



WHEATBELT NORTH-EAST SRRG



Chairperson:

Cr E C'Connell

Secretary: Mr R Munns

Deputy Chairman:

Cr G Waters

R Munns Engineering Consulting Services

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Unconfirmed Minutes of the Sub Regional Road Group meeting held via Zoom Video Conference on Tuesday the 18th April 2023 commencing at 9.06 am.

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Chairperson declared the meeting open at 9.06 am and welcomed everyone in attendance.

2. ATTENDANCE/APOLOGIES

Attendance

Cr Eileen O'Connell	Shire of Nungarin	(Chairperson & Voting Delegate)
Cr Geoff Waters	Shire of Trayning	(Voting Delegate)
Cr Romina Nicoletti	Shire of Mukinbudin	(Voting Delegate)
Cr Wayne Della Bosca	Shire of Yilgarn	(Voting Delegate)
Cr Tanya Gibson	Shire of Mt Marshall	(Voting Delegate)
Cr Nick Chandler	Shire of Koorda	(Voting Delegate)
Cr Emma Holdsworth	Shire of Wyalkatchem	(Voting Delegate)
Mr Darren Simmons	CEO – Shire of Koorda	
Mr Bill Price	CEO – Shire of Westonia	
Ms Leanne Parola	CEO – Shire of Trayning	
Mr Leonard Long	CEO – Shire of Nungarin	
Mr John Merrick	Acting CEO – Shire of Mukinbudin	(joined at 9.31 am)
Mr Glen Brigg	Manager of Works – Shire of Yilgarn	
Mr Steve Thomson	Manager of Works – Shire of Trayning	
Mr Terry Delane	Manager of Works – Shire of Wyalkatchem	
Mr Darren West	Manager of Works – Shire of Koorda	
Mr Dave Nayda	Manager of Works – Shire of Nungarin	
Mr Aaron Wooton	Manager of Works – Shire of Mt Marshall	
Ms Jenny Gorham	Administrator for Works – Shire of Wyalkatchem	
Ms Allison Hunt	Secretary WN RRG – MRWA	
Mr John Nuttall	Program Director – WSN	
Mr Peter Hall	Program Manager - WSN	
Mr Rod Munns	Consulting Engineer - RMECS	(Secretary)

Apologies

Cr Daimon Geier	Shire of Westonia	(Voting Delegate)
Cr Brian Close	Shire of Yilgarn	(Proxy Delegate)
Mr Dirk Sellenger	CEO – Shire of Mukinbudin	
Mr Ben McKay	CEO – Shire of Mt Marshall	

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Mr Nic Warren
Mr Peter Klein

CEO – Shire of Yilgarn
CEO - Shire of Wyalkatchem

3. CONFIRMATION OF MINUTES OF MEETING 9th February 2023

RESOLUTION 1

That the minutes of the WNE SRRG Meeting, held on the 9th February 2023, be confirmed as a true and correct record of proceedings.

Moved Cr W Della Bosca

Seconded Cr R Nicoletti

Carried 7/0

4 BUSINESS ARISING FROM PREVIOUS MINUTES

- a) I have not contacted anyone from MRWA as yet in relation to the ACU Cruise Control issue raised by Mr Dirk Sellenger at this last meeting.

5 CORRESPONDENCE

5.1 Correspondence In

- a) Agenda for 27 Feb 2023 WN RRG Meeting – received via email from Allison Hunt on 23rd Feb 2023 (Att 2a – Email ONLY – Agenda not attached).
- b) Current WN RRG & WSNF Recoup Registers – received via email from Allison Hunt on 27th March 2023 (Att 2b – Email and Att 3 – WNE SRRG Section of WN RRG Recoup Register).
- c) Advice that 24/25 Yr Blackspot Funding Applications Closing Date will be 7th July 2023 – received via email from Allison Hunt on 29th March 2023 (Att 2c).
- d) Advice of EOI for a 3 day in-person programme to improve the level of understanding regarding Road Safety & Capability to Influence or Lead Planning & Decision Making by LGs for their Road Networks – EOI closes 14th April 2023 – received via email from Allison Hunt on 31st March 2023 (Att 2d).
- e) April RRG Report – received via email from Allison Hunt on 5th April 2023 (Att 2e i – Email and Att 2e ii – April RRG Report).
- f) Advice of Updated 23/24 Yr RRG Road Program Indicative Funding value – received via email from Allison Hunt on 6th April 2023 (Att 2f i – Email and Att 2f ii – Worksheet with Funding Values for each SRRG).

5.2 Correspondence Out

- g) Request for WNE SRRG Delegates to consider endorsing that the Shire of Nungarin be allocated an additional \$ 60,000 of the unallocated historical funding to increase the project funding for the 22/23 Yr Danberrin Rd Reconstruction Project from SLK 0.4 – 0.80 – sent out via email from Rod Munns on 7th April 2023 (Att 2g).

RESOLUTION 2023 - 007

That the incoming & outgoing correspondence be accepted.

Moved Cr G Waters

Seconded Cr E Holdsworth

Carried 7/0

6 BUSINESS ARISING FROM CORRESPONDENCE

- a) In relation to item 5.1 a), Cr O’Connell, Cr Waters and myself attended the WN RRG Meeting.
- b) In relation to item 5.1 d), no Member Council had responded to the EOI request, but Ms Alli Hunt advised that she had registered to attend the 3 day programme.
- c) In relation to item 5.1 e), item titled “Condition Assessment of Roads of Regional Significance”, I advised that I had spoken to Max Bushell at WALGA late last week and Max advised that he would be sending out hard drives to each Wheatbelt LG either this week or next week, with video and road condition data for their Regionally Significant (2040) Roads.
- d) In relation to item 5.1 e), item titled “Multi Criteria Assessment (MCA) Model Revisions”, I advised that WALGA gave a short presentation on this at the 27th March 2023 WN RRG Meeting. The review to be conducted this coming June / July is to ensure that all Regions are using an MCA system to prioritise projects and include additional focus areas such as sustainability and Indigenous participation, within the MCA, in line with the new State Road Funding Agreement.

7 GENERAL BUSINESS

7.1 Funding Recoup Items.

The following default items require discussion:

- a) Review of Direct Grant Funding – claims to MRWA by no later than 31 August
- b) All projects – claiming first 40% of approved project funds
- c) Road Project Funding - estimated completion dates and maximising expenditures as at 30 June

The current WN RRG Funding Recoup Register (at 27th March 2023) showing the WNE SRRG Section ONLY, is attached for reference (Att 3). This Recoup Register shows that our SRRG has 34% of our 2022/23 Road Program funding unrecouped to date. The amounts of funding unrecouped for each Council within our SRRG is shown as tabulated below:

Council	% of Funding Unrecouped
Koorda	0%
Mt Marshall	7%
Mukinbudin	60%
Nungarin	20%
Trayning	60%
Westonia	20%
Wyalkatchem	49%
Yilgarn	44%
Average Unrecouped Funding for our SRRG	34%

FYI – the other 3 x SRRG’s currently have unrecouped funding percentages of (this includes some carryover funding from the previous financial year):

- Avon SRRG - 69%
- Kellerberrin SRRG - 40%
- Moora SRRG - 57%

Representatives from each Council will be requested to provide an update on the status of each of their current year projects as tabulated below and advise the approximate expected completion date and / or funding recoup date.

Please note that those projects with Council and Road names highlighted in yellow in the table below, still require the additional Pro-rata Funding Allocations added to them, prior to the final Recoup and Certificate of Completion being sent to MRWA. Ms Alli Hunt is currently updating the Recoup Register to include these additional funding pro-rata amounts, that were endorsed at the WNE SRRG meeting held 9th Feb 2023, and the WN RRG held 27th Feb 2023.

Additionally, the replacement Reconstruction Project on the Koorda / Bullfinch Rd from SLK 15.15 – 16.65 in the Shire of Mt Marshall (to replace the withdrawn Bencubbin / Beacon Rd Reconstruction Project from SLK 3.98 – 5.71), has not been included in the current Recoup Register. This program changed was approved Out-of-Session in August 2022, and ratified at our 20th Sept 2022 SRRG Meeting. I contacted Ms Alli Hunt in relation to this Project being added to the Recoup Register.

Ms Alli Hunt advised that straight after this meeting, she would update the Recoup Register for the WNE SRRG, so all Member Councils had the necessary figures to complete their final Recoups.

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Council	Road	Original Project SLKs	Original Project Km	Project Description	Status (Expected Completion Date)	Status (Expected Recoup Date)
Koorda	Burakin / Wialki Rd	20.00 - 22.00	2.00	Reconstruct existing Type 4 failed section to Type 6 sealed pavement - to Minm 12m carriageway width & minm 7.2m primerseal width.	Complete	Complete
Koorda	Burakin / Wialki Rd	11.5 - 16.5	5.00	Reseal with a single coat 10mm cutback bitumen seal.	Complete	Complete
Koorda	Koorda / Dowerin Rd	12.1 - 17.1	5.00	Reseal with a single coat 10mm cutback bitumen seal.	Complete	Complete
Mt Marshall	Burakin / Wialki Rd - East	26.22 - 27.24, 27.24 - 28.90	2.68	Reconstruct existing Type 4 Standard Road Section to Type 6 Standard Road Section - to Minm 10m carriageway width & minm 8.0m primerseal width for 1.02km from SLK 26.22 to 27.24 & Reseal adjoining 1.66km section from SLK 27.24 - 28.90.	Complete	Early May
Mt Marshall	Burakin / Wialki Rd - East	26.22 - 27.24, 27.24 - 28.90	2.68	Linemarking following Reconstruction	Complete	Early May
Mt Marshall	Koorda / Bullfinch Rd	45.08 - 46.11	1.03	Reseal with a single coat 14mm cutback bitumen seal.	Complete	Early May
Mt Marshall	Koorda / Bullfinch Rd	42.39 - 43.71	1.32	Reseal with a single coat 14mm cutback bitumen seal.	Complete	Early May
Mt Marshall	Bencubbin - Beacon Rd	3.98 - 5.71	1.73	Reconstruct existing Type 5 failed sealed pavement to same Type 5 sealed pavement - to Minm 10m carriageway width & 7.0m primerseal width.		
Mt Marshall	Koorda / Bullfinch Rd	15.15 - 16.65	1.50	Reconstruct existing Type 5 failed sealed pavement to same Type 5 sealed pavement - to Minm 10m carriageway width & 7.0m primerseal width.	Complete	Early May
Mt Marshall	Bencubbin - Beacon Rd	31.15 - 32.25	1.10	Reseal with a single coat 10mm cutback bitumen seal.	Complete	Early May
Mt Marshall	Scotsmans Rd	11.79 - 15.79	4.00	Construct existing Type 3 (unsealed section) to Type 5 sealed pavement - to Minm 10m carriageway width & minm 7.0m primerseal width.	Complete	Early May
Mt Marshall	Koorda / Bullfinch Rd	43.71 - 45.08	1.37	Reseal with a single coat 14mm cutback bitumen seal.	Complete	Early May
Mukinbudin	Kununoppin / Mukinbudin Rd	14.00 - 18.50	4.50	Reconstruct section to upgraded Type 6 sealed pavement - to Minm 11m wide carriageway width & 7.6m primerseal width.	Late April	Early May
Nungarin	Danberrin Rd	0.40 - 0.80	0.40	Reconstruct section to same Type 6 sealed pavement - to Minm 9m wide carriageway width & seal width (Town St). Allow to lime stabilise the weak clay subgrade material.	Mid - Late May	Early June
Trayning	Kununoppin / Mukinbudin Rd	17.46 - 21.06	3.60	Reconstruct section to upgraded Type 5 sealed pavement - to Minm 10m wide carriageway width & 7.0m primerseal width.	Complete	Complete
Westonia	Warralakin Rd	20.50 - 25.10	4.60	Reconstruct existing Type 4 failed section to Type 6 sealed pavement - to Minm 10m carriageway width & 7.5m primerseal width.	Complete	Early May
Wyalkatchem	Wyalkatchem North Rd	4.25 - 7.05	2.80	Reconstruct existing Type 4 pavement section to Type 6 sealed pavement - to Minm 10m carriageway width & 7.6m primerseal width.	Complete	Early May
Wyalkatchem	Cunderdin - Wyalkatchem	24.18 - 26.16	1.98	Single Coat (10) Cutback Bitumen Final Seal / Reseal on Shoulder Widening and Primerseal Section completed in the 20/21 Yr.	Complete	Early May
Yilgarn	Koolyanobbing Rd	14.00 - 16.80	2.80	PRIORITY 1 - Final Seal - 10mm cutback bitumen seal.	Late April	Early May
Yilgarn	Koolyanobbing Rd	0.00 - 2.10	2.10	Reconstruct type 4 road & primerseal to achieve 7.0m wide sealed surface and Minm 10m wide carriageway (Type 5 road). Additional Work includes the Final Seal and Asphaltting of the Koolyanobbing Rd and Cameron Rd Intersection at SLK 1.13.	Late April	Early May
Yilgarn	Koorda / Bullfinch Rd	1.50 - 2.80	1.30	Reseal - 10mm cutback seal.	Late April	Early May
Yilgarn	Moorine South Rd	41.50 - 52.00	10.50	Reseal - 10mm cutback seal.	Late April	Early May

7.2 Ratification of OOS Endorsement of SoNungarin 22/23 Yr Program Changes

The expected forecast budget overrun for the Danberrin Rd Reconstruction Project in the Shire of Nungarin in this current 22/23 Yr is \$90,000. This budget overrun is due to:

- Profiling, stabilisation and bitumen surfacing costs being extraordinarily higher than budgeted, and
- Delays to getting the stabilisation contractor to commit to completing the cement stabilisation of basecourse layer – which has resulted in increased costs to retain 2 x dry hire rollers and a dry hire water truck.

In the WN RRG Meeting agenda held 27th Feb 2023, item 6.3 shows that our SRRG has a historical surplus of funding (some under expenditures from past projects), totalling \$151,727.

On behalf of the Shire of Nungarin, I contacted Ms Alli Hunt to ask if \$ 60,000 of this surplus historical funding could be allocated to complete this project in this current financial year, to offset the expected budget overrun which has resulted from extraordinary project costs. The Shire of Nungarin will be required to match this additional RRG funding with \$30,000, to make up the required \$90,000. Alli advised that this would be OK providing that the WNE SRRG Delegates approved this Out-of-Session and she received copies of the Out-of-Session endorsement emails from our Group Delegates asap. On the 7th April 2023, I emailed the Group Delegates to ask they consider endorsing this Out-of-Session Funding allocation request. I received replies from five (5) delegates, all in the affirmative, and forwarded copies of these endorsement emails onto Ms Alli Hunt on 14th April 2023.

Cr O'Connell declared an Interest in this item since she is the Shire of Nungarin's Delegate.

Resolution 2023 - 008

That the Shire of Nungarin's request for \$60,000 of additional 22/23 Yr SRFLGA Road Program funding to complete the Danberrin Rd Reconstruction Project from SLK 0.40 – 0.80, endorsed Out-of-Session, be ratified.

Moved Cr G Waters

Seconded Cr W Della Bosca

Carried 7/0

7.3 Update on WSNF Project

WSFN Program Director John Nuttall and Program Manager Peter Hall, gave an update on the Wheatbelt Secondary Freight Network Project, and advised:

- a) The WSNF is now operating out of their office in Midland and office space will be available for Member Councils to utilize in approximately 2 weeks time.
- b) The WSNF Website is being developed by Market Creations and should be up and running in approximately one month's time, with Project documentation then being available online.
- c) WSNF Staffing Levels to a capacity of three positions are now full, and comprise:
 - John Nuttall – Program Director
 - Peter Hall – Program Manager
 - Racelis Rose – Executive Officer
- d) Project contingency has been altered recently, with it becoming a Program Contingency, kept by the WSNF, that will not be available to a Member Council Project, unless that Member Council has grounds to justify some or all

of the contingency be paid. There are rules in place to assist with this contingency justification process.

- e) The 23/24 Yr PPR was lodged with the Federal Government two weeks ago.
- f) The WSFN will soon be sending out a one sheet Flyer to Member Councils for them to provide to any Politicians they meet to assist with securing additional funding. This is expected to be out before the EOFY.
- g) John and Peter have recently visited a lot of Member Councils in the north east area of the Wheatbelt and reiterated that open communication with Councils will be key in moving forward.

8 OTHER BUSINESS

8.1 Allocation of Additional 23/24 Yr RRG Road Program Funding

As per item 5.1 f), the Group has additional 23/24 Yr RRG Road Program funding to allocate. The Group's currently endorsed Program includes RRG Funding valued at \$ 3,968,628. Including the remainder of the historical surplus funding (following the reduction of \$60,000 from Resolution 2023 – 008 above), the available RRG funding value for our Group is \$ 4,148,219. Subsequently, our Group has \$ 179,591 of funding still to be allocated. How this additional funding is to be allocated was discussed. It was agreed, that:

- since it was approximately 4.3% of our program costs and CPI in excess of this increase will have occurred from since this Program was initially endorsed in August 2022, to the start of the 23/24 year,
- three of the Member Councils wore cost overruns in their recently completed 22/23 Yr Programs due to these extraordinary recent cost increases

the additional funding would be allocated to each Member Council via pro-rata based on new APV values. These amounts are shown in red on the worksheet attached at the end of these minutes.

Resolution 2023 - 009

That:

- a) the additional unallocated \$ 179,591 of RRG Road Program Funding be allocated to each Member Council's 23/24 Yr Program based upon pro-rata via new APV values**
- b) each Member Council is to advise which existing endorsed Project/s or new Project the additional pro-rata'd funding is to be allocated to**
- c) provide a new updated MCA submission for those affected Projects, regardless of whether scopes have been varied or not for existing Projects.**

Moved Cr T Gibson

Seconded Cr G Waters

Carried 7/0

8.2 DRFAWA Funding Requirement Issues

To obtain DRFAWA funding, we are required to:

- have two Emergency Agencies respond to the outcomes of the Event (ie closing roads, etc)
- have pre-condition photos or video of our road network
- the Event needs to be declared an abnormal event by DFES

We discussed and agreed that:

- it was unlikely that Police would be available to attend an event in our SRRG area, and the regional DFES units as well, and it is generally the Shire Crews that close roads, etc in these circumstances. There was uncertainty as to whether our Shire Crews were considered Emergency Agencies.

- Member Councils are starting to video their road networks and use the new MRWA Road View platform as a means of providing evidence of pre event condition – albeit at a reasonable ongoing cost and utilization of resources.
- The repairs to the damage from the event, has to exceed a minimum value (\$240,000 was mentioned but this needs to be checked) for an event to be considered Abnormal.
- Unless the event affected most of the SRRG area, and the damage was significant, it was unlikely we would receive DRFAWA funding, and we will need to allow for an amount of storm damage in budgets each year.

Cr Holdsworth asked whether the WN RRG could ask DFES to clarify what Agencies are considered Emergency Agencies. Ms Alli Hunt advised that she'd contact someone at DFES to ask this question and provide feedback.

8.3 Joint Regional Specialist Contractor RFQ / RFTs

In light of current economical circumstances affecting availability of Specialist Contractors such as Bitumen Surfacing and Recycling Contractors, Cr Waters asked whether as a Group we could organize a joint RFT or RFQ for these services, to try and obtain reasonable cost rates and greater accessibility by having a larger amount of work in one area. The thought was to reduce mobilisations and keep these Contractors in the one area. Discussions realized there may be issues preventing this, including whether our Purchasing Policies would permit this, and each Member Council having varying types of bitumen surfacing or stabilizing / wetmixing works. I did advise that these companies do tend to cost RFTs / RFQs to try and pick up Local Government Clients in the same area, so as to reduce mobilization time. I also advised that due to the amount of MRWA and Private Works (Mine developments) Contracts currently underway, it appears that presently Local Government has been put on the back burner by some of the available Specialist Contractors. This has reduced the pool of available Contractors, thereby reducing competition, which has driven up cost rates and limited availability.

9 NEXT MEETING DATES

9.1 Next WN RRG Meeting

The next WN RRG meeting is to be held late July 2023 (TBA), at the Shire of Northam's Recreation Centre, at 44 Peel Tce commencing at 10.00am.

9.2 Next WN RRG Technical Committee Meeting

The next WN RRG Technical Committee meeting is TBA.

9.3 Next WNE SRRG Meeting

The next WNE SRRG meeting was tentatively scheduled for Tue 4th July 2023, and to be conducted via a ZOOM Video Conference.

10 CLOSURE OF MEETING

The Chairperson thanked everyone for their attendance, and the meeting was closed at 10.18am.

