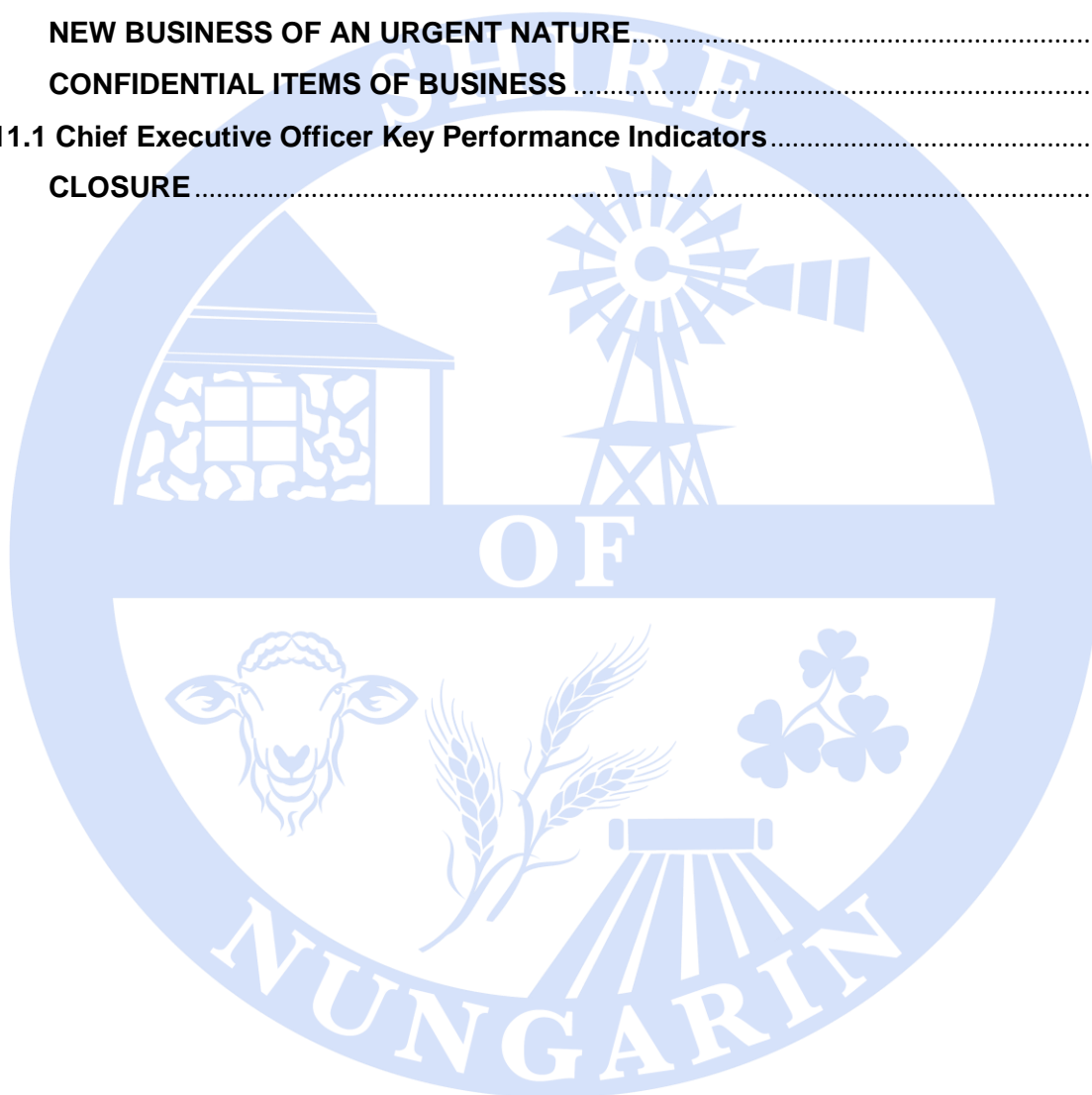




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AGENDA

1. DECLARATION OF OPENING

The Shire President declared the meeting open at 3:00 pm, Cr R Mizia read the Affirmation of Civic Duty and Responsibility and Cr de Lacy read out the Acknowledgment of Traditional Custodians.

2. ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

2.1 ATTENDANCE

Shire President	Cr P de Lacy
Deputy Shire President	Cr G Coumbe
Elected Member	Cr RE O'Connell
Elected Member	Cr K Dayman
Elected Member	Cr J Davis
Elected Member	Cr R Mizia
Chief Executive Officer	Mr L Long
Acting Manager Works & Services	Mr C Large

2.2 APOLOGIES

Elected Member Cr W Lee

2.3 REQUEST FOR LEAVE OF ABSENCE

- Nil
- Cr O'Connell will attend the March Ordinary Meeting via zoom.

3. DEPUTATIONS AND PETITIONS

3.1 DEPUTATIONS

Nil

3.2 PETITIONS

Nil

4. PUBLIC QUESTION TIME

4.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4.2 PUBLIC QUESTION TIME

Nil

5. DECLARATIONS OF INTEREST

5.1 FINANCIAL AND PROXIMITY INTEREST

Nil

5.2 DISCLOSURES OF INTEREST THAT MAY CAUSE A CONFLICT

- Cr O’Connell declared an interest affecting impartiality in item 8.43, being a board member of CEACA and the Shire of Nungarin Representative.
- Cr Coumbe declared an interest affecting impartiality in item 10.1, being the Chairperson of the Nungarin Heritage, Machinery and Army Museum.
- Cr Mizia declared an interest affecting impartiality in item 10.1, being a committee member of the Nungarin Heritage, Machinery and Army Museum.

6. ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

Shire President will be attending the following meetings:

- Great East Country Zone meeting in Kellerberrin.
- NEWROC Council meeting in Trayning.

7. ORDINARY COUNCIL MEETING – 16 DECEMBER 2020

COUNCIL RESOLUTION - 6658

That the Minutes of the Ordinary Council Meeting held on 16 December 2020 be confirmed as being a true and correct record of proceedings.

Moved: Cr K Dayman

Seconded: Cr R Mizia

CARRIED 6/6

8. CHIEF EXECUTIVE OFFICER REPORTS

8.1 PLANNING AND DEVELOPMENT

8.2 INFRASTRUCTURE

8.2.1 RECREATION GROUNDS STATUS	
File Ref:	111138
Previous Item Ref:	Nil
Applicant:	Nil
Author and Title:	Alex Richardson, Manager Works and Services
Declaration of Interest:	Nil
Voting Requirements	Simple Majority
Appendix Number:	Nil

COUNCIL RESOLUTION - 6659

That Council:

1. Receives the recreational grounds report.

Moved: Cr G Coumbe

Seconded: Cr RE O’Connell

CARRIED 6/6

COUNCIL RESOLUTION - 6660

That Council:

1. **Revokes any previous resolution by Council requesting a monthly recreation grounds report be presented to Council.**

(Note: this recommendation will need three (3) Councillors to support this, being a mover, seconder and a third Councillor)

Moved: Cr RE O'Connell
Seconded: Cr R Mizia
Third Councillor: Cr K Dayman

CARRIED 6/6

IN BRIEF

This report provides a brief overview of the maintenance and works done with regard to recreational services.

BACKGROUND

Council has traditionally request for a report to be presented providing an overview of the maintenance and works done on the recreational grounds and facilities.

REPORT DETAIL

Oval:

Following a lightning strike the ovals reticulation system has experienced problems with the pump and the injection of chemicals. The contractors that installed the system have visited the oval and managed to rectify the system.

Tennis Courts:

The courts are being mowed as required.

Hockey Ground:

Under care and maintenance.

SHIRE OF NUNGARIN COMMUNITY STRATEGIC PLAN 2023

Focus Area	Social
Aspiration	Our Shire is healthy and happy, contributing to our progress, with accessible places and spaces and our transport is well connected and safe.
Objective	3. Maintain community safety and accessibility to services and facilities.

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

Nil

SUSTAINABILITY AND RISK CONSIDERATIONS**Economic – (Impact on the Economy of the Shire and Region)**

Nil

Social – (Quality of life to community and / or affected land owners)

The recreation grounds is a central meeting point for the community and enhances the quality of life of the community.

Policy Implications

Nil

Risk Management Implications

Risk Level	Comment
Medium	The maintenance of the recreation grounds is part of the daily operations of the Shire's Depot staff. Any issues identified are rectified as soon as possible.

CONSULTATION

Nil

RESOURCE IMPLICATIONS**Financial**

The maintenance of the recreational grounds and facilities remains within the approved 2020/21 budget.

Workforce

Although the depot (Parks and Gardens) remains understaffed the current staff manage to undertake reactive works with limited preventative works done.

OPTIONS

Council has the option of:

1. Accepting the officer's recommendation.
2. Refusing the officer's recommendation, and provide a reason for the refusal.
3. Amending the officer's recommendation, and provide a reason for the amendment.

CONCLUSION

The maintenance of the recreation grounds and facilities is part of the daily operations of the Depot staff (Parks and Gardens).

8.2.2 ROADS STATUS	
File Ref:	121054
Previous Item Ref:	Nil
Applicant:	Nil
Author and Title:	Alex Richardson, Manager Works and Services
Declaration of Interest:	Nil
Voting Requirements	Simple Majority
Appendix Number:	Nil

COUNCIL RESOLUTION - 6661

That Council:

1. Receives the roads status report.

Moved: Cr K Dayman
 Seconded: Cr J Davis

CARRIED 6/6

COUNCIL RESOLUTION - 6662

That Council:

1. Revokes any previous resolution by Council requesting a monthly roads status report be presented to Council.

(Note: this recommendation will need three (3) Councillors to support this, being a mover, seconder and a third Councillor)

Moved: Cr K Dayman
 Seconded: Cr G Coumbe
 Third Councillor: Cr R Mizia

CARRIED 6/6

IN BRIEF

The report provides a brief overview of the maintenance and works done on the Shire roads.

BACKGROUND

Council has traditionally request for a report to be presented providing an overview of the maintenance and works done on roads within the Shire.

REPORT DETAIL

The current roads include have been graded over the last few weeks include Evans Road, Muhs Road, Hodges Road and Lake Brown South Road . Culvert works have

been started on both Williams Road and Stock Road which is part of the RTR funded works.

SHIRE OF NUNGARIN COMMUNITY STRATEGIC PLAN 2023

Focus Area	Social
Aspiration	Our Shire is healthy and happy, contributing to our progress, with accessible places and spaces and our transport is well connected and safe.
Objective	3. Maintain community safety and accessibility to services and facilities.

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

Nil

SUSTAINABILITY AND RISK CONSIDERATIONS

Economic – (Impact on the Economy of the Shire and Region)

Nil

Social – (Quality of life to community and / or affected land owners)

The maintenance and repair of Shire infrastructure contributes to an improved social quality of life for the community.

Policy Implications

Nil

Risk Management Implications

Risk Level	Comment
High	The maintenance of the Shires infrastructure is a major part of the operational works, if not done could have negative implications for Council.

CONSULTATION

Nil

RESOURCE IMPLICATIONS

Financial

The maintenance of the roads remains within the approved 2020/21 budget.

Workforce

Although the depot (Works Crew) remains understaffed the current staff manage to undertake reactive works with limited preventative works done.

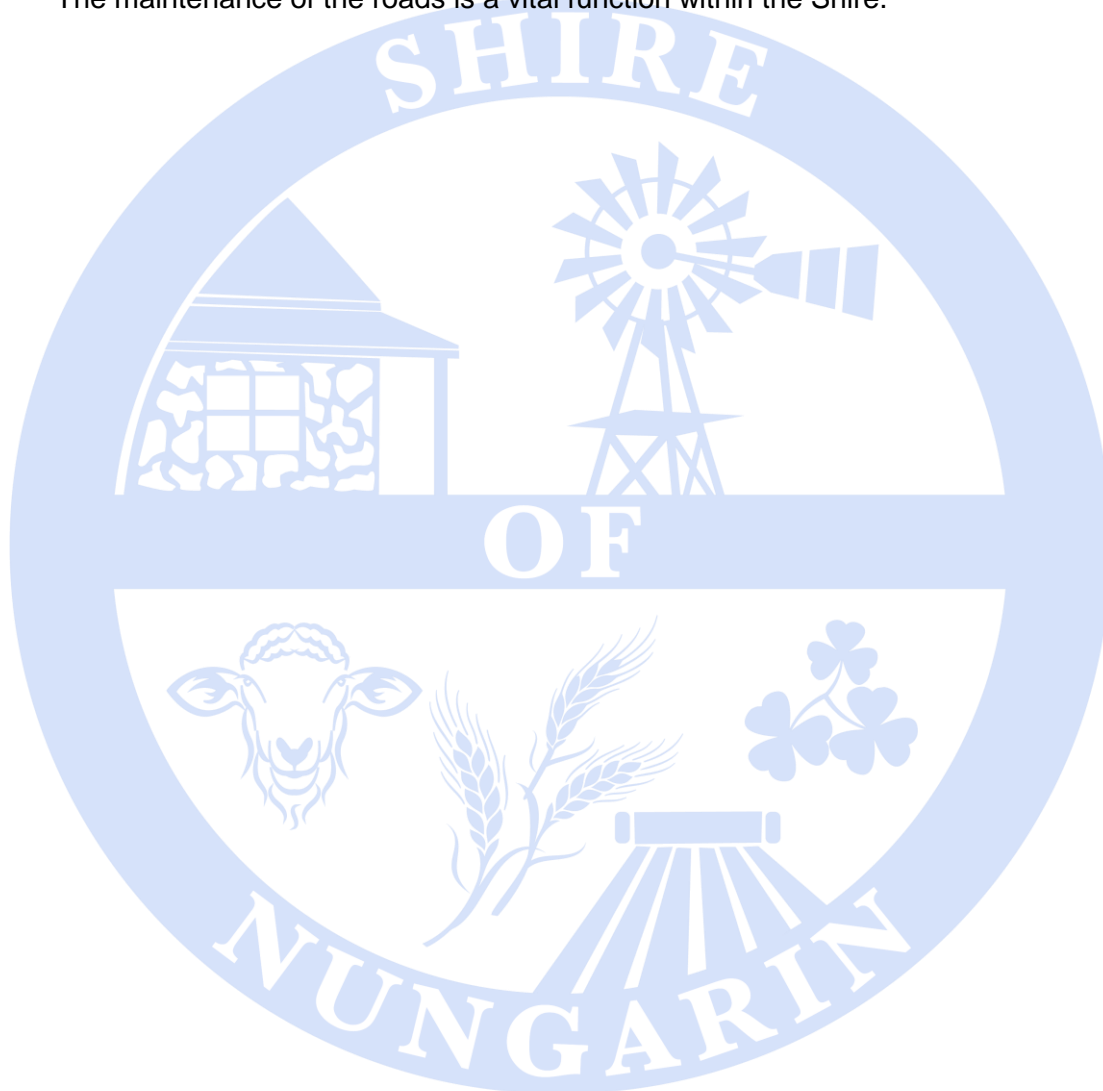
OPTIONS

Council has the option of:

1. Accepting the officer's recommendation.
2. Refusing the officer's recommendation, and provide a reason for the refusal.
3. Amending the officer's recommendation, and provide a reason for the amendment.

CONCLUSION

The maintenance of the roads is a vital function within the Shire.



8.3 COMMUNITY DEVELOPMENT**8.4 GOVERNANCE**

8.4.1 USE OF COMMON SEAL – COMMUNITY RESOURCE CENTRE LEASE	
File Ref:	41080
Previous Item Ref:	Council Decision No: 6435 – 18 November 2020 OCM
Applicant:	Nil
Author and Title:	Leonard Long, Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements	Simple Majority
Appendix Number:	Nil

COUNCIL RESOLUTION - 6663

That Council, with regard to the lease agreement between the Shire of Nungarin and the Community Resource Centre (Inc.):

1. Authorises the Shire President and the Chief Executive Officer to sign the new lease document.
2. Authorises the use of the Shire of Nungarin Common Seal on the lease document.

Moved: Cr RE O'Connell

Seconded: Cr R Mizia

CARRIED 6/6

IN BRIEF

Council approval is required to execute the lease agreement between the Shire of Nungarin and the Nungarin Community Resource Centre (Inc.).

BACKGROUND

At its Ordinary Council Meeting of 18 November 2020, Council resolved to extend the lease agreement between the Shire of Nungarin and the Nungarin Community Resource Centre (Inc.) for a period of two (2) years.

REPORT DETAIL

The lease has been signed by the Chairperson and Secretary of the Nungarin Community Resource Centre and is now required to be ratified by Council through affixing the Common Seal.

SHIRE OF NUNGARIN COMMUNITY STRATEGIC PLAN 2023

Focus Area	Social
-------------------	--------

Aspiration	Our Shire is healthy and happy, contributing to our progress, with accessible places and spaces and our transport is well connected and safe.
Objective	3. Maintain community safety and accessibility to services and facilities.

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

Nil

SUSTAINABILITY AND RISK CONSIDERATIONS**Economic – (Impact on the Economy of the Shire and Region)**

The Nungarin Community Resource Centre (Inc.) and the Australian Post Office provide an essential service to the community.

Social – (Quality of life to community and / or affected land owners)

The ability to access services provided through the Nungarin Community Resource Centre has a positive impact on the social wellbeing of the community.

Policy Implications

Nil

Risk Management Implications

Risk Level	Comment
Low	The approval to use the Common Seal is the final step required to complete the lease agreements.

CONSULTATION

Nil

RESOURCE IMPLICATIONS**Financial**

Nil

Workforce

Nil

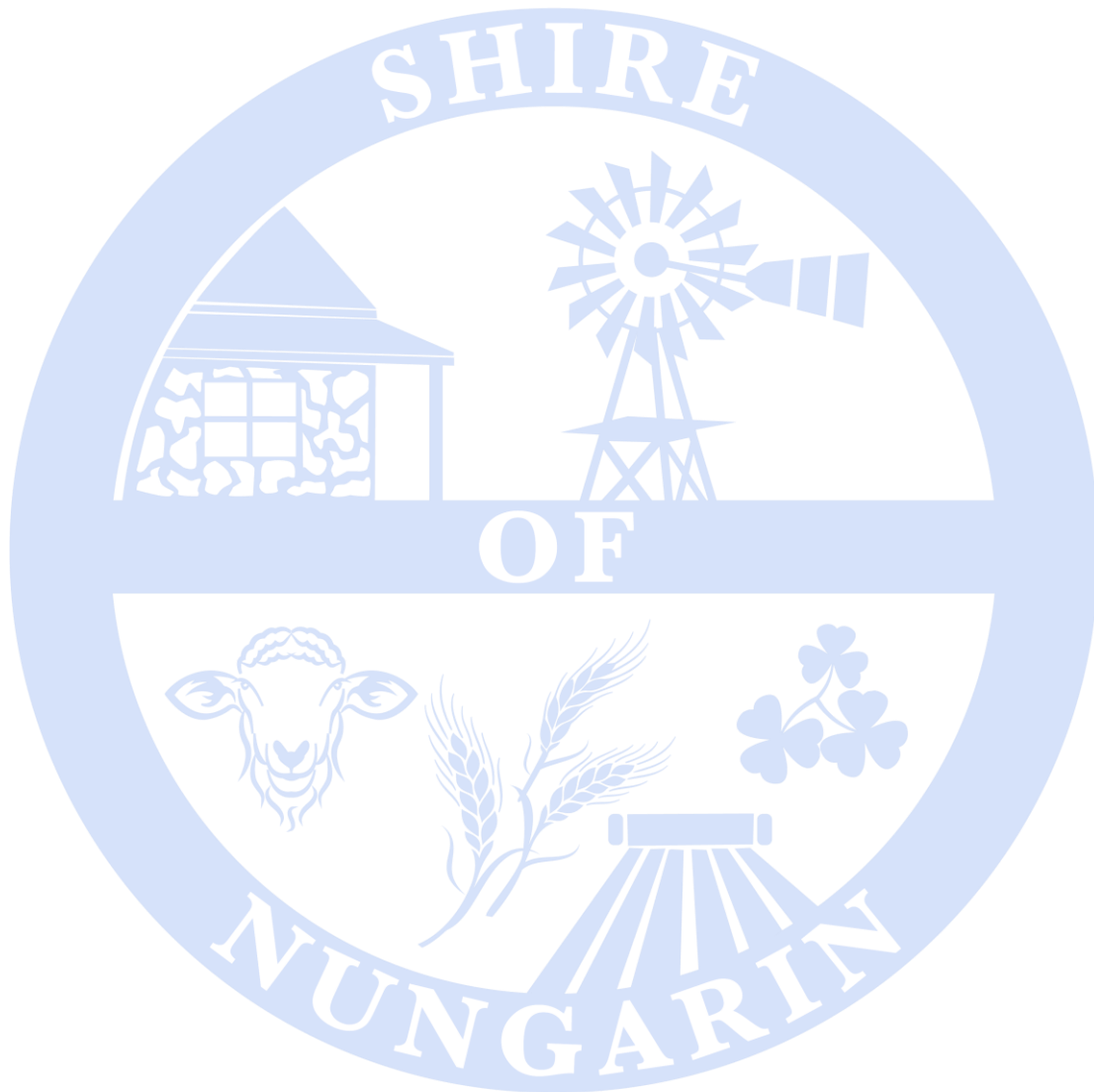
OPTIONS

Council has the option of:

1. Accepting the officer's recommendation.
2. Refusing the officer's recommendation, and provide a reason for the refusal.

CONCLUSION

At its Ordinary Council Meeting of 18 November 2020, Council resolved to enter into an extended lease agreement with the Nungarin Community Resource Centre. The use of the Common Seal is required to finalise the lease agreement.



8.4.2 COUNCIL MEETING DATES FOR 2021	
File Ref:	41001
Previous Item Ref:	Council Decision No: 6302 – 18 December 2019 OCM
Applicant:	Nil
Author and Title:	Leonard Long, Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements	Simple Majority
Appendix Number:	Nil

COUNCIL RESOLUTION - 6664

That Council:

1. Approves the 2021 Ordinary Council Meetings to be held on the third Wednesday of every month, commencing at 3pm and to be held in the Council Chambers.

- 17 March 2021
- 21 April 2021
- 19 May 2021
- 16 June 2021
- 18 August 2021
- 15 September 2021
- 20 October 2021
- 17 November 2021
- 15 December 2021

2. Requests the Chief Executive Officer to advertise the above dates accordingly.

Moved: Cr K Dayman
Seconded: Cr G Coumbe

CARRIED 6/6

IN BRIEF

Council is requested to ratify the recommended dates for the Ordinary Council Meetings to be held in 2021.

BACKGROUND

Ordinary Council Meetings have traditionally been held on the third Wednesday of the month.

REPORT DETAIL

Councils are generally required to meet on a monthly basis to consider matters that have not been delegated to the Chief Executive Officer.

SHIRE OF NUNGARIN COMMUNITY STRATEGIC PLAN 2023

Focus Area	Civic Leadership
Aspiration	A strong local democracy with an actively engaged community and effective partnership.
Objective	16.4 Develop excellent communication tools, in a range of suitable formats to ensure a well-informed community.

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

- *Local Government Act 1995*
s.5.25 Regulations about council and committee meetings and committees
- *Local Government (Administration) Regulations 1996*
r.12 Publication of meeting details

SUSTAINABILITY AND RISK CONSIDERATIONS**Economic – (Impact on the Economy of the Shire and Region)**

The timeous consideration of Council matters may have a positive impact on the local economy.

Social – (Quality of life to community and / or affected land owners)

Nil

Policy Implications

Nil

Risk Management Implications

Risk Level	Comment
Medium	For the Shire to operate efficiently it is important to set dates for Ordinary Council Meetings.

CONSULTATION

Nil

RESOURCE IMPLICATIONS**Financial**

Nil

Workforce

Nil

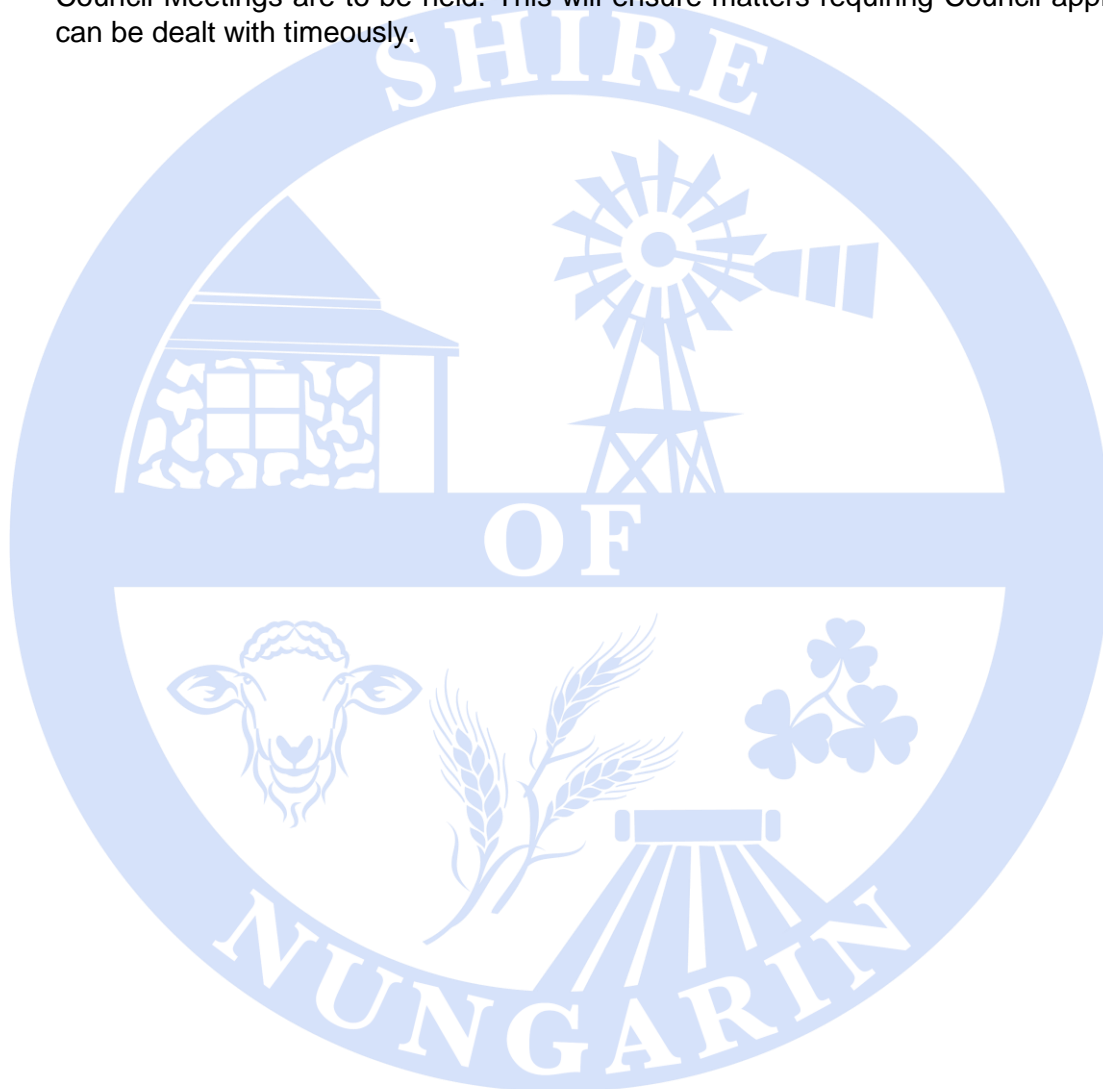
OPTIONS

Council has the option of:

1. Accepting the officer's recommended dates.
2. Amend the officer's recommended dates.

CONCLUSION

It is important for the community as well as Councillors and staff to know when Ordinary Council Meetings are to be held. This will ensure matters requiring Council approval can be dealt with timeously.



8.4.3 REQUEST FOR RATES EXEMPTION – CENTRAL EAST AGED CARE ALLIANCE INCORPORATED – LOT 300 (19) SECOND AVENUE NUNGARIN	
File Ref:	A8135
Previous Item Ref:	Nil
Applicant:	Central East Aged Care Alliance Incorporated
Author and Title:	Leonard Long, Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements	Absolute Majority
Appendix Number:	Nil

- Cr O’Connell declared an interest affecting impartiality in item 8.43, being a board member of CEACA and the Shire of Nungarin Representative

COUNCIL RESOLUTION - 6665

That Council,

1. Approves the rates exemption application from the Central East Aged Care Alliance Incorporated for Lot 300 (19) First Avenue Nungarin, as the land is deemed to be used exclusively for Charitable purposes in accordance with *Local Government Act 1995 s6.26.2(g)* as of 1 July 2020 and to be reviewed on 30 June 2023, subject to 1(a) below:
 - a. The exemption does not include the emergency services Levy or the rubbish / recycling charge.
2. Requests the Central East Aged Care Alliance Incorporated to provide a timeline for when the additional four (4) units will be constructed in the Shire of Nungarin.
3. Requests the Central East Aged Care Alliance Incorporated to provide the methodology used to calculate the Shire of Nungarin membership fee to assist Council in determining the viability of remaining a member.

Moved: Cr J Davis
 Seconded: Cr G Coumbe

CARRIED BY ABSOLUTE MAJORITY 6/6

IN BRIEF

In December 2020 the Shire received an application from Central East Aged Care Alliance Incorporated (CEACA) to exempt there development of two (2) dwellings on Lot 300 (19) First Avenue, Nungarin from annual rate payments.

BACKGROUND

The Shire of Nungarin is one (1) of eleven Shires in the Wheatbelt who formed CEACA to address the shortfall in aged accommodation. It is understood originally four (4) units

were to be built in Nungarin however, due to financial reasons only two (2) units were constructed.

Since the 2016/17 financial year the Shire has contributed \$117,421 towards the CEACA housing initiative. In addition, CEACA has an outstanding rates account of \$2,002 which includes the emergency services levy, rubbish / recycling charges and interest on outstanding payment.

REPORT DETAIL

The Chief Executive Officers of local governments involved in CEACA met informally and agreed to accept the legal advice provided to CEACA that they are eligible for rates exemption.

SHIRE OF NUNGARIN COMMUNITY STRATEGIC PLAN 2023

Focus Area	Economic
Aspiration	A diverse business environment with equitable telecommunications and infrastructure. We are uniquely Nungarin in providing memorable visitor experience.
Objective	8.1 Assist in providing housing affordability and choice.

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

- *Local Government Act 1995*
s6.26 Rateable land.

SUSTAINABILITY AND RISK CONSIDERATIONS

Economic – (Impact on the Economy of the Shire and Region)

The exemption of rates will impact albeit in a small manner the overall rate collection for the Shire.

Social – (Quality of life to community and / or affected land owners)

The Shire relies on a number of income sources including rates collection to provide a service to the community.

Policy Implications

Nil

Risk Management Implications

Risk Level	Comment
High	Being a small Shire it is important to collect all rates due to the Shire, failing to collect rates may impact the financial position of the Shire.

CONSULTATION

Nil

RESOURCE IMPLICATIONS**Financial**

The rates for the current financial year have not yet been paid, with the following still outstanding:

2020/21 Rates	\$1,485
2020/21 Rubbish / Recycling	\$390
2020/21 Emergency Service Levy	\$84
2020/21 interest on outstanding rates	\$43
Total	\$2002

Workforce

Nil

OPTIONS

Council has the option of:

1. Approve the application subject to the officer's recommendation.
2. Refuse the application and provide reasons.

CONCLUSION

The development of aged accommodation is important within the region and even more so in small Shires like the Shire of Nungarin and is an initiative that should be supported.

8.5 CORPORATE

8.5.1 BUDGET REVIEW AS AT 31 JANUARY 2021	
File Ref:	161001
Previous Item Ref:	Nil
Applicant:	Nil
Author and Title:	Leonard Long, Chief Executive Officer Darren Long, Finance Consultant
Declaration of Interest:	Nil
Voting Requirements	Absolute Majority
Appendix Number:	Appendix 8.5.1A – Budget Review Report

COUNCIL RESOLUTION - 6666

That Council:

1. **Adopt the 2020/21 Annual Budget Review, as presented in Appendix 8.5.1A and note the estimated closing funds are based on current revenue and expenditure trends;**
2. **Approve the following budget amendments as authorised expenditure:**

ACCOUNT	DESCRIPTION	ORIGINAL BUDGET AMOUNT	REVISED BUDGET AMOUNT	POSITIVE OUTCOME	NEGATIVE OUTCOME
505100	Proceeds from Sale of Fire Truck – Changeover of fire Truck funded by DFES	\$0	(\$486,135)	(\$486,135)	
204113	Australia Day Function – Additional expenses for Australia Day function fully funded by grants	\$0	\$14,873		\$14,873
304102	Government Grant – Additional Commonwealth grant for Australia Day	\$0	(\$13,873)	(\$13,873)	
204205	Governance – Superannuation – Council co-contribution not taken up by all staff	\$39,633	\$32,000	(\$7,633)	
204207	Admin Office Gardens Maintenance –	\$4,099	\$11,465		\$7,366

ACCOUNT	DESCRIPTION	ORIGINAL BUDGET AMOUNT	REVISED BUDGET AMOUNT	POSITIVE OUTCOME	NEGATIVE OUTCOME
	Additional wages, overheads and plant costs				
204216	Governance – Computer Services – Increase to implement records management system	\$29,460	\$68,293		\$38,833
204218	Governance Office Expenses Other – Savings on contractor costs	\$14,642	\$7,966	(\$6,676)	
204241	Governance Fair Valuation Expenses – Change to regulations, no longer required to revalue plant and equipment/furniture and equipment	\$14,000	\$0	(\$14,000)	
304201	Governance Reimbursements – Increase in reimbursements from LGIS contributions assistance	\$0	(\$8,867)	(\$8,867)	
209104	Aged Persons Units – Unit 4 – Increase in contractor expenses for replacement air conditioner and floor coverings	\$1,290	\$16,490		\$15,200
210102	Refuse Site Maintenance – Additional wages, overheads and plant costs for maintenance	\$13,349	\$54,055		\$40,706
210506	Community Amenities Public Toilets – Installation of CCTV and time locks	\$14,126	\$23,980		\$9,854

ACCOUNT	DESCRIPTION	ORIGINAL BUDGET AMOUNT	REVISED BUDGET AMOUNT	POSITIVE OUTCOME	NEGATIVE OUTCOME
211307	Oval Water – Increase in water charges	\$30,000	\$35,000		\$5,000
211315	Building maintenance – Lot 192 Danberrin – Contractor expenses for urgent bathroom repairs	\$2,375	\$18,948		\$16,573
211316	Building maintenance – Lot 188 Danberrin – Contractor expenses for painting	\$2,850	\$8,195		\$5,345
311305	Government Grants – Additional LRCI grant funding provided	(\$230,826)	(\$391,255)	(\$160,429)	
211201	Swimming Pool Salaries – Decrease in salaries due to late opening	\$62,961	\$44,599	(\$18,362)	
211207	Swimming Pool Building Maintenance – Additional wages, overheads and plant costs for building maintenance	\$11,207	\$18,650		\$7,443
211604	McCorry's Hotel Maintenance – Urgent structural repairs	\$9,817	\$19,413		\$9,597
212201	Road Maintenance Council – Reduction in wages, overheads and plant costs due to staff vacancies	\$715,539	\$485,229	(\$230,310)	
212210	Transport – Depot Maintenance – Increase in materials to meet health &	\$23,991	\$29,958		\$5,967

ACCOUNT	DESCRIPTION	ORIGINAL BUDGET AMOUNT	REVISED BUDGET AMOUNT	POSITIVE OUTCOME	NEGATIVE OUTCOME
	safety requirements				
213102	Standpipe Maintenance – Reduction in water charges and maintenance expenses	\$9,000	\$2,000	(\$7,000)	
213208	Caravan Park Maintenance – Separation of caravan park expenses for budget control purposes	\$0	\$5,055		\$5,055
214204	Public Works Superannuation – Council co-contribution not taken up by all staff	\$41,813	\$36,345	(\$5,468)	
214210	Public Works Allowances – Decrease in allowance expenses paid	\$21,147	\$13,653	(\$7,494)	
214299	Less Allocation of Public Works Overheads (PWOH) – reduction in reallocation of overheads due to reduction in PWOH expenses	(\$426,707)	(\$416,745)		\$9,962
214306	Plant Operation Expendable Tools and Minor Equipment – Increase in materials to meet health and safety requirements	\$2,500	\$23,000		\$20,500
214401	Gross Salaries and Wages – Reduction in salaries and wages expenses due to vacancies	\$821,447	\$750,540	(\$50,907)	
214402	Less Salaries and Wages Allocation – Reduction in	(\$821,447)	(\$750,540)		\$50,907

ACCOUNT	DESCRIPTION	ORIGINAL BUDGET AMOUNT	REVISED BUDGET AMOUNT	POSITIVE OUTCOME	NEGATIVE OUTCOME
	salaries and wages allocations due to staff vacancies				
214502	Licence Fees Department of Transport Expense – Lower Dept of Transport licensing payments	\$60,000	\$42,000	(\$18,000)	
314503	Licence Fees Department of Transport Receipts - Lower Dept of Transport licensing receipts	(\$60,000)	(\$42,000)		\$18,000
000000	Surplus/Deficit Carried Forward - reduction in closing surplus due to end of year audit adjustments	(\$1,078,351)	(\$1,052,760)		\$25,591
404207	Administration Furniture & Equipment – Full budget allocation not required	\$10,000	\$2,000	(\$8,000)	
411319	Recreation Centre Furniture & Equipment – Full budget allocation not required	\$10,000	\$2,000	(\$8,000)	
409308	Lot 188 Danberrin Capital Expenditure – Renewal of bathroom, kitchen and flooring	\$8,000	\$30,000		\$22,000
405104	Purchase Fire Truck – Provision of new fire truck by DFES	\$0	\$486,135		\$486,135
412320	Multi Wheel Roller Purchase – Funds reallocated to	\$40,000	\$0	(\$40,000)	

ACCOUNT	DESCRIPTION	ORIGINAL BUDGET AMOUNT	REVISED BUDGET AMOUNT	POSITIVE OUTCOME	NEGATIVE OUTCOME
	implementation of new Records Management System				
412319	Purchase Boom Sprayer – New plant purchase – partially offset by removal of box trailer purchase	\$0	\$12,000		\$12,000
RRRG01	RRG Nungarin North Road – Additional wages, overheads and plant costs; reduction in materials costs	\$276,350	\$303,180		\$26,830
RRTR10	RTR Various projects – Reallocation of RTR funding to specific projects	\$194,009	\$17,835	(\$176,174)	
RRTR036	Stock Road – new RTR project budget	\$0	\$50,000		\$50,000
RRTR40	Quanta-Cutting Weira Road – New RTR project budget	\$0	\$111,319		\$111,319
RRTR24	Williams Road Drainage – new project budget	\$0	\$40,000		\$40,000
New	LRCI Phase 2 Project - Additional works funded by additional Commonwealth grant	\$0	\$160,429		\$160,429
	Other Minor variations below the \$5,000 threshold			(\$68,940)	\$94,949
	TOTAL			(\$1,336,268)	\$1,310,434
	Net Adjustment to 2020/21 Budget			(\$25,834)	

Moved: Cr K Dayman
 Seconded: Cr R Mizia

CARRIED 6/6

IN BRIEF

In summary, based on current trends, it is anticipated a budget surplus of \$25,834 can be achieved as at 30 June 2021.

BACKGROUND

The review of an annual budget for a financial year must –

1. Consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year;
2. Consider the local government's financial position as at the date of the review; and
3. Review the outcomes for the end of that financial year that are forecast in the budget. Within 30 days after a council has made a determination, a copy of the review and council's determination is to be submitted to the Department.

A detailed analysis at account level incorporating year to date actual results and budget projections to 30 June 2021, for the period ending 31 January 2021, is presented for consideration. A Statement of Financial Activity at program level has been prepared to provide a summarisation of the budget review results, as well as a Statement of Closing Funds detailing the projected surplus as at 30 June 2021.

Based on current revenue and expenditure trends, and projections as at 31 January 2021, it is estimated that there will be an increase in closing funds as at 30 June 2021.

REPORT DETAIL

The budget review has been prepared to include the information required by the Local Government Act 1995, the Local Government (Financial Management) Regulations 1996, and the Australian Accounting Standards. Council adopted a 10% or \$5,000 threshold minimum for the reporting of material variances to be used in the Statement of Financial Activity and the annual Budget Review Report.

In summary, based on current trends, it is anticipated that a budget surplus can be achieved as at 30 June 2021 of \$25,834.

SHIRE OF NUNGARIN COMMUNITY STRATEGIC PLAN 2023

Focus Area	Civic Leadership
Aspiration	A strong local democracy with an actively engaged community and effective partnership.
Objective	16.7 Annually review compliance methods.

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

The Local Government Act provides for local governments, including regional local governments, to prepare an annual budget.

6.2. Local government to prepare annual budget

- (1) *During the period from 1 June in a financial year to 31 August in the next financial year, or such extended time as the Minister allows, each local government is to prepare and adopt*, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the 30 June next following that 31 August.*

***Absolute majority required.**

The *Local Government (Financial Management) Regulations 1996* require local governments to undertake a review of the Annual Budget.

33A. *Review of Budget*

- (1) *Between 1 January and 31 March in each financial year a local government is to carry out a review of its annual budget for that year.*
- (2A) *The review of an annual budget for a financial year must —*
- (a) *consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and*
 - (b) *consider the local government's financial position as at the date of the review; and*
 - (c) *review the outcomes for the end of that financial year that are forecast in the budget.*
- (2) *Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.*
- (3) *A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.*
- *Absolute majority required.*
- (4) *Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.*

SUSTAINABILITY AND RISK CONSIDERATIONS

Economic – (Impact on the Economy of the Shire and Region)

Nil

Social – (Quality of life to community and / or affected land owners)

Nil

Policy Implications

Nil

Risk Management Implications

Risk Level	Comment
Medium	Failure to manage the Council ongoing expenditure and income against budget estimates would increase the risk of a negative impact on the end of year financial position.

CONSULTATION

The review is largely been conducted by the Shire's Financial Consultant Darren Long and then workshopped by the CEO with staff.

RESOURCE IMPLICATIONS

Financial

Budget reviews assist in maintaining financial sustainability by ensuring any budget to actual variances are documented and assessed for any potential end of year impact.

Based on current trends, the budget review analysis predicts:

- a) an overall decrease in operating revenue of \$8,333;
- b) an overall decrease in operating expenditure of \$92,414;
- c) an overall increase in capital expenditure of \$681,484;
- d) an overall increase in Non-Operating Grants of \$160,429;
- e) an overall increase in Proceeds on Sale of Assets of \$487,953 and
- f) a decrease in the opening surplus of \$25,591.

Workforce

Some changes in the workforce structure will be undertaken however, these changes are largely "offset" within the budget.

OPTIONS

Council has the option of:

1. Adopting the budget review in full as presented.
2. Amending the budget review as presented.
3. Not adopting or part adopting the review which requires the report contents to a reconsidered.

CONCLUSION

When considering this review staff are not aware of any circumstances at this time which would likely create an adverse financial position at year end.

Estimated closing funds in 2020-21 Adopted Budget	\$ 0
Plus net savings as detailed (See recommendation)	<u>\$25,834</u>
Net Estimated Closing Funds	<u>\$25,834</u>

8.5.2 LISTING OF PAYMENTS FOR THE MONTH OF DECEMBER 2020 AND JANUARY 2021	
File Ref:	161001
Previous Item Ref:	Nil
Applicant:	Nil
Author and Title:	Vanessa Seward, Customer Service and Records Officer
Declaration of Interest:	Nil
Voting Requirements	Simple Majority
Appendix Number:	Appendix 8.5.2A – December Payment List Appendix 8.5.2B – January Payment List

COUNCIL RESOLUTION - 6667

That Council, with regard to payment list for December 2020:

1. Receives the following payments made throughout the month of December 2020:

Municipal	Cheque	\$13,789
	EFT	\$373,078
	Direct Debit	<u>\$7,450</u>
		\$394,317
Trust	Cheque –	Nil
	Grand Total	\$394,317

2. Receives the following payments made throughout the month of January 2021:

Municipal	Cheque	\$4,079
	EFT	\$50,497
	Direct Debit	<u>\$6,479</u>
		\$61,056
Trust	Cheque –	Nil
	Grand Total	\$61,056

Moved: Cr K Dayman
Seconded: Cr G Coumbe

CARRIED 6/6

IN BRIEF

The purpose of this report is to present the listing of payments made from the Shire's Municipal and Trust funds throughout the month of December 2020 and January 2021.

BACKGROUND

The attached appendix lists the payments from Council Municipal and Trust funds for the month applicable as per requirements of the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

As per Regulation 13 of the *Local Government (Financial Management) Regulations 1996* the following information is required to be presented to Council;

- The Payee's name;
- The amount of the payment;
- The date of the Payment; and
- Sufficient information to identify the transaction

REPORT DETAIL

As Council has delegated authority to the Chief Executive Officer to execute payments from the municipal fund and the trust fund a list of accounts paid are required to be submitted to Council showing the prescribe information.

SHIRE OF NUNGARIN COMMUNITY STRATEGIC PLAN 2023

Focus Area	Civic Leadership
Aspiration	A strong local democracy with an actively engaged community and effective partnership.
Objective	16.7 Annually review compliance methods.

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

As per Regulation 13 of the *Local Government (Financial Management) Regulations 1996* the following is required;

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing
 - (a) for each account which requires council authorisation in that month
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction.
 - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —

- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

SUSTAINABILITY AND RISK CONSIDERATIONS

Economic – (Impact on the Economy of the Shire and Region)

Nil

Social – (Quality of life to community and / or affected land owners)

Nil

Policy Implications

Nil

Risk Management Implications

Risk Level	Comment
Medium	If the required information is not presented to Council in accordance with the Local Government (Financial Management) Regulation 1996 it may result in a qualified audit report and an unclear compliance return submitted to the Department of Local Government, Sport & Cultural Industries.

CONSULTATION

Nil

RESOURCE IMPLICATIONS

Financial

Nil

Workforce

Nil

OPTIONS

Council has the option of:

1. Accepting the officer's recommendation.
2. Amend the officer's recommendation and provide reasons.

CONCLUSION

The listing of payments as per the attached **Appendix 8.5.1A** – Payment List, is a true reflection of the expenditure from the Municipal and Trust Fund accounts for the month of December 2020 and January 2021.

8.5.3 MONTHLY STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDING 31 DECEMBER 2020	
File Ref:	1/1 Annual Statements
Previous Item Ref:	Nil
Applicant:	Nil
Author and Title:	Leonard Long, Chief Executive Officer Darren Long, Financial Consultant
Declaration of Interest:	Nil
Voting Requirements	Simple Majority
Appendix Number:	Appendix 8.5.3A – December Monthly Statement

COUNCIL RESOLUTION - 6668

That Council:

1. **Receives the monthly financial activity statement for the period ending 31 December 2020.**

Moved: Cr RE O'Connell

Seconded: Cr K Dayman

CARRIED 6/6**IN BRIEF**

The purpose of this report is to present the financial position of Council as at the reporting date as per requirements of the *Local Government Act 1995* and the *Local Government (Financial Management) Regulation 1996*.

BACKGROUND

The Shire prepares the monthly financial statements in the statutory format along with other supplementary financial reports consisting of:

- (a) Statement of Comprehensive Income by Function/Program;
- (b) Statement of Comprehensive Income by Nature/Type;
- (c) Statement of Financial Activity;
- (d) Summary of Net Current Asset Position;
- (e) Statement of Explanation of Material Variances;
- (f) Statement of Financial Position;
- (g) Statement of Cash Flows;
- (h) Detailed Operating and Non-Operating Schedules;
- (i) Statement of Cash Back Reserves;
- (j) Loan Borrowings Statement; and
- (k) Trust Statement.

REPORT DETAIL

The monthly financial report recognises the financial position of Council at the reporting date and contains the following information;

- a) Annual budget estimates taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c) of the Local Government Act 1995;
- b) Budget estimates to the end of the month to which the statement relates;
- c) Actual amounts of expenditure, revenue and income to the end of the month to which the statements relate;
- d) The material variance between the comparable amounts referred to in the paragraphs (b) and (c); and
- e) The net current assets at the end of the month to which the statement relates.

SHIRE OF NUNGARIN COMMUNITY STRATEGIC PLAN 2023

Focus Area	Civic Leadership
Aspiration	A strong local democracy with an actively engaged community and effective partnership.
Objective	16.7 Annually review compliance methods.

OTHER STRATEGIC LINKS

Shire of Nungarin 2020/21 Annual Budget

STATUTORY ENVIRONMENT

Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Finance) Regulations 1996*.

Local Government (Financial Management) Regulations 1996:

Regulation 34 states:

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
 - (b) budget estimates to the end of month to which the statement relates;
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c);
 - (e) the net current assets at the end of the month to which the statement relates.

Sub regulations 2, 3, 4, 5, and 6 prescribe further details of information to be included in the monthly statement of financial activity.

SUSTAINABILITY AND RISK CONSIDERATIONS

Economic – (Impact on the Economy of the Shire and Region)

Nil

Social – (Quality of life to community and / or affected land owners)

Nil

Policy Implications

Nil

Risk Management Implications

Risk Level	Comment
Medium	Inadequate financial performance monitoring could lead to over/under budget expenditure which could affect council's financial position and/or financial ratios.

CONSULTATION

Nil

RESOURCE IMPLICATIONS**Financial**

Nil

Workforce

Nil

OPTIONS

Council has the option of:

1. Accepting the officer's recommendation.
2. Amend the officer's recommendation and provide reasons.

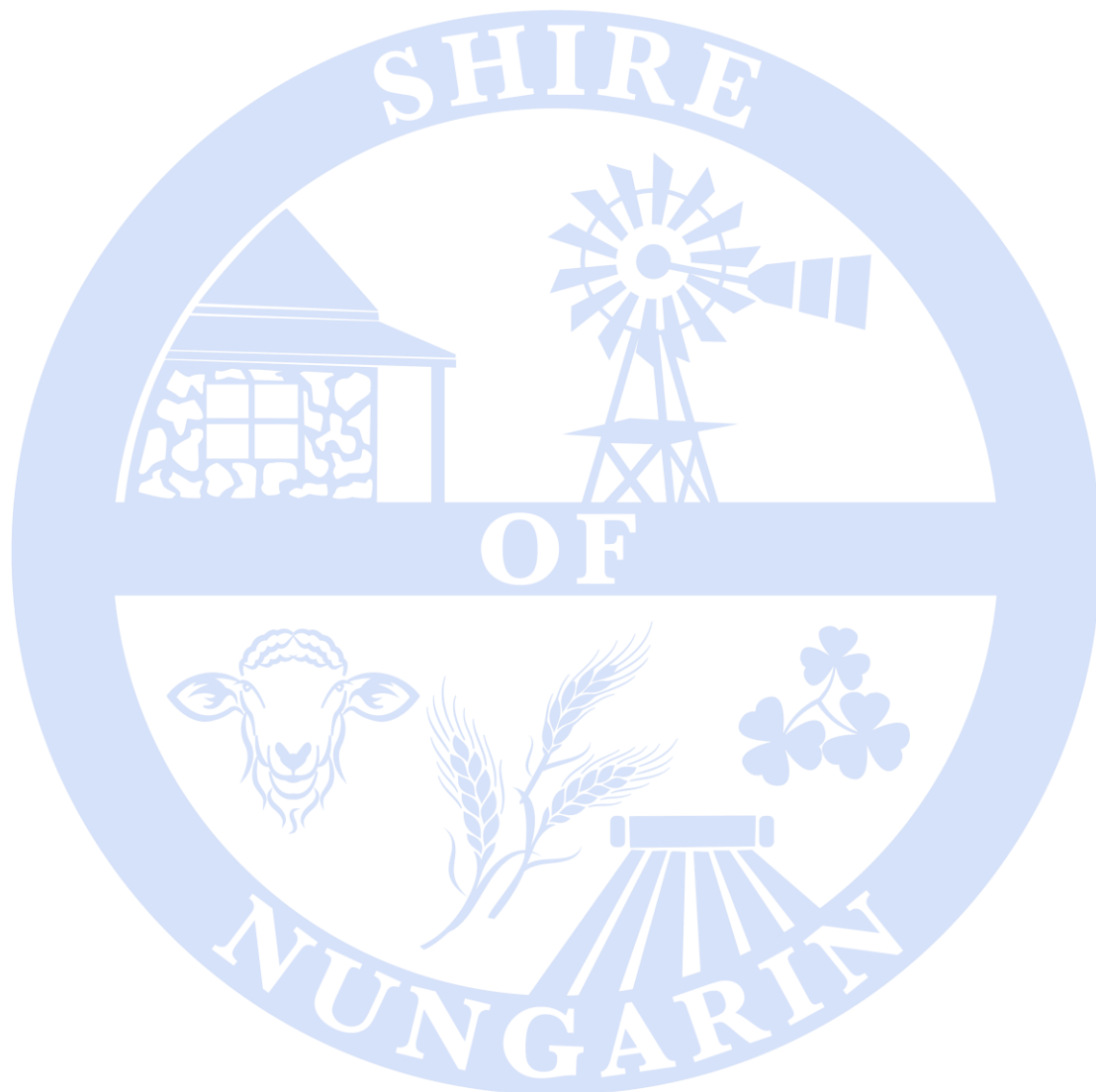
CONCLUSION

Regulation 34 of the *Local Government (Financial Management) Regulations 1996* require local governments to prepare annual budget estimates and month by month budget estimates so that comparatives can be made to Year to Date (YTD) Actual amounts of expenditure, revenue and income. Attached to this report is a copy of the month by month cumulative budget estimates, set out in the Statement of Financial Activity format.

At its budget meeting, Council adopted a material variance threshold of \$5,000 or 10%. For interpretation purposes, this means any variance at Function/Program level that is greater than 10% and exceeds \$5,000 in value is reported on and commentary is provided to explain the YTD budget estimate to YTD actual variance. The material variance in dollar and percentage is shown on the Statement of Financial Activity, in accordance with the *Local Government (Financial Management) Regulations 1996*.

The material variance commentary is now provided in a separate statement, called the Statement of Explanation of Material Variances. This statement categorises the variance commentary according to reporting Functions/Programs and groups the variances by Operating Revenue, Operating Expenditure, Non-Operating/Capital Revenue, and Capital Expenditure.

The Statement of Financial Activity as at 31 December shows a closing surplus of \$946,357.



8.5.4 MONTHLY STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDING 31 JANUARY 2021	
File Ref:	1/1 Annual Statements
Previous Item Ref:	Nil
Applicant:	Nil
Author and Title:	Leonard Long, Chief Executive Officer Darren Long, Financial Consultant
Declaration of Interest:	Nil
Voting Requirements	Simple Majority
Appendix Number:	Appendix 8.5.4A – January Monthly Statement

COUNCIL RESOLUTION - 6669

That Council:

1. **Receives the monthly financial activity statement for the period ending 31 January 2021.**

Moved: Cr R Mizia
Seconded: Cr G Coumbe

CARRIED 6/6**IN BRIEF**

The purpose of this report is to present the financial position of Council as at the reporting date as per requirements of the *Local Government Act 1995* and the *Local Government (Financial Management) Regulation 1996*.

BACKGROUND

The Shire prepares the monthly financial statements in the statutory format along with other supplementary financial reports consisting of:

- (a) Statement of Comprehensive Income by Function/Program;
- (b) Statement of Comprehensive Income by Nature/Type;
- (c) Statement of Financial Activity;
- (d) Summary of Net Current Asset Position;
- (e) Statement of Explanation of Material Variances;
- (f) Statement of Financial Position;
- (g) Statement of Cash Flows;
- (h) Detailed Operating and Non-Operating Schedules;
- (i) Statement of Cash Back Reserves;
- (j) Loan Borrowings Statement; and
- (k) Trust Statement.

REPORT DETAIL

The monthly financial report recognises the financial position of Council at the reporting date and contains the following information;

- a) Annual budget estimates taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c) of the Local Government Act 1995;
- b) Budget estimates to the end of the month to which the statement relates;
- c) Actual amounts of expenditure, revenue and income to the end of the month to which the statements relate;
- d) The material variance between the comparable amounts referred to in the paragraphs (b) and (c); and
- e) The net current assets at the end of the month to which the statement relates.

SHIRE OF NUNGARIN COMMUNITY STRATEGIC PLAN 2023

Focus Area	Civic Leadership
Aspiration	A strong local democracy with an actively engaged community and effective partnership.
Objective	16.7 Annually review compliance methods.

OTHER STRATEGIC LINKS

Shire of Nungarin 2020/21 Annual Budget

STATUTORY ENVIRONMENT

Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Finance) Regulations 1996*.

Local Government (Financial Management) Regulations 1996:

Regulation 34 states:

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
 - (b) budget estimates to the end of month to which the statement relates;
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c);
 - (e) the net current assets at the end of the month to which the statement relates.

Sub regulations 2, 3, 4, 5, and 6 prescribe further details of information to be included in the monthly statement of financial activity.

SUSTAINABILITY AND RISK CONSIDERATIONS

Economic – (Impact on the Economy of the Shire and Region)

Nil

Social – (Quality of life to community and / or affected land owners)

Nil

Policy Implications

Nil

Risk Management Implications

Risk Level	Comment
Medium	Inadequate financial performance monitoring could lead to over/under budget expenditure which could affect council's financial position and/or financial ratios.

CONSULTATION

Nil

RESOURCE IMPLICATIONS**Financial**

Nil

Workforce

Nil

OPTIONS

Council has the option of:

1. Accepting the officer's recommendation.
2. Amend the officer's recommendation and provide reasons.

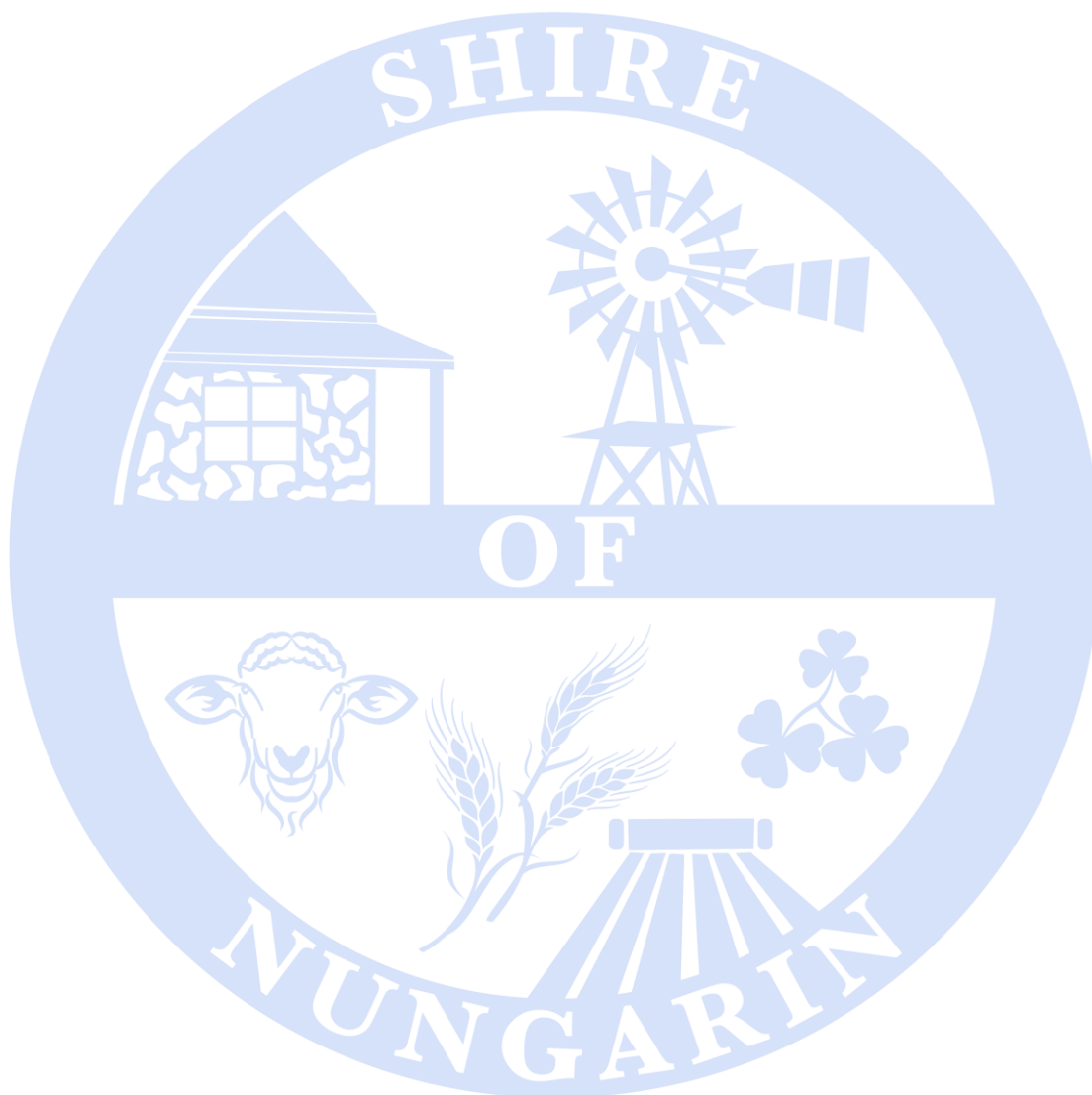
CONCLUSION

Regulation 34 of the *Local Government (Financial Management) Regulations 1996* require local governments to prepare annual budget estimates and month by month budget estimates so that comparatives can be made to Year to Date (YTD) Actual amounts of expenditure, revenue and income. Attached to this report is a copy of the month by month cumulative budget estimates, set out in the Statement of Financial Activity format.

At its budget meeting, Council adopted a material variance threshold of \$5,000 or 10%. For interpretation purposes, this means any variance at Function/Program level that is greater than 10% and exceeds \$5,000 in value is reported on and commentary is provided to explain the YTD budget estimate to YTD actual variance. The material variance in dollar and percentage is shown on the Statement of Financial Activity, in accordance with the *Local Government (Financial Management) Regulations 1996*.

The material variance commentary is now provided in a separate statement, called the Statement of Explanation of Material Variances. This statement categorises the variance commentary according to reporting Functions/Programs and groups the variances by Operating Revenue, Operating Expenditure, Non-Operating/Capital Revenue, and Capital Expenditure.

The Statement of Financial Activity as at 31 January 2021 shows a closing surplus of \$876,919.



8.5.5 INVESTMENT REPORT AS AT 31 DECEMBER 2020	
File Ref:	1/1 Annual Statements
Previous Item Ref:	Nil
Applicant:	Nil
Author and Title:	Leonard Long, Chief Executive Officer Darren Long, Financial Consultant
Declaration of Interest:	Nil
Voting Requirements	Simple Majority
Appendix Number:	Nil

COUNCIL RESOLUTION - 6670

That Council:

1. Receives the Investment Report as at 31 December 2020.

Moved: Cr R Mizia
Seconded: Cr K Dayman

CARRIED 6/6

IN BRIEF

The purpose of this report is to present to Council the status of the Shire investments.

BACKGROUND

Money held in the Municipal Fund of the Shire of Nungarin that is not required for the time being may be invested in accordance with the *Local Government Act 1995* and the *Trustees Act 1962 Part III*.

REPORT DETAIL

The worksheet below details the investments held by the Shire as at 31 December 2020:

SHIRE OF NUNGARIN INVESTMENTS AS AT 31 DECEMBER 2020								
INSTITUTION	SHORT TERM RATING	INVESTMENT TYPE	ACCOUNT No	TERM	DATE OF TRANSACTION	DATE OF MATURITY	INTEREST RATE	PRINCIPAL
MUNICIPAL FUND								
CBA	N/A	Operating A/C	12481074	Ongoing	N/A	N/A	Variable	\$911,596.35
TOTAL								\$911,596.35

SHIRE OF NUNGARIN INVESTMENTS AS AT 31 DECEMBER 2020								
INSTITUTION	SHORT TERM RATING	INVESTMENT TYPE	ACCOUNT N ^o	TERM	DATE OF TRANSACTION	DATE OF MATURITY	INTEREST RATE	PRINCIPAL
RESERVE FUNDS								
CBA	N/A	Interest Bearing Cheque A/C	12481082	Ongoing	N/A	N/A	Variable	\$627,578.58
TOTAL								\$627.578.58
TRUST								
CBA	N/A	Trust a/c	12481090	Ongoing	N/A	N/A	Nil	\$221.38
TOTAL								\$221.38

INVESTMENT REGISTER						
1 DECEMBER 2020 TO 31 DECEMBER 2020						
COMMONWEALTH BANK						
ACCOUNT N ^o	DATE OF MATURITY	INTEREST RATE	OPENING BALANCE	INTEREST EARNT TO 31.12.2020	INVESTMENT TRANSFERS	CLOSING BALANCE 31.12.2020
38132004	N/A	N/A	\$0.00	\$0.00	\$0.00	\$0.00

SHIRE OF NUNGARIN COMMUNITY STRATEGIC PLAN 2023

Focus Area	Civic Leadership
Aspiration	A strong local democracy with an actively engaged community and effective partnership.
Objective	16.7 Annually review compliance methods.

OTHER STRATEGIC LINKS

Shire of Nungarin 2020/21 Annual Budget

STATUTORY ENVIRONMENT

Local Government Act 1995, s6.14. Power to invest:-

- (1) Money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested as trust funds may be invested under the *Trustees Act 1962* Part III.
- (2A) A local government is to comply with the regulations when investing money referred to in subsection (1).
- (2) Regulations in relation to investments by local governments may —
 - (a) make provision in respect of the investment of money referred to in subsection (1); and

- [(b) deleted]
- (c) prescribe circumstances in which a local government is required to invest money held by it; and
- (d) provide for the application of investment earnings; and
- (e) generally provide for the management of those investments.

Local Government (Financial Management) Regulations 1996

19. Investments, control procedures for :-

- (1) A local government is to establish and document internal control procedures to be followed by employees to ensure control over investments.
- (2) The control procedures are to enable the identification of —
 - (a) the nature and location of all investments; and
 - (b) the transactions related to each investment.

19C. Investment of money, restrictions on (Act s. 6.14(2)(a))

- (1) In this regulation —

authorised institution means —

 - (a) an authorised deposit-taking institution as defined in the *Banking Act 1959 (Commonwealth)* section 5; or
 - (b) the Western Australian Treasury Corporation established by the *Western Australian Treasury Corporation Act 1986*;

foreign currency means a currency except the currency of Australia.
- (2) When investing money under section 6.14(1), a local government may not do any of the following —
 - (a) deposit with an institution except an authorised institution;
 - (b) deposit for a fixed term of more than 12 months;
 - (c) invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;
 - (d) invest in bonds with a term to maturity of more than 3 years;
 - (e) invest in a foreign currency.

SUSTAINABILITY AND RISK CONSIDERATIONS

Economic – (Impact on the Economy of the Shire and Region)

Nil

Social – (Quality of life to community and / or affected land owners)

Nil

Policy Implications

Council Policy 3.07 applies to the investment of surplus funds.

Risk Management Implications

Risk Level	Comment
Medium	Inadequate financial performance monitoring could lead to over/under budget expenditure which could affect council's financial position and/or financial ratios.

CONSULTATION

Nil

RESOURCE IMPLICATIONS**Financial**

Nil

Workforce

Nil

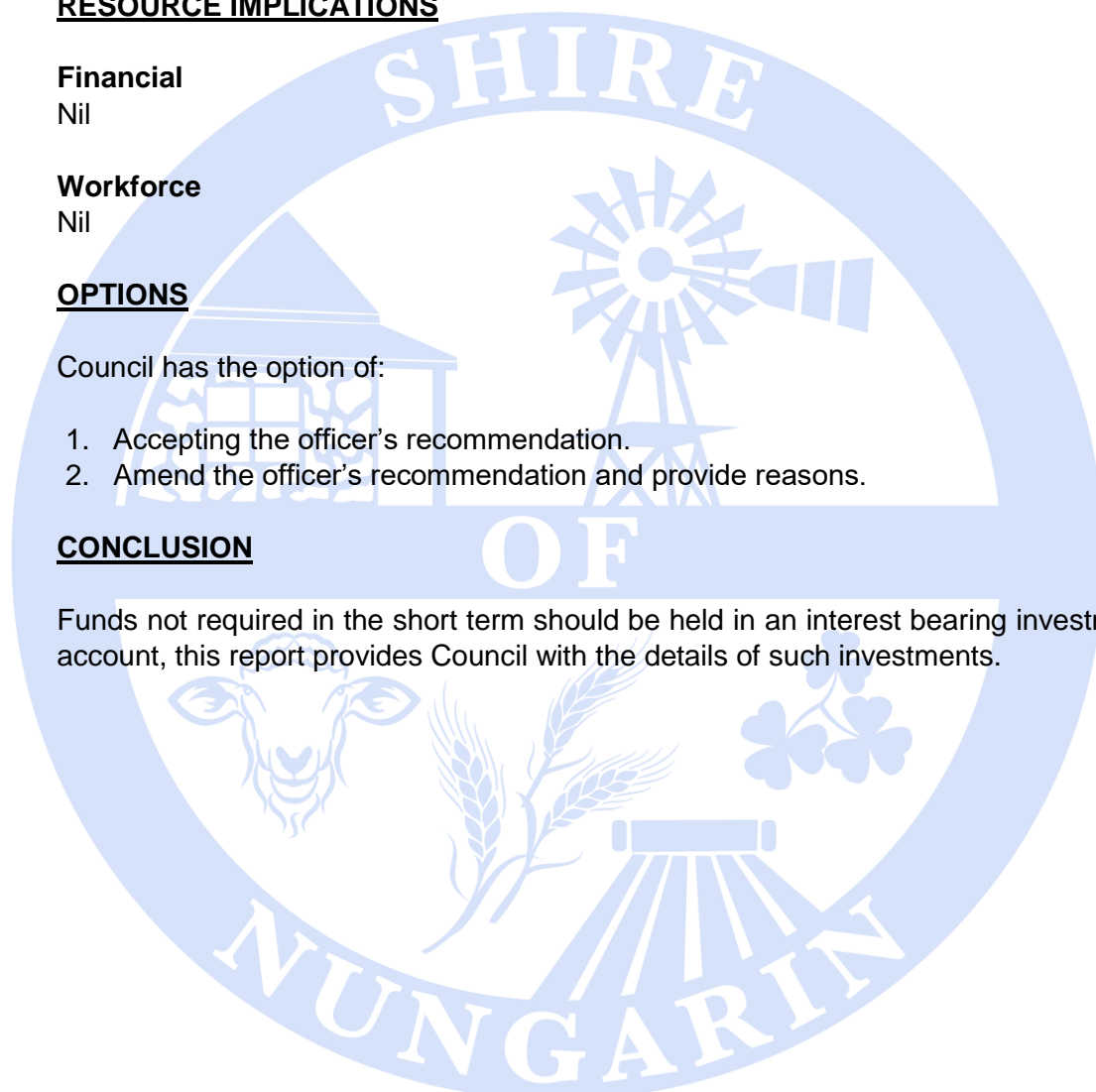
OPTIONS

Council has the option of:

1. Accepting the officer's recommendation.
2. Amend the officer's recommendation and provide reasons.

CONCLUSION

Funds not required in the short term should be held in an interest bearing investment account, this report provides Council with the details of such investments.



8.5.6 INVESTMENT REPORT AS AT 31 JANUARY 2021	
File Ref:	1/1 Annual Statements
Previous Item Ref:	Nil
Applicant:	Nil
Author and Title:	Leonard Long, Chief Executive Officer Darren Long, Financial Consultant
Declaration of Interest:	Nil
Voting Requirements	Simple Majority
Appendix Number:	Nil

COUNCIL RESOLUTION - 6671

That Council:

1. Receives the Investment Report as at 31 January 2021.

Moved: Cr RE O'Connell

Seconded: Cr R Mizia

CARRIED 6/6**IN BRIEF**

The purpose of this report is to present to Council the status of the Shire investments.

BACKGROUND

Money held in the Municipal Fund of the Shire of Nungarin that is not required for the time being may be invested in accordance with the *Local Government Act 1995* and the *Trustees Act 1962 Part III*.

REPORT DETAIL

The worksheet below details the investments held by the Shire as at 31 January 2021:

SHIRE OF NUNGARIN INVESTMENTS AS AT 31 JANUARY 2021								
INSTITUTION	SHORT TERM RATING	INVESTMENT TYPE	ACCOUNT No	TERM	DATE OF TRANSACTION	DATE OF MATURITY	INTEREST RATE	PRINCIPAL
MUNICIPAL FUND								
CBA	N/A	Operating A/C	12481074	Ongoing	N/A	N/A	Variable	\$855,477.67
TOTAL								\$855,477.67

SHIRE OF NUNGARIN INVESTMENTS AS AT 31 JANUARY 2021								
INSTITUTION	SHORT TERM RATING	INVESTMENT TYPE	ACCOUNT N ^o	TERM	DATE OF TRANSACTION	DATE OF MATURITY	INTEREST RATE	PRINCIPAL
RESERVE FUNDS								
CBA	N/A	Interest Bearing Cheque A/C	12481082	Ongoing	N/A	N/A	Variable	\$627,578.58
TOTAL								\$627.578.58
TRUST								
CBA	N/A	Trust a/c	12481090	Ongoing	N/A	N/A	Nil	\$221.38
TOTAL								\$221.38

INVESTMENT REGISTER						
1 JANUARY 2021 TO 31 JANUARY 2021						
COMMONWEALTH BANK						
ACCOUNT N ^o	DATE OF MATURITY	INTEREST RATE	OPENING BALANCE	INTEREST EARNED TO 31.12.2020	INVESTMENT TRANSFERS	CLOSING BALANCE 31.12.2020
38132004	N/A	N/A	\$0.00	\$0.00	\$0.00	\$0.00

SHIRE OF NUNGARIN COMMUNITY STRATEGIC PLAN 2023

Focus Area	Civic Leadership
Aspiration	A strong local democracy with an actively engaged community and effective partnership.
Objective	16.7 Annually review compliance methods.

OTHER STRATEGIC LINKS

Shire of Nungarin 2020/21 Annual Budget

STATUTORY ENVIRONMENT

Local Government Act 1995, s6.14. Power to invest:-

- (1) Money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested as trust funds may be invested under the *Trustees Act 1962* Part III.
- (2A) A local government is to comply with the regulations when investing money referred to in subsection (1).
- (2) Regulations in relation to investments by local governments may —
 - (a) make provision in respect of the investment of money referred to in subsection (1); and

- [(b) deleted]
- (c) prescribe circumstances in which a local government is required to invest money held by it; and
- (d) provide for the application of investment earnings; and
- (e) generally provide for the management of those investments.

Local Government (Financial Management) Regulations 1996

19. Investments, control procedures for :-

- (1) A local government is to establish and document internal control procedures to be followed by employees to ensure control over investments.
- (2) The control procedures are to enable the identification of —
 - (a) the nature and location of all investments; and
 - (b) the transactions related to each investment.

19C. Investment of money, restrictions on (Act s. 6.14(2)(a))

- (1) In this regulation —

authorised institution means —

 - (a) an authorised deposit-taking institution as defined in the *Banking Act 1959 (Commonwealth)* section 5; or
 - (b) the Western Australian Treasury Corporation established by the *Western Australian Treasury Corporation Act 1986*;

foreign currency means a currency except the currency of Australia.
- (2) When investing money under section 6.14(1), a local government may not do any of the following —
 - (a) deposit with an institution except an authorised institution;
 - (b) deposit for a fixed term of more than 12 months;
 - (c) invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;
 - (d) invest in bonds with a term to maturity of more than 3 years;
 - (e) invest in a foreign currency.

SUSTAINABILITY AND RISK CONSIDERATIONS

Economic – (Impact on the Economy of the Shire and Region)

Nil

Social – (Quality of life to community and / or affected land owners)

Nil

Policy Implications

Council Policy 3.07 applies to the investment of surplus funds.

Risk Management Implications

Risk Level	Comment
Medium	Inadequate financial performance monitoring could lead to over/under budget expenditure which could affect council's financial position and/or financial ratios.

CONSULTATION

Nil

RESOURCE IMPLICATIONS**Financial**

Nil

Workforce

Nil

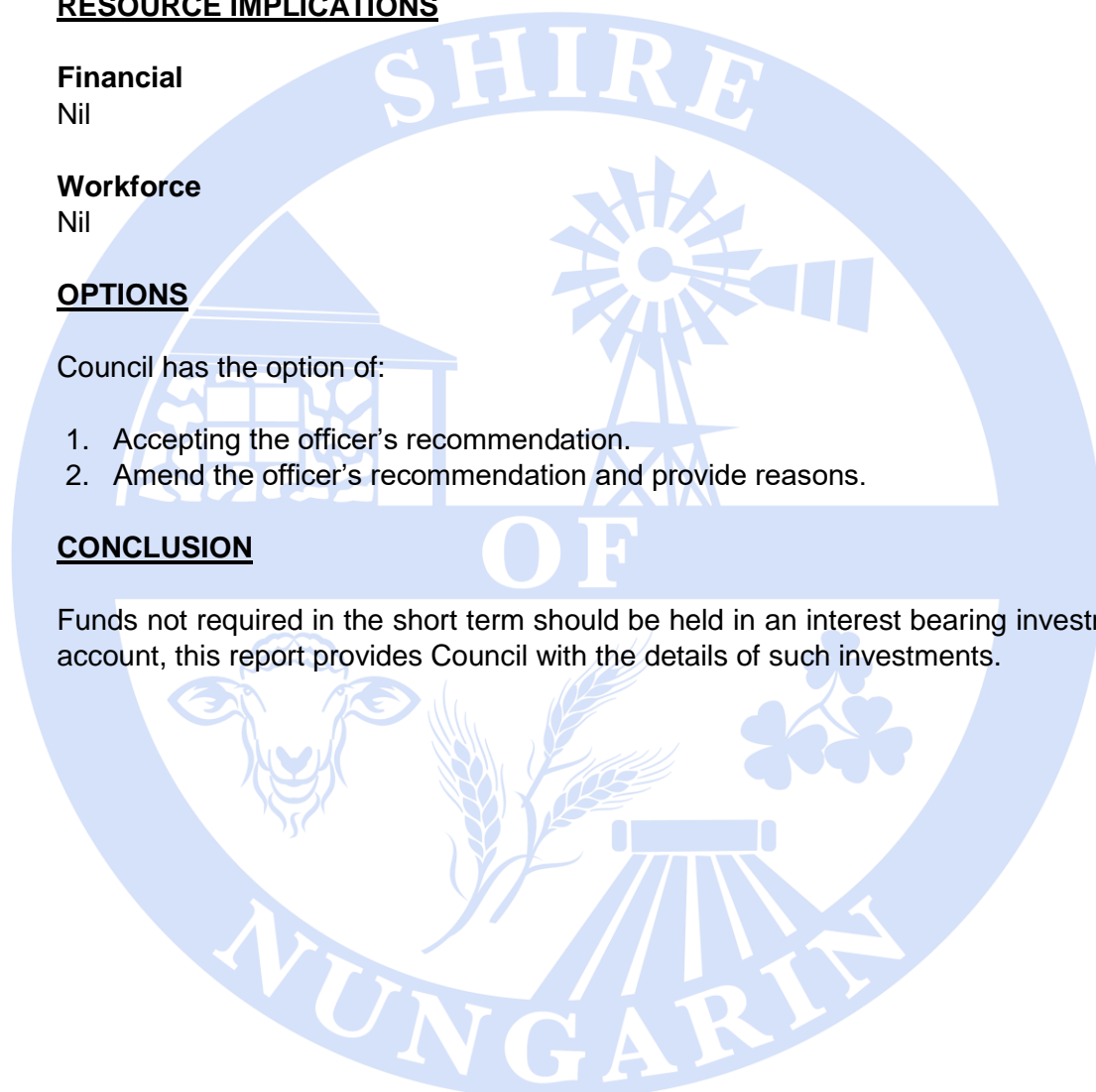
OPTIONS

Council has the option of:

1. Accepting the officer's recommendation.
2. Amend the officer's recommendation and provide reasons.

CONCLUSION

Funds not required in the short term should be held in an interest bearing investment account, this report provides Council with the details of such investments.



8.5.7 RESOLUTION STATUS LIST REPORT FOR THE PERIOD ENDING 31 JANUARY 2021	
File Ref:	
Previous Item Ref:	Nil
Applicant:	Nil
Author and Title:	Leonard Long, Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements	Simple Majority
Appendix Number:	Appendix 8.5.7A – Status List

COUNCIL RESOLUTION - 6672

That Council,

1. **Receives the Resolution Status List report for the period ending 31 January 2021.**

Moved: Cr K Dayman
Seconded: Cr G Coumbe

CARRIED 6/6

IN BRIEF

The purpose of this report is to present Council with the status of past Council Resolutions and also includes Elected Member requests put through to the Chief Executive Officer.

BACKGROUND

It is the function of the Chief Executive Officer to ensure resolutions taken by Council are actioned appropriately.

REPORT DETAIL

The Status List attached as Appendix 8.5.5A is a fluid list which is updated on a monthly basis and provides Elected Members with a status update on resolutions taken by Council requiring action. The Status List also includes various requests made by Elected Member and the status of those requests.

SHIRE OF NUNGARIN COMMUNITY STRATEGIC PLAN 2023

Focus Area	Civic Leadership
Aspiration	A strong local democracy with an actively engaged community and effective partnership.
Objective	16.8 Human resource excellence.

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

Nil

SUSTAINABILITY AND RISK CONSIDERATIONS**Economic – (Impact on the Economy of the Shire and Region)**

Nil

Social – (Quality of life to community and / or affected land owners)

Nil

Policy Implications

Nil

Risk Management Implications

Risk Level	Comment
Medium	It is important Elected Members remain informed of the status of resolutions, failure to action Council resolutions will undermine the effectiveness of Council.

CONSULTATION

Nil

RESOURCE IMPLICATIONS**Financial**

Nil

Workforce

Nil

OPTIONS

Council has the option of:

1. Accepting the officer's recommendation.
2. Amend the officer's recommendation and provide reasons.

CONCLUSION

The Status List informs Elected Members of the actions taken and when Council resolutions have been completely actioned.

9. DELEGATES REPORTS

(Elected member who are delegates to other Forums may present a verbal or written report)

9.1 Cr Eileen O’Connell ([Appendix 9.1A](#))

9.2 Cr Mizia

- attended Pioneer pathway meeting
- Linda to contact Maxine Cornish regarding second storey

9.3 Cr Coumbe

- Museum meeting planning for rally

10. NEW BUSINESS OF AN URGENT NATURE

- Cr Coumbe declared an interest affecting impartiality in item 10.1, being the Chairperson of the Nungarin Heritage, Machinery and Army Museum.
- Cr Mizia declared an interest affecting impartiality in item 10.1, being a committee member of the Nungarin Heritage, Machinery and Army Museum.

10.1 **Selling Price pertaining to the history book ‘A Piece of String’ by Maxine Cornish**

COUNCIL RESOLUTION - 6673

That Council agrees to sell the history book “a piece of string” by Maxine Cornish for an amount of \$40 incl GST to non-for-profit groups and \$50 incl GST to individuals

Moved: Cr G Coumbe
Seconded: Cr R Mizia

CARRIED 6/6

11. CONFIDENTIAL ITEMS OF BUSINESS

COUNCIL RESOLUTION - 6674

Moved: Cr J Davis
Seconded: Cr RE O’Connell

Meeting closed to the public at 4:38 pm

CARRIED 6/6

11.1 Chief Executive Officer Key Performance Indicators

Note: Council Resolution 6675 to remain confidential in accordance with Regulation 14(2) of the Local Government (Administration) Regulations 1996.

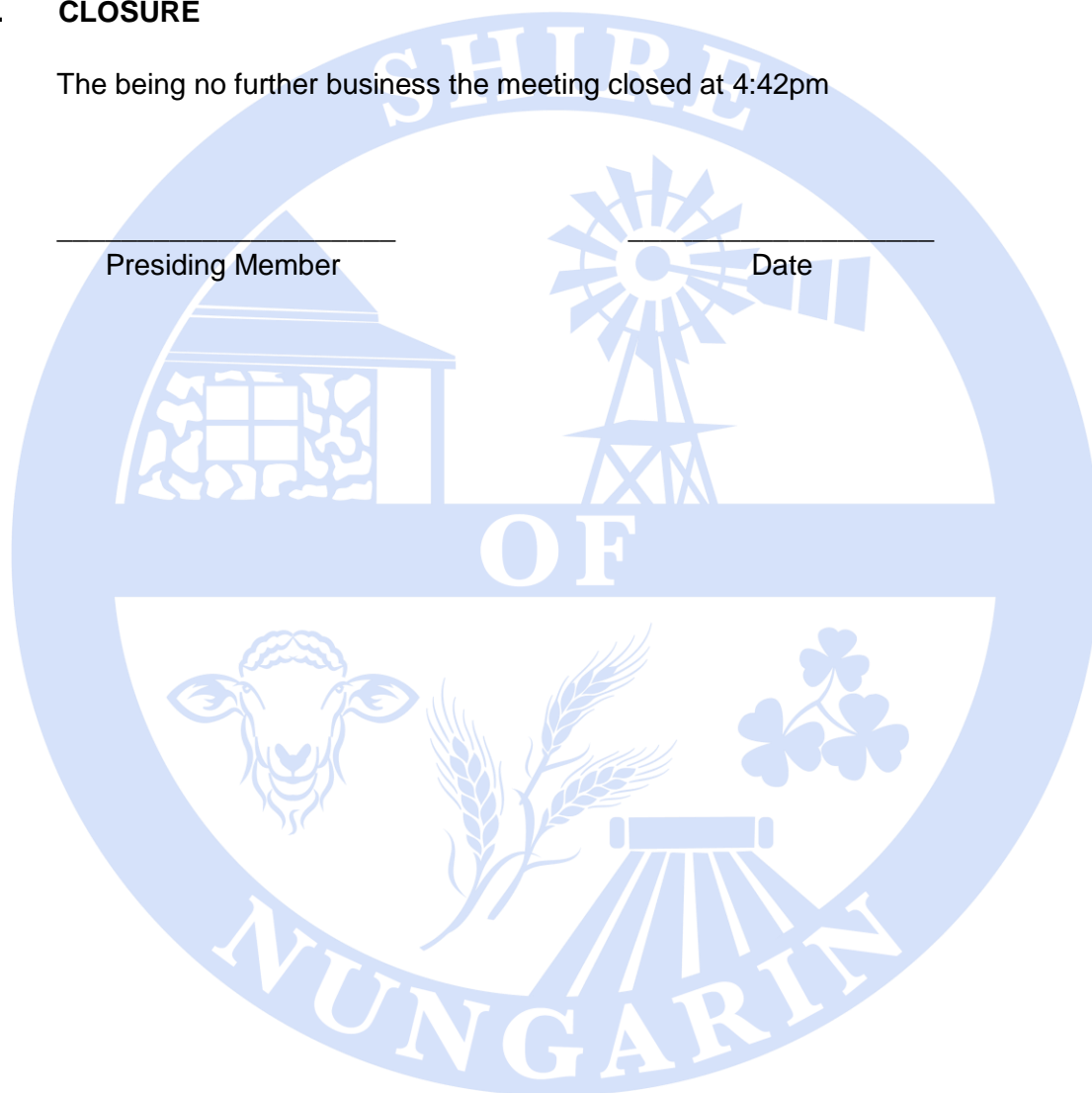
COUNCIL RESOLUTION – 6676

Moved: Cr G Coumbe
Seconded: Cr J Davis
Meeting opened to the public at 4:41pm

CARRIED 6/6

12. CLOSURE

The being no further business the meeting closed at 4:42pm



Presiding Member

Date