPORT AS AT 31ST JULY 2026	
File Ref:	N/A
Previous Items:	Nil
Responsible Officer:	David Nayda Chief Executive Officer
Author and Title:	Darren Long Consultant
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number	Nil

OFFICER RECOMMENDATION

Moved:

Seconded:

That the Investment Report as at 31st July 2026 be received.

(Not) Carried by Simple Majority: /

For:

Against:

IN BRIEFFor Council to receive the investment Report as at 31st July 2026.**BACKGROUND**

Money held in the Municipal Fund of the Shire of Nungarin that is not required for the time being, may be invested in accordance with the *Local Government Act 1995* and the *Trustees Act 1962* Part III.

REPORT DETAIL

There were investments made during the month of July 2026.

INVESTMENT REGISTER						
1 st JULY to 31 st JULY						
COMMONWEALTH BANK – FIXED TERM DEPOSIT						
ACCOUNT N ^o	DATE OF MATURITY	INTEREST RATE	OPENING BALANCE	INTEREST EARNED TO 31/07/2026	INVESTMENT TRANSFERS	CLOSING BALANCE 30/09/2025
38132004.71	13/10/2026	4.94%	\$2,000,000.00	\$0.00	\$0.00	\$2,000,000.00

SHIRE OF NUNGARIN INTEGRATED STRATEGIC PLAN 2023 - 2033

Focus Area	Our organisation
Aspiration	Effective forward planning, and engagement with our community
Objective	We deliver sound financial and asset management

OTHER STRATEGIC LINKS

No Strategic Plan implications

STATUTORY ENVIRONMENT

Local Government Act 1995

6.14. Power to invest

- (1) Money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested as trust funds may be invested under the *Trustees Act 1962* Part III.
- (2A) A local government is to comply with the regulations when investing money referred to in subsection (1).
- (2) Regulations in relation to investments by local governments may —
 - (a) make provision in respect of the investment of money referred to in subsection (1); and
 - (b) [deleted];
 - (c) prescribe circumstances in which a local government is required to invest money held by it; and
 - (d) provide for the application of investment earnings; and
 - (e) generally provide for the management of those investments.

Local Government (Financial Management) Regulations 1996

19. Investments, control procedures for

- (1) A local government is to establish and document internal control procedures to be followed by employees to ensure control over investments.
- (2) The control procedures are to enable the identification of —

- (a) the nature and location of all investments; and
- (b) the transactions related to each investment.

19C. Investment of money, restrictions on (Act s. 6.14(2)(a))

- (1) In this regulation —

authorised institution means —

- (a) an authorised deposit-taking institution as defined in the *Banking Act 1959 (Commonwealth)* section 5; or
- (b) the Western Australian Treasury Corporation established by the *Western Australian Treasury Corporation Act 1986*;

foreign currency means a currency except the currency of Australia.

- (2) When investing money under section 6.14(1), a local government may not do any of the following —

- (a) deposit with an institution except an authorised institution;
- (b) deposit for a fixed term of more than 12 months;
- (c) invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;
- (d) invest in bonds with a term to maturity of more than 3 years;
- (e) invest in a foreign currency.

SUSTAINABILITY AND RISK CONSIDERATIONS

Economic

Nil

Social

Nil

Policy Implications

Council Policy F2 applies to the investment of surplus funds.

Risk Management Implications

Risk Level	Comment
Low	

CONSULTATION

Financial Consultant – Darren Long

RESOURCE IMPLICATIONS

Financial

Nil

Workforce

Nil

9.4. NUNGARIN ART GALLERY COMMITTEE	
File Ref:	N/A
Previous Items:	Nil
Responsible Officer:	David Nayda Chief Executive Officer
Author and Title:	David Nayda Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number	9.4A – Art Committee Letter 2026

OFFICER RECOMMENDATION**Moved:****Seconded:**

- a) That Council reserves the Memorial Hall and its amenities from Thursday, October 1st, 2026, to Monday, October 5th, 2026, including kitchen and outdoor areas.
- b) That Council waive hire fees of the Memorial Hall from Thursday, October 1st, 2026, to Monday, October 5th, 2026, with all hire and key bonds to be paid in full before the event.
- c) That Council agree to give access to the Memorial Hall for a period three weeks for the preparation of the building, provided that the Memorial Hall is not hired in the interim.

(Not) Carried by Simple Majority: /**For:****Against:****IN BRIEF**

The Nungarin Art Gallery Committee has submitted a request for Council support for their pop-up art gallery to operate during the Mangowine weekend from 1st to 5th October 2026.

BACKGROUND

As a newly established local organisation, the Nungarin Art Gallery is a community-focussed initiative that provides a shared space for local West Australian artist to exhibit their work and connect with the wider community.

REPORT DETAIL

The Nungarin Art Gallery Committee has invited the Shire to participate as a major sponsor by providing in-kind support to assist with the successful delivery of the event. The requested support includes the following:

- Reservation of the Memorial Hall and its amenities from Thursday, October 1st, 2026, to Monday, October 5th, 2026, including kitchen and outdoor areas.

- That Council waive the Memorial Hall hire fees for the above-mentioned period.
- That Council grant permission for the use of the Memorial Hall for light cleaning and gallery setup activities leading up to the event, minimising time required for setup immediately before to the event.

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

Nil

SUSTAINABILITY AND RISK CONSIDERATIONS

Economic

Nil

Social

The event will promote community connection and showcase local talent to residents and visitors during the Mangowine Weekend.

Policy Implications

Nil

Risk Management Implications

Risk Level	Comment
Low	Non-approval may limit opportunities for community engagement through local arts and cultural events. The proposal presents minimal financial and operational risk to the Shire.

CONSULTATION

Nil

RESOURCE IMPLICATIONS

Financial

Minimal Hire Fee loss.

Workforce

Nil

9.5. 65 MCCORRY ROAD – MCCORRY'S OLD HOTEL LEASE	
File Ref:	N/A
Previous Items:	Nil
Responsible Officer:	David Nayda Chief Executive Officer
Author and Title:	David Nayda Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number	9.5A – McCorry's Lease 2022 - Signed

OFFICER RECOMMENDATION**Moved:****Seconded:****That Council:**

- Notes that the existing lease for 65 McCorry Road, Nungarin expires on 16th March 2027.
- Requests the Chief Executive Officer to prepare a further report for Council consideration outlining:
 - (1) the market value of the property;
 - (2) estimated future maintenance and capital expenditure requirements;
 - (3) leasing options and associated statutory requirements; and
 - (4) disposal options and associated statutory requirements.
- Following consideration of the further report, determine whether the property should continue to be retained and leased or be considered for disposal.

(Not) Carried by Simple Majority: /**For:****Against:****IN BRIEF**

The lease of the Shire-owned property at 65 McCorry Road, Nungarin is due to expire on 16th March 2027. Council is requested to provide strategic direction regarding the future of the property, including whether the property should continue to be made available for lease or whether disposal of the asset should be investigated.

The purpose of this report is to allow sufficient time for Council to undertake the necessary valuation, statutory, consultation and decision-making processes.

BACKGROUND

The Shire-owned property located at 65 McCorry Road, Nungarin, commonly known as McCorry's Old Hotel, is currently subject to a five-year lease which commenced on 17th March 2022 and expires on 16th March 2027.

Under the terms of the lease, the lessee may request a further term; however, granting a further lease is a matter for Council consideration and approval.

As the lease approaches expiry, Council requires to consider the most appropriate long-term use of the property, having regard to the strategic, financial and operational implications of continued ownership.

REPORT DETAIL

Officers have undertaken a preliminary review of the property in preparation for the expiry of the current lease. The review identified that ongoing ownership of the property will require future expenditure on maintenance, repairs and insurance which may not be fully offset by the rental income.

Further assessment would be required should Council intend to continue leasing the property.

The approaching expiry of the current lease presents Council with an opportunity to consider the future of the asset and determine whether:

- Council intends to retain ownership of the property and continue leasing it;
- Council intends to retain ownership of the property for an alternative future purpose; or
- Council intends to investigate disposal of the property.

Currently, no recommendation is made regarding the current lease or any future leasing arrangements. Rather, Council is requested to determine its preferred strategic direction for the asset in the best interests of the Shire and the community.

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

Nil

SUSTAINABILITY AND RISK CONSIDERATIONS**Economic**

The property currently generates rental income of approximately \$6,788.10 per annum, including GST. Continued ownership will require Council to fund insurance, asset inspections, maintenance and invest in future capital works requirements.

Disposal of the property reduces future financial liabilities while potentially generating capital proceeds for reinvestment into Council priorities. Conversely, disposal would remove the ongoing rental income stream from the asset.

Social

Nil

Policy Implications

Nil

Risk Management Implications

Risk Level	Comment
Medium	Failure to determine the future strategic direction of the property before lease expiry may result in insufficient time to undertake valuation, advertising, consultation and statutory processes. Retention of the asset exposes the Shire to ongoing maintenance and capital renewal obligations.

CONSULTATION

Nil

RESOURCE IMPLICATIONS**Financial**

Continued ownership of the property results in the Shire retaining responsibility for ongoing insurance, maintenance, repairs and future capital renewal costs.

The property currently provides rental income to Council; however, disposal of the property may provide a capital return while removing future ownership liabilities.

The financial implications associated with the preferred option will be assessed and presented to Council as part of any future detailed proposal.

Workforce

Continued ownership and leasing of the property requires ongoing officer involvement in lease administration, property inspections, maintenance coordination, compliance monitoring and asset management activities.

Should Council determine to dispose of the property, officer resources would be required in the short term to undertake valuation, statutory and disposal processes; however, the long-term administrative and operational workload associated with management of the property would be reduced.

9.6. STREETS ALIVE STREAM 2 PHOTO COMPETITION: COUNCIL SELECTION OF WINNING IMAGES	
File Ref:	N/A
Previous Items:	74/08/25
Responsible Officer:	David Nayda Chief Executive Officer
Author and Title:	David Nayda Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number	9.6A Streets Alive Stream 2 Photo Competition - Photos

OFFICER RECOMMENDATION

Moved: **Seconded:**

That Council

- Consider the 49 submitted photographs received as part of the Streets Alive Stream 2 photo competition;
- Select six preferred photographs, ranked in order from 1 (most preferred) to 6 (least preferred);
- Endorse the top four photographs as the official winners, with the remaining two photographs to be held as reserve selections should any selected winning image not meet the technical requirements of the bin-wrap supplier;
- Endorse the CRC to submit the selected photographs to the bin-wrap company for suitability assessment;
- Endorse the CRC to publicly announce the winners via Facebook and the next edition of the Newslink once supplier approval is confirmed;
- Request the CRC acknowledge the Shire of Nungarin as the sponsor of the competition in all public communications.

(Not) Carried by Simple Majority: /

For:

Against:

IN BRIEF

As part of the Streets Alive Stream 2 project, the CRC delivered a community photography competition to support the creation of custom-wrapped public bins along Railway Avenue. The competition received 49 photographs from 10 participants, demonstrating strong community engagement and enthusiasm.

Council requires to select top six photo's, ranked from 1 to 6. The top four will be used for the bin wraps. The two additional photo's will serve as reserves in case any selected photo does not meet the technical specifications required.

Once the supplier confirms suitability, the CRC will announce the winners publicly and coordinate prize collection.

BACKGROUND

The Streets Alive Stream 2 project plan (Section 3.1) outlines the creative elements of the project, including:

“custom-wrapped public bins featuring winning entries from a local photography competition.”

The competition was designed to:

- Engage local residents;
- Build community pride;
- Reflect Nungarin's identity through visual storytelling;
- Support the beautification of Railway Avenue.

The competition has now concluded, and Council's selection is requested to progress the bin-wrap component of the project.

REPORT DETAIL**1. Photo Competition Outcomes**

- 49 photographs were submitted;
- 10 community participants;
- Wide range of themes including Wheatbelt landscapes, military heritage, local flora, and community identity;
- High level of community engagement consistent with the Streets Alive program's goals of community activation and creative placemaking.

2. Council Selection Requirements

Council is required to select six photographs, ranked in order:

1. Most preferred
2. Second
3. Third
4. Fourth
5. Fifth (reserve)
6. Sixth (reserve)

The top four will be submitted to the bin-wrap supplier. The remaining two will be held as reserve in case any selected image does not meet:

- Resolution requirements;
- Print clarity;
- Colour suitability;
- Wrap-format compatibility.

3. Supplier Assessment Process

Once Council selects the six winning images:

- the CRC will submit the images to the bin-wrap company;
- the supplier will confirm whether each image meets technical specifications;
- the CRC will advise Council of the final accepted images;
- Only after acceptance will winners be publicly announced.

4. Public Announcement & Prize Collection

Following supplier approval:

- Winners will be announced on Facebook;
- Winners will be included in the next Newslink edition;
- the CRC will invite winners to collect their prizes;
- All communications will acknowledge that the Shire of Nungarin sponsored the competition.

5. Alignment with Streets Alive Stream 2

The project plan states:

“custom-wrapped public bins featuring winning entries from a local photography competition.”

This agenda item completes the final step required to deliver that component.

OTHER STRATEGIC LINKS

- Streets Alive Stream 2;
- Shire Beautification Strategy;
- Community Engagement Objectives.

STATUTORY ENVIRONMENT

Nil

SUSTAINABILITY AND RISK CONSIDERATIONS

Economic

Nil

Social

Promotion of community involvement, local pride, and recognition of local talent through the public display of community-submitted photographs.

Policy Implications

Nil

Risk Management Implications

Risk Level	Comment

CONSULTATION

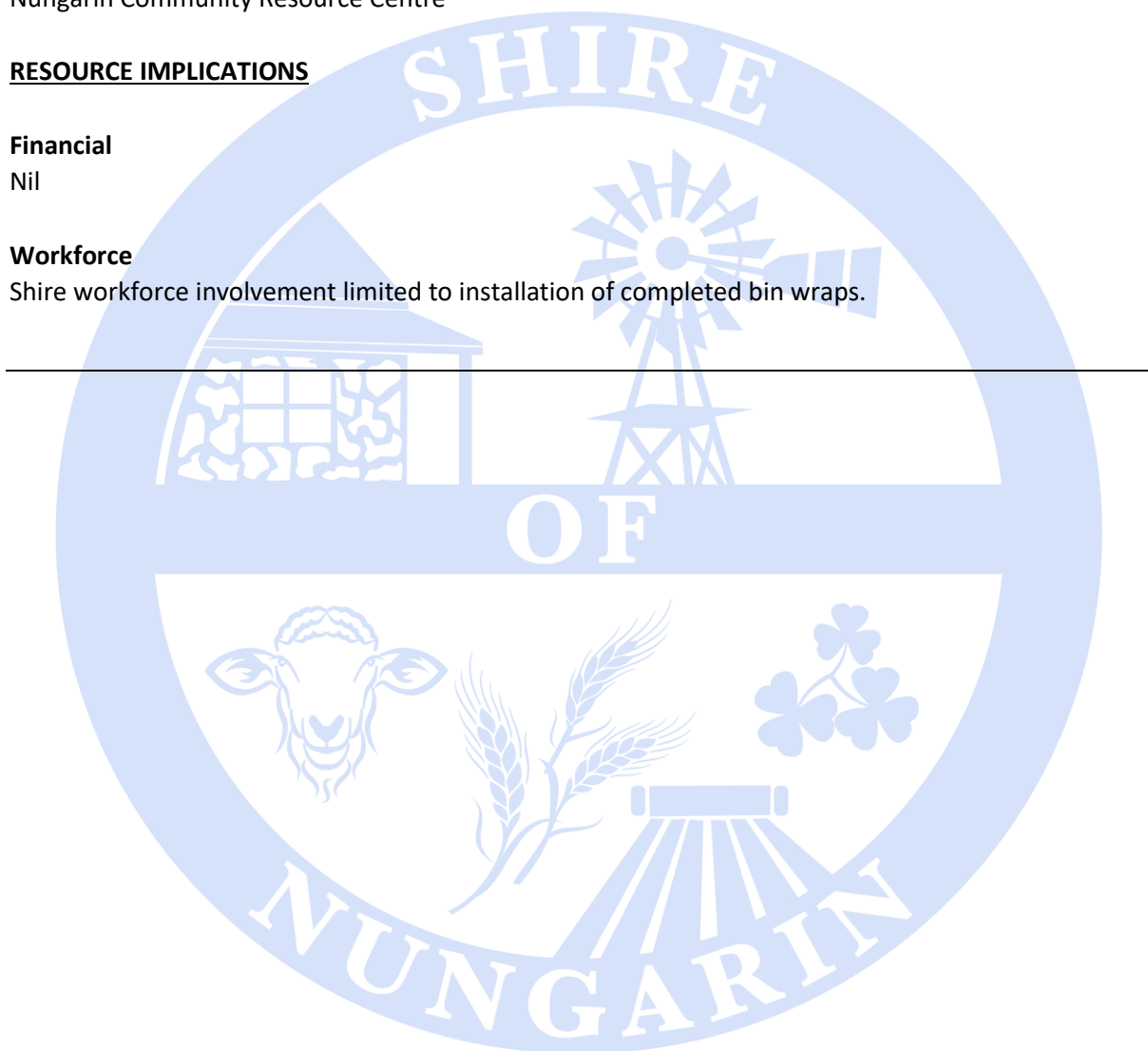
Nungarin Community Resource Centre

RESOURCE IMPLICATIONS**Financial**

Nil

Workforce

Shire workforce involvement limited to installation of completed bin wraps.



9.7. PROPOSED LOTTERYWEST GRANT SUBMISSION & FENCE DISPLAY AND ENTRY CONCEPTS	
File Ref:	N/A
Previous Items:	Nil
Responsible Officer:	David Nayda Chief Executive Officer
Author and Title:	David Nayda Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number	9.7A Concept Designs 9.7B Lotterywest proposed grant submission request – Information Bay Upgrade 9.7C

OFFICER RECOMMENDATION**Moved:****Seconded:****That Council**

- Support the Nungarin Community Resource Centre's proposed Lotterywest grant submission for the redevelopment of the Nungarin Information Bay;
- Consider and endorse a preferred fence display concept (Wheatbelt, Military, Noongar/Aboriginal or Mixed Cultural) for inclusion in the grant submission;
- Consider and endorse a preferred garden entrance concept (Split Entrance or Round Entrance) for inclusion in the final project design;
- Approve the CRC progressing with the chosen design concepts and proposed submission to Lotterywest, in partnership with the Shire of Nungarin.

(Not) Carried by Simple Majority: /**For:****Against:****IN BRIEF**

The Nungarin Community Resource Centre (CRC) seeks Council support to lodge a Lotterywest grant application for the redevelopment of the Nungarin Information Bay — a key entry point into town that currently lacks cohesion with recent beautification works.

The project builds on the momentum created through Streets Alive Stream 1 & 2 and the Our Walls Our Story mural project, which have *“ignited community pride, activated volunteer involvement, created a shared sense of ownership, and strengthened Nungarin’s identity and presentation.”*

Council is requested to consider both the fence display concept options and the garden entrance layout options or create their own concept to allow the CRC to finalise the design direction for the proposed grant submission.

BACKGROUND

The CRC and Council have collaborated on several successful beautification projects, including:

- **Streets Alive Stream 2**, which delivered improvements that *“increased walkability, safety and visual appeal.”*;
- **Our Walls Our Story – Men’s Shed Mural Project**, which will introduce large-scale military-themed artworks as a new visual landmark on Railway Avenue.

The proposed Lotterywest project continues this momentum by upgrading the Nungarin Information Bay to:

- extend beautification beyond the Main Street;
- create a cohesive visitor experience from the town entry through to Railway Avenue;
- strengthen tourism appeal;
- embed Aboriginal cultural recognition into a prominent public space.

REPORT DETAIL

1. Proposed Lotterywest Project Scope

The attached submission outlines that the project will deliver:

- A professionally designed information sign reflecting Nungarin’s identity, attractions and heritage;
- A landscaped garden bed using native species;
- A walking path guiding visitors safely through the space;
- Aboriginal cultural elements developed with Traditional Owners, including artwork, language or interpretive panels.

These elements align with Lotterywest’s priorities for “Inclusive Thriving Communities and Connected Cultural Experiences”.

2. Fence Display Concept Options (Decision Required)

The CRC has prepared four concept directions for Council consideration, each reflecting a different aspect of Nungarin’s identity.

- **Wheatbelt-Only Display** Rural identity, paddocks, wildflowers, farm heritage. Warm, tourism-focused, high local recognition.
- **Military-Only Display** Military history, museum significance, commemorative tone. Strong heritage alignment and visual impact.

- **Noongar/Aboriginal-Only Display** Bold Aboriginal artwork, cultural storytelling, language elements, and symbolic motifs. Strong cultural visibility, high inclusivity, and alignment with Lotterywest priorities.
- **Mixed Aboriginal + Military + Wheatbelt Display** A unified representation of culture, service, and place. Very strong visual impact and high cultural inclusion.

The comparison sheet notes the Mixed Cultural concept provides “*very strong visual impact*” and “*high cultural inclusion*.”

Council endorsement of a preferred concept is required for inclusion in the Lotterywest submission.

3. Garden Entrance Concept Options (Decision Required)

To complement the fence display and overall site redevelopment, the CRC has prepared two entrance layout concepts for Council consideration:

- **Split Garden Entrance**
 - Creates a defined walkway through two separated garden beds
 - Offers strong directional flow for visitors
 - Allows for symmetrical planting and signage placement
 - Enhances visibility of cultural or interpretive elements on each side
- **Round Garden Entrance**
 - Provides a centralised, circular focal point
 - Creates a softer, more organic arrival experience
 - Allows for a feature element (artwork, sculpture, or cultural marker) at the centre
 - Supports 360-degree visibility and a more immersive garden feel

Council selection of a preferred entrance concept will allow the CRC to prepare final renderings and integrate the design into the Lotterywest submission.

4. Partnership & Delivery

The CRC will lead the grant submission process in partnership with the Shire. Final designs, installation details and cultural consultation outcomes will be returned to Council for approval prior to final grant application.

OTHER STRATEGIC LINKS

- Streets Alive Stream 1 & 2
- Our Walls Our Story Mural Project
- Shire Beautification & Tourism Objectives

STATUTORY ENVIRONMENT

Nil

SUSTAINABILITY AND RISK CONSIDERATIONS

Economic

Nil

Social

Nil

Policy Implications

Nil

Risk Management Implications

Risk Level	Comment

CONSULTATION

Traditional Owner consultation will occur as part of the cultural design development if required.

RESOURCE IMPLICATIONS**Financial**

No direct Shire financial contribution required for the grant submission.

Future garden maintenance costs will need to be considered as part of the ongoing upkeep of the redeveloped Information Bay.

Workforce

The Shire's gardening workforce may be impacted, including potential increase in scheduled maintenance hours or resourcing adjustments to support the landscaped garden beds and cultural plantings.

9.8 AMALGAMATION OF THE VOLUNTEER BUSHFIRE BRIGADE	
File Ref:	N/A
Previous Items:	6882/09/22
Responsible Officer:	David Nayda Chief Executive Officer
Author and Title:	David Nayda Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number	9.8A Nungarin Town Vacant Land

OFFICER RECOMMENDATION**Moved:****Seconded:****That Council**

- 1. Approve the amalgamation of the North, East & South Volunteer Bushfire Brigades into one central brigade being the Nungarin Central Bushfire Brigade**
- 2. Authorise the Chief Executive Officer to gazette the approved amalgamation**
- 3. Authorise the Chief Executive Officer to advise the Department of Fire and Emergency Services (DFES) of the approved amalgamation**

(Not) Carried by Simple Majority: /**For:****Against:****IN BRIEF**

Council is requested by the Nungarin Bushfire Brigade to consider the amalgamation of the three (3) volunteer bushfire brigades (North, East & South) in the Nungarin Central Bushfire Brigade.

BACKGROUND

Following discussions with the three Fire Control Officers (FCOs) of the North, East and South Bush Fire Brigades at the Nungarin Bush Fire Brigade Annual General Meeting (AGM) held on 4th August 2026, it was agreed that, for administrative efficiency, the three brigades be abolished and integrated into the Nungarin Central Bush Fire Brigade, consistent with the arrangement previously in place until September 2022.

REPORT DETAIL

At the Nungarin Central Bushfire Brigade's AGM held on 4th August 2026, discussions were held with the Fire Control Officers (FCOs) of the North, East and South Volunteer Bushfire Brigades regarding the ongoing administration and governance requirements of maintaining three separate brigades.

Subsequent advice received from the Department of Fire and Emergency Services (DFES) confirmed that each registered brigade is required to operate independently and meet its own governance obligations, including, but is not limited to:

- holding separate AGM's;
- electing office bearers;
- maintaining records; and
- attending to other administrative requirements prescribed for volunteer bushfire brigades.

Given that, operationally, the brigades generally function together and share common objectives, maintaining three separate brigade entities creates a significant and unnecessary administrative burden on volunteers and brigade officers.

The requirement to undertake separate governance processes for each brigade is considered an inefficient use of volunteer resources and time.

To improve administrative efficiency and reduce duplication, the brigade leadership has requested that Council consider amalgamating the North, East and South Volunteer Bushfire Brigades into a single entity, being the Nungarin Central Bushfire Brigade. This arrangement would enable governance and administrative functions to be undertaken through one brigade structure while maintaining the existing operational capability and service delivery to the community.

Council previously approved a similar amalgamation of the brigades in September 2022.

The proposed amalgamation is intended to provide a practical and sustainable administrative framework that supports volunteer participation and enables brigade members to focus on emergency preparedness and response activities rather than multiple governance obligations.

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

- *Bush Fires Act 1954:*
- *Work Health and Safety Act 2020*

SUSTAINABILITY AND RISK CONSIDERATIONS**Economic**

Nil

Social

Nil

Policy Implications

Nil

Risk Management Implications

Risk Level	Comment
Low	Amalgamating the brigades into a single administrative structure reduces governance and compliance obligations for volunteers while maintaining the existing bushfire response capability within the Shire.

CONSULTATION

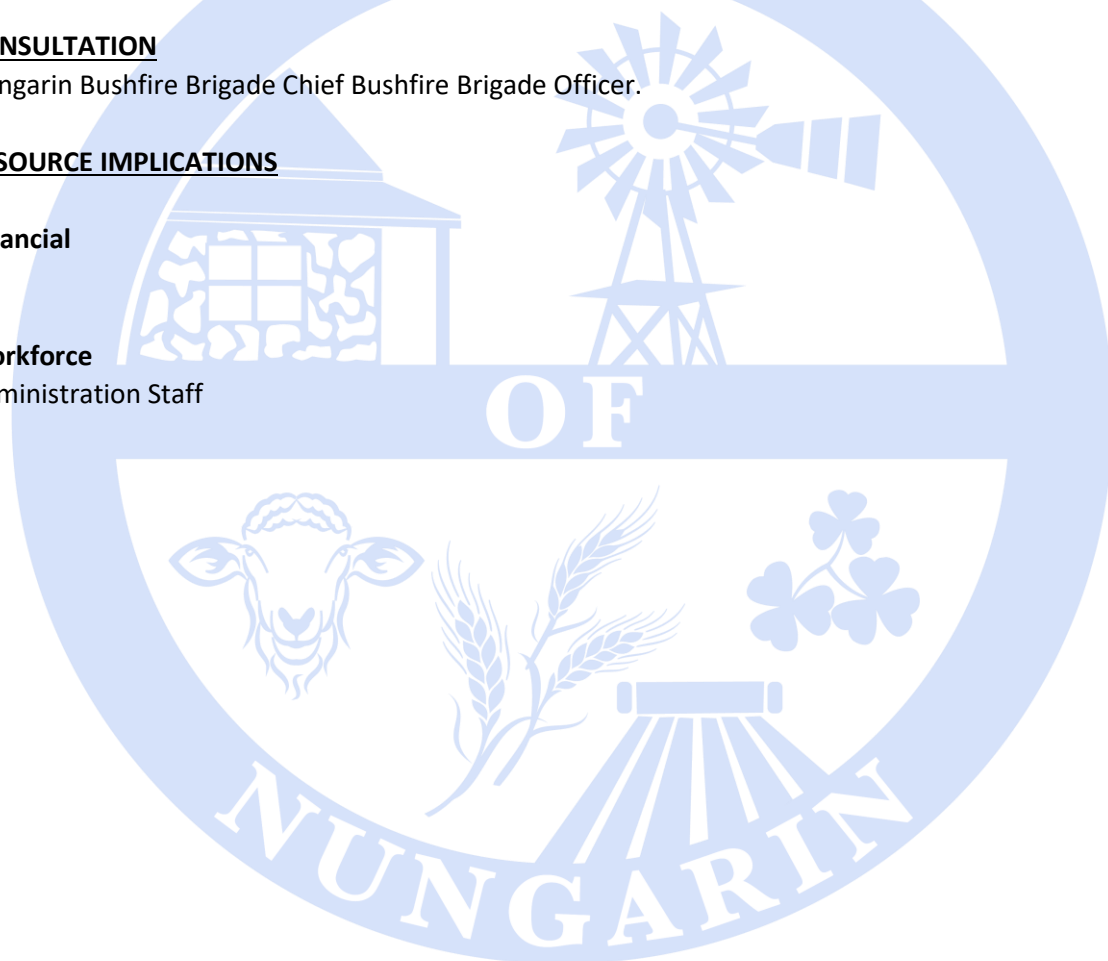
Nungarin Bushfire Brigade Chief Bushfire Brigade Officer.

RESOURCE IMPLICATIONS**Financial**

Nil

Workforce

Administration Staff



9.9 DISPOSAL OF LAND LOT 24 – 10 RAILWAY AVENUE, LOT 23 – 12 RAILWAY AVENUE, LOT 22 – 14 RAILWAY AVENUE AND LOT 104 - 39 SECOND AVENUE NUNGARIN	
File Ref:	N/A
Previous Items:	Nil
Responsible Officer:	David Nayda Chief Executive Officer
Author and Title:	David Nayda Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number	9.8A

OFFICER RECOMMENDATION

Moved:

Seconded:

That Council approve the disposition of Lot 24 – 10 Railway Avenue, Lot 23 – 12 Railway Avenue, Lot 22 – 14 Railway Avenue and Lot 104 - 39 Second Avenue Nungarin by public tender in accordance with Section 3.58 of the *Local Government Act 1995*.

(Not) Carried by Simple Majority: /

For:

Against:

IN BRIEF

Council is requested to consider the sale of four blocks in Nungarin in accordance with Section 3.58 of the *Local Government Act 1995*.

BACKGROUND

These are vacant blocks owned by The Shire of Nungarin. If they can be sold, we could get new people to our town

REPORT DETAIL

Section 3.58 of the *Local Government Act 1995* details how a local government may dispose of property:

- (2) Except as stated in this section, a local government can only dispose of property to —
 - (a) the highest bidder at public auction; or
 - (b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.
- (3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —
 - (a) it gives local public notice of the proposed disposition —

- (i) describing the property concerned; and
 - (ii) giving details of the proposed disposition; and
 - (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;
- (4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —
- (a) the names of all other parties concerned; and
 - (b) the consideration to be received by the local government for the disposition; and
 - (c) the market value of the disposition —
 - (i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or
 - (ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.

Council is requested to consider the sale of these lots as they are excess to Council's land requirements at this time.

It is proposed that the lots be disposed of by way of public tender, in accordance with S3.58 of the *Local Government Act 1995*.

After the tender period closes, a report will be submitted to Council for consideration and decision on any received submissions.

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

The statutory requirements for the disposal of local government property are found in s3.58 of the *Local Government Act 1995*. Unless the sale is exempt, the Shire can dispose of the land in one (1) of three (3) ways:

- At a public auction;
- Via a public tender process;
- By 'private treaty' (i.e. a sale to an individual privately).

Public Auction - If the sale is conducted by auction, the land must be sold to the highest bidder. *The Auction Sales Act 1973* deals with the legalities of a sale by auction.

Tender - If the sale is conducted by public tender, the Shire may determine what is the "most acceptable tender, whether or not it is the highest tender".

In the sale of land, generally, the highest tender would be the most acceptable – although there may be cases where the tender is conditional, and the Shire may consider that the terms of the condition(s) mean the tender is not the most acceptable.

Part four of the Local Government (Functions and General) Regulations deals with the requirements for public tenders where the local government calls for tenders for the supply of goods or services under s.3.57 of the *Local Government Act 1995*.

Private Treaty - It requires, in summary:

- Ascertaining the market value of the property through a valuation carried out not more than 6 months before the proposed disposition;
- Reaching a conditional agreement with a proposed purchaser (which may or may not reflect the market valuation);
- Giving 2 weeks' local public notice of the proposed disposition, describing the property concerned and the details of the proposed disposition (which must include the other party's details, the market valuation and the amount at which the Shire proposes to sell);
- Council then considers any submissions made to it before the date specified in the notice and then records its decision and the reasons for it in the minutes.

SUSTAINABILITY AND RISK CONSIDERATIONS

Economic

The sale of the lot will generate albeit a small rate income for Council, but more importantly will put Council in a better financial position.

Social

Potential to bring more people into our town

Policy Implications

Policy CM 10 Disposal of Property

Risk Management Implications

Risk Level	Comment
Medium	Not proceeding with the potential sale would result in continued holding costs for an asset no longer required by the Shire of Nungarin.

CONSULTATION

RESOURCE IMPLICATIONS

Financial

The conveyancing costs can be absorbed into the Sale of the Land.

It is proposed that the income derived from the sale would be placed in the building reserve to be used for future building projects approved by Council.

Workforce

Nil

9.9 APPLICATION TO ADD SHIRE OF NUNGARIN ROADS ON A RESTRICTED ACCESS VEHICLE NETWORK	
File Ref:	N/A
Previous Items:	Nil
Responsible Officer:	David Nayda Chief Executive Officer
Author and Title:	David Nayda Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number	9.8A, 9.8B, 9.8C

OFFICER RECOMMENDATION

Moved:

Seconded:

That Council:

1. Does not support the request from Korooloo Nominees to permit N7 Restricted Access Vehicle (RAV) access on approximately twenty (20) Shire of Nungarin local roads;
2. Retains the existing permitted RAV access levels across the local road network, being N4.1 except for Danberrin Road and Nungarin North Road which currently permit N6.1 RAV access;
3. Retains the current AMMS 1 rating and does not support any increase to AMMS loading on the Shire local road network; and
4. Authorises the Chief Executive Officer to provide written advice to the applicant and any relevant agencies confirming Council's position.

(Not) Carried by Simple Majority: /

For:

Against:

IN BRIEF

Korooloo Nominees has requested approval for N7 Restricted Access Vehicle (RAV) access on approximately twenty (20) local roads within the Shire of Nungarin.

The purpose of this report is for Council to consider whether it supports the requested increase in RAV access and associated loading on the Shire local road network.

The officer recommendation is that Council does not support the requested upgrade and retains the current permitted access levels due to the likely impacts on local road condition, road safety, through freight movements and the Shire's limited capacity to absorb additional road maintenance and renewal costs.

BACKGROUND

The Shire has received a request from Koroloo Nominees seeking approval to permit N7 RAV access on approximately twenty (20) local roads listed in their application.

Technical advice prepared in response to the request indicates that the Shire's current permitted RAV access level is N4.1, except for Danberrin Road and Nungarin North Road, which currently permit N6.1 RAV access.

The Shire's current permitted AMMS rating is AMMS 1.

The request has been considered in the context of increasing heavy vehicle use of regional local road networks, changes in grain haulage patterns, CBH bin rationalisation strategies, the reduction in rail freight capacity, and the ability of the Shire to maintain its local road network within available funding levels.

REPORT DETAIL

The technical response recommends that the Shire does not approve the requested increase to N7 RAV access.

The key reasons are summarised below:

- Higher RAV configurations can improve haulage productivity and increase viable haulage distances. This may encourage additional through traffic and changes in freight routes across local government road networks.
- Once a road is approved for a higher RAV level, there is limited ability under the permit system to prevent through RAV traffic from using the local road network if the vehicle configuration meets the permitted level.
- The shift from rail to road freight, combined with larger grain harvests and CBH bin rationalisation strategies, has increased grain haulage on state and local roads without a corresponding increase in road funding to local governments.
- The technical advice identifies that AMMS 3 axle loading can substantially increase pavement impact, including increased Equivalent Standard Axle loading and higher point loading on local road pavements.
- Regional local governments are already operating within constrained road funding arrangements and face a growing gap between asset preservation needs and available funding.
- Approving higher RAV access may increase road deterioration, future renewal demand and safety risks across the local road network.

Should Council wish to consider permitting N7 RAV access on any Shire roads in the future, it is recommended that any approval be subject to stringent operating conditions consistent with the *RAV Route Assessment Guidelines* for low-volume roads. These conditions may include:

- When travelling at night, the RAV must travel at a maximum speed of 40 km/h and display an amber flashing warning light on the prime mover.
- No operation on unsealed road segments when visibly wet without the road owner's approval.
- Headlights must be switched on at all times.
- Vehicle speed restrictions of 40 km/h or 60 km/h as determined through route assessment requirements.
- Direct radio contact must be maintained with other RAVs operating on or near the road to establish vehicle positions.
- On single-lane roads, drivers must establish via radio communication that no other RAV is travelling in the opposing direction prior to entering the road.
- Operation is not permitted while a school bus is operating on the road. Operators must obtain relevant school bus timetables from affected schools or receive confirmation from the school bus driver that all pick-up and drop-off activities have been completed before operating on the road.
- Current written approval from the Shire, as road asset owner, must be obtained, carried within the vehicle and produced upon request.

Despite these potential operating controls, the technical advice notes that such conditions do not eliminate the increased risks associated with higher RAV access levels, including accelerated pavement deterioration, increased heavy vehicle traffic volumes, and additional asset management obligations for the Shire.

OTHER STRATEGIC LINKS

This matter relates to the Shire's ongoing responsibility to manage local road infrastructure in a financially sustainable manner and to maintain safe and serviceable transport connections for local road users, residents, businesses and primary producers.

STATUTORY ENVIRONMENT

Restricted Access Vehicle routes are administered through the Main Roads Western Australia permit and access framework. As the local road manager, the Shire is required to consider whether proposed access levels are appropriate for the condition, function and safety of local roads.

SUSTAINABILITY AND RISK CONSIDERATIONS

Economic

Refusing the request may limit potential productivity benefits for individual transport operators. However, it assists in protecting the Shire from additional unfunded road maintenance and renewal pressures associated with higher mass and higher productivity heavy vehicle movements.

Social

Maintaining current RAV access levels supports road user safety and reduces the potential for increased heavy vehicle movements through local communities and on roads not designed or funded for higher levels of freight activity.

Policy Implications

The application does not directly conflict with any specific Shire policy relating to Restricted Access Vehicle (RAV) routes. However, the proposal is relevant to:

- Policy CM18 - Asset Management, which requires Council to make informed decisions regarding infrastructure assets, whole-of-life costs, asset renewal requirements and the sustainable delivery of services. The significant maintenance and renewal costs associated with the proposed RAV 7 network are key considerations under this policy.
- Policy CM6 - Risk Management, which requires Council to consider and manage risks associated with significant operational and financial decisions. The potential impacts on road condition, safety, workforce resources and long-term financial sustainability have been assessed as part of this report.

Risk Management Implications

Risk Level	Comment
High	Approval of the proposed N7 RAV network may result in accelerated pavement deterioration, increased heavy vehicle traffic, higher road maintenance and renewal costs, greater workforce and resource demands, and increased road safety risks. The financial modelling indicates that maintaining the proposed 187 km network to an appropriate standard would create a substantial and ongoing funding shortfall that is not sustainable within the Shire's current revenue base and available resources.

CONSULTATION

Consultation has been undertaken with the following officers in the preparation of this report:

- Rod Munns, Road Engineer, regarding the assessment of the proposed RAV 7 network, road condition impacts, pavement performance and operational requirements.
- Darren Long, Financial Consultant, regarding the financial implications associated with maintaining and renewing the proposed network and the long-term funding requirements.
- David Dhu, Works and Services Manager, regarding the operational impacts, road maintenance requirements, resource availability and workforce implications associated with the proposed increase in heavy vehicle access.

The recommendations contained within this report have been informed by the technical, financial and operational advice provided through these consultations.

RESOURCE IMPLICATIONS

Financial

In addition to the operational and safety considerations outlined above, the scale of the proposed network has significant financial and asset management implications for the Shire.

The roads identified in the application comprise approximately 187 kilometres of the Shire's road network. By comparison, the Shire currently manages approximately 320 kilometres of unsealed roads and 130 kilometres of sealed roads.

Based on current road construction and renewal cost estimates of approximately \$144,000 per kilometre, the estimated cost to resheet and maintain the proposed 187-kilometre RAV network over a five-year renewal cycle would be approximately \$26.93 million, equating to approximately \$5.39 million per annum.

For comparison, the Shire is expected to receive approximately \$1.7 million through the Roads to Recovery (R2R) program over the next five years, equating to approximately \$340,000 per annum. Current annual rates revenue is approximately \$811,000.

After accounting for the anticipated Roads to Recovery funding, the additional funding required to support a network of this scale would be approximately \$4.23 million per annum. To generate this level of revenue solely through rates would require an increase in annual rates revenue of approximately 435 per cent.

It is important to note that this calculation relates only to the 187 kilometres of roads included in the application and does not account for the Shire's remaining road network, other infrastructure assets, capital works programs, operational expenditure requirements, community services, or other budget commitments.

Accordingly, the approval of an expanded RAV 7 network would create a substantial and ongoing financial burden for the Shire and would not be considered financially sustainable under current funding arrangements.

Workforce

Approval of N7 RAV access on the proposed 187 km network would significantly increase the workload associated with road inspections, maintenance planning, asset management, and contract supervision. The additional workforce resources required to support an expanded heavy vehicle network are not considered sustainable within the Shire's current staffing and financial capacity.

9.10 REVIEW OF SHIRE OF NUNGARIN POLICY MANUAL	
File Ref:	71/07/26
Previous Items:	Nil
Responsible Officer:	David Nayda Chief Executive Officer
Author and Title:	David Nayda Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number	9.10A Policy Manual

OFFICER RECOMMENDATION

Moved:

Seconded:

That Council resolve to review and accept the Shire of Nungarin Policy Manual.

(Not) Carried by Simple Majority: /

For:

Against:

IN BRIEF

It is good practice to review policies on an annual basis to ensure policies remain applicable and operational.

BACKGROUND

- 1) To provide Council with a formal written record of policy decisions;
- 2) To provide employees with clear directions to respond to issues and act in accordance with Council's directions;
- 3) To enable Councillors to adequately handle general enquiries relating to the role of Council;
- 4) To support Council in maintaining an ongoing process for reviewing policy decisions, ensuring alignment with community expectations, current legislative developments, and prevailing circumstances; and
- 5) To provide residents with timely access to advice regarding Council policy matters.

Council decisions on single issues are not considered policy.

Changes to policy will only be made as a result of:

- 1) An annual operational review;
- 2) A Council decisions arising from an agenda item;
- 3) Creation of new policy items; or
- 4) Addition of more compliance or clarity to existing policy items.

REPORT DETAIL

The policy manual for the Shire of Nungarin was last reviewed and approved by the Council in August 2025 and is due for a review.

Currently, there are small alterations to the existing policies adopted by the Council; it is recommended that an annual review of current policies be conducted in line with local government's best practices and as advised within the policy manual itself.

There have also been additional sections added for the ICT 1 to ITC 11 to comply with the audit and the Shires IT company recommendations.

Councilors are requested to review the current policy which involves going through the existing policies to ensure they are still relevant, effective, and in line with any legislative changes or new circumstances that may have arisen over the past years. This process is crucial to maintaining the integrity of the Council's operations and to ensure the policies continue to serve the best interests of the Shire of Nungarin.

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

Policies which are required as a result of statutory legislation are to contain a statement providing a reference to the relevant legislation.

Council is no longer required by legislation to conduct annual reviews of its policies, however it is considered "best practice" to do so.

SUSTAINABILITY AND RISK CONSIDERATIONS**Economic**

Policies may have an impact on financial and economic processes and decisions, particularly those in the Finance category.

Social

Nil

Policy Implications

The review encompasses all policies. Please refer to 'Attachment 9.10A' for details on the policies subject for review.

Risk Management Implications

Risk Level	Comment
Medium	Not having certain policies could be a breach of various Acts, further, policies also provide guidance to the community on a number of matters, without which could result in community angst in certain areas.

CONSULTATION

Legal Advice was sought where considered necessary.

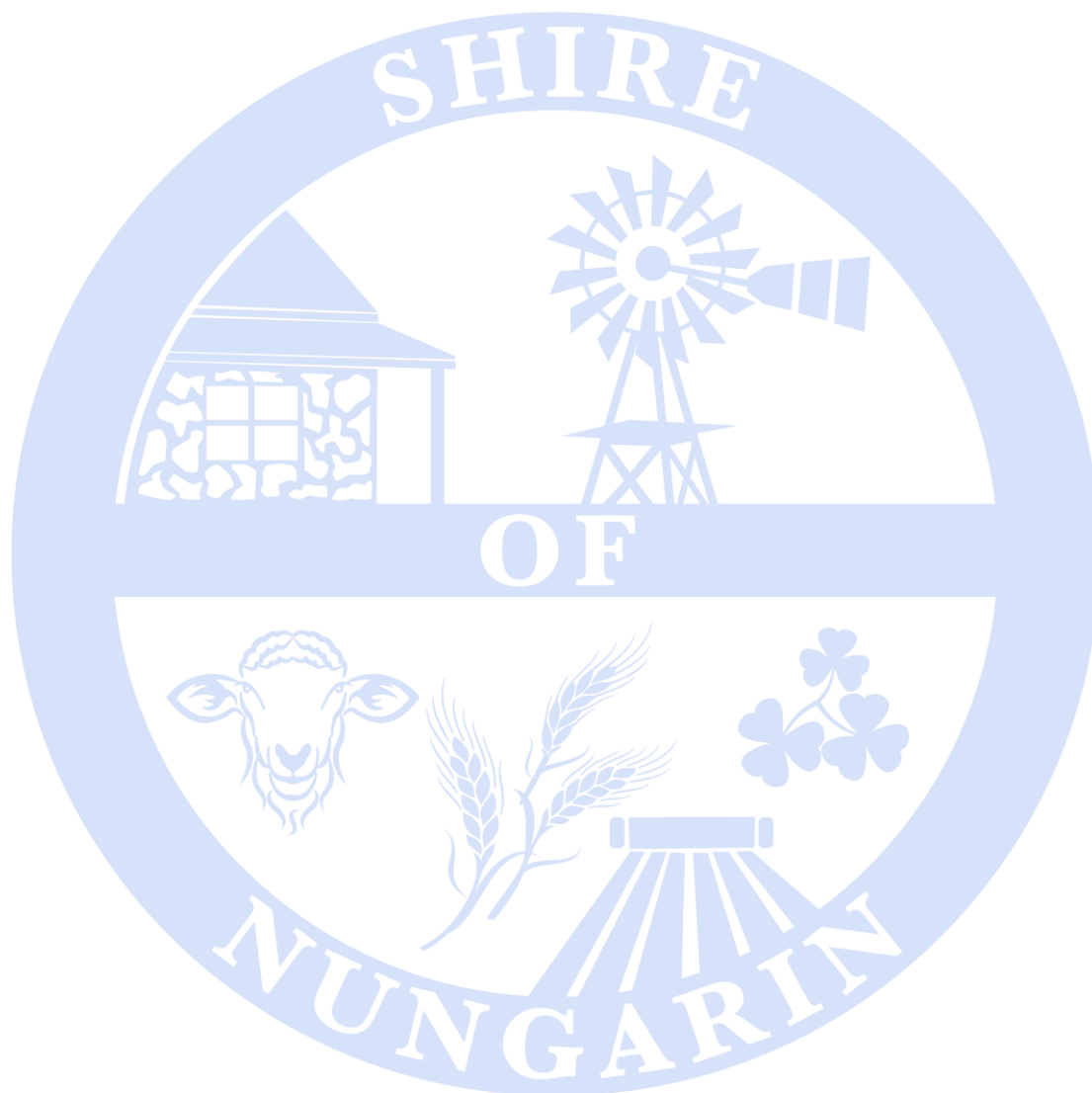
RESOURCE IMPLICATIONS

Financial

Nil

Workforce

Nil



9.11 GREAT EASTERN COUNTRY ZONE - MEMORANDUM OF UNDERSTANDING -MUTUAL AID IN EMERGENCIES AND POST-INCIDENT RECOVERY	
File Ref:	N/A
Previous Items:	Nil
Responsible Officer:	David Nayda Chief Executive Officer
Author and Title:	David Nayda Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number	9.11A Great Eastern Country Zone MOU for Mutual Aid 2026

OFFICER RECOMMENDATION

Moved:

Seconded:

That Council:

- 1. Notes the Zone's *Memorandum of Understanding - Mutual Aid in Emergencies and Post-Incident Recovery* and the potential provision of mutual aid for the upcoming high threat season; and**
- 2. Endorses the general principles of voluntary mutual assistance, to be organised and managed between Chief Executive Officers of the relevant Local Governments.**

(Not) Carried by Simple Majority: /

For:

Against:

IN BRIEF

Council is requested to note the *Zone Memorandum of Understanding -Mutual Aid in Emergencies and Post-Incident Recovery* ahead of the upcoming high threat season.

BACKGROUND

For some years, Local Governments have established a range of informal in more formal arrangements for mutual assistance during emergencies.

WALGA has recently been working with relevant Zones on establishing a simplified annual process of Zones reaffirming a general commitment to principles of voluntary mutual aid between nearby Local Governments, to be implemented through liaison between Chief Executive Officers at the operational level.

Rather than exchanging various pen-signed documents, a standard MOU is available for affirmation by each Zone, which Zone members can each then decide to note and integrate into its Local Emergency Management Arrangements (LEMA).

While the MOU is general in nature and is non-binding, Local Governments may choose not to participate or formally withdraw from it if desired.

Following its consideration by the Zone, the MOU is being presented to member Councils ahead of the upcoming 2026-27 high threat season. This provides both a general reminder, and an opportunity to consider operational preparation for the provision of mutual aid, where circumstances may allow.

REPORT DETAIL

This MOU was recently reaffirmed by the Great Eastern Country Zone. The Department of Fire and Emergency Services (DFES) works with WALGA and Local Governments on Local Emergency Management Arrangements (LEMA).

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

The MOU makes reference to (but does not seek to modify any application of) the Local Government's obligations under relevant legislation, including the *Emergency Management Act 2005*.

SUSTAINABILITY AND RISK CONSIDERATIONS

Economic

Nil

Social

Nil

Policy Implications

The MOU is non-binding and is not intended to directly modify policy.

Risk Management Implications

Risk Level	Comment
Low	The MOU is intended to support effective management of risks by appropriate voluntary mutual aid by agreement between Chief Executive Officers, considering the risks at the time of any emergency or post-incident response.

CONSULTATION

Nil

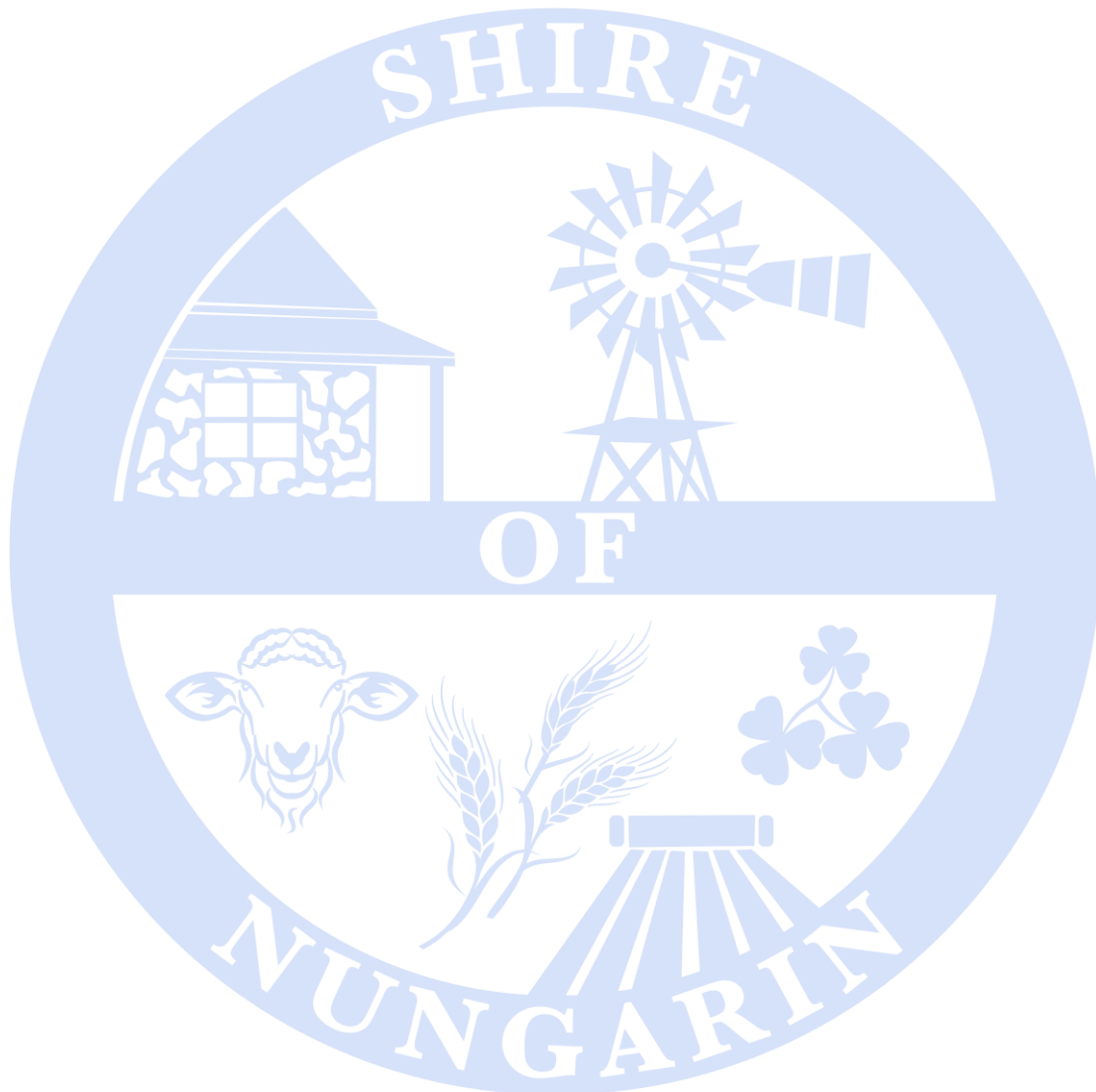
RESOURCE IMPLICATIONS

Financial

The MOU does not have any expected financial implication, as the provision of mutual aid is to be arranged by agreement between Chief Executive Officers – considering any resourcing constraints relevant in the context of the emergency or post-incident recovery situation.

Workforce

Nil



9.12 ROAD HIERARCHY	
File Ref:	N/A
Previous Items:	Nil
Responsible Officer:	David Nayda Chief Executive Officer
Author and Title:	David Nayda Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Attachment Number	Nil

OFFICER RECOMMENDATION**Moved:****Seconded:****That Council:**

- 1. Review the current Road Hierarchy and Levels of Service contained within Policy WS5;**
- 2. Identify any proposed amendments to road classifications or maintenance service levels; and**
- 3. Request the Chief Executive Officer to prepare a report outlining the operational and financial implications of any proposed changes for Council's consideration prior to adoption.**

(Not) Carried by Simple Majority: /**For:****Against:****IN BRIEF**

Council is requested to review the Shire's current Road Hierarchy and associated maintenance service levels to ensure they continue to reflect current road usage, community expectations, and the Shire's operational capacity.

BACKGROUND

Policy WS5 establishes the classification of the Shire's road network and the corresponding maintenance standards and service levels applied to each road category. Periodic review of the road hierarchy is necessary to ensure that maintenance priorities remain aligned with road usage patterns, transport requirements, and available resources.

This review provides Council with an opportunity to confirm that the existing hierarchy remains appropriate or to identify any amendments that may be required

REPORT DETAIL

The current road hierarchy establishes maintenance priorities based on the importance, usage and function of individual roads within the Shire's network.

Roads are categorised according to factors such as traffic volumes, school bus routes, agricultural freight movements, community access requirements and strategic transport importance. These classifications determine the frequency of grading, vegetation management, drainage maintenance and other routine road maintenance activities.

The current road hierarchy and associated maintenance standards are set out in Policy WS5 and are summarised below.

- (1) All unsealed roads are categorised according to its importance and usage i.e. bus routes, commodity / high usage routes. As such roads within the Shire are categories as follows:
 - (a) **Priority 1**, bus routes.
 - (b) **Priority 2**, high / moderate usage roads.
 - (c) **Priority 3**, low usage roads.
 - (d) **Priority 4**, sealed roads (excluding Townsite Roads).

Unsealed roads, drainage and shoulder maintenance (minimum 1m shoulder clearing) will be undertaken during autumn and winter as follows:

- (a) Priority 1 roads will be maintenance graded and all intersections will be cleared for a minimum length of 100 metres to ensure sight lines, twice a year;
- (b) Priority 2 roads will be maintenance graded and all intersections will be cleared for a minimum length of 100 metres to ensure sight lines once a year; and
- (c) Priority 3 roads will be maintenance graded and all intersections will be cleared for a minimum length of 100 metres to ensure sight lines once every second years.

Sealed roads, drainage and shoulder maintenance (minimum 1m shoulder clearing) will be undertaken during spring and summer as follows:

- (a) Priority 4 roads and all intersections will be cleared for a minimum length of 100 metres to ensure sight lines, once a year.
- (b) Potholes in Priority 4 and Townsite Roads are to be repaired as soon as practically possible.

Chemical verge spraying of all shire roads will be undertaken during autumn months as follows:

- (a) Priority 1, 2 and 4 roads, annually;
- (b) Priority 3 roads every second year; and
- (c) Townsite roads as and when required.

Priority Road Listing:

(1) Priority 1 Roads

- (a) Herbert Road (full length);
- (b) Baandee North Road (Section south of Herbert Road intersection);
- (c) Hodges Road (Section between Baandee North Road and Danberrin Road);

- (d) Creagh Road (5km Section from Nungarin-Wyalkatchem Road); and
- (e) Karomin Road (unsealed section).

(2) Priority 2 Roads

- (a) Baird Road;
- (b) Hodges Road (Section between Danberrin Road and Nangeenan Road);
- (c) McGlinn Road;
- (d) Quanta Cutting Road;
- (e) English Road;
- (f) Chandler Nungarin Road;
- (g) Jolly Road;
- (h) Talgomine Reserve Road;
- (i) Lake Brown South Road;
- (j) Bennett Road (Townsite);
- (k) Jolly Road (Townsite); and
- (l) Benson Avenue (Townsite)
- (m) Nangeenan Road;
- (n) Muhs Road;
- (o) Baandee North Road (Section north of Herbert Road intersection)
- (p) Kwelkan South Road;
- (q) Williams Road;
- (r) Sainsbury Road;
- (s) Lee Road;
- (t) Clement Road;
- (u) Young Road;
- (v) Stock Road;
- (w) Caridi Road;
- (x) Virgin Road;
- (y) Woodward Road; and
- (z) Nukarni West Road.

(3) Priority 3 Roads

- (a) Beurteax Road;
- (b) Roberts Road;
- (c) Goomarin Pyne Nukarnie Road;
- (d) Elabbin East Road;
- (e) Evans Road;
- (f) Le Vaux Road;
- (g) Moodijing Watson Road;
- (h) Baker Road;
- (i) Johnson Road;
- (j) Masters Road;
- (k) Devlin Road;
- (l) Chandler North West Road; and
- (m) Burracoppin Campion Road.

Council is requested to review the existing classification of roads and determine whether any amendments are required.

Should Council propose changes to any road classifications or maintenance levels, the Chief Executive Officer will undertake an assessment of the operational, workforce and financial impacts and present a further report for Council's consideration prior to implementation.

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995

SUSTAINABILITY AND RISK CONSIDERATIONS**Economic**

The road hierarchy assists in directing limited resources towards roads that provide the greatest benefit to residents, businesses and road users. Changes to maintenance classifications may result in increased or decreased expenditure depending on the level of service adopted.

Social

Maintaining an appropriate road hierarchy supports safe and reliable access for residents, school buses, emergency services, agricultural operations and visitors throughout the Shire.

Policy Implications

Any changes adopted by Council may require amendment of Policy WS5.

Risk Management Implications

Risk Level	Comment
Medium	Changes to road classifications or maintenance service levels may impact road conditions, service expectations and resource requirements. Any proposed amendments should be supported by a detailed assessment of financial, operational and community impacts before implementation.

CONSULTATION

Consultation for this report has been limited to an internal review of the current road hierarchy, maintenance standards and operational requirements contained within Policy WS5.

RESOURCE IMPLICATIONS**Financial**

There are no direct financial implications arising from the review of the road hierarchy. However, any future amendments to road classifications or service levels may result in changes to annual maintenance expenditure and will be reported to Council for consideration.

Workforce

There are no immediate workforce implications associated with the review. Any proposed changes to maintenance frequencies or service levels may impact staff workloads and plant utilisation and will be assessed as part of a future report.

10. CORRESPONDENCE RECEIVED

11. NEW BUSINESS OF AN URGENT NATURE

OFFICER RECOMMENDATION

Moved:

Seconded:

That Council

(Not) Carried by Simple Majority: /

For:

Against:

12. CONFIDENTIAL ITEMS OF BUSINESS

13. CLOSURE

There being no further business the meeting closed at

Presiding Member

Date