

**SHIRE OF NUNGARIN**



**MINUTES**

**ORDINARY COUNCIL MEETING**

**OF**

**18<sup>th</sup> November 2020**

**3:00 PM**

TABLE OF CONTENTS

18 November 2020

ITEM	SUBJECT HEADING	PAGE
	<b>NOTICE OF MEETING</b>	
1.	<b>DECLARATION OF OFFICIAL OPENING 3PM.....</b>	<b>3</b>
2.	<b>RECORDING OF ATTENDANCE, APOLOGIES &amp; LEAVES OF ABSENCE.....</b>	<b>3</b>
2.1	<b>ATTENDANCE – ALL PRESENT .....</b>	<b>3</b>
2.2	<b>APOLOGIES.....</b>	<b>3</b>
2.3	<b>LEAVES OF ABSENCE .....</b>	<b>3</b>
2.4	<b>NEW REQUESTS FOR LEAVES OF ABSENCE.....</b>	<b>3</b>
3.	<b>DELEGATIONS &amp; PETITIONS.....</b>	<b>3</b>
3.1	<b>DELEGATIONS .....</b>	<b>3</b>
3.2	<b>PETITIONS .....</b>	<b>4</b>
4.	<b>PUBLIC QUESTION TIME .....</b>	<b>4</b>
4.1	<b>RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE .....</b>	<b>4</b>
4.2	<b>QUESTIONS FROM MEMBERS OF THE PUBLIC.....</b>	<b>4</b>
5.	<b>DECLARATIONS OF INTEREST .....</b>	<b>4</b>
5.1	<b>FINANCIAL &amp; PROXIMITY INTERESTS .....</b>	<b>4</b>
5.2	<b>DISCLOSURES OF INTEREST THAT MAY CAUSE A CONFLICT.....</b>	<b>4</b>
6.	<b>ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION) .....</b>	<b>5</b>
7.	<b>CONFIRMATION OF COUNCIL MINUTES AND RECEIVING OF MINUTES .....</b>	<b>5</b>
7.1	<b>ORDINARY COUNCIL MEETING 21 OCTOBER 2020 .....</b>	<b>5</b>
7.2	<b>MINUTES OF NEWROC COUNCIL MEETING 27 OCTOBER 2020 .....</b>	<b>5</b>
7.3	<b>MINUTES OF EWBG AGM MEETING 1 OCTOBER 2020 .....</b>	<b>6</b>
8.	<b>CHIEF EXECUTIVE OFFICER REPORTS .....</b>	<b>6</b>
8.1	<b>URBAN PLANNING .....</b>	<b>6</b>
8.2	<b>INFRASTRUCTURE .....</b>	<b>6</b>
8.3	<b>COMMUNITY DEVELOPMENT.....</b>	<b>12</b>
8.4	<b>MANAGEMENT / GOVERNANCE / POLICY .....</b>	<b>13</b>
8.5	<b>CORPORATE .....</b>	<b>25</b>
9.	<b>DELEGATES REPORTS.....</b>	<b>34</b>
10.	<b>NEW BUSINESS OF AN URGENT NATURE .....</b>	<b>35</b>
11.	<b>MOTIONS ON NOTICE .....</b>	<b>ERROR! BOOKMARK NOT DEFINED.</b>
12.	<b>CONFIDENTIAL ITEMS OF BUSINESS .....</b>	<b>ERROR! BOOKMARK NOT DEFINED.</b>
13.	<b>CLOSURE.....</b>	<b>ERROR! BOOKMARK NOT DEFINED.</b>



**SHIRE OF NUNGARIN**

**Council Meeting Minutes**

**18 November 2020**

---

**1. DECLARATION OF OFFICIAL OPENING 3PM**

At 3:00pm, the Shire President declared the meeting open and the Affirmation of Civic Duty and Responsibility was read out aloud by Cr Dayman. The Shire President also made acknowledgement of the Traditional Custodians of the land.

**2. RECORDING OF ATTENDANCE, APOLOGIES & LEAVES OF ABSENCE**

**2.1 ATTENDANCE – ALL PRESENT**

Shire President	Cr P de Lacy
Deputy Shire President	Cr G Coumbe
Elected Member	Cr RE O'Connell
Elected Member	Cr K Dayman
Elected Member	Cr W Lee
Elected Member	Cr J Davis
Elected Member	Cr R Mizia
Chief Executive Officer	Mr L Long
Manager of Works	Mr A Richardson

**2.2 APOLOGIES**

Nil

**2.3 LEAVES OF ABSENCE**

NIL

**2.4 NEW REQUESTS FOR LEAVES OF ABSENCE**

NIL

**3. DELEGATIONS & PETITIONS**

**3.1 DELEGATIONS**

Nil

ITEM	SUBJECT HEADING	PAGE
------	-----------------	------

**3.2 PETITIONS**

Nil

**4. PUBLIC QUESTION TIME**

**No members of public attended the meeting**

**4.1 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE**

Nil

**4.2 QUESTIONS FROM MEMBERS OF THE PUBLIC**

**5. DECLARATIONS OF INTEREST**

*Councillors / Staff are reminded of the requirements of section 5.65 of the Local Government Act 1995, to disclose any interest during the meeting when the matter is discussed, and also of the requirement to disclose an interest affecting impartiality under the Shire's Code of Conduct.*

*Councillors / staff are required to submit declarations of interest in writing on the prescribed form.*

**5.1 FINANCIAL & PROXIMITY INTERESTS**

*A declaration under this section 5.60 of the Act requires that the nature of the interest must be disclosed. Consequently a member who has made a declaration must not preside, participate in, or be present during any discussion or decision making procedure relating to the matter the subject of the declaration.*

*Other members may allow participation of the declarant if the member further discloses the extent of the interest and the other members decide that the interest is trivial or insignificant or is common to a significant number of electors or ratepayers.*

**5.2 DISCLOSURES OF INTEREST THAT MAY CAUSE A CONFLICT**

*Councillors and staff are required (Code of Conduct), in addition to declaring any financial interest, to declare any interest that might cause a conflict. The member / employee is also encouraged to disclose the nature of the interest. The member / employee must consider the nature and extent of the interest and whether it will affect their impartiality. If the member / employee declares that their impartiality will not be affected then they may participate in the decision making process.*

**Cr. de Lacy declared an interest affecting impartiality in item 8.4.2 being a committee member.**

**Cr. Dayman declared an interest affecting impartiality in item 8.4.2 being a committee member.**

**Cr. O'Connell declared an interest affecting impartiality in item 8.4.2 being a committee member.**

---

ITEM	SUBJECT HEADING	PAGE
------	-----------------	------

---

Cr. O'Connell declared an interest affecting impartiality in item 10.1 being related to the departing tenant.

Cr. Coumbe declared an interest affecting impartiality in item 10.2 applicant being a family member.

**6. ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)**

**President's Report UPCOMING DATES**

❖ NEWROC Exec plus CBP Meeting	24 November Trayning 9.30am
❖ GECZ Meeting	26 November 9.30am Merredin
❖ Shire Christmas Function	TBC
❖ NEWROC Council Meeting	8 December 3pm
❖ CRC Meeting	10 December 4.30pm
❖ Shire Council Meeting	16 December 3pm

**7. CONFIRMATION OF COUNCIL MINUTES AND RECEIVING OF MINUTES**

**7.1 ORDINARY COUNCIL MEETING 21 OCTOBER 2020**

**OFFICER RECOMMENDATION/S – ITEM NO 7.1**

That the Minutes of the Ordinary Meeting, of the Shire of Nungarin held on 21 October 2020 be received.

**COUNCIL DECISION NO 6429**

Moved: Cr. Mizia  
Seconded: Cr. Coumbe

That the Minutes of the Ordinary Meeting, of the Shire of Nungarin held on 21 October 2020 be received, subject to the following amendment:

Manager of Works Mr. Richardson declared a financial interest in item 8.4.1 being an employee of the Shire and the proposed Acting Chief Executive Officer.

Confirmed 7/0

**7.2 MINUTES OF NEWROC COUNCIL MEETING 27 OCTOBER 2020**

**OFFICER RECOMMENDATION/S – ITEM NO 7.2**

That the Minutes of the NEWROC Council meeting held on 27 October 2020 be received.

**COUNCIL DECISION NO 6430**

Moved: Cr. O'Connell  
Seconded: Cr. Mizia

<b>ITEM</b>	<b>SUBJECT HEADING</b>	<b>PAGE</b>
-------------	------------------------	-------------

---

That the Minutes of the NEWROC Council meeting held on 27 October 2020 be received.

Confirmed 7/0

**7.3 MINUTES OF EWBG AGM MEETING 1 OCTOBER 2020**

**OFFICER RECOMMENDATION/S – ITEM NO 7.3**

That the Minutes of the EWBG AGM meeting held on 1 October 2020 be received.

**COUNCIL DECISION NO 6431**

Moved: Cr. Dayman

Seconded: Cr. Lee

That the Minutes of the EWBG AGM meeting held on 1 October 2020 be received.

Confirmed 7/0

**8. CHIEF EXECUTIVE OFFICER REPORTS**

**8.1 URBAN PLANNING**

Nil

**8.2 INFRASTRUCTURE**

**8.2.1 Works and Services Report**

**INFRASTRUCTURE**

**ATTACHMENT DETAILS**

<b>Attachment No</b>	<b>Details</b>
NIL	

Voting Requirement	:	Simple Majority
Subject Index	:	N/A
Location / Property Index	:	N/A
Application Index	:	N/A
TPS No 3 Zoning	:	N/A
Land Use	:	N/A
Lot Area	:	N/A
Disclosure of any Interest	:	Nil
Previous Items	:	All Council Meetings
Applicant	:	N/A
Owner	:	N/A
Responsible Officer	:	Alex Richardson ( Works Manager)

**COUNCIL ROLE**

<b>ITEM</b>	<b>SUBJECT HEADING</b>	<b>PAGE</b>
-------------	------------------------	-------------

- |                          |                       |  |
|--------------------------|-----------------------|--|
| <input type="checkbox"/> | <b>Advocacy</b>       | <i>When Council advocates on its own behalf or on behalf of its community to another level of government / body / agency.</i>  |
| <input type="checkbox"/> | <b>Executive</b>      | <i>The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i>   |
| <input type="checkbox"/> | <b>Legislative</b>    | <i>Includes adopting local laws, town planning schemes &amp; policies.</i>   |
| <input type="checkbox"/> | <b>Review</b>         | <i>When Council reviews decisions made by Officers.</i>  |
| <input type="checkbox"/> | <b>Quasi-Judicial</b> | <i>When Council determines an application / matter that directly affect a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of quasi-judicial authority include town planning applications, building licences, applications for other permits / licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i> |

### **PURPOSE OF REPORT**

For Council to receive the Works Manager and Services report.

### **SUMMARY AND KEY ISSUES**

- |   |
|---|
| <ul style="list-style-type: none"><li>• Maintenance on machines is continuing as required with servicing and repairing.</li><li>• Grader has been grading on Kwelkan South Road, Quanta Cutting Weira Road, Herbert Road Virgin Road Banded North Road and Caridi Road.</li><li>• Works are currently being undertaken at the refuse site on a regular basis</li><li>• Road counters are on Karomin Road and Kwelkan South Road in preparing for report of gravel roads in the shire for WALGA reports</li><li>• Nungarin North Road Regional Road Group bitumen works has been complete some pipe work extensions need to be completed before the claim for of the grant can be finalised.</li></ul> |
|---|

### **LOCATION**

N/A

### **BACKGROUND**

N/A

### **CONSULTATION**

There has been no specific consultation undertaken in respect to this matter.

### **STRATEGIC IMPLICATIONS**

There are no Strategic Plan implications evident at this time.

<b>ITEM</b>	<b>SUBJECT HEADING</b>	<b>PAGE</b>
-------------	------------------------	-------------

**POLICY IMPLICATIONS**

There are no significant policy implications evident at this time.

**STATUTORY IMPLICATIONS**

There are no specific statutory requirements in respect to this matter.

**FINANCIAL IMPLICATIONS**

There are no financial implications evident at this time.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications at this time.

**SOCIAL IMPLICATIONS**

There are no social implications at this time.

**OFFICER COMMENT**

Refer to summary and key issues above.

**OFFICER RECOMMENDATION/S – ITEM NO 7.3**

That the Works and Services Managers report be received

**COUNCIL DECISION NO 6432**

**Moved: Cr. Coumbe**

**Seconded: Cr. Mizia**

**That the Works and Services Managers report be received**

**Confirmed 7/0**



---

ITEM	SUBJECT HEADING	PAGE
------	-----------------	------

---

<b>8.2.2 Recreation Grounds</b>
---------------------------------

**INFRASTRUCTURE**

**ATTACHMENT DETAILS**

<b><u>Attachment No</u></b>	<b><u>Details</u></b>
Nil	

Voting Requirement	:	Simple Majority
Subject Index	:	Parks and Gardens
Location / Property Index	:	Various
Application Index	:	N/A
Land Use	:	Parks and Gardens
Lot Area	:	N/A
Disclosure of any Interest	:	Nil
Previous Items	:	All Council Meetings
Applicant	:	N/A
Owner	:	N/A
Responsible Officer	:	Alex Richardson, Acting Chief Executive Officer

**COUNCIL ROLE**

- Advocacy** *When Council advocates on its own behalf or on behalf of its community to another level of government / body / agency.*
- Executive** *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative** *Includes adopting local laws, town planning schemes & policies.*
- Review** *When Council reviews decisions made by Officers.*
- Quasi-Judicial** *When Council determines an application / matter that directly affect a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of quasi-judicial authority include town planning applications, building licences, applications for other permits / licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*

**PURPOSE OF REPORT**

For Council to receive Recreation Grounds status report.

**SUMMARY AND KEY ISSUES**

See officer's comments.

---

<b>ITEM</b>	<b>SUBJECT HEADING</b>	<b>PAGE</b>
-------------	------------------------	-------------

---

**LOCATION**

All Recreation grounds

**BACKGROUND**

Council has traditionally asked for status reports concerning Recreation Grounds and Gardens generally and this report is provided accordingly.

**CONSULTATION**

There has been no specific consultation undertaken in respect to this matter.

**STRATEGIC IMPLICATIONS**

There are no Strategic Plan implications evident at this time.

**POLICY IMPLICATIONS**

There are no significant policy implications evident at this time.

**STATUTORY IMPLICATIONS**

There are no specific statutory requirements in respect to this matter.

**FINANCIAL IMPLICATIONS**

There are no financial implications evident at this time.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications at this time.

**SOCIAL IMPLICATIONS**

There are no social implications at this time.

**OFFICER COMMENT**

Oval and Cricket:  
Reticulation work is being undertaken.

Tennis Courts:  
The courts are being mowed as required.

Hockey Ground:  
Under care and maintenance.

Bowling green:  
Inspected and maintained as required.

---

**ITEM SUBJECT HEADING**

**PAGE**

---

**OFFICER RECOMMENDATION/S – ITEM NO 8.2.2**

That the Recreation Grounds status report be received.

**COUNCIL DECISION NO 6433**

**Moved: Cr. Lee**  
**Seconded: Cr. Mizia**

**That the Recreation Grounds status report be received.**

**Confirmed 7/0**

<b>ITEM</b>	<b>SUBJECT HEADING</b>	<b>PAGE</b>
<b>8.3</b>	<b>COMMUNITY DEVELOPMENT</b>	
	<b>NIL</b>	

---

ITEM	SUBJECT HEADING	PAGE
------	-----------------	------

---

**8.4 MANAGEMENT / GOVERNANCE / POLICY**

**8.4.1 Lot 38 Waterhouse Road and First Avenue**

**MANAGEMENT/GOVERNANCE/POLICY**

**ATTACHMENT DETAILS**

<b>Attachment No</b>	<b>Details</b>
<b>Attachment</b>	Lot 38, Corner First Avenue and First Avenue

Voting Requirement	:	Simple Majority
Subject Index	:	N/A
Location / Property Index	:	N/A
Application Index	:	N/A
Land Use	:	N/A
Lot Area	:	N/A
Disclosure of any Interest	:	N/A
Previous Items	:	N/A
Applicant	:	N/A
Owner	:	N/A
Responsible Officer	:	Alex Richardson, Acting Chief Executive Officer

**COUNCIL ROLE**

- Advocacy** *When Council advocates on its own behalf or on behalf of its community to another level of government / body / agency.*
- Executive** *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative** *Includes adopting local laws, town planning schemes & policies.*
- Review** *When Council reviews decisions made by Officers.*
- Quasi-Judicial** *When Council determines an application / matter that directly affect a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of quasi-judicial authority include town planning applications, building licences, applications for other permits / licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*

**PURPOSE OF REPORT**

The purpose of the report is to address the questions raised by the lawyer in regards to this address.

**SUMMARY AND KEY ISSUES**

---

<b>ITEM</b>	<b>SUBJECT HEADING</b>	<b>PAGE</b>
-------------	------------------------	-------------

---

To update Council on current issues of vacant land Lot 38 Waterhouse Road and First Avenue. Council to consider options to progress the closure of this issue.		
--	--	--

**LOCATION**

Lot 38 First Avenue and corner of Waterhouse Road, Nungarin.

**BACKGROUND**

The vacant land in question is from a deceased estate in which the executor had no knowledge of the property being owned by the deceased person. Currently the matter is in the hands of lawyers for overdue rates since 2003.

The lawyer has sent a few questions that need to be addressed going forward

**CONSULTATION**

There has been no specific consultation undertaken in respect to this matter.

**STRATEGIC IMPLICATIONS**

There are no Strategic Plan implications evident at this time.

**POLICY IMPLICATIONS**

There are no significant policy implications evident at this time.

**STATUTORY IMPLICATIONS**

There are no specific statutory requirements in respect to this matter.

**FINANCIAL IMPLICATIONS**

There is financial implications in respect to recover outstanding debt.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications at this time.

**SOCIAL IMPLICATIONS**

There are no social implications at this time.

**OFFICER COMMENT**

The block needs attention in regards to fire risk to the adjoining property. Also the outstanding rates issue needs to be addressed.

<b>ITEM</b>	<b>SUBJECT HEADING</b>	<b>PAGE</b>
-------------	------------------------	-------------

<b>OFFICER RECOMMENDATION/S – ITEM NO 8.4.1</b>
---

That council discuss and make decision on the future use and best outcomes as discussed in the attachment.

<b>COUNCIL DECISION 6434</b>
------------------------------

**Moved: Cr. Dayman**  
**Seconded: Cr. O'Connell**

**That Council agrees to accept the transfer of Lot 38 First Avenue, Nungarin at no cost to the Shire.**

**Confirmed 7/0**

ITEM	SUBJECT HEADING	PAGE
------	-----------------	------

Cr. Dayman declared an interest affecting impartiality in item 8.4.2 being a committee member.

Cr. O'Connell declared an interest affecting impartiality in item 8.4.2 being a committee member.

**8.4.2 Community Resource Centre Lease**

**MANAGEMENT/GOVERNANCE/POLICY**

**ATTACHMENT DETAILS**

<u>Attachment No</u>	<u>Details</u>
Attachment	Letter and Lease

Voting Requirement	:	Simple Majority
Subject Index	:	N/A
Location / Property Index	:	N/A
Application Index	:	N/A
Land Use	:	N/A
Lot Area	:	N/A
Disclosure of any Interest	:	N/A
Previous Items	:	N/A
Applicant	:	N/A
Owner	:	N/A
Responsible Officer	:	Alex Richardson, Acting Chief Executive Officer

**COUNCIL ROLE**

- Advocacy** *When Council advocates on its own behalf or on behalf of its community to another level of government / body / agency.*
- Executive** *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative** *Includes adopting local laws, town planning schemes & policies.*
- Review** *When Council reviews decisions made by Officers.*
- Quasi-Judicial** *When Council determines an application / matter that directly affect a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of quasi-judicial authority include town planning applications, building licences, applications for other permits / licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*

**PURPOSE OF REPORT**



---

<b>ITEM</b>	<b>SUBJECT HEADING</b>	<b>PAGE</b>
-------------	------------------------	-------------

---

To consider an extension of the current lease agreement.

**SUMMARY AND KEY ISSUES**

CRC Lease is due for renewing for the period after the 12 December 2020. Within the current lease there is the option of the lease to be further extended for another 5 years.
---

**LOCATION**

Lot 15 Railway Avenue, Nungarin, WA, 6490 (Post Office Building)

**BACKGROUND**

The Nungarin Community Resource Centre management committee met on Tuesday the 20 October 2020 where the lease is required to be considered at the next Shire Council Meeting.

**CONSULTATION**

There has been no specific consultation undertaken in respect to this matter.

**STRATEGIC IMPLICATIONS**

There are no Strategic Plan implications evident at this time.

**POLICY IMPLICATIONS**

There are no significant policy implications evident at this time.

**STATUTORY IMPLICATIONS**

There are no specific statutory requirements in respect to this matter.

**FINANCIAL IMPLICATIONS**

The request to have possible ownership of the land and the buildings that reside on the land.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications at this time.

**SOCIAL IMPLICATIONS**

There are no social implications at this time.

**OFFICER COMMENT**

That the option to extend is accepted.

<b>OFFICER RECOMMENDATION/S – ITEM NO 8.4.2</b>
---

That council extend the lease agreement as per the current agreement option of five years.
--

---

**ITEM SUBJECT HEADING**

**PAGE**

---

**COUNCIL DECISION NO 6435**

**Moved: Cr. Coumbe**  
**Seconded: Cr. Mizia**

**That council extend the lease agreement for a period of 2 years.**

**Confirmed 7/0**

The recommendation was amended to reduce the lease period from five (5) years to two (2) years, to provide the CRC the opportunity to explore operational grants

ITEM	SUBJECT HEADING	PAGE
------	-----------------	------

<b>8.4.3 Building Reports</b>
-------------------------------

**MANAGEMENT/GOVERNANCE/POLICY**

**ATTACHMENT DETAILS**

<b><u>Attachment No</u></b>	<b><u>Details</u></b>
<b>Attachment 1</b>	Engineering Reports

Voting Requirement	:	Simple Majority
Subject Index	:	N/A
Location / Property Index	:	N/A
Application Index	:	N/A
Land Use	:	N/A
Lot Area	:	N/A
Disclosure of any Interest	:	N/A
Previous Items	:	N/A
Applicant	:	N/A
Owner	:	N/A
Responsible Officer	:	Alex Richardson, Acting Chief Executive Officer

**COUNCIL ROLE**

- Advocacy** *When Council advocates on its own behalf or on behalf of its community to another level of government / body / agency.*
- Executive** *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative** *Includes adopting local laws, town planning schemes & policies.*
- Review** *When Council reviews decisions made by Officers.*
- Quasi-Judicial** *When Council determines an application / matter that directly affect a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of quasi-judicial authority include town planning applications, building licences, applications for other permits / licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*

**PURPOSE OF REPORT**

That the reports be tabled as requests by Councillors for ongoing maintenance requirements and assets valuation.

**SUMMARY AND KEY ISSUES**

That the dilapidation report be tabled for council.
---

---

<b>ITEM</b>	<b>SUBJECT HEADING</b>	<b>PAGE</b>
-------------	------------------------	-------------

---

**LOCATION**

Nungarin Post Office, McCorry's Old Hotel, Nungarin Old Hall, War Memorial and Recreation Centre.

**BACKGROUND**

The dilapidation reports were undertaken and the reports were being developed to show condition of the building. The works required to be considered for the future planning and budget programs.

**CONSULTATION**

There has been no specific consultation undertaken in respect to this matter.

**STRATEGIC IMPLICATIONS**

There are no Strategic Plan implications evident at this time.

**POLICY IMPLICATIONS**

There are no significant policy implications evident at this time.

**STATUTORY IMPLICATIONS**

There are no specific statutory requirements in respect to this matter.

**FINANCIAL IMPLICATIONS**

There is budget consideration with budget works to be undertaken to the required standards

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications at this time.

**SOCIAL IMPLICATIONS**

There are no social implications at this time.

**OFFICER COMMENT**

That the report be received.

**OFFICER RECOMMENDATION/S – ITEM NO 8.4.3**

That council accept the reports as recommendations.

**COUNCIL DECISION NO 6436**

**Moved: Cr. Davis**  
**Seconded: Cr. Lee**

ITEM	SUBJECT HEADING	PAGE
------	-----------------	------

**That the item be laid on the table for further investigations and a report be submitted to the 16 December Ordinary Council meeting.**

**Confirmed 7/0**

The recommendation was amended to allow the Chief Executive Officer time to further investigate the implications of the report's recommendations

ITEM	SUBJECT HEADING	PAGE
------	-----------------	------

<b>8.4.4 Staff Christmas Bonus/Party</b>
--

**CORPORATE**

**ATTACHMENT DETAILS**

<b><u>Attachment No</u></b>	<b><u>Details</u></b>
Nil	

Voting Requirement	:	Simple Majority
Subject Index	:	N/A
Location / Property Index	:	N/A
Application Index	:	N/A
Land Use	:	N/A
Lot Area	:	N/A
Disclosure of any Interest	:	Nil
Previous Items	:	Not known
Applicant	:	N/A
Owner	:	N/A
Responsible Officer	:	Alex Richardson, Acting Chief Executive Officer

**COUNCIL ROLE**

- Advocacy** *When Council advocates on its own behalf or on behalf of its community to another level of government / body / agency.*
- Executive** *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative** *Includes adopting local laws, town planning schemes & policies.*
- Review** *When Council reviews decisions made by Officers.*
- Quasi-Judicial** *When Council determines an application / matter that directly affect a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of quasi-judicial authority include town planning applications, building licences, applications for other permits / licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*

**PURPOSE OF REPORT**

For Council to consider awarding a Christmas bonus to employees as recognition for their efforts over the preceding 12 months. As well as considering a date in December for the annual Christmas Party.

---

<b>ITEM</b>	<b>SUBJECT HEADING</b>	<b>PAGE</b>
-------------	------------------------	-------------

---

**SUMMARY AND KEY ISSUES**

- |  |
|--|
| <ul style="list-style-type: none"><li>• Council has previously awarded a Christmas bonus to employees to recognise their efforts.</li><li>• Since the changes in administration, there has been greater accountability placed on staff and generally, works standards have greatly improved.</li><li>• Also to consider a suitable date in December for the Christmas Party.</li></ul> |
|--|

**LOCATION**

N/A

**BACKGROUND**

Council has previously awarded a \$200 bonus to staff at Christmas time in recognition of the hard work over a 12 month period. This amount has been a constant over the last 10+ years and wish to have it reviewed to reflect the changing position of the Shire.

In considering a bonus for 2020, it is considered that given the ongoing changes and improvements to the organisation, and the higher standard expected from workers, there has been a genuine lift in the quality of work performed.

It is therefore requested that Council again consider it appropriate.

**CONSULTATION**

There has been no specific consultation undertaken in respect to this matter.

**STRATEGIC IMPLICATIONS**

There are no Strategic Plan implications evident at this time.

**POLICY IMPLICATIONS**

There are no significant policy implications evident at this time.

**STATUTORY IMPLICATIONS**

There are no specific statutory requirements in respect to this matter.

**FINANCIAL IMPLICATIONS**

The overall value is yet to be determined. There are sufficient funds in the employee wages account to cover this cost.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications at this time.

**SOCIAL IMPLICATIONS**

---

<b>ITEM</b>	<b>SUBJECT HEADING</b>	<b>PAGE</b>
-------------	------------------------	-------------

---

There are no social implications at this time.

**OFFICER COMMENT**

In total, there are eleven employees identified for a bonus. The employees have worked hard and are continually committed to improving the culture of the Shire and its assets. Also a Date needs to be considered for the Christmas function to be held for Councillors and Staff.

It should be noted that the CEO is not included in the bonus.

**OFFICER RECOMMENDATION/S – ITEM NO 8.4.4**

That Council authorises the Chief Executive Officer to provide a Christmas Bonus to employees with the total value of the bonus being determined at the November Council Meeting. A Date to be confirmed and set for the Christmas function.

**COUNCIL DECISION NO 6437**

**Moved: Cr. Mizia**

**Seconded: Cr. Dayman**

**That Council**

- 1. Authorises the Chief Executive Officer to provide a \$250 Christmas Bonus to employees.**
- 2. Approves 11 December 2020 as the date to host the staff Christmas party at the Nungarin Recreation Centre.**
- 3. Extends an invitation to the previous Chief Executive Officer Adam Majid to attend the staff Christmas party.**

**Confirmed 7/0**

The recommendation was amended to include a bonus amount and to set the date for the staff Christmas Party.



---

ITEM	SUBJECT HEADING	PAGE
------	-----------------	------

---

**8.5 CORPORATE**

**8.5.1 Investments Report as at 31 October 2020**

**CORPORATE**

**ATTACHMENT DETAILS**

Attachment No	Details
Nil	

Voting Requirement	:	Simple Majority
Subject Index	:	N/A
Location / Property Index	:	N/A
Application Index	:	N/A
Land Use	:	N/A
Lot Area	:	N/A
Disclosure of any Interest	:	Nil
Previous Items	:	Nil
Applicant	:	N/A
Owner	:	N/A
Responsible Officer	:	Chief Executive Officer

**COUNCIL ROLE**

- Advocacy** *When Council advocates on its own behalf or on behalf of its community to another level of government / body / agency.*
- Executive** *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative** *Includes adopting local laws, town planning schemes & policies.*
- Review** *When Council reviews decisions made by Officers.*
- Quasi-Judicial** *When Council determines an application / matter that directly affect a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of quasi-judicial authority include town planning applications, building licences, applications for other permits / licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*

**PURPOSE OF REPORT**

For Council to receive the investment Report as at 31 October 2020.

---

**ITEM SUBJECT HEADING**

**PAGE**

**SUMMARY AND KEY ISSUES**

- The Investment Report is presented for Council to receive.

**LOCATION**

N/A

**BACKGROUND**

Money held in the Municipal Fund of the Shire of Nungarin that is not required for the time being may be invested in accordance with the *Local Government Act 1995* and the *Trustees Act 1962 Part III*.

**CONSULTATION**

There has been no specific consultation undertaken in respect to this matter.

**STRATEGIC IMPLICATIONS**

There are no Strategic Plan implications evident at this time.

**POLICY IMPLICATIONS**

Council Policy 3.07 applies to the investment of surplus funds.

**STATUTORY IMPLICATIONS**

**Local Government Act 1995**

**6.14. Power to invest**

- (1) Money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested as trust funds may be invested under the *Trustees Act 1962 Part III*.
- (2A) A local government is to comply with the regulations when investing money referred to in subsection (1).
- (2) Regulations in relation to investments by local governments may —
  - (a) make provision in respect of the investment of money referred to in subsection (1); and
  - [(b) *deleted*]
  - (c) prescribe circumstances in which a local government is required to invest money held by it; and
  - (d) provide for the application of investment earnings; and
  - (e) generally provide for the management of those investments.

---

ITEM	SUBJECT HEADING	PAGE
------	-----------------	------

---

**Local Government (Financial Management) Regulations 1996**

**19. Investments, control procedures for**

- (1) A local government is to establish and document internal control procedures to be followed by employees to ensure control over investments.
- (2) The control procedures are to enable the identification of —
  - (a) the nature and location of all investments; and
  - (b) the transactions related to each investment.

**19C. Investment of money, restrictions on (Act s. 6.14(2)(a))**

- (1) In this regulation —

**authorised institution** means —

  - (a) an authorised deposit-taking institution as defined in the *Banking Act 1959 (Commonwealth)* section 5; or
  - (b) the Western Australian Treasury Corporation established by the *Western Australian Treasury Corporation Act 1986*;

**foreign currency** means a currency except the currency of Australia.
- (2) When investing money under section 6.14(1), a local government may not do any of the following —
  - (a) deposit with an institution except an authorised institution;
  - (b) deposit for a fixed term of more than 12 months;
  - (c) invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;
  - (d) invest in bonds with a term to maturity of more than 3 years;
  - (e) invest in a foreign currency.

**FINANCIAL IMPLICATIONS**

There are no financial implications evident at this time.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications at this time.

**SOCIAL IMPLICATIONS**

There are no social implications at this time.

**OFFICER COMMENT**

The worksheet below details the investments held by the Shire as at 31 October 2020:

<b>ITEM SUBJECT HEADING</b>	<b>PAGE</b>
-----------------------------	-------------

SHIRE OF NUNGARIN INVESTMENTS AS AT 31 OCTOBER 2020								
INSTITUTION	SHORT TERM RATING	INVESTMENT TYPE	ACCOUNT N°	TERM	DATE OF TRANSACTION	DATE OF MATURITY	INTEREST RATE	PRINCIPAL
<b>MUNICIPAL FUND</b>								
CBA	N/A	Operating A/C	12481074	Ongoing	N/A	N/A	Variable	\$1,121,922.58
<b>TOTAL</b>								<b>\$1,121,922.58</b>

SHIRE OF NUNGARIN INVESTMENTS AS AT 31 OCTOBER 2020								
INSTITUTION	SHORT TERM RATING	INVESTMENT TYPE	ACCOUNT N°	TERM	DATE OF TRANSACTION	DATE OF MATURITY	INTEREST RATE	PRINCIPAL
<b>RESERVE FUNDS</b>								
CBA	N/A	Interest Bearing Cheque A/C	12481082	Ongoing	N/A	N/A	Variable	\$627,578.58
<b>TOTAL</b>								<b>\$627,578.58</b>
<b>TRUST</b>								
CBA	N/A	Trust a/c	12481090	Ongoing	N/A	N/A	Nil	\$221.38
<b>TOTAL</b>								<b>\$221.38</b>

INVESTMENT REGISTER						
1 OCTOBER 2020 TO 31 OCTOBER 2020						
COMMONWEALTH BANK						
ACCOUNT N°	DATE OF MATURITY	INTEREST RATE	OPENING BALANCE	INTEREST EARNED TO 31.10.2020	INVESTMENT TRANSFERS	CLOSING BALANCE 31.10.2020
38132004	N/A	N/A	\$0.00	\$0.00	\$0.00	\$0.00

**OFFICER RECOMMENDATION/S – ITEM NO 8.5.1**

That the Investment Report as at 31 October 2020 be received.

**COUNCIL DECISION NO 6438**

Moved: Cr. Mizia  
Seconded: Cr O’Connell

That the Investment Report as at 31 October 2020 be received.

Confirmed 7/0

ITEM	SUBJECT HEADING	PAGE
------	-----------------	------

<b>8.5.2</b>	<b>Accounts for Payment – October 2020</b>
--------------	--

**CORPORATE**

**ATTACHMENT DETAILS**

<b><u>Attachment No</u></b>	<b><u>Details</u></b>
<b>Attachment 1</b>	<b>Accounts Paid – October 2020</b>

Voting Requirement	:	Simple Majority
Subject Index	:	Finance
Location / Property Index	:	N/A
Application Index	:	N/A
Land Use	:	N/A
Lot Area	:	N/A
Disclosure of any Interest	:	Nil
Previous Items	:	All Council Meetings
Applicant	:	N/A
Owner	:	N/A
Responsible Officer	:	Alex Richardson, Acting Chief Executive Officer

**COUNCIL ROLE**

- Advocacy** *When Council advocates on its own behalf or on behalf of its community to another level of government / body / agency.*
- Executive** *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative** *Includes adopting local laws, town planning schemes & policies.*
- Review** *When Council reviews decisions made by Officers.*
- Quasi-Judicial** *When Council determines an application / matter that directly affect a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of quasi-judicial authority include town planning applications, building licences, applications for other permits / licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that August be appealable to the State Administrative Tribunal.*

**PURPOSE OF REPORT**

That Council receives and note the payment of accounts for the month of September 2020.

**SUMMARY AND KEY ISSUES**

All payments relate to normal operational matters for the Shire.

**LOCATION**

---

<b>ITEM</b>	<b>SUBJECT HEADING</b>	<b>PAGE</b>
-------------	------------------------	-------------

---

N/A

**BACKGROUND**

Attachment 1 details all accounts paid since the last reporting period.

Payment Types for Municipal Account:

EFT	\$ 380,699.87
Cheque	\$ 14,835.99
Direct Debits	<u>\$ 5,108.41</u>
<b>TOTAL</b>	<b>\$ 400,644.27</b>

Payment Types for Trust Account:

Cheque	\$ 0.00
EFT	\$ 0.00
Direct Debits	<u>\$ 0.00</u>
<b>TOTAL</b>	<b>\$ 0.00</b>

The total amount for all payments from all accounts is therefore **\$400,644.27**.

**CONSULTATION**

There has been no specific consultation undertaken in respect to this matter.

**STRATEGIC IMPLICATIONS**

There are no Strategic Plan implications evident at this time.

**POLICY IMPLICATIONS**

There are no significant policy implications evident at this time.

**STATUTORY IMPLICATIONS**

There are no specific statutory requirements in respect to this matter.

**FINANCIAL IMPLICATIONS**

There are no financial implications at this time.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications at this time.

**SOCIAL IMPLICATIONS**

There are no social implications at this time.

**OFFICER COMMENT**

<b>ITEM</b>	<b>SUBJECT HEADING</b>	<b>PAGE</b>
-------------	------------------------	-------------

Nil

**OFFICER RECOMMENDATION/S – ITEM NO 8.5.2**

That Council receives and notes the list of accounts paid for October 2020, totalling \$400,644.27, and that the list be recorded in the minutes.

**COUNCIL DECISION NO 6439**

**Moved: Cr. Coumbe**  
**Seconded: Cr. Dayman**

**That Council receives and notes the list of accounts paid for October 2020, totalling \$400,644.27, and that the list be recorded in the minutes.**

**Confirmed 7/0**

ITEM	SUBJECT HEADING	PAGE
------	-----------------	------

<b>8.5.3</b>	<b>Financial Report – October 2020</b>
--------------	--

**CORPORATE**

**ATTACHMENT DETAILS**

<u>Attachment No</u>	<u>Details</u>
Attachment 1	Monthly Financial Report 31 October 2020 – Under separate cover

Voting Requirement	:	Simple Majority
Subject Index	:	N/A
Location / Property Index	:	N/A
Application Index	:	N/A
Land Use	:	N/A
Lot Area	:	N/A
Disclosure of any Interest	:	Nil
Previous Items	:	All Council Meetings
Applicant	:	N/A
Owner	:	N/A
Responsible Officer	:	Chief Executive Officer

**COUNCIL ROLE**

- Advocacy**      *When Council advocates on its own behalf or on behalf of its community to another level of government / body / agency.*
- Executive**      *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative**      *Includes adopting local laws, town planning schemes & policies.*
- Review**      *When Council reviews decisions made by Officers.*
- Quasi-Judicial**      *When Council determines an application / matter that directly affect a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of quasi-judicial authority include town planning applications, building licences, applications for other permits / licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*

**PURPOSE OF REPORT**

For Council to consider the monthly financial report for the period ending 31 October 2020.

**SUMMARY AND KEY ISSUES**

The Local Government Act and Regulations require local governments to prepare monthly reports containing the information that is prescribed.



---

<b>ITEM</b>	<b>SUBJECT HEADING</b>	<b>PAGE</b>
-------------	------------------------	-------------

---

**LOCATION**

N/A

**BACKGROUND**

Nil

**CONSULTATION**

Financial Consultant – Darren Long

**STRATEGIC IMPLICATIONS**

There are no Strategic Plan implications evident at this time.

**POLICY IMPLICATIONS**

There are no significant policy implications evident at this time.

**STATUTORY IMPLICATIONS**

Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Finance) Regulations 1996.

**FINANCIAL IMPLICATIONS**

There are no financial implications at this time.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications at this time.

**SOCIAL IMPLICATIONS**

There are no social implications at this time.

**OFFICER COMMENT**

Nil

**OFFICER RECOMMENDATION/S – ITEM NO 8.5.3**

That the financial report for the period ending 31 October 2020 be received.

**COUNCIL DECISION NO 6440**

**Moved: Cr. O’Connell**

**Seconded: Cr. Mizia**

**That the financial report for the period ending 31 October 2020 be received.**

ITEM	SUBJECT HEADING	PAGE
------	-----------------	------

Confirmed 7/0

**9. DELEGATES REPORTS**

*(Elected members who are delegates to other Forums may present a verbal or written report)*

Cr O'Connell has submitted a written report.

ITEM	SUBJECT HEADING	PAGE
------	-----------------	------

**10. NEW BUSINESS OF AN URGENT NATURE**

Cr. O'Connell declared an interest affecting impartiality in item 10.1 being related to the departing tenant.

10.1	LATE ITEM Unit A, 20 First Avenue
------	-----------------------------------

**CORPORATE**

**ATTACHMENT DETAILS**

<u>Attachment No</u>	<u>Details</u>
Attachment 2	Lease Agreement, Property Condition Report, Photos

Voting Requirement	:	Absolute Majority
Subject Index	:	N/A
Location / Property Index	:	Unit A, 20 First Avenue, NUNGARIN
Application Index	:	N/A
Land Use	:	N/A
Lot Area	:	N/A
Disclosure of any Interest	:	N/A
Previous Items	:	N/A
Applicant	:	N/A
Owner	:	N/A
Responsible Officer	:	Chief Executive Officer

**COUNCIL ROLE**

- Advocacy** *When Council advocates on its own behalf or on behalf of its community to another level of government / body / agency.*
- Executive** *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative** *Includes adopting local laws, town planning schemes & policies.*
- Review** *When Council reviews decisions made by Officers.*
- Quasi-Judicial** *When Council determines an application / matter that directly affect a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of quasi-judicial authority include town planning applications, building licences, applications for other permits / licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*

---

<b>ITEM</b>	<b>SUBJECT HEADING</b>	<b>PAGE</b>
-------------	------------------------	-------------

---

### **PURPOSE OF REPORT**

To determine the eligibility of return of bond and 2 days rent paid in advance to previous Tenant and approval of release of funds.

To approve the Pool Manager to take a lease of the property, starting immediately to the end of the Pool season as a form of acceptable accommodation.

### **SUMMARY AND KEY ISSUES**

- |   |
|---|
| <ul style="list-style-type: none"><li>• To determine the eligibility of return of bond and then the release of bond to previous Tenant.</li><li>• To confirm the new tenant to be the Pool Manager</li><li>• To discuss the lease beyond the pool season.</li></ul> |
|---|

### **LOCATION**

Unit A, 20 First Avenue, NUNGARIN, WA 6490

### **BACKGROUND**

The previous Tenant for Unit A, 20 First Avenue, has given notice and wishes to have the bond returned and the 2 days rent paid in advance. The property condition report has been completed with the state in which the house was left. In order to release the funds council need to approve they are happy with allowing the bond being returned as per in the lease agreement.

As the Shire have limited housing the only option available to the Pool Manager was 45 First Avenue. The problem with this housing option is that it is not secure and therefore unsafe for the Pool Manager. Having unit A 20 First Avenue now available the Shire now have suitable and safe housing for the Pool manager to now go into. As the pool season has already started the decision needs to be made urgently so that arrangements can be made.

### **CONSULTATION**

There has been no specific consultation undertaken in respect to this matter.

### **STRATEGIC IMPLICATIONS**

There are no Strategic Plan implications evident at this time.

### **POLICY IMPLICATIONS**

There are no significant policy implications evident at this time.

### **STATUTORY IMPLICATIONS**

<b>ITEM</b>	<b>SUBJECT HEADING</b>	<b>PAGE</b>
-------------	------------------------	-------------

---

There are no specific statutory requirements in respect to this matter.

**FINANCIAL IMPLICATIONS**

Should Council resolve as recommended the total refund will be \$348,30 (Bond - \$320.00, two (2) days rent \$28.30).

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications at this time.

**SOCIAL IMPLICATIONS**

There are no social implications at this time.

**OFFICER COMMENT**

**OFFICER RECOMMENDATION/S – ITEM NO 10.1**

That Council;

1. Approves the request from the tenant for the refund of the bond held by the Shire for the rental of Unit A, 20 First Avenue, Nungarin being \$320.00, from Housing Bonds Deposits GL# 122704.
2. Approves the request from the tenant for the refund of two (2) days rent for Unit A, 20 First Avenue, Nungarin amounting to \$28.30, from Lot 75 First Avenue – Unit A Rent MUN GL# 309313
3. Approves the lease of the of Unit A, 20 First Avenue being in the name of the Pool Manager for the term of their contract ending 30 April 2021.
4. Delegates the Chief Executive Officer to sign any documents pertaining to the lease in (3) above for a period not exceeding 30 April 2021.

**COUNCIL DECISION NO 6441**

**Moved: Cr. O’Connell**  
**Seconded: Cr. Dayman**

**That Council;**

- 1. Approves the request from the tenant for the refund of the bond held by the Shire for the rental of Unit A, 20 First Avenue, Nungarin being \$320.00, from Housing Bonds Deposits GL# 122704.**

<b>ITEM</b>	<b>SUBJECT HEADING</b>	<b>PAGE</b>
<b>2.</b>	<b>Approves the request from the tenant for the refund of two (2) days rent for Unit A, 20 First Avenue, Nungarin amounting to \$28.30, from Lot 75 First Avenue – Unit A Rent MUN GL# 309313</b>	
<b>3.</b>	<b>Approves the lease of the of Unit A, 20 First Avenue being in the name of the Pool Manager for the term of their contract ending 30 April 2021.</b>	
<b>4.</b>	<b>Delegates the Chief Executive Officer to sign any documents pertaining to the lease in (3) above for a period not exceeding 30 April 2021.</b>	

Confirmed 7/0

**ITEM SUBJECT HEADING**

**PAGE**

MINUTES - ORDINARY COUNCIL MEETING  
18 November 2020

**ITEM SUBJECT HEADING PAGE**

Cr. Coumbe declared an interest affecting impartiality in item 10.2 applicant being a family member.

**10.2 LATE ITEM Request for donation from the Nungarin Primary School**

**OFFICER RECOMMENDATION/S – ITEM NO 10.2**

That Council with regard to the request from the Nungarin Primary School:

1. Approves the donation of two (2) history books "A Piece of String".
2. Approves the donation of \$100 from GL # 204218 Governance office expenses other.

**COUNCIL DECISION NO 6442**

**Moved: Cr. O'Connell**  
**Seconded: Cr. Dayman**

**That Council with regard to the request from the Nungarin Primary School:**

1. Approves the donation of two (2) history books "A Piece of String".
2. Approves the donation of \$100 from GL # 204218 Governance office expenses other.

Confirmed 7/0

**11. MOTIONS ON NOTICE**

*(Automatically sent back to Administration for consideration at the next Council meeting)*


Nil.

**12. CONFIDENTIAL ITEMS OF BUSINESS**

Nil.

**13. CLOSURE**

There being no further business the meeting closed at 4:34pm.

  
\_\_\_\_\_  
Presiding Member

16-12-2020  
Date