SHIRE OF NUNGARIN



ATTACHMENTS

ORDINARY MEETING OF COUNCIL HELD ON

15 April 2020

Shire of Nungarin

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ORDINARY MEETING OF COUNCIL

6. PRESIDENT'S REPORT

President's Report

What a different month we've just seen go by!

With COVID-19 being our number one concern these past few weeks, the CEO and staff have worked extremely hard ensuring Federal Government regulations and guidelines are implemented and followed strictly. They've done an excellent job around town and within the Shire closing and fencing off necessary public spaces, campsites, and ensuring the safety of our locals.

Unfortunately some community members have still been gathering along the main street in numbers greater than 2 with the social distancing proving to be a bit of an issue. Hopefully things have improved at the time of writing this and that people are finally understanding the seriousness of this situation. If we can minimise the impact that Coronavirus has on our community, this will be great.

Our maintenance team have attended to the storm damage and made vast improvements ensuring that we are better prepared for future unexpected storms.

Some works improvements have included:

- Culverts on Nungarin North Road
- Floodway on Burracoppin-Campion Road
- Maintenance grading on various roads affected by the heavy rain

UPCOMING MEETINGS DATES

Any scheduled meetings have been cancelled for the moment and any necessary meetings will be made available electronically. Although we are bound to have teething problems at the beginning, I am sure this will improve as time goes by. It will also set us up to allow Councillors to attend Council Meetings electronically if they are unable to make future meetings in person.

I have attended a series of weekly webinars run by WALGA. Updates for Councils, positive guidance, possible incentives for your local government and ways of staying in touch with your communities have been discussed. As is often the case with WALGA, a lot of the information seems aimed at larger Shires, but if we can take away any small helpful tips from these webinars, then they are worth attending. Thank you to all in this difficult, unknown time. If we all stay on the same page and work together as a team, Nungarin can come through the other side as safely and unaffected as possible.

Stay well and safe

Pippa de Lacy Shire President



7.1 ORDINARY COUNCIL MEETING MINUTES FEBRUARY 2020

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7.2 SPECIAL NEWROC COUNCIL MEETING MINUTES 11 MARCH 2020



NEWROC SPECIAL COUNCIL MEETING MINUTES Thursday 12 March 2020 Trayning Bowling Club

MEETING: 2.30pm

NORTH EASTERN WHEATBELT REGIONAL ORGANISATION OF COUNCILS

Minutes of the Council Meeting held at the Trayning Bowling Club on Thursday 12 March 2020 commencing at 2.30pm

MINUTES

1. OPENING AND ANNOUNCEMENTS

Cr Ricky Storer, NEWROC Chair welcomed everyone and opened the meeting at 2.30pm

2. RECORD OF ATTENDANCE AND APOLOGIES

2.1. Delegate Attendance

Cr Ricky Storer	NEWROC Chair, President Shire of Koorda
Cr Pippa De Lacy	President, Shire of Nungarin
Cr Gary Coumbe	Deputy President, Shire of Nungarin (non voting delegate)
Cr Melanie Brown	President, Shire of Trayning
Cr Marlon Hudson	Councillor, Shire of Trayning (non voting delegate)
Cr Quentin Davies	President, Shire of Wyalkatchem
Cr Tony Sachse	President, Shire of Mt Marshall
Cr Gary Shadbolt	President, Shire of Mukinbudin
Cr Sandie Ventris	Councillor, Shire of Mukinbudin (non voting delegate)
Darren Simmons	NEWROC CEO, CEO, Shire of Koorda
Taryn Dayman	CEO, Shire of Wyalkatchem
John Nuttall	CEO, Shire of Mt Marshall
Dirk Sellenger	CEO, Shire of Mukinbudin
Adam Majid	CEO, Shire of Nungarin
Brian Jones	CEO, Shire of Trayning
NEWROC Officer Caroline Robinson	Executive Officer, NEWROC

2.2. Apologies

Nil

2.3. Guests

Cr Mischa Stratford Shire of Wyalkatchem

3. Matters for Discussion

3.1 NEWROC Membership – Shire of Dowerin

FILE REFERENCE: REPORTING OFFICER: DISCLOSURE OF INTEREST: DATE: ATTACHMENT NUMBER: CONSULTATION: STATUTORY ENVIRONMENT: VOTING REQUIREMENT: 041 - Governance Caroline Robinson Nil 27 February 2020 #NEWROC MoU 2018/2020

BACKGROUND

In late 2019, the Shire of Dowerin informally approached the NEWROC CEO and EO to consider moving from AROC to the NEWROC. This then followed with a meeting between the NEWROC Chair, CEO and EO and the Shire of Dowerin President, Vice President and CEO.

Nil

The discussions at the meeting of representatives was then shared at the December 2019 Council meeting and members discussed the proposal. Key points of discussion included:

- Strategic direction of the NEWROC and the Shire of Dowerin's alignment with this
- More than the NEWROC and the 'fit' with the Shire of Dowerin
- Participation in NEWTravel and the Wheatbelt Way (they already contribute the same financial amount as NEWROC members to both groups)
- Joining fee (membership fee plus contribution to the NEWROC "investment fund" which currently is approximately Term Deposit \$151K, Operational Funds \$182K)
- Minimum time that the Shire of Dowerin must commit to the NEWROC
- Exit fees from AROC
- AROC response, risk and anticipated response

The Shire of Dowerin is exceptionally keen to join the NEWROC and to this end has officially communicated with the NEWROC its desire and to AROC.

COMMENT

Members were asked to consider the following options at their February Council meetings (informal or formal), as starting points for discussion at the next February NEWROC Executive meeting:

	OPTION 1	OPTION 2	OPTION 3
Annual Membership Fee	Pro rata if they participate in NEWROC meetings until the EOFY Voting rights	Participation in NEWROC meetings until the EOFY No fee No voting rights	Participation only in the strategic planning sessions, then official membership, attendance and voting in new FY
	Membership fee paid in one amount	Membership fee paid in installments over the first year only	
Contribution to the NEWROC Investment Fund	Currently 6 members – equal amount \$55,500	AROC exit fee plus a % or \$amount	'Indicative' amount \$35K to \$40K

	Paid immediately upon membership	Paid over two years	Paid over three years
	Project specific contributions		
	Identification of existing projects that the Shire of Dowerin can and can not participate in e.g. Telco project without a contribution to the data centre		
Possible amendments to the NEWROC MoU	Minimum term of commitment five years	Minimum term of commitment three years	
	Stipulated exit fees	Exit fees appropriate to the length of membership	
	If NEWROC Council agrees, including the Shire of Dowerin as a member		
	MoU resigned July 2020 if the Shire of Dowerin joins		

MoU Considerations

The following extracts / items in the NEWROC MoU are also to be noted:

- Application for membership:
 - Section 3.65 of the Local Government Act 1995 is to apply.
 - Prospective new members may be admitted by a decision of the NEWROC Council and shall be required to contribute to NEWROC a sum determined by the NEWROC Council that is described as "the entry sum" and in addition a sum equal to the current year's contribution schedule or such other sum agreed to by the NEWROC Council"
- Annual membership fee amount ("Each Participant shall make an annual contribution 1 towards the amount necessary to meet the deficiency, if any, disclosed in the annual *budget of NEWROC" which is currently set at 1/6th*) Meeting schedule and rotation of CEO and Chair
- 1
- 3è Withdrawal clauses of membership
- Participation in existing NEWROC projects

At the NEWROC February Executive meeting responses from member Councils were discussed and the following motion passed:

MOTION

NEWROC Executive recommend calling a special meeting of Council on Wednesday 11 March, at 3pm in Wyalkatchem to discuss the Shire of Dowerin membership application. If a meeting can occur, the motion for agenda item 7.2 be rescinded.

If a meeting can not be called / quorum not available on the 11 March then a flying meeting via email to occur prior to the March strategy session.

Moved J Nuttall Seconded A Majid CARRIED 4/0

To this end, feedback obtained has been favourable by a majority of member Councils regarding the Shire of Dowerin's membership application.

OFFICER RECOMMENDATION 1

The Membership application by the Shire of Dowerin is received and membership is extended to the North Eastern Wheatbelt Regional Organisation of Councils by absolute majority

OFFICER RECOMMENDATION 2

Shire of Dowerin be invited to participate in the NEWROC Strategy Session on March 25 2020

OFFICER RECOMMENDATION 3

Shire of Dowerin CEO and Council delegate be invited to attend NEWROC meetings for the remainder of the 2019/20 financial year however with no voting rights

OFFICER RECOMMENDATION 4

NEWROC EO to consult with members and present various options regarding:

a) the 'entry fee' to the NEWROC

b) implications regarding the MoU

c) annual membership fee

To be presented and discussed by members at the April Council meeting

Discussion:

- NEWROC Chair and NEWROC CEO provided a background of discussions and activities to date
- Members spoke about the membership and process, areas of improvement and qualifications, participation in various projects (do we charge a fee per project?)
- Some members spoke about the desire to see membership terms and conditions clarified at this meeting, whilst others would like to take it back to their Councils
- Discussion regarding the direction of NEWROC and the MoU and the desire to see this discussed at the Strategy Day in March

Cr Brown left the meeting at 2.59pm

MOTION				
Members agree in principle that the Shire of Dowerin's application to join the NEWROC (subject to acceptable terms of entry and membership) is accepted				
Moved Cr Sachse	Moved Cr Sachse Seconded Cr Davies CARRIED 5/0			
MOTION				
Shire of Dowerin be invited to participate in the NEWROC Strategy Session on March 25 2020				
Moved Cr Sachse	Seconded Cr Storer	CARRIED 5/0		
Cr Brown returned at 3.0)5pm			

MOTION

Shire of Dowerin be invited to attend the NEWROC meetings as a guest until their membership is resolved

Moved Cr Davies Seconded Cr Storer

CARRIED 6/0

MOTION

NEWROC EO to consult with members and present various options regarding:

a) the 'entry fee' to the NEWROC

b) implications regarding the MoU

c) annual membership fee

d) and other matters relating to the Shire of Dowerin joining the NEWROC

To be presented and discussed by members at the April Council meeting

Moved Cr Davies Seconded Sachse CARRIED 6/0

4. Meeting Close

Cr Storer has tendered his resignation to the Shire of Koorda and this meeting is the last NEWROC meeting he will preside over and attend.

Cr Storer thanked everyone for their attendance and participation, he also spoke about the NEWROC being a strong and proactive group and congratulated past and present members. He thanked members for the opportunity to chair meetings.

Cr Storer closed the meeting at 3.18pm.



8.5.2 ACCOUNTS PAID MARCH 2020

Cheque /EF' No	Г Date	Name Invoice Description	INV Amount	Amount
EFT1729	05/03/2020	GARY CHARLES COUMBE		276.02
EFT1730	Travel Allow	ebruary Council Meeting - Gary Coumbe 7 12 Km @ .78 - Gary Coumbe dent Allow (Jan & Feb 20) Gary Coumbe O'CONNELL, RENIRA EILEEN	100.00 9.36 166.66	100.00
EFT1731	Sitting Fee F 05/03/2020	ebruary Council Meeting - Eileen O'Connell KERRY LORELLE DAYMAN	100.00	118.72
EFT1732		24 Km @ .78 - Kerry Dayman ebruary Council Meeting - Kerry Dayman Pippa de Lacy	18.72 100.00	799.16
	President All	r 16 Km @ .78 - Pippa de Lacy ow (Jan & Feb 20) Pippa de Lacy ebruary Council Meeting - Pippa de Lacy	12.48 666.68 120.00	
EFT1733	05/03/2020	Jason Davis		100.00
EFT1734	Sitting Fee F 05/03/2020	ebruary Council Meeting - Jason Davis Bill Lee	100.00	100.00
EFT1735	Sitting Fee F 05/03/2020	ebruary Council Meeting - Bill Lee Roman Vincent Mizia	100.00	100.00
EFT1736	Sitting Fee F 13/03/2020	ebruary Council Meeting - Ray Mizia TWO DOGS HOME HARDWARE	100.00	71.97
EFT1737	Hose & attac 13/03/2020	hments - Oval SLATER-GARTRELL SPORTS	71.97	561.00
EFT1738	Xtreme white 13/03/2020	e line marking paint x 2 - Oval, Xtreme black line marking paint - Hockey field BOYA EQUIPMENT	561.00	212.95
EFT1739		Kubota Mower MERREDIN CARR CARE	212.95	360.00
EFT1740	30,000 Servi 13/03/2020	ce, parts, labour - NA34 Wheatbelt Liquid Waste	360.00	1,210.00
EFT1741	Pump out of 13/03/2020	black water - Grangarin Wheatbelt Refrigeration & Air-Conditioning	1,210.00	3,642.54
EFT1742		tall Aircon, freight, travel - 37 Second Ave, Repair Aircon - Unit 1 Grangarin n - Unit 5 Grangarin Palm Plumbing	3,331.68 310.86	601.70
		es toilet tree roots- Office, Service basin taps - 40 Danberrin Rd, ng taps - Rec Centre, Service toilets - Pool, Search for leak - McCrory's	601.70	

Cheque /EFT No	Г Date	Name Invoice Description	INV Amount	Amount
EFT1743	13/03/2020	Michael Stewart Security Services		78.00
	· · · · · · · · · · · · · · · · · · ·	itoring February - Office itoring February - Rec Centre	39.00 39.00	
EFT1744	13/03/2020	AVON WASTE		1,466.24
EFT1745		rice - February 20, Recycling Service BOC GASES	1,466.24	37.90
EFT1746	Container Ser 13/03/2020	rvice 29/1/20 - 26/2/20 Depot, Container Service 29/1/20 - 26/2/20 Pool Toll Transport Pty Ltd	37.90	10.73
	Freight on pa	rts - Depot	10.73	
EFT1747	13/03/2020	HERSEY, JR & A		1,914.41
	100L Storage	cabinet - Depot	1,914.41	
EFT1748	13/03/2020	NUNGARIN NEWSLINK		25.00
	Skeleton Wee	ed Ad	25.00	
EFT1749	13/03/2020	WESTRAC Pty Ltd		559.70
	Parts for Cat	Grader NA310	559.70	
EFT1750	13/03/2020	PERFECT COMPUTER SOLUTIONS		170.00
	Monthly mor	itoring fee - February 20, Emails not coming through - Office	170.00	
EFT1751	13/03/2020	WA LOCAL GOVERNMENT ASSOCIATION		4,000.00
	Council Men	bers Essentials - eLearning subscription (Feb 20 - Feb 21)	4,000.00	
EFT1752	13/03/2020	SHIRE OF TRAYNING		276.00
	Skeleton Wee		20.00	
EFT1753		2/2/20 - 29/2/20 BOYA EQUIPMENT	256.00	922.10
EF 11755				,22.10
EFT1754		al, freight - Kubota	922.10	2 052 72
EF 11734	13/03/2020	Great Southern Fuel Supplies		3,053.72
		2,000L - Depot Sebruary - 0NA, Unleaded - NA1240	2,816.00 591.76	
		ion February 2020	-354.04	
EFT1755	13/03/2020	Wegners Rural		21.20
	Saturday Pap	er	2.90	
	Weekday Par		1.70	
	Saturday Pap		2.90	
	Weekday Pap		1.70	
	Saturday Pap Weekday Pap		2.90	
	Weekday Par Weekday Par		1.70 1.70	
			1.70	

Cheque /EF' No	T Date	Name Invoice Description	INV Amount	Amount
Milk - Newro Weekday Par			4.00 1.70	
EFT1756	13/03/2020	Wheatbelt Liquid Waste		1,210.00
	Pump out of	black water - Grangarin	1,210.00	
EFT1757	13/03/2020	Dylan John Copeland		264.00
	Project Mana	agement & Officer Services	264.00	
EFT1758	13/03/2020	Allwest Equipment Hire		2,200.00
	Hire of Mits	ubishi D/Cab - Skeleton Weed	2,200.00	
EFT1759	13/03/2020	Creative.adm		979.00
	Recreate cou	ncil LOGO	979.00	
EFT1760	25/03/2020	CHILD SUPPORT AGENCY		684.26
		uction for David Clarke 04/03/2020 uction for David Clarke 18/03/2020	342.13 342.13	
EFT1761		GARY CHARLES COUMBE	542.15	192.69
			100.00	
	e	Aarch Council Meeting - Gary Coumbe ident Allow (March 20) Gary Coumbe	100.00 83.33	
		v 12 Km @ .78 - Gary Coumbe	9.36	
EFT1762	31/03/2020	O'CONNELL, RENIRA EILEEN		1,084.36
		v 1262 Km @ .78 - Eileen O'Connell Aarch Council Meeting - Eileen O'Connell	984.36 100.00	
EFT1763	31/03/2020	KERRY LORELLE DAYMAN		118.72
	Sitting Fee N	Aarch Council Meeting - Kerry Dayman	100.00	
	Travel Allow	v 24 Km @ .78 - Kerry Dayman	18.72	
EFT1764	31/03/2020	Pippa de Lacy		465.81
		low (March 20) Pippa de Lacy	333.33	
		Aarch Council Meeting - Pippa de Lacy v 16 Km @ .78 - Pippa de Lacy	120.00 12.48	
EFT1765	31/03/2020	Jason Davis		140.56
	Travel Allow	v 52 Km @ .78 - Jason Davis	40.56	
	Sitting Fee M	Aarch Council Meeting - Jason Davis	100.00	
EFT1766	31/03/2020	Bill Lee		162.40
		v 80 Km @ .78 - Bill Lee	62.40	
4	_	Aarch Council Meeting - Bill Lee	100.00	
16692	13/03/2020	KLEENHEAT GAS		539.99
	Bulk Gas - F	irst Ave Grangarin	539.99	

Cheque /EF No	Г Date	Name Invoice Description	INV Amount	Amount
16693	13/03/2020	TELSTRA CORPORATION		877.23
	U	0 - 27/3/20 Messages to the community 28/1/20 - 27/2/20 Mobiles, Ipads & Internet	186.51 690.72	
16694	13/03/2020	SYNERGY		813.86
16695	Usage 25/12/ 13/03/2020	19 - 24/2/20 Street Lighting TELSTRA CORPORATION	813.86	55.00
10070		ge 5/2/20 - 4/3/20 LCD Committee	55.00	22100
16696	13/03/2020	WATER CORPORATION		88.12
		ge 1/3/20 - 30/4/20 29 Second Ave ge 1/3/20 - 30/4/20 27 Second Ave	44.06 44.06	
DD7528.1	04/03/2020	WA LOCAL GOVERNMENT SUPERANNUATION PLAN		2,998.65
DD7528.2	04/03/2020	BT Super for Life		72.55
DD7528.3	04/03/2020	AUSTRALIAN SUPER ADMINISTRATION	275.14	
DD7541.1	18/03/2020	WA LOCAL GOVERNMENT SUPERANNUATION PLAN		2,957.87
DD7541.2	18/03/2020	BT Super for Life		71.38
DD7541.3	18/03/2020	AUSTRALIAN SUPER ADMINISTRATION	345.92	
DD7553.1	16/03/2020	Woolworths Limited		127.00

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	MUNICIPAL FUND BANK	37,513.57
TOTAL		37,513.57



8.5.3 FINANCIAL REPORT MARCH 2020

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9 DELEGATES REPORTS

COUNCILLOR O'Connell REPORT - MEETINGS / FUNCTIONS ATTENDED

- 20th March Rural Water Council AGM/Meeting -Teleconference
- 31st March Kununoppin Medical Practice Interview-Zoom
- 31st March Kununoppin Medical Practice Debrief-Zoom
- 2nd April Kununoppin Medical Practice Interview-Zoom
- 2nd April Kununoppin Medical Practice Debrief-Teleconference
- 3rd April Kununoppin Local Health Advisory Group Meeting CANCELLED
- 6th April NE SRRG meeting-Teleconference
- 8th April NCDG meeting

RURAL WATER COUNCIL AGM & MEETING

This was held by teleconference. I attended. Deputy President Coumbe was an apology. The minutes are not available as yet.

AGM:

Election:	
President:	Laurie Short re-elected (Community member)
Vice-Pres.:	Cr Tony Sache (Mt Marshall)
Executive members:	Cr Eileen O'Connell (Nungarin)
	Cr Frank Johnson (Gingin)
	(Missed the third name)

BUSINESS INCLUDED:

- Membership Fees: these have increased for both Associations and Individuals. Some years ago we reduced the amount for 1 year and never increased it. Due to the Special meeting held in January (meeting with Minister of Water), the March meeting being a Teleconference and the increase re Secretarial services due to the previous issues, this has diminished our reserves. With the assumption that we will not be having face-to-face meetings for the foreseeable future, it was felt prudent to increase the subscriptions. Robert will be sending out the Invoices with a letter of explanation to the Chief Executive Officers.
- 2) Financial: Budget was adopted. Accounts for payment were approved.
- 3) Membership Application: Application from Shire of Dowerin was approved.
- 4) **District Reports**: some given. Any reports for the foreseeable future need to be sent to Robert to be sent out with the Meeting Agenda.
- 5) **Regional Manager, Goldfields & Agricultural Region, Water Corporation**: Ms Sharon Broad has left the position. No new appointment as at the meeting.

KUNUNOPPIN MEDICAL PRACTICE

I attended as our Delegate. These interviews and debriefings were all done on Zoom. Although I had practiced on my phone and Computer, I had difficulty using my Shire Electronic Device.

Cr Melanie Brown (Chair Kununoppin Medical Practice) chaired the interviews with all Delegates and CEO's muted. I have put all under this one heading.

<u>Tuesday 31st March</u>: Interview: I only managed some of this interview and was unable to get on for the Debriefing. Did follow up.

<u>Thursday 2nd April</u>: Interview: I attended as did out Chief Executive Officer. Debriefing: I missed the beginning and did via

teleconference.

The four Delegates agreed on a preferred Candidate and President Brown was contacting the Doctor concerned and also Dr Walker. Hopefully there will be an update for our Council meeting.

NORTH EAST SUB REGIONAL ROAD GROUP

This meeting was by teleconference. I attended as did our Chief Executive Officer. As our newly elected Chair has resigned from his Council we had an election for Chair and Delegate for the SRRG. Then for the Deputy for both.

Elections :	WNE SRRG -	Chair:	Cr Eileen O'Connell
		D/Chair:	Cr Geoff Water
	WN RRG -	Delegate:	Cr Eileen O'Connell
		1 st Proxy:	Cr Geoff Waters
		2 nd Proxy:	Cr Wayne Della Bosca

Business Discussed:

1) Funding Recoup Items:

- a) Review of Direct Grant Funding
- b) All Projects
- c) Road Project Fundings:

Recoup Register – great improvement Nungarin, Koorda, Mt Marshall and Yilgarn have completed and waiting for documentation to complete claims.

- 2) *Allocation of Additional* 2020/21 Yr SRFtLGA (State Road Funds to Local Government Agreement) Funding: Only one Shire showed interest but was decided that more time was needed and all would look at it for 2021/22. (for those that aren't aware, the program for 2020/21 has already been agreed to).
- 3) *Unallocated funding*: looks to be approximately \$120,00. Was agreed to continue as before and it would be allocated pro-rata to each Shire.
- 4) *Chair welcomed* Cr George Storer to the Group as the new Shire of Koorda Delegate.
- 5) *Letter* to be written to Ricky Storer, thanking him for all his work for the SRRG as Chair and Delegate.
- 6) *Meetings*: Agreed to continue SRRG meetings to continue being held on Mondays at 9am

Looking at either Zoom or Skype meetings in the future Next meeting early July as RRG meeting is late July

NUNGARIN COMMUNITY DEVELOPMENT MEETING

The decision has been made to cancel all face-to-face meetings for the foreseeable future. Any issues are to be sent to Secretary then to Committee members for comment. Any decisions by 'flying minute'. All Committee member have received the financial report to 01/04/2020.

FUTURE MEETINGS / EVENTS

GECZ meeting Rural Water Council meeting SRRG meeting Teleconference Electronic ?Zoom/Skype Thursday 30th April Friday 3rd July Monday 6th July, 2020 RRG meeting

Electronic

Monday 27th July, 2020

RE O'Connell

R.E. O'Connell (Councillor)