

Date: 23 October 2023

To: Shire President  
Deputy Shire President  
Councillors



## NOTICE AND AGENDA - ORDINARY COUNCIL MEETING

An Ordinary Council Meeting of the Shire of Nungarin will be held in the Council Chambers on 25 October 2023 at 4.30 pm to consider and resolve the matters set out in the attached agenda.

Acting Chief Executive Officer

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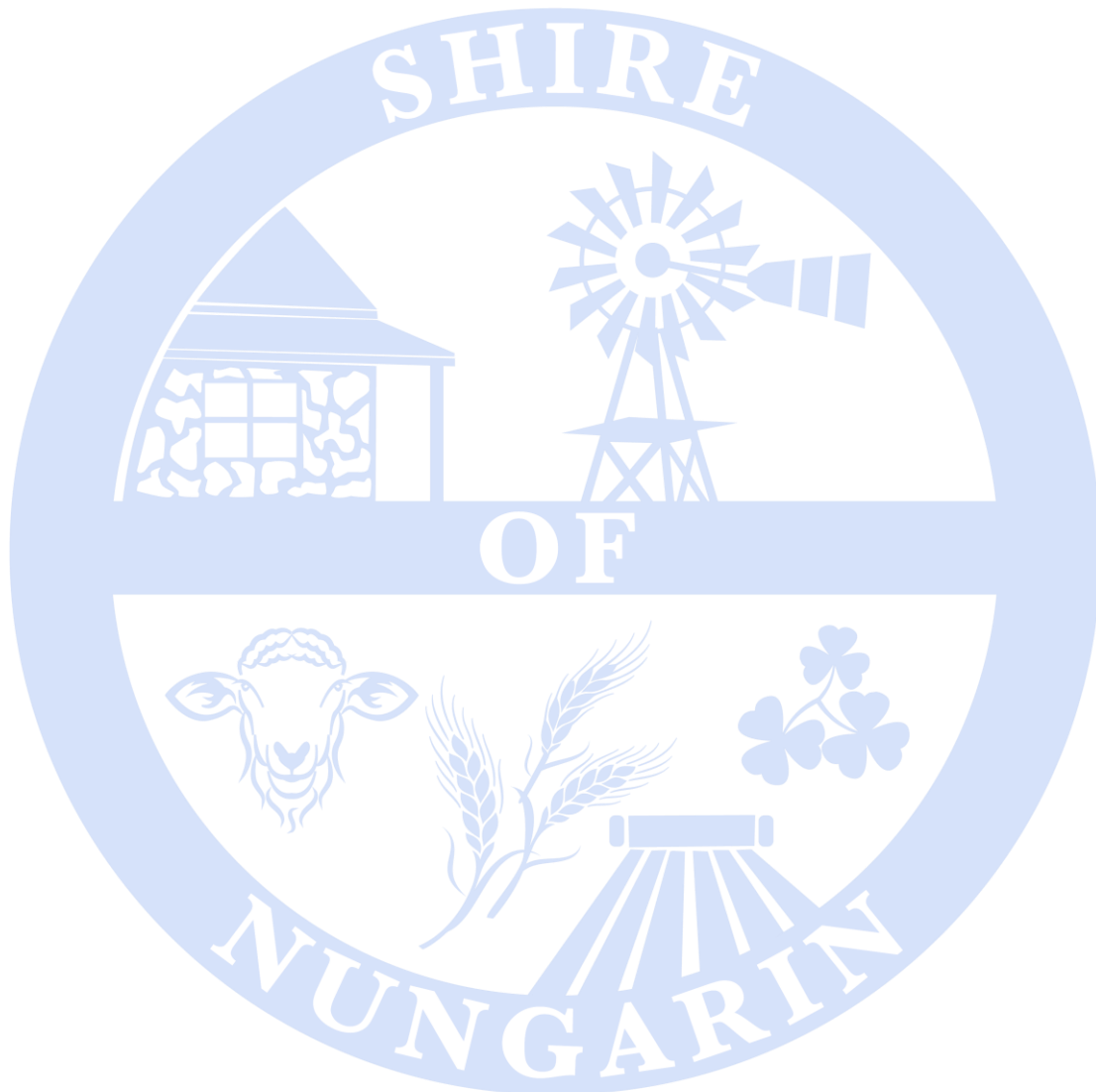
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*Any advice provided by an employee of the Shire on the operation of a written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire should be sought in writing and should make clear the purpose of the request.*

**PUBLIC QUESTION TIME**

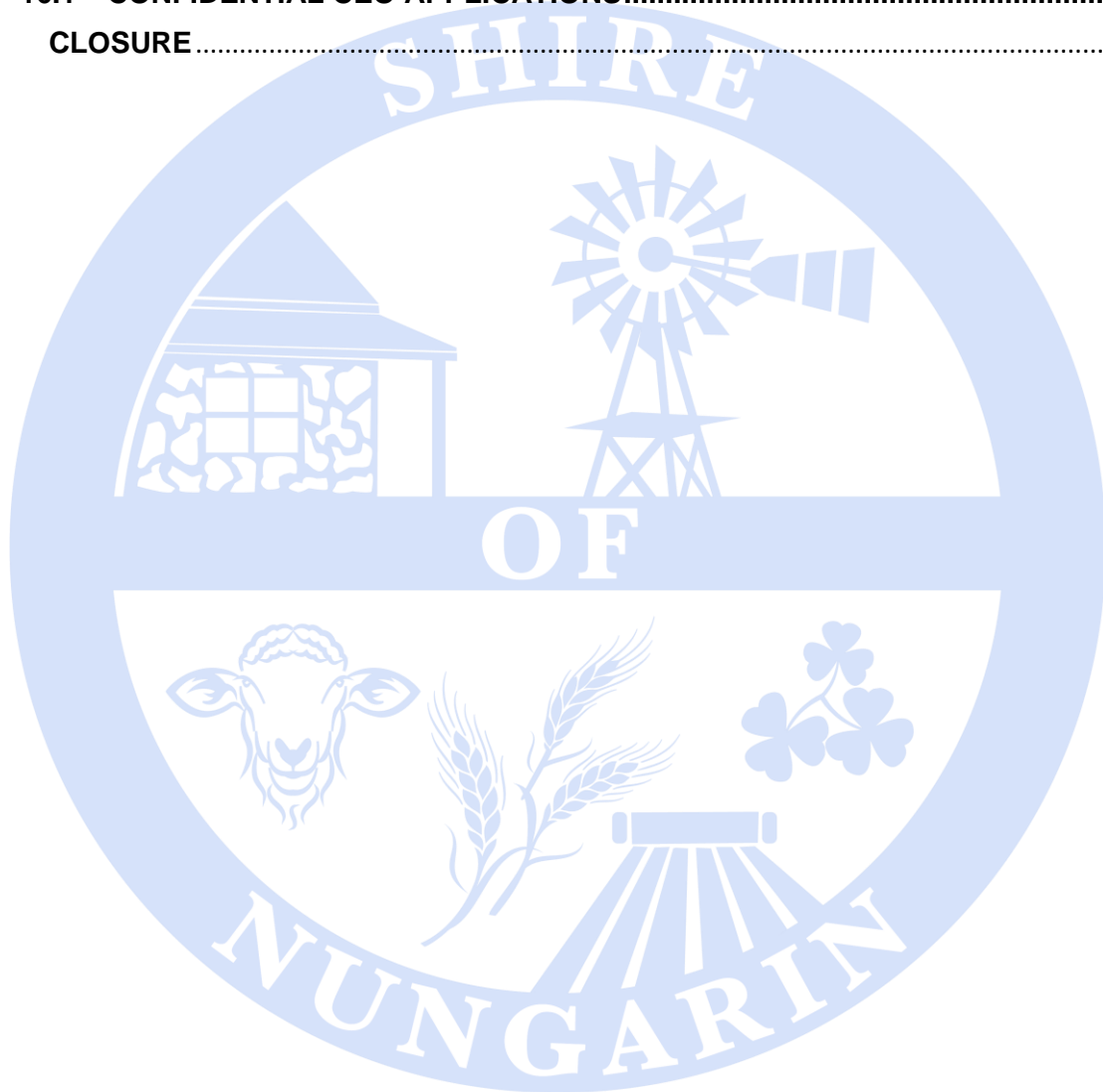
1. The order of business allows for a Public Question time at the beginning of the meeting.
2. If you wish to ask a question about an agenda item before it is considered then it is recommended to be made at the Public Question Time item on the agenda in accordance with Council's Procedures and Guidelines for Public Question Time.
3. The visual or vocal recording of Council meeting proceedings is expressly prohibited, unless the prior approval of the Council has been given.



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## AGENDA

### 1. DECLARATION OF OPENING

The Presiding Member declared the meeting open at \_\_\_pm.

#### **Affirmation of Civic Duty and Responsibility as Read**

***I make this Affirmation in good faith on behalf of Councillors and Officers of the Shire of Nungarin. We collectively declare we will duly, faithfully, honestly and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgment and ability.***

#### **Acknowledgement of Traditional Custodians**

**We wish to acknowledge the Traditional Custodians of the land we are meeting on, the Njaki Njaki Nyoongar people, and recognise the contribution of Elders past, present and future.**

### 2. ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

#### 2.1 ATTENDANCE

##### **Councillors**

Shire President	Cr P de Lacy
Deputy Shire President	Cr G Coumbe
Elected Member	Cr RE O'Connell
Elected Member	Cr K Dayman
Elected Member	VACANT
Elected Member	Cr W Lee
Elected Member	Cr M Caughey

##### **Council Officers**

A/Chief Executive Officer	Mr J Merrick
Manager Works & Services	Mr D Nayda
Manager Corporate Services	Ms C Pierce

##### **Observers / Visitors**

#### 2.2 APOLOGIES

#### 2.3 REQUEST FOR LEAVE OF ABSENCE

**3. OATH OR AFFIRMATION OF ALLEGIANCE AND DECLARATION OF OFFICE TO BE TAKEN BY ELECTED COUNCILLORS.**

Mr Peter Michael Geraghty JP will conduct the Oath or Affirmation of Allegiance and Declaration of office for the elected Councillors.

- I. Cr Elect Pippa de Lacy Four Year Term
- II. Cr Elect Kerry Dayman Four Year Term
- III. Cr Elect Bill Lee Four Year Term

**4. ELECTION OF SHIRE PRESIDENT**

<b>4.1 ELECTION OF SHIRE PRESIDENT</b>	
<b>File Ref:</b>	41001
<b>Previous Items:</b>	Nil
<b>Applicant:</b>	John Merrick
<b>Author and Title:</b>	John Merrick Acting Chief Executive Officer
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements:</b>	Simple Majority
<b>Attachment Number</b>	4.1A

**OFFICER RECOMMENDATION**

1. The Chief Executive Officer reads aloud nominations for the position of Shire President and requests those nominated to state verbally if they are willing to accept that nomination, and that votes are cast accordingly as per the Local Government Act (1995).
2. That those nominated for Shire President are invited to speak to their nomination for no more than five (5) minutes.
3. If more than one member is nominated a ballot is held to determine the Shire President.

Moved: .....

Seconded: .....

.....

**IN BRIEF**

Under the *Local Government Act 1995* (as amended) for the election of President, when elected by the Council, nominations are to be given to the CEO in writing at a time announced by the CEO.

If a Councillor is nominated by another Councillor the CEO is not to accept the nomination unless the nominee has advised the CEO, orally or in writing, that he or she is willing to be nominated for the office.

Voting is by secret ballot as if they were electors voting at an election.

If, when the votes are counted there is an equality of votes, the count is to be discontinued and the meeting is to be adjourned for not more than seven days.

**BACKGROUND**

As the election for President may be conducted as if they were electors voting at an election, it is requested that all nominations be received by 1:00pm on Wednesday 25 October 2023. This will give officers time to have election papers printed prior to the 4:30pm commencement of the Ordinary Council Meeting.

**REPORT DETAIL**

nil

**SHIRE OF NUNGARIN INTEGRATED STRATEGIC PLAN 2023 - 2033**

<b>Focus Area</b>	Governance
<b>Aspiration</b>	Leadership
<b>Objective</b>	Transparency

**OTHER STRATEGIC LINKS**

nil

**STATUTORY ENVIRONMENT**

*Local Government Act 1995*

**Section 2.11 – Alternative methods of filling office of mayor or president.**

(1) When an order is made under section 2.1 declaring an area of the State to be a district, the Governor is, by order, to specify whether the first mayor or president of the local government is to be –

- (a) Elected by electors of the district under Part 4; or
- (b) Election by council from amongst the councillors under Schedule 2.3, Division 1.

(2) A local government may change\* the method of filling the office of mayor or president used by the local government from the election by the council method to the election by the electors method.

\*Special Majority Required

(3) A local government may exercise the power conferred by subsection (2) whether or not a proposal has been made under section 2.12.

(4) The method of filling the office of mayor or president used by the local government is changed from the election by the electors method to the election by the council method if the result of a poll declared under section 2.12A(4) is that a majority of electors of the district who voted at the poll voted in favour of the change.

### **Section 2.15 – Filling office of deputy mayor or president.**

The deputy mayor or president is to be elected by the council under Schedule 2.3, Division 2.

Schedule 2.3 – When and how mayors, presidents, deputy mayors and deputy presidents are elected by Council.

#### **Division 1 – Mayors and presidents**

##### **1. Terms used**

In this Division –

**Extraordinary vacancy** means a vacancy that occurs under section 2.34(1)

**Office** means the office of councillor, mayor or president

##### **2. When council elects mayor or president**

(1) The office is to be filled as the first matter dealt with –

(a) At the first meeting of the council after an inaugural election or a section 4.13 or 4.14 election or after an ordinary election day; and

(b) At the first meeting of the council after an extraordinary vacancy occurs in the office.

(2) If the first ordinary meeting of the council is more than 3 weeks after an extraordinary vacancy occurs in the office, a special meeting of the council is to be held within that period for the purpose of filling the office.

##### **3. CEO to preside**

The CEO is to preside at the meeting until the office is filled.

##### **4. How mayor or president is elected**

(1) The council is to elect a councillor to fill the office.

(2) The election is to be conducted by the CEO in accordance with the procedure prescribed.

(3) Nominations for the office are to be given to the CEO in writing before the meeting or during the meeting before the close of nominations.

(3a) Nominations close at the meeting at a time announced by the CEO, which is to be sufficient time after the announcement by the CEO that nominations are about to close or allow for any nominations made to be dealt with.

(4) If a councillor is nominated by another councillor the CEO is not to accept the nomination unless the nominee has advised the CEO, orally or in writing, that he or she is willing to be nominated for the office.



## 5. Votes may be cast a second time

(1) If when the votes cast under clause 4(5) are counted there is an equality of votes between 2 or more candidates who are the only candidates in, or remaining in, the count, the count is to be discontinued and the meeting is to be adjourned for not more than 7 days.

(2) Any nomination for the office may be withdrawn, and further nominations may be made, before or when the meeting resumes.

(3) When the meeting resumes the councillors are to vote again on the matter by secret ballot as if they were electors voting at an election.

(4) The votes cast under subclause (3) are to be counted, and the successful candidate determined, in accordance with Schedule 4.1 as if those votes were votes cast at an election.

## Division 2 — Deputy mayors and deputy presidents

### 6. Terms used

In this Division —

**extraordinary vacancy** means a vacancy that occurs under section 2.34(1);

**office** means the office of deputy mayor or deputy president.

### 7. When council elect's deputy mayor or deputy president

(1) If the local government has an elector mayor or president the office of deputy mayor or deputy president is to be filled as the first matter dealt with —

(a) at the first meeting of the council after an inaugural election or a section 4.13 or 4.14 election or after an ordinary elections day; and

(b) at the first meeting of the council after an extraordinary vacancy occurs in the office.

(2) If the local government has a councillor mayor or president the office of deputy mayor or deputy president is to be filled —

(a) as the next matter dealt with after the mayor or president is elected at the first meeting of the council after an inaugural election or a section 4.13 or 4.14 election or after an ordinary elections day; and

(b) subject to subclause (3), as the first matter dealt with at the first meeting of the council after an extraordinary vacancy occurs in the office.

(3) If at a meeting referred to in clause 2(1)(b) the deputy mayor or deputy president is elected to be the mayor or president, the resulting extraordinary vacancy in the office is to be filled as the next matter dealt with at the same meeting.

## **8. How deputy mayor or deputy president is elected**

- (1) The council is to elect a councillor (other than the mayor or president) to fill the office.
- (2) The election is to be conducted in accordance with the procedure prescribed by the mayor or president, or if he or she is not present, by the CEO.
- (3) Nominations for the office are to be given to the person conducting the election in writing before the meeting or during the meeting before the close of nominations.
- (3a) Nominations close at the meeting at a time announced by the person conducting the election, which is to be a sufficient time after the announcement by that person that nominations are about to close to allow for any nominations made to be dealt with.
- (4) If a councillor is nominated by another councillor the person conducting the election is not to accept the nomination unless the nominee has advised the person conducting the election, orally or in writing, that he or she is willing to be nominated for the office.
- (5) The council members are to vote on the matter by secret ballot as if they were electors voting at an election.
- (6) Subject to clause 9(1) the votes cast under subclause (5) are to be counted, and the successful candidate determined, in accordance with Schedule 4.1 as if those votes were votes cast at an election.
- (7) As soon as is practicable after the result of the election is known, the person conducting the election is to declare and give notice of the result in accordance with regulations, if any.

## **9. Votes may be cast a second time**

- (1) If, when the votes cast under clause 8(5) are counted, there is an equality of votes between 2 or more candidates who are the only candidates in, or remaining in, the count, the count is to be discontinued and, not more than 7 days later, a special meeting of the council is to be held.
- (2) Any nomination for the office may be withdrawn, and further nominations may be made, before or when the special meeting is held.
- (3) When the special meeting is held the council, members are to vote again on the matter by secret ballot as if they were voting at an election.
- (4) The votes cast under subclause (3) are to be counted, and the successful candidate determined, under Schedule 4.1 as if those votes were votes cast at an election.

### **SUMMARY**

Although it would be preferential to receive nominations for Shire President by 1:00pm on 25 October 2023, nomination may be made prior to, or at the time of dealing with the item on this agenda. Should nominations be received prior to or at the time of dealing with the item, a short adjournment will be required to allow staff to prepare and print the ballot paper.

**SUSTAINABILITY AND RISK CONSIDERATIONS**

**Economic –**

nil

**Social**

nil

**Policy Implications**

nil

**Risk Management Implications**

Risk Level	Comment
Medium	

**CONSULTATION**

nil

**RESOURCE IMPLICATIONS**

**Financial**

nil

**Workforce**

nil

**5. SWEARING IN OF SHIRE PRESIDENT**

Mr Peter Michael Geraghty JP will conduct the Oath or Affirmation of Allegiance and Declaration of office of Shire President.

**6. ELECTIONS OF DEPUTY SHIRE PRESIDENT**

<b>6.1 ELECTION OF DEPUTY SHIRE PRESIDENT</b>	
<b>File Ref:</b>	41001
<b>Previous Items:</b>	Nil
<b>Applicant:</b>	John Merrick
<b>Author and Title:</b>	John Merrick Acting Chief Executive Officer
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements:</b>	Simple Majority
<b>Attachment Number</b>	6.1A

**OFFICER RECOMMENDATION**

1. The Elected Shire President calls for nominations for the position of Deputy Shire President from the members.
2. If more than one member is nominated a ballot is held to determine the Deputy Shire President

Moved: .....

Seconded: .....

.....

**IN BRIEF**

Once nominations close for the position of Deputy Shire President, if there is more than one nomination, there will be a short adjournment to print the ballot papers. In regards to the election of the Deputy Shire President, Schedule 2.3(2) of the *Local Government Act 1995* (as amended) state that this election is to be conducted in accordance with the procedure prescribed by the President, or if he or she is not present, by the CEO. Nominations are to be given to the person conducting the election in writing before the meeting or during the meeting before the close of nominations which would be when the item is ready to be considered. Council members are to vote on the matter by way of secret ballot.

**7. SWEARING IN OF DEPUTY SHIRE PRESIDENT**

Mr Peter Michael Geraghty JP will conduct the Oath or Affirmation of Allegiance and Declaration of office of Deputy Shire President

## **8. DEPUTATIONS AND PETITIONS**

### **8.1 DEPUTATIONS**

### **8.2 PETITIONS**

## **9. PUBLIC QUESTION TIME**

- a. Public Question Time provides the public with an opportunity to put questions to the Council. Questions should only relate to the business of the Council and should not be a statement or personal opinion.
- b. During the Council meeting, after Public Question Time no member of the public may interrupt the meeting's proceedings or enter into conversation.
- c. Whenever possible, questions should be submitted in writing at least 48 hours prior to the start of the meeting.
- d. All questions should be directed to the President and only questions relating to matters affecting Council may be answered at an Ordinary Council Meeting, and at a Special Council Meeting only questions that relate to the purpose of the meeting may be answered. Questions may be taken on notice and responded to after the meeting, at the discretion of the Presiding Member.
- e. The Presiding member will control Question Time and ensure each person wishing to ask a question states their name and address before asking the question. If the question relates to an item on the agenda, the item number should also be stated. In general, persons seeking to ask questions will be given two (2) minutes within which to address their question to Council. The Presiding Member may shorten or lengthen this time at their discretion.

### **9.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

### **9.2 PUBLIC QUESTION TIME**

## **10. DECLARATIONS OF INTEREST**

### **10.1 FINANCIAL AND PROXIMITY INTEREST**

### **10.2 DISCLOSURES OF INTEREST THAT MAY CAUSE A CONFLICT**

## **11. ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)**

**12. PREVIOUS COUNCIL MEETING MINUTES / OUT OF SESSION CONFIRMATION**

**12.1 ORDINARY COUNCIL MEETING – 20 September 2023**

**OFFICER RECOMMENDATION**

**That the Minutes of the Ordinary Council Meeting held on 20 September 2023 be confirmed as being a true and accurate record.**

**Moved:** .....

**Seconded:** .....

.....

**12.2 EXTRAORDINARY COUNCIL MEETING – 6 October 2023**

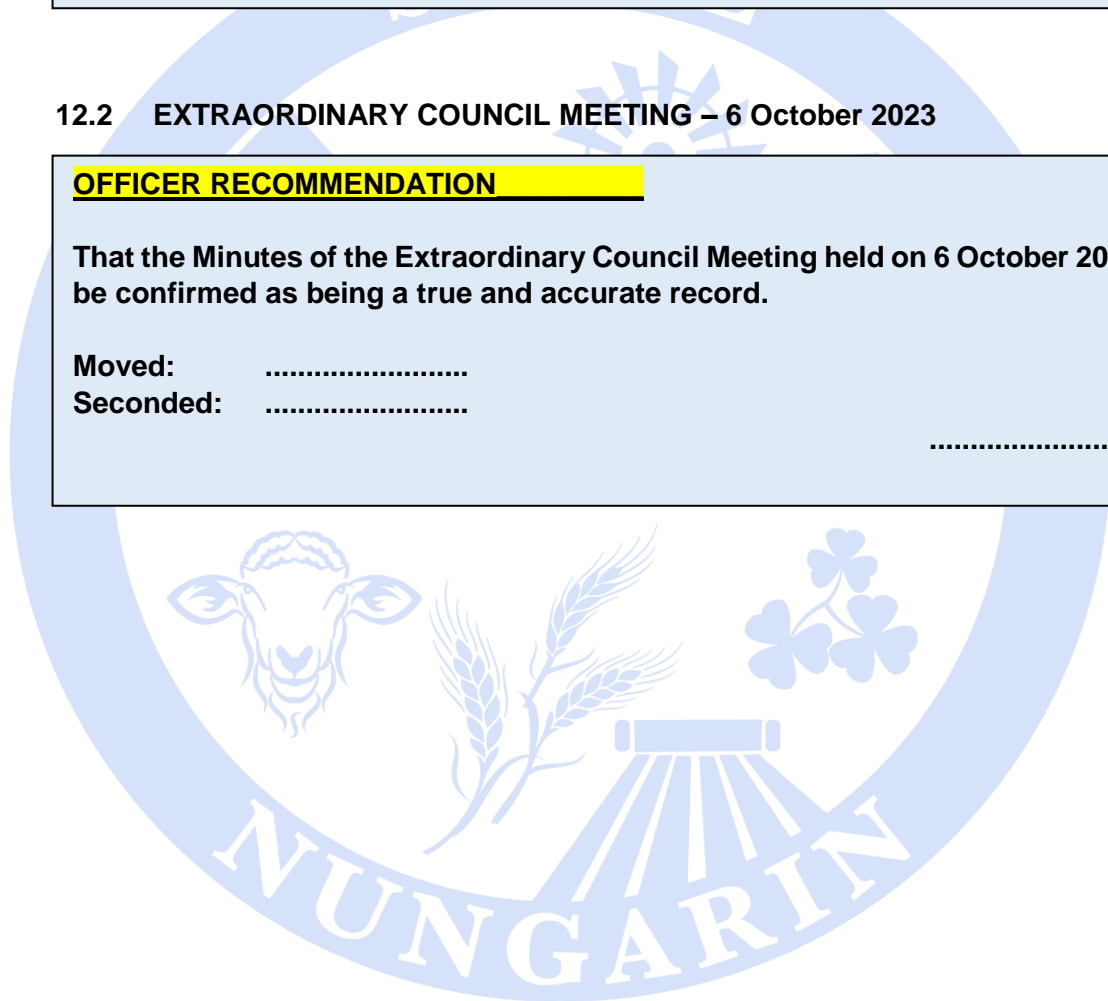
**OFFICER RECOMMENDATION**

**That the Minutes of the Extraordinary Council Meeting held on 6 October 2023 be confirmed as being a true and accurate record.**

**Moved:** .....

**Seconded:** .....

.....



**13. OFFICER REPORTS**

<b>13.1 NUNGARIN TOWN PLANNING</b>	
<b>File Ref:</b>	
<b>Previous Items:</b>	Nil
<b>Applicant:</b>	John Merrick
<b>Author and Title:</b>	John Merrick Acting Chief Executive Officer
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements:</b>	Simple Majority
<b>Attachment Number</b>	13.1A

**OFFICER RECOMMENDATION**

**That Council Resolves to:**

That Council consider an invitation to a Town Planning practitioner to attend a future Council Meeting to discuss the issues currently facing the Shire.

**Moved:** .....

**Seconded:** .....

.....

**IN BRIEF**

There have been several complaints by both Council members and from within the community in regard to issues which can only be resolved through a Town Planning Scheme (TPS) or the introduction of specific Local Laws which address particular problems.

**BACKGROUND**

The Shire of Nungarin does not have a TPS or Local Laws which prescribe such things as building works, the use of sea containers as accommodation, parking, heritage, fencing or amenity.

In the past, the cost of preparing a TPS which meets statutory guidelines has been prohibitive, mainly because of the cost of the mapping component which forms part of the scheme itself.

Technology has advanced to the stage where costs can be managed and the attachment from a private company perhaps demonstrates an achievable outcome.

**REPORT DETAIL**

Whatever method Council wishes to introduce needs to be of a nature and capacity whereby it can be enforced, either through regulation, or contained within the text of supporting documentation.

On the surface it would appear that there are numerous issues which need to be addressed, and the author suggests that the complexity of Town Planning, generally, should be explained to Council by someone qualified to provide suitable responses to Councillors questions.

**SHIRE OF NUNGARIN INTEGRATED STRATEGIC PLAN 2023 - 2033**

<b>Focus Area</b>	Compliance
<b>Aspiration</b>	Meeting community expectation
<b>Objective</b>	Sound decision making

**OTHER STRATEGIC LINKS**

nil

**STATUTORY ENVIRONMENT**

nil

**SUSTAINABILITY AND RISK CONSIDERATIONS**

**Economic –**

nil

**Social**

nil

**Policy Implications**

nil

**Risk Management Implications**

<b>Risk Level</b>	<b>Comment</b>
Medium	

**CONSULTATION**

Council and staff



**RESOURCE IMPLICATIONS**

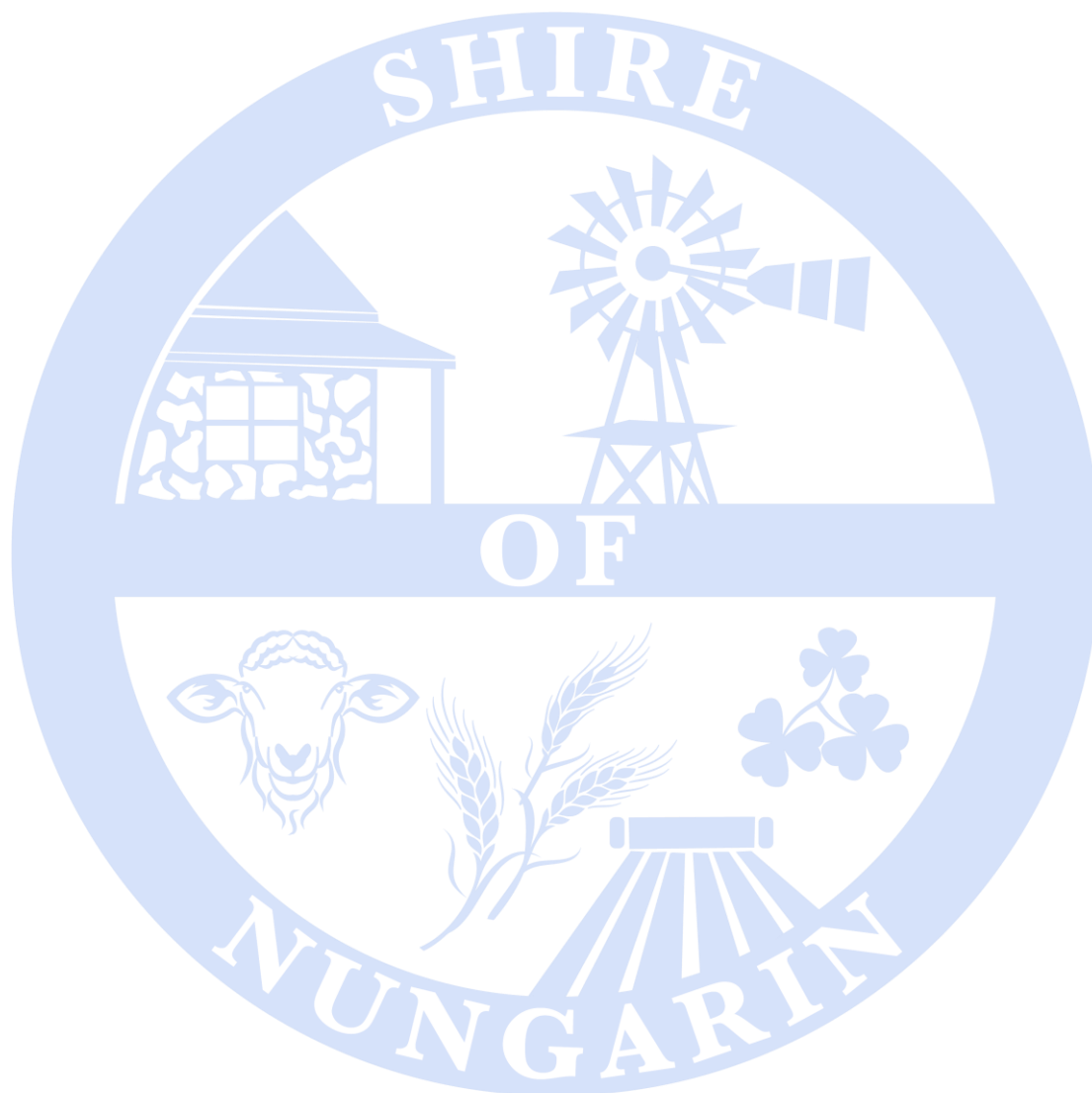
**Financial**

nil

**Workforce**

nil

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<b>13.2 LRCIP PROJECTS – 4<sup>TH</sup> ROUND</b>	
<b>File Ref:</b>	
<b>Previous Items:</b>	Nil
<b>Applicant:</b>	John Merrick
<b>Author and Title:</b>	John Merrick Acting Chief Executive Officer
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements:</b>	Simple Majority
<b>Attachment Number</b>	nil

**OFFICER RECOMMENDATION**

**That Council Resolves to:**

Replace upgrades to McCorry’s and the construction of leach drains for the caravan park with the following;

\$50,000 to a concrete footpath project.

\$50,000 to preparatory works at the tip site.

\$10,000 to air conditioning for the Memorial Hall.

\$9,000 to the protective fence at the aquatic centre

**Moved:** .....

**Seconded:** .....

.....

**IN BRIEF**

Advice has been received from the Federal Government that the guidelines for funding projects in Phase 4 have changed to the extent that neither the McCorry’s or sewer construction at the caravan park projects meet the new requirements.

**BACKGROUND**

Council has previously favoured the inclusion of concrete footpaths, refuse site works, air conditioning for the Memorial Hall, and protective fencing for the plant room at the aquatic centre as future projects it wished to support through LRCIP funding.

Darren Long has suggested that budgetary amendments would be required to redirect reserves funding to accommodate the inclusion of these new projects and to achieve the works required at both McCorry’s and the caravan park.

**REPORT DETAIL**

nil

**SHIRE OF NUNGARIN INTEGRATED STRATEGIC PLAN 2023 - 2033**

<b>Focus Area</b>	Compliance
<b>Aspiration</b>	Meeting community expectation
<b>Objective</b>	Improved community infrastructure

**OTHER STRATEGIC LINKS**

nil

**STATUTORY ENVIRONMENT**

nil

**SUSTAINABILITY AND RISK CONSIDERATIONS**

**Economic –**

nil

**Social**

nil

**Policy Implications**

nil

**Risk Management Implications**

<b>Risk Level</b>	<b>Comment</b>
Medium	

**CONSULTATION**

Council and staff

**RESOURCE IMPLICATIONS**

**Financial**

No negative impact on current budget.

**Workforce**

nil

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<b>13.3 REPRESENTATIVES ON COMMITTEES</b>	
<b>File Ref:</b>	
<b>Previous Items:</b>	Nil
<b>Applicant:</b>	John Merrick
<b>Author and Title:</b>	John Merrick Acting Chief Executive Officer
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements:</b>	Simple Majority
<b>Attachment Number</b>	nil

**OFFICER RECOMMENDATION**

That Council resolve representation on the following committee's;

1. RURAL WATER COUNCIL – Current members Cr's O'Connell and Coumbe with Cr Davis as proxy
2. WHEATBELT NRM – Current member Cr Davis with Cr Caughey as proxy
3. TIDY TOWNS – Current member Cr Dayman with Cr de Lacey as proxy
4. NUNGARIN SPORTING CLUB – Current member Cr Dayman with Cr de Lacey as proxy
5. Wheatbelt AGCARE – Current member Cr Coumbe with Cr O'Connell as proxy
6. NUNGARIN COMMUNITY DEVELOPMENT GROUP – Current member Cr O'Connell with Cr de Lacey as proxy
7. NUNGARIN CRC – Current member Cr de Lacey with Cr O'Connell as proxy
8. KUNUNOPPIN LOCAL HEALTH ADVISORY GROUP – Current member Cr O'Connell, CEO, and Mr J Taylor as the community representative
9. NUNGARIN ARMY MUSEUM – Current member Cr Lee with Cr Coumbe as proxy
10. EASTERN WHEATBELT BIOSECURITY GROUP – Current member Cr Davis with Cr Caughey as proxy
11. NEWROC – Current member Cr de Lacey with Cr Coumbe as proxy
12. NEWTRAVEL – Current member Cr Dayman with Cr de Lacey as proxy
13. PIONEERS PATHWAY – Current member Cr Dayman with Cr de Lacey as proxy
14. SUB-REGIONAL ROAD GROUP – Current member Cr O'Connell with Cr Coumbe as proxy
15. GREAT EASTERN COUNTRY ZONE – Current members Cr de Lacey and Cr Coumbe with Cr O'Connell as proxy
16. DEVELOPMENT ASSESSMENT PANEL – Current member 1 Cr O'Connell and 2 Cr de Lacey with Cr Coumbe as alternate member 1 and Cr Dayman as alternate member 2
17. LOCAL EMERGENCY MANAGEMENT COMMITTEE – Current member Cr de Lacey with Cameron Large as proxy
18. FINANCE AND AUDIT COMMITTEE – All Councillors

**Moved:** .....

**Seconded:** .....

.....

**IN BRIEF**

Following the biennial Local Government Elections, Council is to appoint representatives to local and regional organisations.

**BACKGROUND**

Representational appointments to regional organisations provides Council with the opportunity to be part of broad decision making process's affecting our Shire.

**REPORT DETAIL**

nil

**SHIRE OF NUNGARIN INTEGRATED STRATEGIC PLAN 2023 - 2033**

<b>Focus Area</b>	Community representation
<b>Aspiration</b>	Meeting community expectation
<b>Objective</b>	Improved community participation

**OTHER STRATEGIC LINKS**

nil

**STATUTORY ENVIRONMENT**

nil

**SUSTAINABILITY AND RISK CONSIDERATIONS**

**Economic –**

nil

**Social**

nil

**Policy Implications**

nil

**Risk Management Implications**

<b>Risk Level</b>	<b>Comment</b>
Medium	

**CONSULTATION**

nil

**RESOURCE IMPLICATIONS**

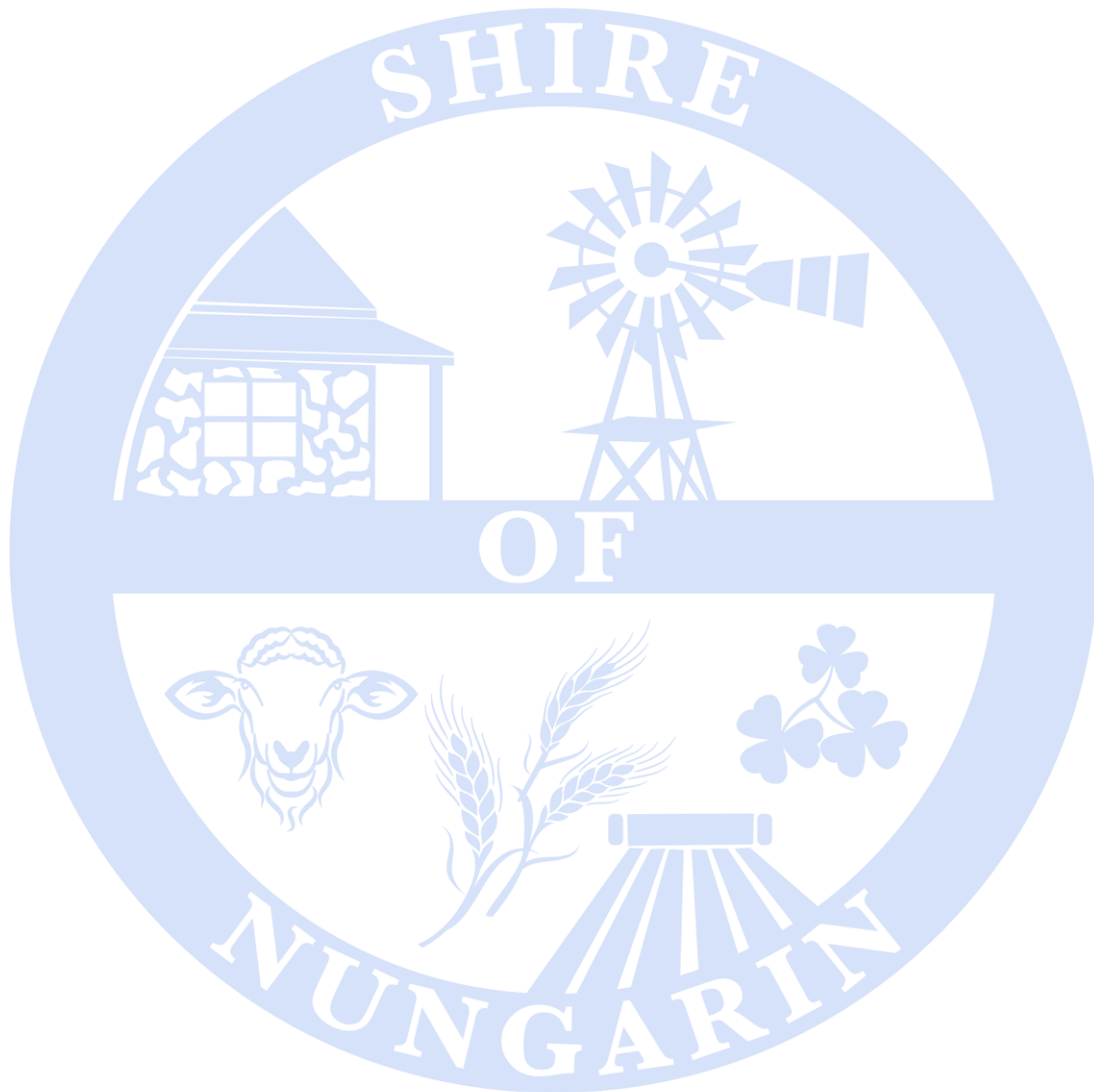
**Financial**

No negative impact on current budget.

**Workforce**

nil

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<b>13.4 AMENDMENT TO CURRENT BUDGET</b>	
<b>File Ref:</b>	
<b>Previous Items:</b>	Nil
<b>Applicant:</b>	John Merrick
<b>Author and Title:</b>	John Merrick Acting Chief Executive Officer
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements:</b>	Absolute Majority
<b>Attachment Number</b>	nil

**OFFICER RECOMMENDATION**

That Council Resolves to agree to an amendment to the 2023/2024 budget by increasing unit 5 building capital expense(409115) by an amount of \$30,000 and decreasing unit 2 building capital expense(409112) by \$30,000

Moved: .....

Seconded: .....

**IN BRIEF**

This amendment is required so as to reflect Council’s intention to undertake refurbishment works to both unit 2 and unit 5.

**BACKGROUND**

The current budget presently shows that unit 2 has a budget of \$60,000 with no allocation to unit 5 as was intended by Council during the process of budget adoption.

**REPORT DETAIL**

nil

**SHIRE OF NUNGARIN INTEGRATED STRATEGIC PLAN 2023 - 2033**

<b>Focus Area</b>	Financial Management
<b>Aspiration</b>	Accurate assessment
<b>Objective</b>	Budget compliance

**OTHER STRATEGIC LINKS**

Nil

**STATUTORY ENVIRONMENT**

nil

**SUSTAINABILITY AND RISK CONSIDERATIONS**

**Economic –**

nil

**Social**

This is a project supported by the Development Group.

**Policy Implications**

nil

**Risk Management Implications**

Risk Level	Comment
Medium	

**CONSULTATION**

Council, Staff and community

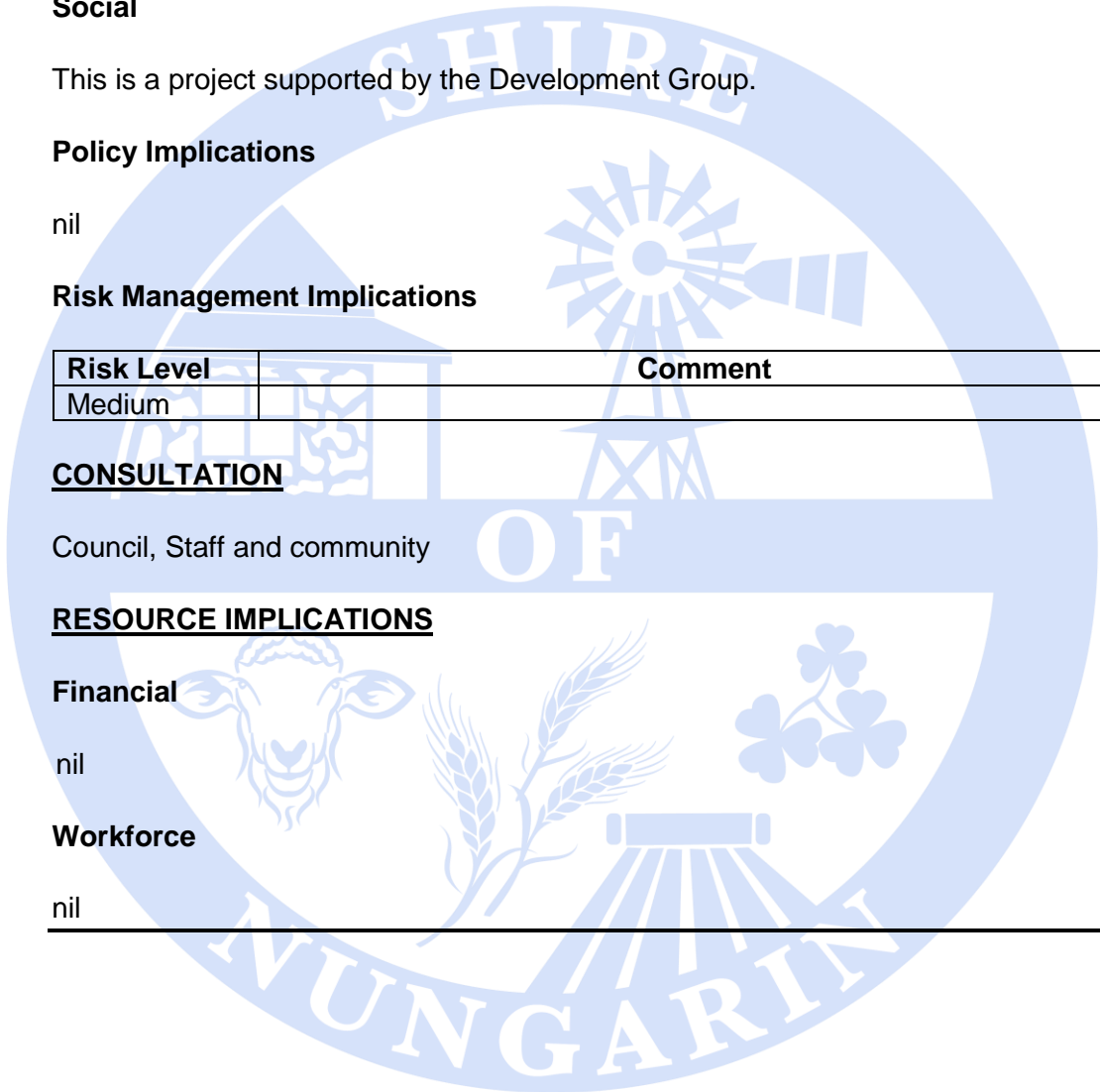
**RESOURCE IMPLICATIONS**

**Financial**

nil

**Workforce**

nil





<b>13.5 MONTHLY FINANCIAL REPORT SEPTEMBER 2023</b>	
<b>File Ref:</b>	
<b>Previous Items:</b>	Nil
<b>Applicant:</b>	John Merrick
<b>Author and Title:</b>	John Merrick Acting Chief Executive Officer
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements:</b>	Simple Majority
<b>Attachment Number</b>	13.5A

**OFFICER RECOMMENDATION**

1. That the financial report for the period ending 30 September 2023 be received.
2. That Council undertake a budget review as at 31 October 2023, to establish what project expenditure can be amended to address the reduction in the brought forward surplus of \$87,600 as at 30 June 2023.

Moved: .....

Seconded: .....

.....

**IN BRIEF**

For Council to consider the monthly financial report for the period ending 30 September 2023.

**BACKGROUND**

The Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996 require local governments to prepare monthly reports containing the information that is prescribed

**REPORT DETAIL**

The Shire prepares the monthly financial statements in the statutory format along with other supplementary financial reports consisting of:

- a. Statement of Comprehensive Income by Function/Program;
- b. Statement of Comprehensive Income by Nature/Type;
- c. Statement of Financial Activity;
- d. Summary of Net Current Asset Position;
- e. Statement of Explanation of Material Variances;

- f. Statement of Financial Position;
- g. Statement of Cash Flows;
- h. Detailed Operating and Non-Operating Schedules;
- i. Statement of Cash Back Reserves;
- j. Loan Borrowings Statement; and
- k. Trust Statement.

**MATERIAL VARIANCE COMMENTARY ON YEAR TO DATE**

Regulation 34 of the *Local Government (Financial Management) Regulations 1996* require local governments to prepare annual budget estimates and month by month budget estimates so that comparatives can be made to Year to Date (YTD) Actual amounts of expenditure, revenue and income. Attached to this report is a copy of the month-by-month cumulative budget estimates, set out in the Statement of Financial Activity format.

The Statement of Financial Activity as at 30 September 2023 shows a closing surplus of \$1,912,095.

Annual audit and adjustment to closing surplus

At the time of writing this report, most of the field work for the audit of the annual financial statements for 2022/2023 has been completed. The auditors have advised there are three adjustments to the accounts, impacting on the closing surplus for year. These changes are:

1. Accrual of income relating to expenditure incurred on LRCI Phase 3 projects totalling \$93,036. Whilst this adjustment will increase the closing surplus for 2022/2023, it will be offset by the same amount of income included in the 2023/2024 budget.
2. Accrual of expenditure relating to road maintenance of \$13,004, and accrual of expenditure relating to the construction of the caravan park ablutions of \$154,987. Whilst this adjustment will decrease the closing surplus, it will be offset by the expenditure included in the 2023/2024 budget.
3. Reversal of a debtor invoice incorrectly raised at 30 June 2023 totalling \$96,434 for Main Roads WA maintenance grant relating to the 2023/2024 year. Normally this invoice is raised on 1 July each year. This change will have an adverse impact in reducing the closing surplus used in setting the budget, as the Main Roads maintenance grant was also included in the 2023/2024 budget estimates.

The overall impact of these changes will result in a shortfall of \$87,600 in the 2023/2024 Budget. This shortfall will need to be funded from reductions to project expenditure in the 2023/2024 budget and any additional revenue sources not anticipated in budget estimates.

It is recommended that Council conduct a budget review at 31 October 2023 to identify potential reductions to project expenditure to bring the budget into balance.

**SHIRE OF NUNGARIN INTEGRATED STRATEGIC PLAN 2023 - 2033**

<b>Focus Area</b>	Community
<b>Aspiration</b>	Responds to the needs of all residents
<b>Objective</b>	Celebration of local culture, heritage and place

**OTHER STRATEGIC LINKS**

nil

**STATUTORY ENVIRONMENT**

Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Finance) Regulations 1996.

Local Government (Financial Management) Regulations 1996:

Regulation 34 states:

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:
  - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
  - (b) budget estimates to the end of month to which the statement relates;
  - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
  - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c);
  - (e) the net current assets at the end of the month to which the statement relates.

Sub regulations 2, 3, 4, 5, and 6 prescribe further details of information to be included in the monthly statement of financial activity.

**SUSTAINABILITY AND RISK CONSIDERATIONS**

**Economic –**

nil

**Social**

nil

**Policy Implications**

nil

**Risk Management Implications**

Risk Level	Comment
Medium	

**CONSULTATION**

Financial Consultant – Darren Long

**RESOURCE IMPLICATIONS**

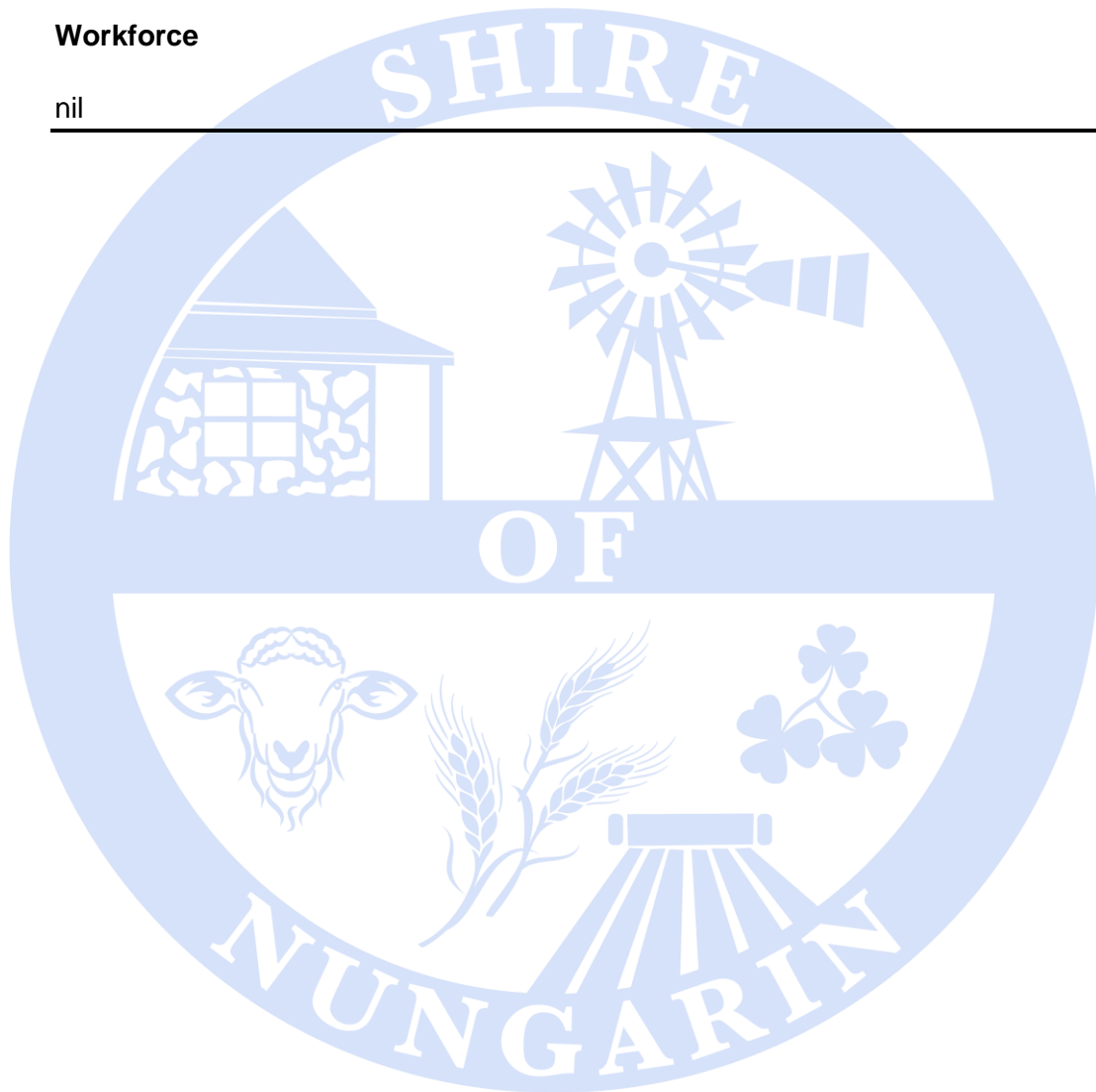
**Financial**

nil

**Workforce**

nil

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<b>13.6 LISTING OF PAYMENTS FOR THE MONTH OF SEPTEMBER 2023</b>	
<b>File Ref:</b>	10.13
<b>Previous Items:</b>	Nil
<b>Applicant:</b>	John Merrick
<b>Author and Title:</b>	John Merrick Acting Chief Executive Officer
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements:</b>	Simple Majority
<b>Attachment Number</b>	13.6A

**OFFICER RECOMMENDATION**

**That Council Resolves to:**

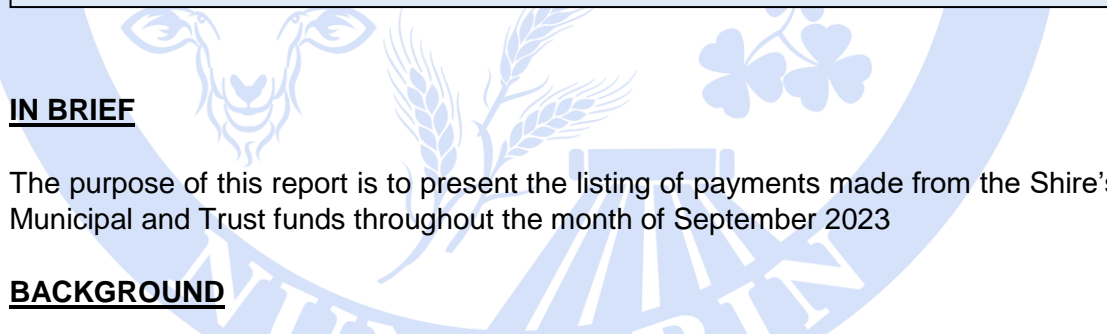
**1. Receive the following payments throughout the month of September 2023**

<b>Municipal</b>	<b>Cheque</b>	<b>-</b>
	<b>EFT</b>	<b>118755.12</b>
	<b>Direct Debit</b>	<b>10830.66</b>
<b>Trust</b>	<b>Cheque</b>	
	<b>Grand Total</b>	<b>129,585.78</b>

**Moved:** .....

**Seconded:** .....

.....



**IN BRIEF**

The purpose of this report is to present the listing of payments made from the Shire’s Municipal and Trust funds throughout the month of September 2023

**BACKGROUND**

The attached appendix lists the payments from Council Municipal and Trust funds for the month applicable as per requirements of the Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996.

As per Regulation 13 of the Local Government (Financial Management) Regulations 1996 the following information is required to be presented to Council;

- The Payee’s name;
- The amount of the payment;
- The date of the Payment; and
- Sufficient information to identify the transaction.

**REPORT DETAIL**

As Council has delegated authority to the Chief Executive Officer to execute payments from the municipal fund and the trust fund a list of accounts paid are required to be submitted to Council showing the prescribe information.

**SHIRE OF NUNGARIN INTEGRATED STRATEGIC PLAN 2023 - 2033**

<b>Focus Area</b>	Our organisation
<b>Aspiration</b>	Effective forward planning, and engagement with our community
<b>Objective</b>	We deliver sound financial and asset management

**OTHER STRATEGIC LINKS**

nil

**STATUTORY ENVIRONMENT**

As per Regulation 13 of the Local Government (Financial Management) Regulations 1996 the following is required;

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared
  - (a) the payee’s name;
  - (b) the amount of the payment;
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing
  - (a) for each account which requires council authorisation in that month (i) the payee’s name; (ii) the amount of the payment; and (iii) sufficient information to identify the transaction. (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —
  - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - (b) recorded in the minutes of that meeting.

**SUSTAINABILITY AND RISK CONSIDERATIONS**

**Economic –**

nil

**Social**

nil

**Policy Implications**

nil

**Risk Management Implications**

<b>Risk Level</b>	<b>Comment</b>
Medium	If the required information is not presented to Council in accordance with the Local Government (Financial Management) Regulation 1996 it may result in a qualified audit report and an unclear compliance return submitted to the Department of Local Government, Sport & Cultural Industries.

**CONSULTATION**

nil

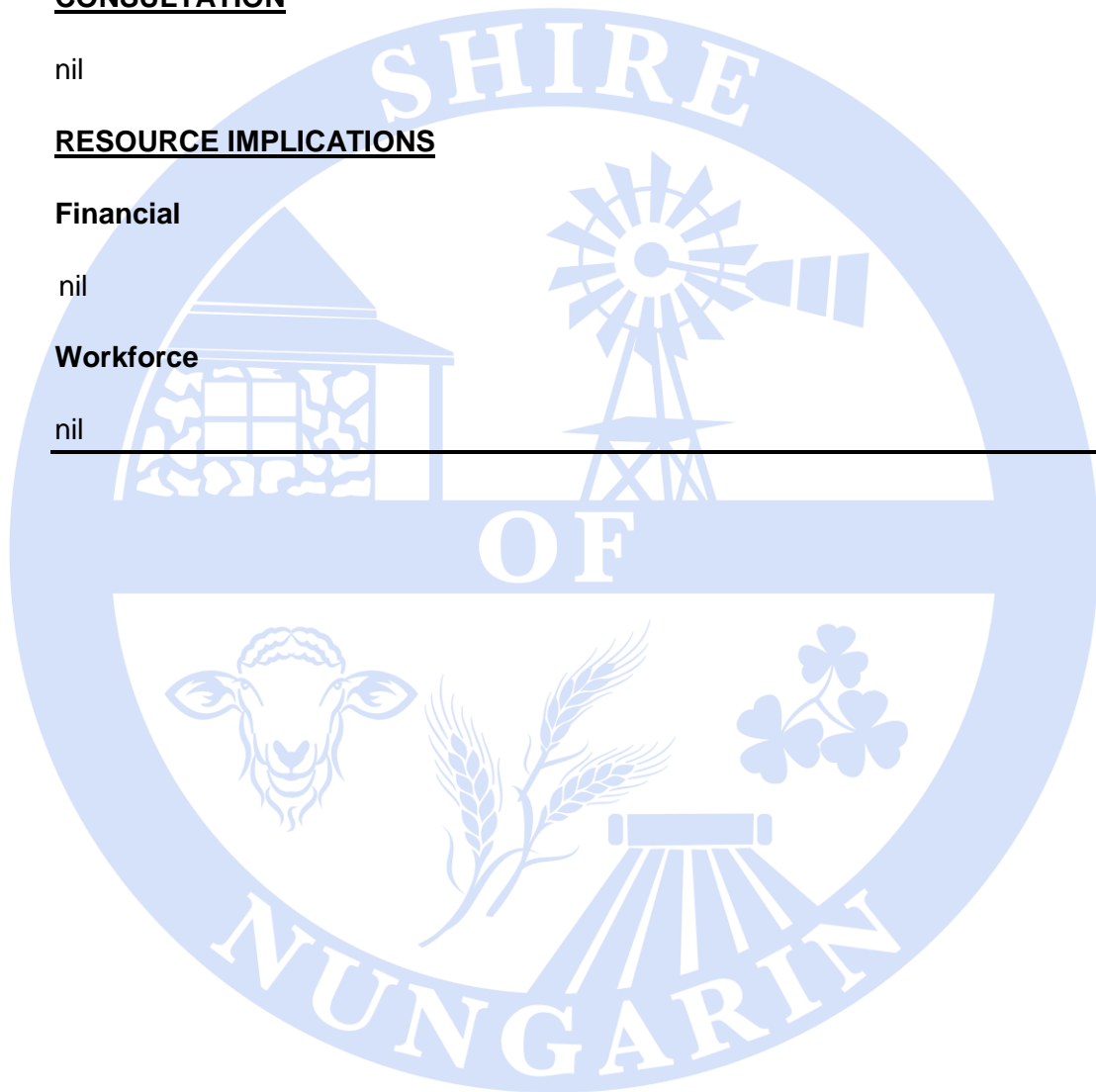
**RESOURCE IMPLICATIONS**

**Financial**

nil

**Workforce**

nil



<b>13.7 REVIEW OF DELEGATIONS REGISTER</b>	
<b>File Ref:</b>	
<b>Previous Items:</b>	Nil
<b>Applicant:</b>	John Merrick
<b>Author and Title:</b>	John Merrick Acting Chief Executive Officer
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements:</b>	Absolute Majority
<b>Attachment Number</b>	13.7A

**OFFICER RECOMMENDATION**

**That Council endorse the attached Shire of Nungarin Register of Delegations.**

**Moved:** .....

**Seconded:** .....

.....

**IN BRIEF**

Council is required to review and endorse its Delegations Register annually.

**BACKGROUND**

A major review of the Delegations register was undertaken by Council in 2021 following recommendations from the Department and to reflect amendments to the Local Government Act.

**REPORT DETAIL**

The current Register of Delegations has been included as an attachment to this item. No changes are proposed to the Delegation Register adopted by Council at it's Ordinary Council Meeting of 15 December 2021.

**SHIRE OF NUNGARIN INTEGRATED STRATEGIC PLAN 2023 - 2033**

<b>Focus Area</b>	Sound governance
<b>Aspiration</b>	Statutory compliance
<b>Objective</b>	Timely decision enactment

**OTHER STRATEGIC LINKS**

nil



## **STATUTORY ENVIRONMENT**

Local Government Act 1995.

### **s.5.16 – Delegation of some powers and duties to certain committees**

(1) Under and subject to section 5.17, a local government may delegate\* to a committee any of its powers and duties other than this power of delegation. \* Absolute majority required.

(2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.

(3) Without limiting the application of sections 58 and 59 of the Interpretation Act 1984

(a) a delegation made under this section has effect for the period of time specified in the delegation or if no period has been specified, indefinitely; and

(b) any decision to amend or revoke a delegation under this section is to be by an absolute majority.

(4) Nothing in this section is to be read as preventing a local government from performing any of its functions by acting through another person.

### **s.5.17 – Limits on delegation of powers and duties to certain committees**

(1) A local government can delegate —

(a) to a committee comprising council members only, any of the council's powers or duties under this Act except —

(i) any power or duty that requires a decision of an absolute majority of the council; and

(ii) any other power or duty that is prescribed; and

(b) to a committee comprising council members and employees, any of the local government's powers or duties that can be delegated to the CEO under Division 4; and

(c) to a committee referred to in section 5.9(2)(c), (d) or (e), any of the local government's powers or duties that are necessary or convenient for the proper management of —

(i) the local government's property; or

(ii) an event in which the local government is involved.

(2) A local government cannot delegate any of its powers or duties to a committee referred to in section 5.9(2)(f).

### **s.5.18 – Register of delegations to committees**

A local government is to keep a register of the delegations made under this Division and review the delegations at least once every financial year.

### **s.5.42 – Delegation of some powers and duties to CEO**

(1) A local government may delegate\* to the CEO the exercise of any of its powers or the discharge of any of its duties under —

(a) this Act other than those referred to in section 5.43; or

(b) the Planning and Development Act 2005 section 214(2), (3) or (5).

\* Absolute majority required.

(2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.

### **s.5.43 – Limits on delegations to CEO**

A local government cannot delegate to a CEO any of the following powers or duties —

(a) any power or duty that requires a decision of an absolute majority of the council;

(b) accepting a tender which exceeds an amount determined by the local government for the purpose of this paragraph;

(c) appointing an auditor;

- (d) acquiring or disposing of any property valued at an amount exceeding an amount determined by the local government for the purpose of this paragraph;
- (e) any of the local government’s powers under section 5.98, 5.98A, 5.99, 5.99A or 5.100;
- (f) borrowing money on behalf of the local government;
- (g) hearing or determining an objection of a kind referred to in section 9.5;
- (h) any power or duty that requires the approval of the Minister or the Governor;
- (i) such other powers or duties as may be prescribed.

s.5.44 – CEO may delegate powers and duties to other employees

- (1) A CEO may delegate to any employee of the local government the exercise of any of the CEO’s powers or the discharge of any of the CEO’s duties under this Act other than this power of delegation.
- (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.
- (3) This section extends to a power or duty the exercise or discharge of which has been delegated by a local government to the CEO under section 5.42, but in the case of such a power or duty —
  - (a) the CEO’s power under this section to delegate the exercise of that power or the discharge of that duty; and
  - (b) the exercise of that power or the discharge of that duty by the CEO’s delegate, are subject to any conditions imposed by the local government on its delegation to the CEO.
- (4) Subsection (3)(b) does not limit the CEO’s power to impose conditions or further conditions on a delegation under this section.
- (5) In subsections (3) and (4) — conditions includes qualifications, limitations or exceptions.

s.5.45 – Other matters relevant to delegations under this Division

- (1) Without limiting the application of sections 58 and 59 of the Interpretation Act 1984
  - (a) a delegation made under this Division has effect for the period of time specified in the delegation or where no period has been specified, indefinitely; and
  - (b) any decision to amend or revoke a delegation by a local government under this Division is to be by an absolute majority.
- (2) Nothing in this Division is to be read as preventing —
  - (a) a local government from performing any of its functions by acting through a person other than the CEO; or
  - (b) a CEO from performing any of his or her functions by acting through another person.

s.5.46 – Register of, and records relevant to, delegations to CEO and employees

- (1) The CEO is to keep a register of the delegations made under this Division to the CEO and to employees.
- (2) At least once every financial year, delegations made under this Division are to be reviewed by the delegator.
- (3) A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power or the discharge of the duty.

Local Government (Administration) Regulations 1996

r.18G – Delegations to CEOs, limits on (Act s.5.43)

Powers and duties of a local government exercised under the following provisions are prescribed under section 5.43(i) as powers and duties that a local government cannot delegate to a CEO —

- (a) section 7.12A(2), (3)(a) or (4); and
- (b) regulations 18C and 18D.

**r.19 – Delegates to keep certain records (Act s.5.46(3))**

Where a power or duty has been delegated under the Act to the CEO or to any other local government employee, the person to whom the power or duty has been delegated is to keep a written record of —

- (a) how the person exercised the power or discharged the duty; and
- (b) when the person exercised the power or discharged the duty; and
- (c) the persons or classes of persons, other than council or committee members or employees of the local government, directly affected by the exercise of the power or the discharge of the duty.

**SUSTAINABILITY AND RISK CONSIDERATIONS**

**Economic –**

nil

**Social**

nil

**Policy Implications**

nil

**Risk Management Implications**

Risk Level	Comment
Medium	

**CONSULTATION**

Council, Staff and community

**RESOURCE IMPLICATIONS**

**Financial**

nil

**Workforce**

nil

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<b>13.8 GRANGARIN VACANT UNITS</b>	
<b>File Ref:</b>	
<b>Previous Items:</b>	Nil
<b>Applicant:</b>	John Merrick
<b>Author and Title:</b>	John Merrick Acting Chief Executive Officer
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements:</b>	Simple Majority
<b>Attachment Number</b>	13.8A

**OFFICER RECOMMENDATION**

That Council determines which two applicants from the attached list are approved for residency of units 2 and 5 at Grangarin.

Moved: .....

Seconded: .....

.....

**IN BRIEF**

Work is continuing on the refurbishment of units 2 and 5 at Grangarin and will likely be ready for occupation by mid November 2023.

Council is requested to choose two applicants from the attached waiting list.

**BACKGROUND**

These units were originally constructed under the State Governments Joint Housing Program but Council was given sole ownership in the early 2000's.

In the original agreement there was an established criterion for entry into Grangarin but under Councils sole ownership, it appears that only two criteria remain, being aged and not being a current home owner.

**REPORT DETAIL**

Attached is the current waiting list, most of whom will be familiar to councillors.

**SHIRE OF NUNGARIN INTEGRATED STRATEGIC PLAN 2023 - 2033**

<b>Focus Area</b>	Provision of aged housing
<b>Aspiration</b>	Retention of ageing residents
<b>Objective</b>	Maintaining service levels

**OTHER STRATEGIC LINKS**

nil

**STATUTORY ENVIRONMENT**

nil

**SUSTAINABILITY AND RISK CONSIDERATIONS**

**Economic –**

nil

**Social**

This is a project supported by the Development Group.

**Policy Implications**

nil

**Risk Management Implications**

Risk Level	Comment
Medium	

**CONSULTATION**

Council, Staff and community

**RESOURCE IMPLICATIONS**

**Financial**

nil

**Workforce**

nil

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<b>13.9 LOCAL EMERGENCY MANAGEMENT</b>	
<b>File Ref:</b>	
<b>Previous Items:</b>	Nil
<b>Applicant:</b>	John Merrick
<b>Author and Title:</b>	John Merrick Acting Chief Executive Officer
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements:</b>	Simple Majority
<b>Attachment Number</b>	13.9A

**OFFICER RECOMMENDATION**

That Council endorse the attached Shire of Nungarin and Trayning Local Emergency Management Arrangements and forward to the District Emergency Management Committee.

Moved: .....

Seconded: .....

.....

**IN BRIEF**

Council is requested to endorse the attached Local Emergency Management Arrangements.

**BACKGROUND**

The Shires of Nungarin and Trayning have worked collaboratively through the Local Emergency Management Committee to establish The Local Emergency Management Arrangements and which were endorsed at its meeting of the 17<sup>th</sup> October 2023.

**REPORT DETAIL**

nil

**SHIRE OF NUNGARIN INTEGRATED STRATEGIC PLAN 2023 - 2033**

<b>Focus Area</b>	Community safety
<b>Aspiration</b>	Statutory compliance
<b>Objective</b>	Timely decision enactment

**OTHER STRATEGIC LINKS**

nil

**STATUTORY ENVIRONMENT**

The Emergency Management Act 2005 requires Local Governments to prepare and review its Local Emergency Management Arrangements. The attachment has been reviewed by the Shire of Nungarin and Trayning Local Emergency Management Committee and is considered to meet current statutory requirements.

**SUSTAINABILITY AND RISK CONSIDERATIONS**

**Economic –**

nil

**Social**

nil

**Policy Implications**

nil

**Risk Management Implications**

Risk Level	Comment
Medium	

**CONSULTATION**

nil

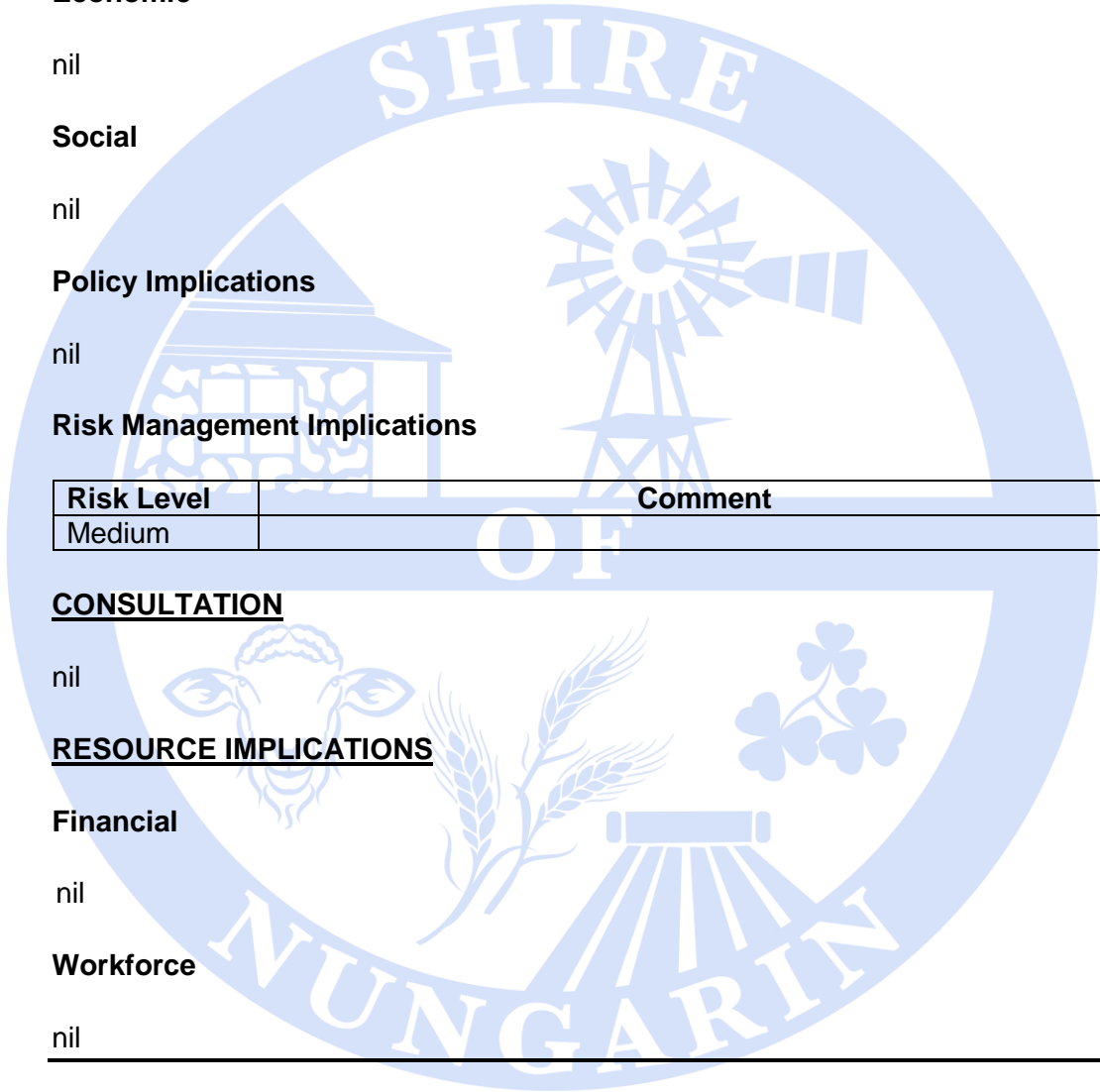
**RESOURCE IMPLICATIONS**

**Financial**

nil

**Workforce**

nil



<b>13.10 2023 CITIZEN AWARDS</b>	
<b>File Ref:</b>	
<b>Previous Items:</b>	Nil
<b>Applicant:</b>	John Merrick
<b>Author and Title:</b>	John Merrick Acting Chief Executive Officer
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements:</b>	Simple Majority
<b>Attachment Number</b>	

**OFFICER RECOMMENDATION**

That Council Confirms that the 2023 Citizen Awards be for the three categories of Over 25, Under 25, and Group.

Moved: .....

Seconded: .....

.....

**IN BRIEF**

Council is requested to determine the timing and format it Wishes to undertake for these awards which are usually presented on Australia Day, Friday 26<sup>th</sup> January 2024.

**BACKGROUND**

Government funding for the event has been reduced this year to \$10,000 down from the usual \$20,000 and staff continue to acquire Australia Day paraphernalia for the event.

**REPORT DETAIL**

**SHIRE OF NUNGARIN INTEGRATED STRATEGIC PLAN 2023 - 2033**

<b>Focus Area</b>	Community involvement
<b>Aspiration</b>	Recognition of outstanding contributions
<b>Objective</b>	Community interest

**OTHER STRATEGIC LINKS**

nil



**STATUTORY ENVIRONMENT**

nil

**SUSTAINABILITY AND RISK CONSIDERATIONS**

**Economic –**

nil

**Social**

nil

**Policy Implications**

nil

**Risk Management Implications**

Risk Level	Comment
Medium	

**CONSULTATION**

nil

**RESOURCE IMPLICATIONS**

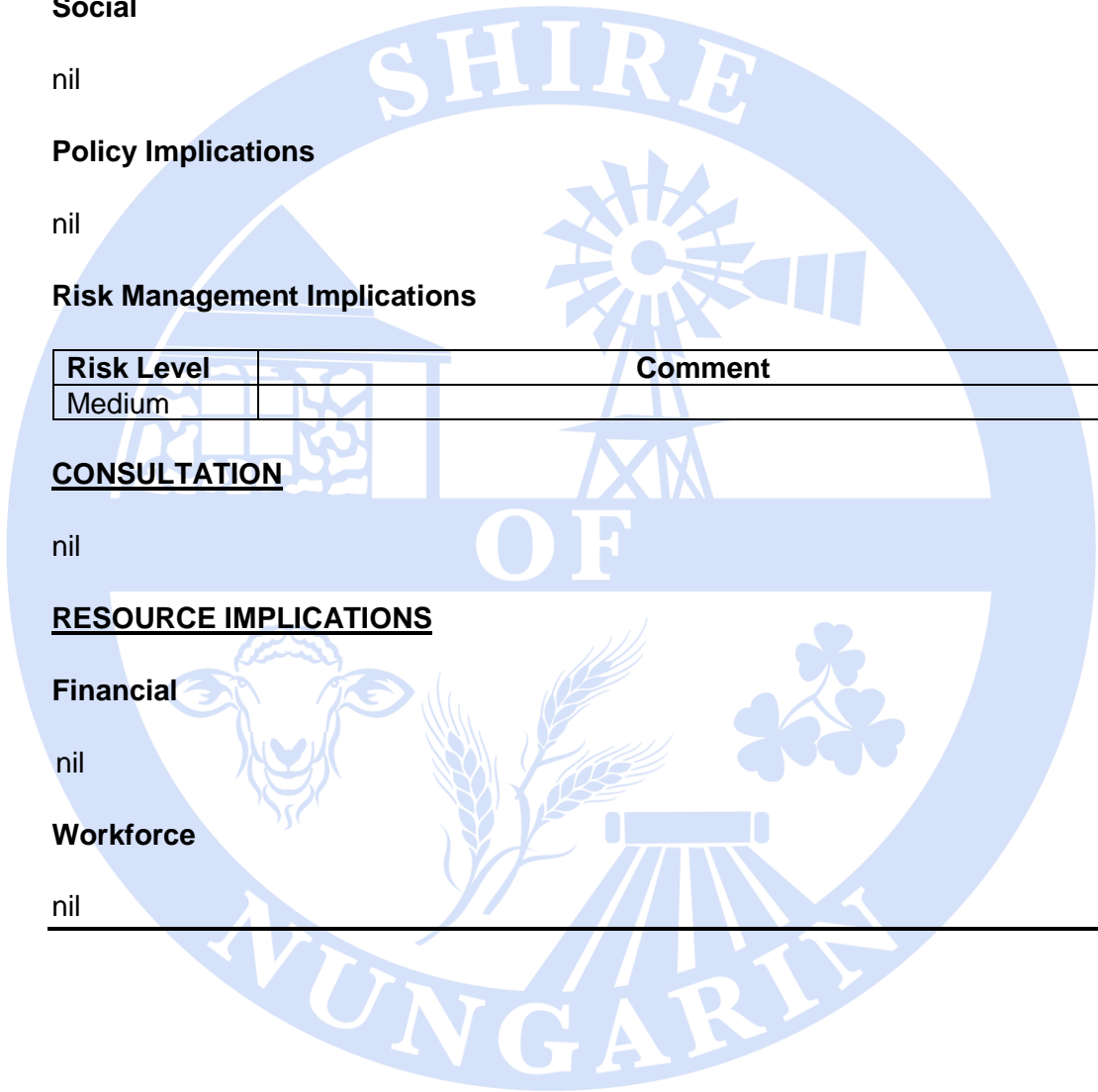
**Financial**

nil

**Workforce**

nil

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<b>13.11 NEWROC REGIONAL WASTE PROJECT</b>	
<b>File Ref:</b>	
<b>Previous Items:</b>	Nil
<b>Applicant:</b>	John Merrick
<b>Author and Title:</b>	John Merrick Acting Chief Executive Officer
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements:</b>	Simple Majority
<b>Attachment Number</b>	

**OFFICER RECOMMENDATION**

**That Council identify potentially suitable sites for a regional waste facility within the Shire of Nungarin.**

**Moved:** .....

**Seconded:** .....

.....

**IN BRIEF**

Discussions within NEWROC have identified the need for the improvement to waste infrastructure and services in the district after several members indicated a future need for the expansion of existing landfill sites.

**BACKGROUND**

In 2020, Ask Waste Management were commissioned to undertake a Regional Landfill Strategy, from which member Shires resolved to support the concept of the development of five waste transfer sites and one regional landfill site.

Newroc members requested that tip closure plans be commissioned for each of the tip sites, only some of which have been completed.

Wyalkatchem has been recommended as the preferred location of a regional landfill site after a capacity and site assessment was carried - the Wyalkatchem Capacity Assessment Report.

The Newroc executive has requested that each member Shire identifies one or two possible sites, reason being that Newroc can demonstrate that it considered all options through this process.

Sites should be approximately 10 hectares in size, NOT classified as a park, reserve, watercourse, wetland, threat to flora and fauna, prone to bushfire, aboriginal heritage or protection, and does not impede access to a water bore.

Each member Council will report its findings to the October 31<sup>st</sup> Newroc Council meeting.

**REPORT DETAIL**

nil

**SHIRE OF NUNGARIN INTEGRATED STRATEGIC PLAN 2023 - 2033**

<b>Focus Area</b>	Waste management
<b>Aspiration</b>	Environmental protection
<b>Objective</b>	Sustainability

**OTHER STRATEGIC LINKS**

nil

**STATUTORY ENVIRONMENT**

nil

**SUSTAINABILITY AND RISK CONSIDERATIONS**

**Economic –**

nil

**Social**

nil

**Policy Implications**

nil

**Risk Management Implications**

<b>Risk Level</b>	<b>Comment</b>
Medium	

**CONSULTATION**

Discussion has ensued between both Shires, the Management Committee and the Advisor of the Emergency Management Wheatbelt and Goldfields-Esperance District.

**RESOURCE IMPLICATIONS**

**Financial**

nil

**Workforce**

nil

<b>13.12 WHEATBELT DEVELOPMENT COMMISSION</b>	
<b>File Ref:</b>	
<b>Previous Items:</b>	Nil
<b>Applicant:</b>	John Merrick
<b>Author and Title:</b>	John Merrick Acting Chief Executive Officer
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements:</b>	Simple Majority
<b>Attachment Number</b>	

**OFFICER RECOMMENDATION**

**That Council supports nominations from Councillors wishing to be appointed as Board members on the Wheatbelt Development Commission.**

**Moved:** .....

**Seconded:** .....

.....

**IN BRIEF**

An invitation has been received for nominations from Local government Councillors wishing to be considered for appointment to the board of the Wheatbelt Development Commission.

**BACKGROUND**

All Local Governments in the Wheatbelt region are invited to nominate up to two Councillors for appointment, and apart from being highly motivated and enthusiastic individuals, should also have experience in the following;

- Understanding of key issues impacting development in the region
- Demonstrated involvement in the economic and/or social development of the region
- An ability to work cooperatively to achieve agreed goals across a wide range of issues and stakeholders.

The Minister for Regional Development, Hon Don Punch MLA will make the appointments following consultation with State Cabinet.

**REPORT DETAIL**

Applications will open on the 24<sup>th</sup> October 2023 and close at 4pm on Monday 4<sup>th</sup> December 2023.

**SHIRE OF NUNGARIN INTEGRATED STRATEGIC PLAN 2023 - 2033**

<b>Focus Area</b>	Advocacy
<b>Aspiration</b>	Community promotion
<b>Objective</b>	Positive outcomes

**OTHER STRATEGIC LINKS**

nil

**STATUTORY ENVIRONMENT**

nil

**SUSTAINABILITY AND RISK CONSIDERATIONS**

**Economic –**

nil

**Social**

nil

**Policy Implications**

nil

**Risk Management Implications**

<b>Risk Level</b>	<b>Comment</b>
Medium	

**CONSULTATION**

Applications will open on the 24<sup>th</sup> October 2023 and close at 4pm on Monday 4<sup>th</sup> December 2023.

**RESOURCE IMPLICATIONS**

**Financial**

nil

**Workforce**

nil

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<b>13.13 COMMUNITY CHRISTMAS CELEBRATION</b>	
<b>File Ref:</b>	
<b>Previous Items:</b>	Nil
<b>Applicant:</b>	John Merrick
<b>Author and Title:</b>	John Merrick Acting Chief Executive Officer
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements:</b>	Simple Majority
<b>Attachment Number</b>	

**OFFICER RECOMMENDATION**

That Council discuss the format for this years event.

Moved: .....

Seconded: .....

.....

**IN BRIEF**

Council supports an annual event to coincide with Christmas and to celebrate the end of harvest. The date suggested for this years event is Friday 8 December.

**BACKGROUND**

Staff have commenced the planning process for the event following Council’s previous discussions around the venue being the Recreation Centre.

**REPORT DETAIL**

nil

**SHIRE OF NUNGARIN INTEGRATED STRATEGIC PLAN 2023 - 2033**

<b>Focus Area</b>	Community involvement
<b>Aspiration</b>	Community promotion
<b>Objective</b>	Positive outcomes

**OTHER STRATEGIC LINKS**

nil

**STATUTORY ENVIRONMENT**

nil

**SUSTAINABILITY AND RISK CONSIDERATIONS**

**Economic –**

nil

**Social**

nil

**Policy Implications**

nil

**Risk Management Implications**

Risk Level	Comment
Medium	

**CONSULTATION**

nil

**RESOURCE IMPLICATIONS**

**Financial**

nil

**Workforce**

nil

**14. DELEGATES REPORTS**

14.1 COUNCILLOR O’Connell

REPORT - MEETINGS / FUNCTIONS ATTENDED

- 21st September Urgent NCDG meeting
- 22nd September LHAG meeting @ Kununoppin Hospital
- 4th October NCDG AGM
- 6th October Special Shire Council Meeting
- 13th October RWC meeting @ Cunderdin
- 20th October WSFN TEAMS meeting

URGENT NUNGARIN COMMUNITY DEVELOPMENT GROUP

After the damage done on Wednesday 13th September, and many phone calls a meeting was felt necessary. I invited the NC&MS Chair, V/Chair and Treasurer to our

meeting. It was acknowledged that the Men’s Shed had been very helpful with the damage to the building.

Chair to contact the Acting Chief Executive Officer.

#### LOCAL HEALTH ADVISORY GROUP MEETING

I attended this meeting with our Acting Chief Executive Officer.

1. Primary Health: Zoe Ashby-Deering gave an informative talk.
2. Kununoppin Medical Service: accreditation this October
3. Kununoppin Health Service: Still needing to use Agency Staff. Using the Dowerin prisoners for different projects
4. Hospital Auxilliary: Fete 7th October.
5. Eastern DHAC: Eight communities. Very few attend the meetings. Part of this is due to the meetings being continually being changed
6. St John Ambulance: With Peter Geraghty being absent, I, as V/Chair of Kununoppin SC, gave a brief update.

#### NUNGARIN COMMUNITY DEVELOPMENT GROUP AGM

I attended as Councils Representative.

Reports given and elections held.

Chair: Eileen O’Connell

V/Chair: Jim Taylor

Secretary: Tracy Scott

Treasurer: Kerry Thornily

#### NUNGARIN COMMUNITY DEVELOPMENT GROUP GENERAL MEETING

I attended as Councils Representative.

Reports:

- Café: Reviewing menu for next year.
- Mangowine Sheep Dip: last mowing done for this year. Some tidying needs to be done.

Items Discussed:

- Soldiers Memorial: after discussion, the comprised position suggested from Council was agreed to. Chair to follow up.
- Building: George Wellard’s verbal report was given by Noel and Eileen. Have not received written report. The indications are that there is no structural damage to the building. Looking at alternative replacement for glass window. No final decision to be made until report received. Building insurance discussed
- Discussed revamping cemetery project between NCDG, Tidy Town and Shire.

#### SPECIAL SHIRE MEETING

I attended this meeting by Tele-conference from Perth. All Councillor’s attended except Cr. Davis. The meeting concerned our extraordinary Election.

#### RURAL WATER COUNCIL MEETING

I attended this meeting. Cr Coumbe was also in attendance. Many observers were present.

The Minister for Water, Hon Simone McGurke (MLA), Hon Darren West MLC (Member for Agriculture Region) and Ms Mia Davies MLA were also present.

An address by the Minister for Water, then questions were encouraged. She seemed very keen to learn what was happening in our area.



Updates given by:

1. Watersmart Dams Project – Associate Professor Nik Callow (UWA)  
Mr Anthony Bodycoat (Water Corporation)
2. Season Update including Fire Outlook (by Video) – Mr Gianni Colangelo (Bureau of Meteorology)

Reports:

1. Water Corporation
2. Department of Water & Environment Regulation
3. Several regional reports.

Business:

1. Geelakin Tank; information
2. Non-Standard Water Service: bought forward by the Shire of Dumbleyung asked the RWC to consider this. This Shire is no longer a member of the RWC. They were very persistence and would not accept what information given, also they aren't in Northam's area. Their problem may affect other Councils.
3. Western Wheatbelt:

**WHEATBELT SECONDARY FREIGHT ROUTE**

I will be attending this meeting by TEAMS and will send a report in.

We are having this meeting as close to the Local Government Elections so decisions could be made as it will be some time before all SRRG's will elect their Representatives and the Committee be re-formed.

**FUTURE MEETINGS / EVENTS:**

(that I attend as a Council Delegate/Representative)

NCDG meeting	Nungarin	Wednesday 1st November
SRRG meeting	ZOOM	November
LHAG meeting	Kununoppin	Friday 24th November
Rural Water Council meeting	Cunderdin	Friday 15th March

R.E. O'Connell (Councillor)

15. **NEW BUSINESS OF AN URGENT NATURE**  
(New business of an urgent nature approved by the Presiding Member)

**16. CONFIDENTIAL ITEMS OF BUSINESS**

**OFFICER RECOMMENDATION** \_\_\_\_\_

**That Council Resolves to:**

1. Proceed behind closed doors as per Section 5.23(2) of the Local Government Act 1995 to consider item 11.1 at ....pm.

**Moved:** .....

**Seconded:** .....

..... /

<b>16.1 CONFIDENTIAL CEO APPLICATIONS</b>	
<b>File Ref:</b>	
<b>Previous Items:</b>	Nil
<b>Applicant:</b>	John Merrick
<b>Author and Title:</b>	John Merrick Acting Chief Executive Officer
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements:</b>	Simple Majority
<b>Attachment Number</b>	

**OFFICER RECOMMENDATION**

**That Council Resolves to:**

Select a shortlist of applicants for interview and the date thereof

**Moved:** .....

**Seconded:** .....

.....

**17. CLOSURE**

The being no further business the meeting closed at .....

\_\_\_\_\_  
 Presiding Member

\_\_\_\_\_  
 Date