

Date: 5 October 2023

To: Shire President
Deputy Shire President
Councillors



NOTICE AND AGENDA - SPECIAL COUNCIL MEETING

An Ordinary Council Meeting of the Shire of Nungarin will be held in the Council Chambers on Friday 6 October 2023 at 3.00 pm to consider and resolve the matters set out in the attached agenda.

Acting Chief Executive Officer

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PUBLIC QUESTION TIME

1. The order of business allows for a Public Question time at the beginning of the meeting.
2. If you wish to ask a question about an agenda item before it is considered then it is recommended to be made at the Public Question Time item on the agenda in accordance with Council's Procedures and Guidelines for Public Question Time.
3. The visual or vocal recording of Council meeting proceedings is expressly prohibited, unless the prior approval of the Council has been given.

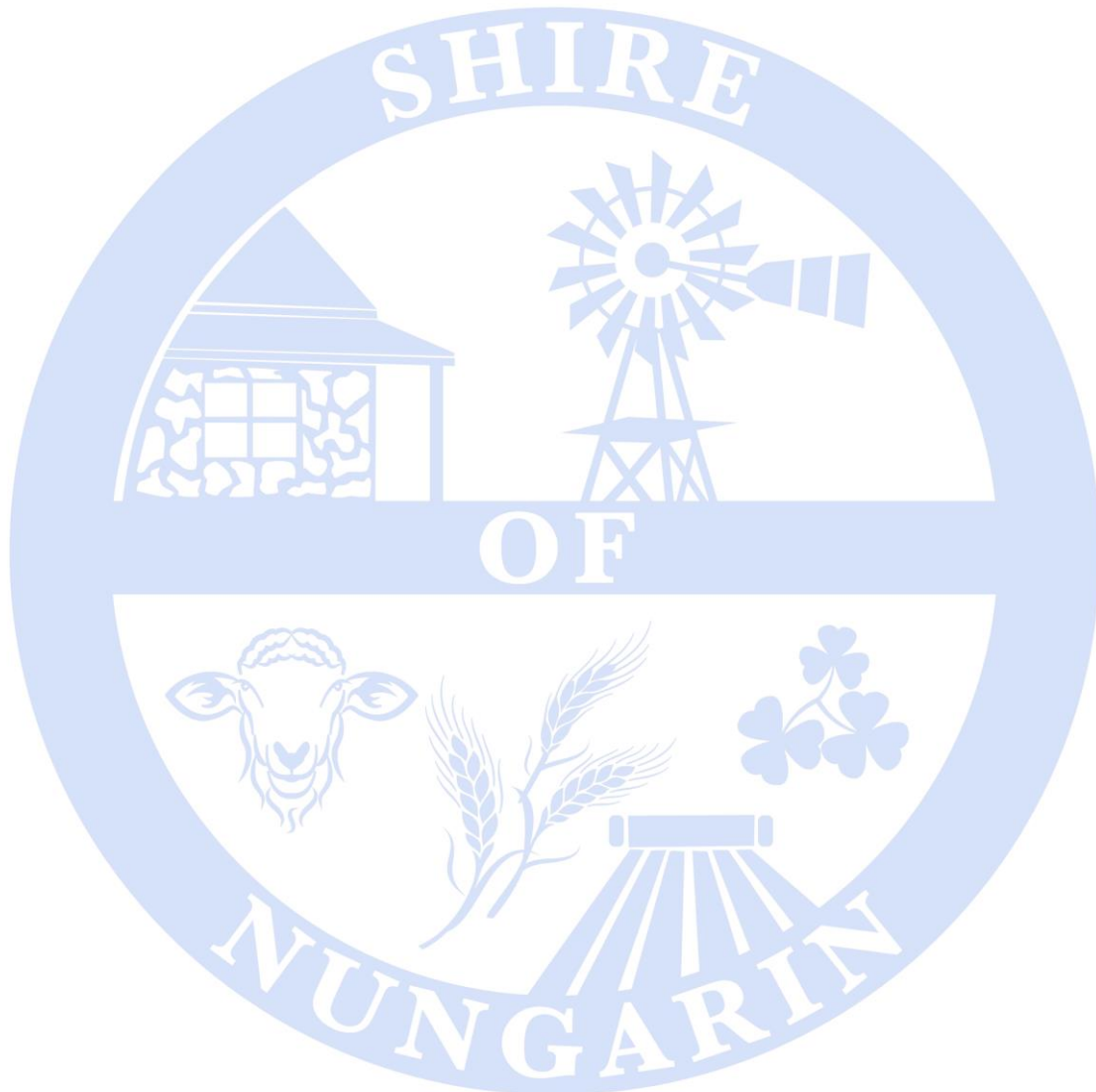
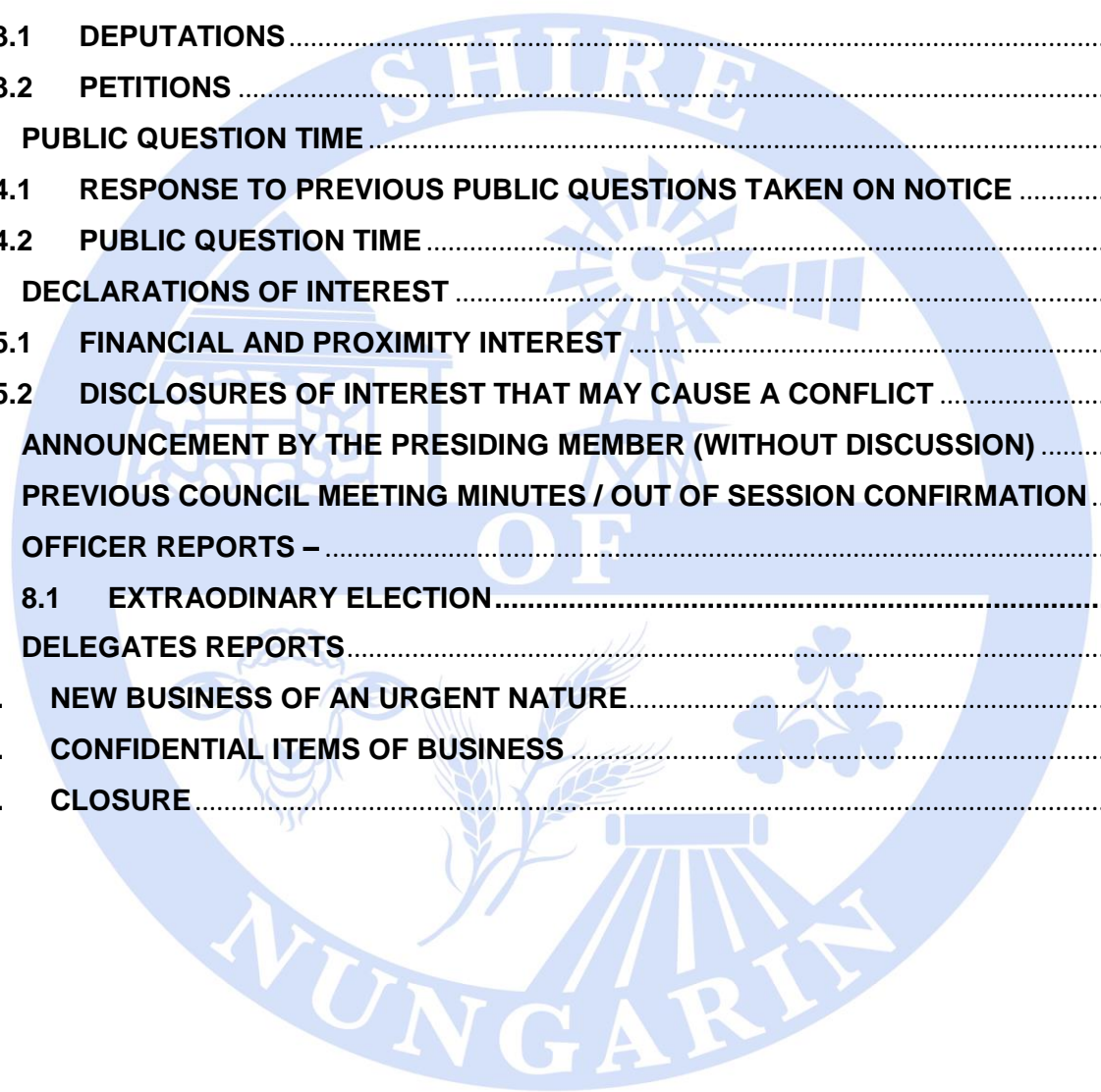


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AGENDA

1. DECLARATION OF OPENING

The Presiding Member declared the meeting open at ___pm.

Affirmation of Civic Duty and Responsibility as Read

I make this Affirmation in good faith on behalf of Councillors and Officers of the Shire of Nungarin. We collectively declare we will duly, faithfully, honestly and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgment and ability.

Acknowledgement of Traditional Custodians

We wish to acknowledge the Traditional Custodians of the land we are meeting on, the Njaki Njaki Nyoongar people, and recognise the contribution of Elders past, present and future.

2. ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

2.1 ATTENDANCE

Councillors

Shire President	Cr P de Lacy
Deputy Shire President	Cr G Coumbe
Elected Member	Cr RE O’Connell
Elected Member	Cr K Dayman
Elected Member	Cr J Davis
Elected Member	Cr W Lee
Elected Member	Cr M Caughey

Council Officers

Chief Executive Officer	Mr J Merrick
Manager Works & Services	Mr D Nayda
Manager Corporate Services	Ms C Pearce

Observers / Visitors

2.2 APOLOGIES

2.3 REQUEST FOR LEAVE OF ABSENCE

3. DEPUTATIONS AND PETITIONS

3.1 DEPUTATIONS

3.2 PETITIONS

4. PUBLIC QUESTION TIME

- a. Public Question Time provides the public with an opportunity to put questions to the Council. Questions should only relate to the business of the Council and should not be a statement or personal opinion.
- b. During the Council meeting, after Public Question Time no member of the public may interrupt the meeting’s proceedings or enter into conversation.
- c. Whenever possible, questions should be submitted in writing at least 48 hours prior to the start of the meeting.
- d. All questions should be directed to the President and only questions relating to matters affecting Council may be answered at an Ordinary Council Meeting, and at a Special Council Meeting only questions that relate to the purpose of the meeting may be answered. Questions may be taken on notice and responded to after the meeting, at the discretion of the Presiding Member.
- e. The Presiding member will control Question Time and ensure each person wishing to ask a question states their name and address before asking the question. If the question relates to an item on the agenda, the item number should also be stated. In general, persons seeking to ask questions will be given two (2) minutes within which to address their question to Council. The Presiding Member may shorten or lengthen this time at their discretion.

4.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

4.2 PUBLIC QUESTION TIME

5. DECLARATIONS OF INTEREST

5.1 FINANCIAL AND PROXIMITY INTEREST

5.2 DISCLOSURES OF INTEREST THAT MAY CAUSE A CONFLICT

6. ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

7. PREVIOUS COUNCIL MEETING MINUTES / OUT OF SESSION CONFIRMATION

Nil

8. OFFICER REPORTS –

8.1 EXTRAORDINARY ELECTION	
File Ref:	
Previous Items:	Nil
Applicant:	John Merrick – Acting CEO
Author and Title:	John Merrick – Acting CEO
Declaration of Interest:	Nil
Voting Requirements:	Absolute Majority
Attachment Number	

OFFICER RECOMMENDATION

OFFICER RECOMMENDATIONS

That Council determine its preference for holding an extraordinary election.

Moved:

Seconded:

.....

IN BRIEF

Council is required to hold an extraordinary election as a result of there being insufficient nominations for vacant positions.

BACKGROUND

The WAEC has advised that the earliest date it could arrange an extraordinary election would be March 2nd 2024, with notification required by the 14th October 2023.

Council is able to hold an “in person” election “in house” if it so resolves.

To meet advertising requirements for close of enrolments, call for nominations, and preparation of a residents roll by the Electoral Commissioner, the earliest date for the election would be the 16th December 2023.

REPORT DETAIL

Attached is an in person election timetable provided by the WAEC for an extraordinary election for the Shire of Nungarin commencing before October 14th 2023.

SHIRE OF NUNGARIN INTEGRATED STRATEGIC PLAN 2023 - 2033

Focus Area	Compliance
Aspiration	Meeting Community Expectations
Objective	Sound decision making

OTHER STRATEGIC LINKS

Nil.

STATUTORY ENVIRONMENT

Statutory requirement for 7 Councillors.

SUSTAINABILITY AND RISK CONSIDERATIONS

Economic –

Nil.

Social

Nil

Policy Implications

Nil

Risk Management Implications

Risk Level	Comment
Medium	

CONSULTATION

Council, Staff and Western Australian Electoral Commission

RESOURCE IMPLICATIONS

Financial

Budgeted election expenses may be slightly exceeded.

Workforce

Nil

9. DELEGATES REPORTS

(Elected member who are delegates to other Forums may present a verbal or written report)

10. NEW BUSINESS OF AN URGENT NATURE

(New business of an urgent nature approved by the Presiding Member)

11. CONFIDENTIAL ITEMS OF BUSINESS

Nil

12. CLOSURE

The being no further business the meeting closed at

Presiding Member

Date

