

Date: 13 May 2022

To: Shire President  
Deputy Shire President  
Councillors



## NOTICE AND AGENDA - ORDINARY COUNCIL MEETING

An Ordinary Council Meeting of the Shire of Nungarin will be held in the Council Chambers on 18 May 2022 at 4:30pm to consider and resolve the matters set out in the attached agenda.

A handwritten signature in black ink that reads 'Long'.

Leonard Long  
Chief Executive Officer

---

### **DISCLAIMER**

*Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.*

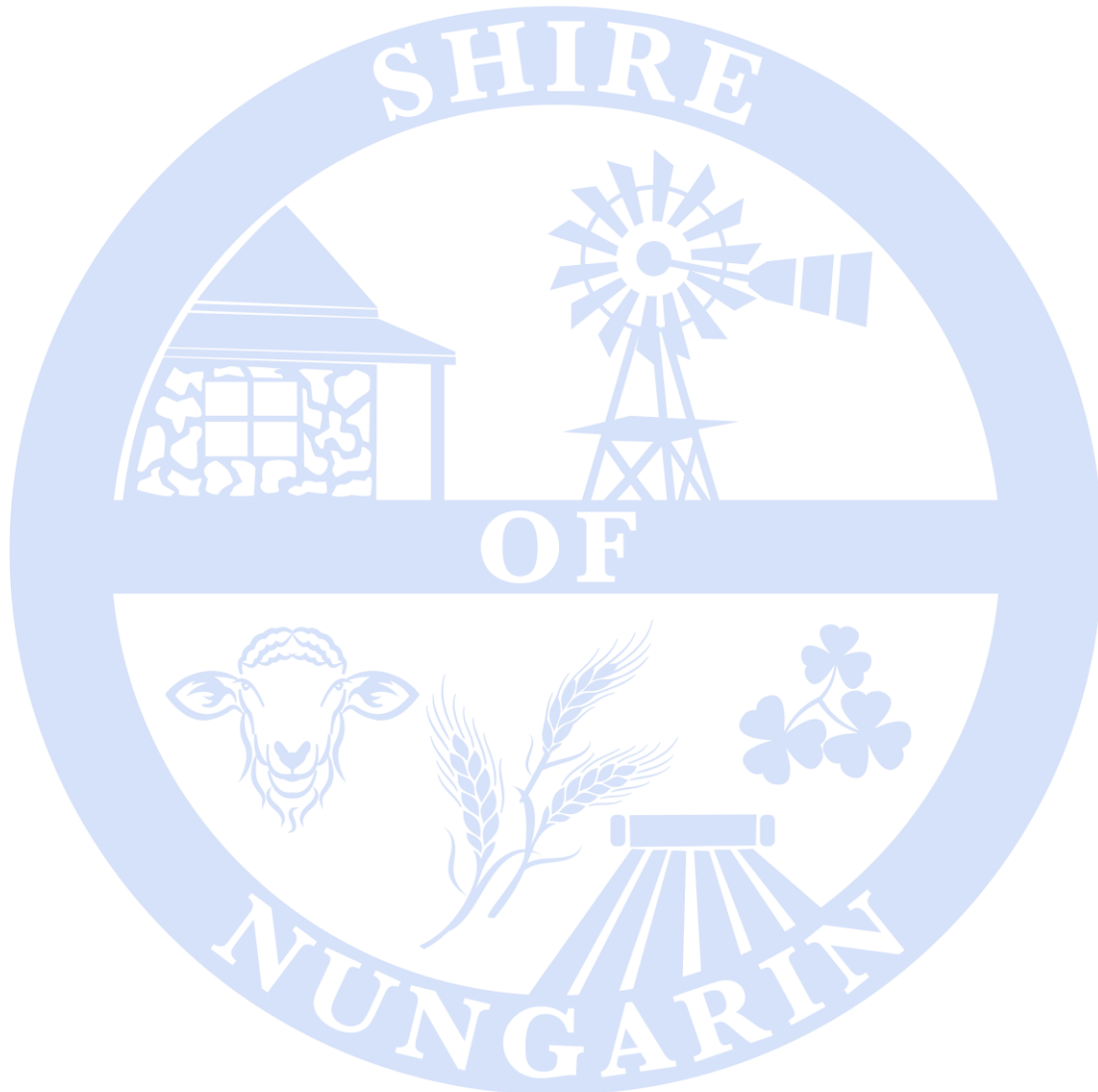
*Any statement, comment or decision made at a Council or Forum meetings regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.*

*Any person or entity who has an application before the Shire must obtain, and should only rely on, written notice of the Shire's decision and any conditions attaching to the decision, and cannot treat as an approval anything said or done at a Council or Forum meetings.*

*Any advice provided by an employee of the Shire on the operation of a written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire should be sought in writing and should make clear the purpose of the request.*

**PUBLIC QUESTION TIME**

1. The order of business allows for a Public Question time at the beginning of the meeting.
2. If you wish to ask a question about an agenda item before it is considered then it is recommended to be made at the Public Question Time item on the agenda in accordance with Council's Procedures and Guidelines for Public Question Time.
3. The visual or vocal recording of Council meeting proceedings is expressly prohibited, unless the prior approval of the Council has been given.



**TABLE OF CONTENTS**

<b>1. DECLARATION OF OPENING .....</b>	<b>4</b>
<b>2. ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE .....</b>	<b>4</b>
<b>2.1 ATTENDANCE .....</b>	<b>4</b>
<b>2.2 APOLOGIES.....</b>	<b>4</b>
<b>2.3 REQUEST FOR LEAVE OF ABSENCE .....</b>	<b>4</b>
<b>3. DEPUTATIONS AND PETITIONS.....</b>	<b>4</b>
<b>3.1 DEPUTATIONS.....</b>	<b>4</b>
<b>3.2 PETITIONS .....</b>	<b>5</b>
<b>4. PUBLIC QUESTION TIME.....</b>	<b>5</b>
<b>4.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE .....</b>	<b>5</b>
<b>4.2 PUBLIC QUESTION TIME .....</b>	<b>5</b>
<b>5. DECLARATIONS OF INTEREST .....</b>	<b>5</b>
<b>5.1 FINANCIAL AND PROXIMITY INTEREST .....</b>	<b>5</b>
<b>5.2 DISCLOSURES OF INTEREST THAT MAY CAUSE A CONFLICT .....</b>	<b>5</b>
<b>6. ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION) .....</b>	<b>5</b>
<b>7. PREVIOUS COUNCIL MEETING MINUTES .....</b>	<b>5</b>
<b>7.1 ORDINARY COUNCIL MEETING – 20 April 2022.....</b>	<b>5</b>
<b>8. OFFICER REPORTS.....</b>	<b>6</b>
<b>8.1 LISTING OF PAYMENTS FOR THE MONTH OF APRIL 2022.....</b>	<b>6</b>
<b>8.2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD     ENDING 30 APRIL 2022 .....</b>	<b>9</b>
<b>8.3 INVESTMENT REPORT AS AT 30 APRIL 2022.....</b>	<b>12</b>
<b>8.4 TENDER RFT2021/22 – 3 FOR THE MANAGEMENT AND OPERATION OF     THE SHIRE OF NUNGARIN AQUATIC CENTRE. ....</b>	<b>15</b>
<b>8.5 SPONSORSHIP REQUEST PANTHERS HOCKEY CLUB.....</b>	<b>17</b>
<b>8.6 REALLOCATION OF LOCAL ROADS AND COMMUNITY INFRASTRUCTURE     PROJECTS .....</b>	<b>20</b>
<b>8.7 ENDORSEMENT OF CIVIC PRECINCT LANDSCAPING PLAN.....</b>	<b>24</b>
<b>9. DELEGATES REPORTS.....</b>	<b>26</b>
<b>10. NEW BUSINESS OF AN URGENT NATURE.....</b>	<b>26</b>
<b>11. CONFIDENTIAL ITEMS OF BUSINESS .....</b>	<b>26</b>
<b>12. CLOSURE.....</b>	<b>26</b>

## AGENDA

### 1. DECLARATION OF OPENING

Council recognises it is permissible to record the Shire’s Council and Forum Meetings in the written, sound, vision medium (or any combination of the mediums) when open to the public. However, people who intend to record meetings are requested to inform the Presiding Member of their intention to do so.

The Presiding Member declared the meeting open at \_\_\_pm.

#### **Affirmation of Civic Duty and Responsibility as read**

***I make this Affirmation in good faith on behalf of Councillors and Officers of the Shire of Nungarin. We collectively declare we will duly, faithfully, honestly and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgment and ability.***

#### Acknowledgement of Traditional Custodians as read

We wish to acknowledge the Traditional Custodians of the land we are meeting on, the Njaki Njaki Nyoongar people, and recognise the contribution of Elders past, present and future.

### 2. ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

#### 2.1 ATTENDANCE

##### **Councillors**

Shire President	Cr P de Lacy
Deputy Shire President	Cr G Coumbe
Elected Member	Cr RE O’Connell
Elected Member	Cr K Dayman
Elected Member	Cr J Davis
Elected Member	Cr W Lee
Elected Member	Cr M Caughey

##### **Council Officers**

Chief Executive Officer	Mr L Long
-------------------------	-----------

##### **Observers / Visitors**

#### 2.2 APOLOGIES

#### 2.3 REQUEST FOR LEAVE OF ABSENCE

### 3. DEPUTATIONS AND PETITIONS

#### 3.1 DEPUTATIONS

**3.2 PETITIONS**

**4. PUBLIC QUESTION TIME**

- a. Public Question Time provides the public with an opportunity to put questions to the Council. Questions should only relate to the business of the Council and should not be a statement or personal opinion.
- b. During the Council meeting, after Public Question Time no member of the public may interrupt the meeting’s proceedings or enter into conversation.
- c. Whenever possible, questions should be submitted in writing at least 48 hours prior to the start of the meeting.
- d. All questions should be directed to the President and only questions relating to matters affecting Council may be answered at an Ordinary Council Meeting, and at a Special Council Meeting only questions that relate to the purpose of the meeting may be answered. Questions may be taken on notice and responded to after the meeting, at the discretion of the Presiding Member.
- e. The Presiding member will control Question Time and ensure each person wishing to ask a question states their name and address before asking the question. If the question relates to an item on the agenda, the item number should also be stated. In general, persons seeking to ask questions will be given two (2) minutes within which to address their question to Council. The Presiding Member may shorten or lengthen this time at their discretion.

**4.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

**4.2 PUBLIC QUESTION TIME**

**5. DECLARATIONS OF INTEREST**

**5.1 FINANCIAL AND PROXIMITY INTEREST**

**5.2 DISCLOSURES OF INTEREST THAT MAY CAUSE A CONFLICT**

**6. ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)**

**7. PREVIOUS COUNCIL MEETING MINUTES**

**7.1 ORDINARY COUNCIL MEETING – 20 April 2022**

**OFFICER RECOMMENDATION..../05/22**

**That the Minutes of the Ordinary Council Meeting held on 20 April 2022 be confirmed as being a true and accurate record.**

**Moved:** .....

**Seconded:** .....

..... / ...

**8. OFFICER REPORTS**

<b>8.1 LISTING OF PAYMENTS FOR THE MONTH OF APRIL 2022</b>	
<b>File Ref:</b>	10.13 Payment Listings
<b>Previous Items:</b>	Nil
<b>Applicant:</b>	Nil
<b>Author and Title:</b>	Vanessa Seward, Executive Assistant
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements:</b>	Absolute Majority
<b>Attachment Number</b>	8.1A – Payment List

**OFFICER RECOMMENDATION .../05/22**

**That Council Resolves to:**

**1. Receive the following payments made throughout the month of April 2022:**

<b>Municipal</b>	<b>Cheque</b>	<b>\$ 17,094.03</b>
	<b>EFT</b>	<b>\$ 204,094.03</b>
	<b>Direct Debit</b>	<b>\$ 10,861.33</b>
	<b>Credit Card</b>	<b>\$ 995.72</b>
		<b>\$ 233,045.11</b>
<b>Trust</b>	<b>Cheque –</b>	<b>Nil</b>
	<b>Grand Total</b>	<b>\$ 233,045.11</b>

**Moved:** .....

**Seconded:** .....

..... / ...

**IN BRIEF**

The purpose of this report is to present the listing of payments made from the Shire’s Municipal and Trust funds throughout the month of April 2022

**BACKGROUND**

The attached appendix lists the payments from Council Municipal and Trust funds for the month applicable as per requirements of the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

As per Regulation 13 of the *Local Government (Financial Management) Regulations 1996* the following information is required to be presented to Council;

- The Payee’s name;
- The amount of the payment;
- The date of the Payment; and
- Sufficient information to identify the transaction

**REPORT DETAIL**

As Council has delegated authority to the Chief Executive Officer to execute payments from the municipal fund and the trust fund a list of accounts paid are required to be submitted to Council showing the prescribe information.

**SHIRE OF NUNGARIN COMMUNITY STRATEGIC PLAN 2023**

<b>Focus Area</b>	Civic Leadership
<b>Aspiration</b>	A strong local democracy with an actively engaged community and effective partnership.
<b>Objective</b>	Annually review compliance methods.

**OTHER STRATEGIC LINKS**

Nil

**STATUTORY ENVIRONMENT**

As per Regulation 13 of the *Local Government (Financial Management) Regulations 1996* the following is required;

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared
  - (a) the payee's name;
  - (b) the amount of the payment;
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing
  - (a) for each account which requires council authorisation in that month
    - (i) the payee's name;
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction.
  - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —
  - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - (b) recorded in the minutes of that meeting.

**SUSTAINABILITY AND RISK CONSIDERATIONS****Economic – (Impact on the Economy of the Shire and Region)**

Nil

**Social – (Quality of life to community and / or affected land owners)**

Nil

**Policy Implications**

Nil

**Risk Management Implications**

Risk Level	Comment
Medium	If the required information is not presented to Council in accordance with the Local Government (Financial Management) Regulation 1996 it may result in a qualified audit report and an unclear compliance return submitted to the Department of Local Government, Sport & Cultural Industries.

**CONSULTATION**

Nil

**RESOURCE IMPLICATIONS**

**Financial**

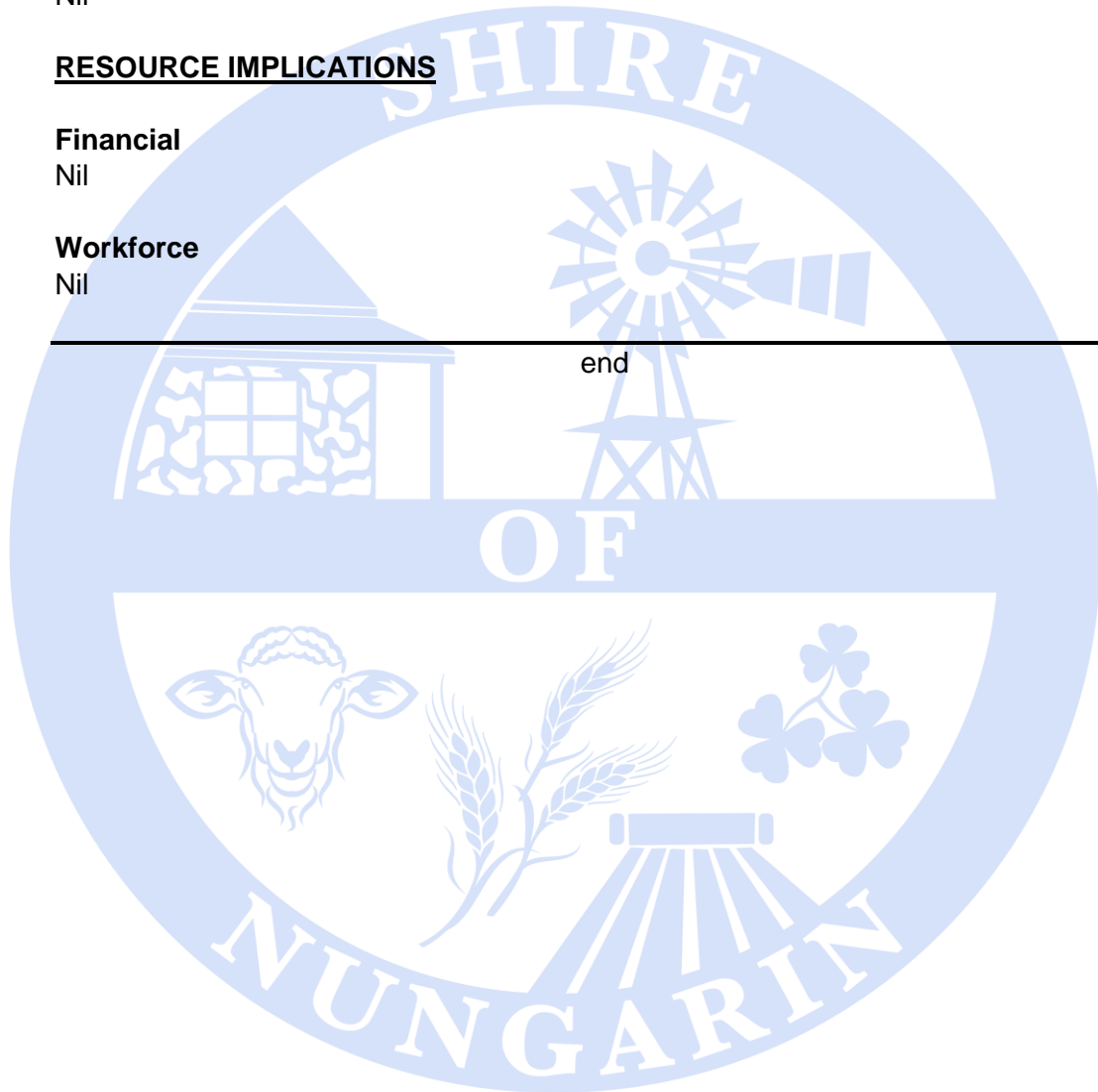
Nil

**Workforce**

Nil

---

end





<b>8.2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDING 30 APRIL 2022</b>	
<b>File Ref:</b>	10.2.1 Annual Financial Statements 2021/22
<b>Previous Item Ref:</b>	Nil
<b>Applicant:</b>	Nil
<b>Author and Title:</b>	Leonard Long, Chief Executive Officer Darren Long, Financial Consultant
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachment Number:</b>	8.2A – Monthly Statement

**OFFICER RECOMMENDATION .../05/22**

**That Council Resolves to:**

- 1. Receives the monthly financial activity statement for the period ending 30 April 2022.**

**Moved:** .....

**Seconded:** .....

..... / ...

**IN BRIEF**

The purpose of this report is to present the financial position of Council as at the reporting date as per requirements of the *Local Government Act 1995* and the *Local Government (Financial Management) Regulation 1996*.

**BACKGROUND**

The *Local Government Act 1995* in conjunction with regulation 34(1) of the *Local Government (Financial Management) Regulations 1996* requires a monthly Statement of Financial Activity to be presented to Council detailing the prescribed information within 2 months after the end of the month to which the statement relates.

**REPORT DETAIL**

The Shire prepares the monthly financial statements in the statutory format along with other supplementary financial reports consisting of:

- Statement of Comprehensive Income by Function/Program;
- Statement of Comprehensive Income by Nature/Type;
- Statement of Financial Activity;
- Summary of Net Current Asset Position;
- Statement of Explanation of Material Variances;
- Statement of Financial Position;
- Statement of Cash Flows;
- Detailed Operating and Non-Operating Schedules;
- Statement of Cash Back Reserves;
- Loan Borrowings Statement; and
- Trust Statement.

## **MATERIAL VARIANCE COMMENTARY ON YEAR TO DATE**

Regulation 34 of the *Local Government (Financial Management) Regulations 1996* require local governments to prepare annual budget estimates and month by month budget estimates so that comparatives can be made to Year to Date (YTD) Actual amounts of expenditure, revenue and income.

At its budget meeting, Council adopted a material variance threshold of \$5,000 or 10%. For interpretation purposes, this means any variance at Function/Program level that is greater than 10% and exceeds \$5,000 in value is reported on and commentary is provided to explain the YTD budget estimate to YTD actual variance. The material variance is shown on the Statement of Financial Activity, in accordance with the *Local Government (Financial Management) Regulations 1996*. The material variance commentary is now provided in a separate statement, called the Statement of Explanation of Material Variances.

The Statement of Financial Activity as at 30 April 2022 shows a closing surplus of \$1,821,374. A substantial amount of this surplus (\$1,038,453) is due to the advance paid general purpose and local road grants for 2022/2023 by the Commonwealth Government.

### **SHIRE OF NUNGARIN COMMUNITY STRATEGIC PLAN 2023**

<b>Focus Area</b>	Civic Leadership
<b>Aspiration</b>	A strong local democracy with an actively engaged community and effective partnership.
<b>Objective</b>	Annually review compliance methods.

### **OTHER STRATEGIC LINKS**

Shire of Nungarin 2021/22 Annual Budget

### **STATUTORY ENVIRONMENT**

Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Finance) Regulations 1996*.

*Local Government (Financial Management) Regulations 1996*:  
Regulation 34 states:

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:
  - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
  - (b) budget estimates to the end of month to which the statement relates;
  - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
  - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c);
  - (e) the net current assets at the end of the month to which the statement relates.

Sub regulations 2, 3, 4, 5, and 6 prescribe further details of information to be included in the monthly statement of financial activity.

**SUSTAINABILITY AND RISK CONSIDERATIONS**

**Economic – (Impact on the Economy of the Shire and Region)**

Nil

**Social – (Quality of life to community and / or affected land owners)**

Nil

**Policy Implications**

Nil

**Risk Management Implications**

Risk Level	Comment
Medium	Inadequate financial performance monitoring could lead to over/under budget expenditure which could affect council’s financial position and/or financial ratios.

**CONSULTATION**

Shires Financial Consultant

**RESOURCE IMPLICATIONS**

**Financial**

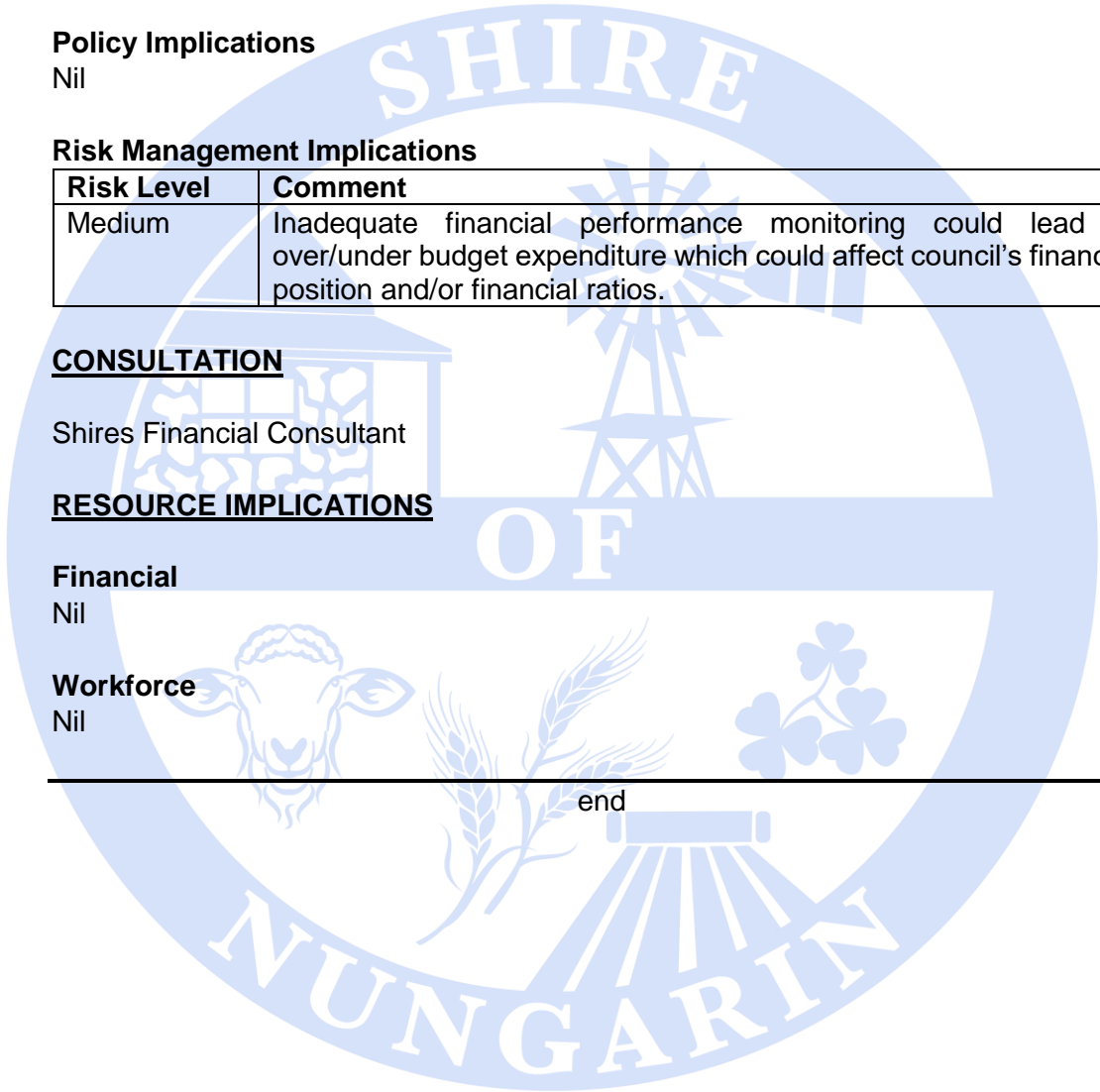
Nil

**Workforce**

Nil

---

end



<b>8.3 INVESTMENT REPORT AS AT 30 APRIL 2022</b>	
<b>File Ref:</b>	10.10.1 Annual Investment Reports 2021/22
<b>Previous Item Ref:</b>	Nil
<b>Applicant:</b>	Nil
<b>Author and Title:</b>	Leonard Long, Chief Executive Officer Darren Long, Financial Consultant
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachment Number:</b>	Nil

### **OFFICER RECOMMENDATION .../05/22**

That Council Resolves to:

1. Receive the Investment Report as at 30 April 2022.

Moved: .....

Seconded: .....

..... / ...

### **IN BRIEF**

The purpose of this report is to present the status of Council's investments accounts.

### **BACKGROUND**

Money held in the Municipal Fund of the Shire of Nungarin that is not required for the time being may be invested in accordance with the Local Government Act 1995 and the Trustees Act 1962 Part III.

### **REPORT DETAIL**

The table below details the investments held by the Shire as at 30 April 2022:

<b>INVESTMENT REGISTER</b>						
<b>1 April 2022 TO 30 April 2022</b>						
<b>COMMONWEALTH BANK – FIXED TERM DEPOSIT</b>						
<b>ACCOUNT No</b>	<b>DATE OF MATURITY</b>	<b>INTEREST RATE</b>	<b>OPENING BALANCE</b>	<b>INTEREST EARNED TO 30.04.2022</b>	<b>INVESTMENT TRANSFERS</b>	<b>CLOSING BALANCE 30.04.2022</b>
38132004.26	17/06/2022	0.43%	\$645,524.84	\$0	\$0	\$645,524.84

### **SHIRE OF NUNGARIN COMMUNITY STRATEGIC PLAN 2023**

<b>Focus Area</b>	Civic Leadership
<b>Aspiration</b>	A strong local democracy with an actively engaged community and effective partnership.

<b>Objective</b>	Annually review compliance methods.
------------------	-------------------------------------

**OTHER STRATEGIC LINKS**

Nil

**STATUTORY ENVIRONMENT****Local Government Act 1995****6.14. Power to invest**

- (1) Money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested as trust funds may be invested under the *Trustees Act 1962* Part III.
- (2A) A local government is to comply with the regulations when investing money referred to in subsection (1).
- (2) Regulations in relation to investments by local governments may —
- (a) make provision in respect of the investment of money referred to in subsection (1); and
  - [(b) *deleted*]
  - (c) prescribe circumstances in which a local government is required to invest money held by it; and
  - (d) provide for the application of investment earnings; and
  - (e) generally, provide for the management of those investments.

**Local Government (Financial Management) Regulations 1996****19. Investments, control procedures for**

- (1) A local government is to establish and document internal control procedures to be followed by employees to ensure control over investments.
- (2) The control procedures are to enable the identification of —
- (a) the nature and location of all investments; and
  - (b) the transactions related to each investment.

**19C. Investment of money, restrictions on (Act s. 6.14(2)(a))**

- (1) In this regulation —

***authorised institution*** means —

- (a) an authorised deposit-taking institution as defined in the *Banking Act 1959 (Commonwealth)* section 5; or

- (b) the Western Australian Treasury Corporation established by the *Western Australian Treasury Corporation Act 1986*;

**foreign currency** means a currency except the currency of Australia.

- (2) When investing money under section 6.14(1), a local government may not do any of the following —
  - (a) deposit with an institution except an authorised institution;
  - (b) deposit for a fixed term of more than 12 months;
  - (c) invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;
  - (d) invest in bonds with a term to maturity of more than 3 years;
  - (e) invest in a foreign currency.

**SUSTAINABILITY AND RISK CONSIDERATIONS**

**Economic – (Impact on the Economy of the Shire and Region)**

Nil

**Social – (Quality of life to community and / or affected land owners)**

Nil

**Policy Implications**

Council Policy 3.07 applies to the investment of surplus funds.

**Risk Management Implications**

<b>Risk Level</b>	<b>Comment</b>
Moderate	Inadequate financial performance could lead to the loss of potential income through interest earned from investment accounts.

**CONSULTATION**

Nil

**RESOURCE IMPLICATIONS**

**Financial**

Nil

**Workforce**

Nil

---

end

<b>8.4 TENDER RFT2021/22 – 3 FOR THE MANAGEMENT AND OPERATION OF THE SHIRE OF NUNGARIN AQUATIC CENTRE.</b>	
<b>File Ref:</b>	3.16.2
<b>Previous Item Ref:</b>	Nil
<b>Applicant:</b>	Nil
<b>Author and Title:</b>	Leonard Long, Chief Executive Officer
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachment Number:</b>	Confidential 8.4A – Tender Evaluation

**OFFICER RECOMMENDATION .../05/22**

**That Council Resolves to:**

- 1. Award Tender RFT2021/22 - 3 for the management and operation of the Nungarin Aquatic Centre to Crystal Clear Aquatics Pty Ltd.**
- 2. Authorise the Chief Executive Officer to sign the management and operations contract with Crystal Clear Aquatics Pty Ltd.**

**Moved:** .....

**Seconded:** .....

..... / ...

**IN BRIEF**

Council is requested to consider the awarding of the tender pertaining to the management and operation of the Nungarin Aquatic Centre.

**BACKGROUND**

Last year the Shire appointed a contractor on a 12-month contract to undertake the management and operation of the Nungarin Aquatic Centre. This has proven to be a far more economical way of running the aquatic centre and has unconstrained other staff normally required to undertake the maintenance of the grounds and building.

**REPORT DETAIL**

The subject tender for the management and operation of the Aquatic Centre is for a three (3) year period with the ability to extend this period for a further three (3) years.

The tender was advertised in the West Australian on 13 April 2022 with a closing date of 4 May 2022, only one tender was received and has been assessed against the selection criteria and found to be acceptable.

As part of the tender the following selection criteria had to be addressed:

- Compliance Criteria
- Qualitative Criteria

The following weightings were applied:

- Relevant Experience 15%
- Key Personnel Skills & Experience 15%
- Resources 15%
- Understanding 30%
- Price 25%

Notwithstanding only one tender was submitted, the tender submitted by Crystal Clear Aquatics Pty Ltd has been evaluated against the above weightings. Although the weighting score has been calculated with only one cost input it does provide a suitable outcome. Considering the single cost input Crystal Clear Aquatics Pty Ltd scores 65% out of 100%

**OTHER STRATEGIC LINKS**

Nil

**STATUTORY ENVIRONMENT**

- *Local Government Act 1995*

**SUSTAINABILITY AND RISK CONSIDERATIONS**

**Economic – (Impact on the Economy of the Shire and Region)**

Nil

**Social – (Quality of life to community and / or affected land owners)**

It is important to secure a competent and experienced pool operator as the community uses the pool on a daily basis during the open season which contributes to the quality of life

**Policy Implications**

- Procurement and Tender Procedures Policy

**Risk Management Implications**

Risk Level	Comment
Medium	Not opening the pool this season would have a negative impact on the Shire and could have reputational damage.

**CONSULTATION**

Nil

**RESOURCE IMPLICATIONS**

**Financial**

An allocation will be included in the 2022/23 Annual Financial Budget for the provision of a contractor to manage / operate the pool.

**Workforce**

Nil.



<b>8.5 SPONSORSHIP REQUEST PANTHERS HOCKEY CLUB</b>	
<b>File Ref:</b>	2.16
<b>Previous Item Ref:</b>	Nil
<b>Applicant:</b>	Nil
<b>Author and Title:</b>	Leonard Long, Chief Executive Officer
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachment Number:</b>	8.5A – Panthers Request

**OFFICER RECOMMENDATION ..../05/22**

**That Council Resolves to:**

1. **Approve a donation \$500 to the Nungarin Panthers Hockey Club.**
2. **Request the Chief Executive Officer to advise the Nungarin Panthers Hockey Club to contact the Executive Officer of the Central Wheatbelt Winter Sports for assistance with grants.**

**Moved:** .....

**Seconded:** .....

..... / ...

**IN BRIEF**

Council is requested to consider a request from the Nungarin Panthers Hockey Club for a donation.

**BACKGROUND**

At its Ordinary Council Meeting of 19 May 2021, Council resolved as follows:

*“That Council:*

1. *Approves the request from the Nungarin Panthers Netball Club for a donation of \$5000 to be paid from GL 211312 Other Recreation – Recreation Development Program.*
2. *Approves the request from the Nungarin Panthers Hockey Club for a donation of \$3000 to be paid from GL211312 Other Recreation – Recreation Development Program.*
3. *Advises all the registered sporting clubs in Nungarin that donation in future years cannot be guaranteed and that they should contact the Shire Administration Office at least 6 months prior to the commencement of their season so Shire officers can assist with the preparation of grant applications to fund their upcoming financial needs.*
4. *Congratulates the Nungarin Golf Club in securing a grant through Golf WA Foundation for the purposes outlined in the club’s request for a donation letter.*

Moved: Cr R Mizia  
 Seconded: Cr G Coumbe

CARRIED 6/0”

### **REPORT DETAIL**

The support and encouragement of sport within a small town such as Nungarin is an important aspect of promoting not just physical health but also mental health. As such it is crucial to see local sport thrive. Unfortunately, contributing financially to a club is not sustainable as it may set a precedent for other clubs also requesting donations / contributions. The financial sustainability of clubs is their own responsibility, however, notwithstanding this Council has since 2009 been contributing \$2,500 a year towards the Central Wheatbelt Winter Sports whose role entails not only running the winter sports, but looking into funding and grant opportunities, working with various health and wellbeing campaigns to promote their messages in our communities and running programmes for juniors including the Junior Sports Development Day in which the Nungarin Primary School participates. This takes pressure off the Hockey and Netball leagues as a whole and aids Nungarin’s netball and hockey teams.

In addition to the contribution Council makes to the Central Wheatbelt Winter Sports, Council has over the past 3 years allocated \$14,819 towards maintenance and wages associated with the hockey field and a further \$8,000 directly to the club.

Further, discussions have been held with the Nungarin Markets who have indicated they are supportive of any of the Nungarin clubs doing monthly fund raising at the Nungarin Monthly Markets. In this regard the details for both the Central Wheatbelt Winter Sports and the Nungarin Markets have been provided to the Club.

By encouraging clubs to plan ahead would be a positive outcome not only for potential grant funding applications but also succession planning for the individual clubs.

### **SHIRE OF NUNGARIN COMMUNITY STRATEGIC PLAN 2023**

<b>Focus Area</b>	Social
<b>Aspiration</b>	Our Shire is healthy and happy, contributing to our progress, with accessible places and spaces and our transport is well connected and safe.
<b>Objective</b>	Active and healthy communities with physical and mental wellbeing.

### **OTHER STRATEGIC LINKS**

Nil

### **STATUTORY ENVIRONMENT**

Nil

### **SUSTAINABILITY AND RISK CONSIDERATIONS**

**Economic – (Impact on the Economy of the Shire and Region)**

Sport is an important aspect of any small town and can be an effective economic driver by attracting other clubs and spectators to town, who then support our local businesses.

**Social – (Quality of life to community and / or affected land owners)**

Sport not only promotes physical health but mental health as well especially important for a small community with limited access to activities.

**Policy Implications**

Nil

**Risk Management Implications**

Risk Level	Comment
Medium	There is always the risk of local clubs not being able to continue a season due to financial constraints. However, it is not up to Council to ensure the financial sustainability of clubs.

**CONSULTATION**

Nil

**RESOURCE IMPLICATIONS**

**Financial**

Over the past three (3) years Council has allocated the following towards hockey:

Maintenance / Wages:

- 2019/20 \$4,283
- 2020/21 \$5,326
- 2021/22 \$5,210

Donations / Contributions:

- 2019/20 \$3,000
- 2020/21 \$2,000
- 2021/22 \$3,000

Equating to a total of \$22,819 over a three (3) year period or \$7,606 per year.

**Workforce**

Council allocates approximately \$4,000 a year toward salaries and wages associated with maintenance and line marking of the hockey field. Considering the Shire’s small workforce and large work volume Council may want to consider requesting the club to take over the responsible for the marking of the field. This will allow the reallocation of funds and workforce to other areas in the town.

---

end

<b>8.6 REALLOCATION OF LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROJECTS</b>	
<b>File Ref:</b>	13.10.3
<b>Previous Item Ref:</b>	Nil
<b>Applicant:</b>	Nil
<b>Author and Title:</b>	Leonard Long, Chief Executive Officer
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements</b>	Absolute Majority
<b>Attachment Number:</b>	Nil

**OFFICER RECOMMENDATION ONE .../05/22**

That Council Resolves to:

1. Revoke Council Resolution 6709 of the Ordinary Council Meeting of 16 June 2021, which reads as follows:

*“1. Approves the following projects (in order of implementation) to be undertaken using the funds made available through the Local Roads and Community Infrastructure Program of \$461,652.*

- a. Redevelopment streetscape / landscape of Railway Ave including Radcliffe Park.*
- b. Co-contribution towards upgrade of Recreation Centre ablutions.*
- c. Extensions to the Community Resource Centre.*
- d. Co-contribution to Museum Shed.*
- e. Development of additional five (5) powered bays at the Caravan Park.*
- f. Redevelopment of the Memorial Hall to develop into an Art Gallery.*

**Moved:** Cr RE O'Connell

**Seconded:** Cr R Mizia

**CARRIED 7/0”**

(Note: This recommendation will need three (3) Councillors to support this, being a mover, seconder and a third Councillor.)

**Moved:** .....

**Seconded:** .....

**Third:** .....

Absolute Majority Required

..... / ...

**OFFICER RECOMMENDATION TWO .../05/22**

**That Council Resolves to:**

1. Approve the following projects to be undertaken using funds made available through the Phase 3 Local Roads and Community Infrastructure Grant Program of \$461,652.
  - a. Railway Avenue “Commercial Precinct” Landscape Redevelopment - \$61,652.
  - b. Extensions to the Nungarin Community Resource Centre - \$100,000.
  - c. Installation of new community caravan base ablution and required infrastructure - \$250,000.
  - d. Co-contribution to the Museum for a new display / renovation shed - \$50,000

**Moved:** .....

**Seconded:** .....

Absolute Majority Required

..... / ...

**IN BRIEF**

Council is requested to consider reallocating projects associated with the phase 3 Local Roads and Community Infrastructure grant.

**BACKGROUND**

At the Ordinary Council Meeting of 16 June 2021, Council resolved as follows:

- “1. Approves the following projects (in order of implementation) to be undertaken using the funds made available through the Local Roads and Community Infrastructure Program of \$461,652.
- a. Redevelopment streetscape / landscape of Railway Ave including Radcliffe Park.
  - b. Co-contribution towards upgrade of Recreation Centre ablutions.
  - c. Extensions to the Community Resource Centre.
  - d. Co-contribution to Museum Shed.
  - e. Development of additional five (5) powered bays at the Caravan Park.
  - f. Redevelopment of the Memorial Hall to develop into an Art Gallery.

Moved: Cr RE O'Connell

Seconded: Cr R Mizia

CARRIED 7/0”

## **REPORT DETAIL**

Since the allocation of the projects at the Ordinary Council Meeting of 16 June 2021, Shire officers have been busy obtaining project approval from the relevant government department as well as getting indicative costs for the various projects.

Unfortunately, due to the increase in costs the projects have had to be re-evaluated and reduced to only four (4) projects.

### **Project (a) - Railway Avenue “Commercial Precinct” Landscape Redevelopment - \$61,652.**

This project has already commenced with the development of a master development plan. The scope of the project has had to be reduced from \$200,000 to \$100,000 to allow the redistribution of funds to other projects due to cost.

### **Project (b) - Extensions to the Nungarin Community Resource Centre - \$100,000.**

Indicative costings received from two separate builders for the additions at the Nungarin Community Resource Centre is between \$320,000 and \$380,000. The current funds available for this project are as follows:

- \$100,000 phase 3 funds
- \$70,000 Community Resource Centre
- \$170,000

For this project to proceed an application for the balance will need to be submitted to Lottery West and if not successful the funds will need to be reallocated to other projects.

### **Project (c) – Installation of new community caravan base ablution and required infrastructure - \$250,000**

The initial project cost was \$161,000 excluding the installation of the required infrastructure. This price has now escalated due to higher building prices to \$195,000 and the initial cost for the septic system large enough to cope with the ultimate caravan base development is \$50,000.

### **Project (d) - Co-contribution to the Museum for a new display / renovation shed - \$50,000**

The museum has already been successful with a grant application to Lottery West which is subject to the \$50,000 contribution, therefore this allocation cannot be adjusted as it would result in the loss of the \$120,000 grant from Lottery West.

## **SHIRE OF NUNGARIN COMMUNITY STRATEGIC PLAN 2023**

<b>Focus Area</b>	Social
<b>Aspiration</b>	Our Shire is healthy and happy, contributing to our progress, with accessible places and spaces and our transport is well connected and safe.
<b>Objective</b>	Provide and maintain adequate community services and facilities that respond well to the needs of all ages and sectors of the community.

**OTHER STRATEGIC LINKS**

Nil

**STATUTORY ENVIRONMENT**

Nil

**SUSTAINABILITY AND RISK CONSIDERATIONS**

**Economic – (Impact on the Economy of the Shire and Region)**

The improvement of the Towns Community building / infrastructure will have a positive influence on the Shire’s economy through the attraction of tourists / visitors.

**Social – (Quality of life to community and / or affected land owners)**

The redevelopment / refurbishment of the Towns Community buildings / infrastructure will improve the quality of life for the community by providing meeting spaces.

**Policy Implications**

Nil

**Risk Management Implications**

Risk Level	Comment
Medium	Until the projects are completed there is a risk of further escalations in construction costs. To mitigate any additional costs the projects will need to be closely managed and staged to ensure funds are available to be reallocated to cover any escalated costs.

**CONSULTATION**

Nil

**RESOURCE IMPLICATIONS**

**Financial**

No additional Shire funds will be required.

**Workforce**

Nil

---

end

<b>8.7 Endorsement of Civic Precinct Landscaping Plan.</b>	
<b>File Ref:</b>	3.6.3.1
<b>Previous Item Ref:</b>	Nil
<b>Applicant:</b>	Nil
<b>Author and Title:</b>	Leonard Long, Chief Executive Officer
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements</b>	Simple Majority
<b>Attachment Number:</b>	8.7A – Draft Civic Precinct Landscape Plan

**OFFICER RECOMMENDATION .../05/22**

**That Council Resolves to:**

- Adopt the “Civic Precinct” Development Plan (attachment 8.7A).**

**Moved:** .....

**Seconded:** .....

..... / ...

**IN BRIEF**

Council is requested to consider adopting the “Civic Precinct” Development Plan.

**BACKGROUND**

As part of the Local Roads and Community Infrastructure program Council allocated \$48,000 towards the upgrade of the “Civic Precinct”. Emerge Associates were appointed to prepare a “Civic Precinct” development plan.

**REPORT DETAIL**

The “Civic Precinct” development plan takes into consideration the climate as well as the challenges around maintenance. Approximately 4 existing trees needed to be removed due to damage being caused to infrastructure from their root systems. However, approximately 23 trees have been planted and 1000’s of shrubs and succulents will also be planted.

Once completed the area will be transformed into a welcoming, vibrant precinct enticing visitors to stop and explore the town. This may encourage visitors to stop and spend in town which would be beneficial to both businesses and the community in general.

**SHIRE OF NUNGARIN COMMUNITY STRATEGIC PLAN 2023**

<b>Focus Area</b>	Civic Leadership
<b>Aspiration</b>	A strong local democracy with an actively engaged community and effective partnerships
<b>Objective</b>	A Shire that prospers through partnerships and good governance

**OTHER STRATEGIC LINKS**

Nil



**STATUTORY ENVIRONMENT**

Nil

**SUSTAINABILITY AND RISK CONSIDERATIONS****Economic – (Impact on the Economy of the Shire and Region)**

By upgrading the “Civic Precinct” and creating a welcoming environment where visitors will stop and spend which will have a positive impact on the economy of the town.

**Social – (Quality of life to community and / or affected land owners)**

Improving the economy will have flow on effects for the community and could lead to additional business opening in town which in turn would improve the quality of life of the community due to more choice.

**Policy Implications**

Nil

**Risk Management Implications**

<b>Risk Level</b>	<b>Comment</b>
Medium	Not improving the aesthetical value of the Town would be detrimental to economic growth.

**CONSULTATION**

- A community meeting was held on 28 March 2022, at the Nungarin Recreation Centre. The Meeting was attended by approximately eight (8) community members.
- On completion of the draft “Civic Precinct” development plan, the plan was emailed out to all the community members that attended the meeting held on 28 of March 2022, no concerns were raised.
- The draft “Civic Precinct” was discussed with Council at the briefing session held on 20 April 2022.

**RESOURCE IMPLICATIONS****Financial**

Funds for the project have been received through a grant from the Local Roads and Community Infrastructure Program, and will not place any addition burden on the approved 2021/22 budget.

**Workforce**

Nil

---

end

**9. DELEGATES REPORTS**

(Elected member who are delegates to other Forums may present a verbal or written report)

**10. NEW BUSINESS OF AN URGENT NATURE**

(New business of an urgent nature approved by the Presiding Member)

**11. CONFIDENTIAL ITEMS OF BUSINESS**

**12. CLOSURE**

The being no further business the meeting closed at .....

\_\_\_\_\_  
Presiding Member

\_\_\_\_\_  
Date

