

# SHIRE OF NUNGARIN



## ORDINARY MEETING MINUTES

23<sup>rd</sup> October 2019

3:00 PM

**Shire of Nungarin**  
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23 October 2019

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**SHIRE OF NUNGARIN**

**Council Meeting Agenda**

**23 October 2019**

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**1. DECLARATION OF OFFICIAL OPENING**

At 3:10pm, the Chief Executive Officer declared the meeting open and read aloud the Affirmation of Civic Duty. The Chief Executive Officer also made acknowledgement of the Traditional Custodians of the land.

**2. RECORDING OF ATTENDANCE, APOLOGIES & LEAVES OF ABSENCE**

**2.1 ATTENDANCE**

Elected Member	Cr RE O'Connell
Elected Member	Cr G Coumbe
Elected Member	Cr K Dayman
Elected Member	Cr P de Lacy
Elected Member	Cr J Davis
Elected Member	Cr W Lee
Elected Member	Cr R Mizia

Chief Executive Officer	Mr A Majid
Manager Works and Services	Mr A Richardson

**2.2 APOLOGIES**

Nil

**2.3 ELECTION OF SHIRE PRESIDENT**

The CEO conducted an election and declared Cr P de Lacy elected as Shire President.

**2.4 ELECTION OF DEPUTY SHIRE PRESIDENT**

The CEO conducted an election and declared Cr G Coumbe elected as Deputy Shire President.

**2.5 LEAVES OF ABSENCE**

Nil

**2.6 NEW REQUESTS FOR LEAVES OF ABSENCE**

Nil

**3. DELEGATIONS & PETITIONS**

**3.1 DELEGATIONS**

Nil

**3.2 PETITIONS**

Nil

**4. PUBLIC QUESTION TIME**

**Rules for Council Meeting Public Question Time**

- (a) *Public Question Time provides the public with an opportunity to put questions to the Council. Questions should only relate to the business of the Council and should not be a statement or personal opinion.*
- (b) *During the Council meeting, after Public Question Time no member of the public may interrupt the meeting's proceedings or enter into conversation.*
- (c) *Whenever possible, questions should be submitted in writing at least 48 hours prior to the start of the meeting.*
- (d) *All questions should be directed to the President and only questions relating to matters affecting Council may be answered at an Ordinary meeting, and at a Special meeting only questions that relate to the purpose of the meeting may be answered. Questions may be taken on notice and responded to after the meeting, at the discretion of the President.*
- (e) *The person presiding will control Public Question Time and ensure that each person wishing to ask a question should state his or her name and address before asking the question. If the question relates to an item on the agenda, the item number should also be stated. In general, persons seeking to ask a question will be given 2 minutes within which to address their question to the Council. The person presiding may shorten or lengthen this time in their discretion.*

**4.1 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE**

Responses to questions received by email from Mr Malaspina of Railway Avenue, Nungarin, received on 17 and 18 September 2019.

*Question:*

*1. Was aware I made an offer to purchase the office block from the Nungarin Shire that is next to the park*

Answer:

Yes – however administration is focussed on resolving the land tenure issues of this site which is supported by Council.

*Question*

*2. Was aware of the email Rachel and I received from the CEO regarding us have a problem with Mr Wegner*

Answer:

Yes – The Shire President informed all Councillors.

*Question*

*3. Was aware the Nungarin Community & Men's Shed hand delivered a letter addressed to council and have not received a written reply.*

Answer:

The letter received was discussed by Council after it was received. As there are issues surrounding the true identity of the owner of the Tractor referred to in your letter, it is not possible to make a decision at this time. An email to that effect was sent in reply to the letter.

*Question:*

*4. Was aware of any progress in obtain the title to the property next to the park on railway avenue*

Answer:

Yes. Council is aware of the progress which will continue to progress in line with the backlog of proeptries in the same situation of which the administration is addressing.

*Question:*

*5. Was aware if the Nungarin shire has been able to obtain any of the \$30,000.00 the previous CEO paid for fuel that the previous shop owner did not reanburse the Nungarin shire.*

Answer:

Council is aware of the outstanding account of the former shop owner and like many other outstanding items, the administration will be making further attempts to recover the monies.

*Question:*

*6. Was aware that it has taken two years, 20 emails to Nungarin shire, 5 emails to Mia Davies, one meeting with the CEO for both business in Railway avenue to be treated equally and it has been suggested by the CEO that I have a problem with Mr Wegner - Perhaps the blame is both CEO not doing there job in a timely manner.*

Answer:

Yes – Council is aware of administrations efforts to resolve the outstanding issue regarding the fence line and their work in resolving the matter between the property owner, tenant and the state.

Council supports the actions of its staff and considers the matter now resolved.

*Question:*

6. Did the Nungarin Shire require Wegner Rural to get the boundary surveyed before the fence was re installed?

Answer:

No – refer to an emailed response from the CEO to you on 3 September 2019 which has previously answered this question.

#### **4.2 QUESTIONS FROM MEMBERS OF THE PUBLIC**

Nil

### **5. DECLARATIONS OF INTEREST**

*Councillors / Staff are reminded of the requirements of section 5.65 of the Local Government Act 1995, to disclose any interest during the meeting when the matter is discussed, and also of the requirement to disclose an interest affecting impartiality under the Shire's Code of Conduct.*

*Councillors / staff are required to submit declarations of interest in writing on the prescribed form.*

#### **5.1 FINANCIAL & PROXIMITY INTERESTS**

Nil

#### **5.2 DISCLOSURES OF INTEREST THAT MAY CAUSE A CONFLICT**

Nil

### **6. ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)**

*Written announcements by the Presiding Member or important forthcoming functions to be tabled at this point. The Presiding Member may, at their discretion, wish to make verbal announcements.*

#### **OFFICER RECOMMENDATION/S – ITEM NO 6**

That the President's report for the period September to October 2019 be received.

#### **COUNCIL DECISION – 6270**

**Moved: Cr Dayman, Seconded: Cr Coumbe**

**That the President's report for the period September to October 2019 be received.**

**CARRIED: 7/0**

### **7. CONFIRMATION OF COUNCIL MINUTES AND RECEIVING OF MINUTES**

#### **7.1 ORDINARY COUNCIL MEETING 18 SEPTEMBER 2019**

**OFFICER RECOMMENDATION/S – ITEM NO 7.1**

That the Minutes of the Ordinary Meeting, of the Shire of Nungarin held on 18 September 2019 in Council Chambers be confirmed.

**COUNCIL DECISION – 6271**

**Moved: Cr O’Connell, Seconded: Cr Coumbe**

**That the Minutes of the Ordinary Meeting, of the Shire of Nungarin held on 18 September 2019 in Council Chambers be confirmed.**

**CARRIED: 7/0**

**7.2 MINUTES OF NEWROC EXECUTIVE MEETING 24 SEPTEMBER 2019**

**OFFICER RECOMMENDATION/S – ITEM NO 7.2**

That the Minutes of the NEWROC Executive Meeting held on 24 September 2019 be received.

**COUNCIL DECISION – 6272**

**Moved: Cr Dayman, Seconded: Cr Coumbe**

**That the Minutes of the NEWROC Executive Meeting held on 24 September 2019 be received.**

**CARRIED: 7/0**

**8. CHIEF EXECUTIVE OFFICER REPORTS**

**8.1 URBAN PLANNING**

Nil



## 8.2 INFRASTRUCTURE

### 8.2.1 Works and Services Report

#### INFRASTRUCTURE

#### ATTACHMENT DETAILS

<u>Attachment No</u>	<u>Details</u>
Nil	

Voting Requirement	:	Simple Majority
Subject Index	:	N/A
Location / Property Index	:	N/A
Application Index	:	N/A
Land Use	:	N/A
Lot Area	:	N/A
Disclosure of any Interest	:	Nil
Previous Items	:	All Council Meetings
Applicant	:	N/A
Owner	:	N/A
Responsible Officer	:	Manager Works and Services

#### COUNCIL ROLE

- Advocacy** *When Council advocates on its own behalf or on behalf of its community to another level of government / body / agency.*
- Executive** *The substantial direction setting and oversight role of the Council eg. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative** *Includes adopting local laws, town planning schemes & policies.*
- Review** *When Council reviews decisions made by Officers.*
- Quasi-Judicial** *When Council determines an application / matter that directly affect a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of quasi-judicial authority include town planning applications, building licences, applications for other permits / licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*

#### PURPOSE OF REPORT

For Council to receive the Manager Works and Services report.

## **SUMMARY AND KEY ISSUES**

- Road counter is currently out on Nungarin North Road and the other is currently at the Merredin Chandler Road.
- Maintenance on machines is continuing as required and small items of plant being repaired. Trailers have been attended to with lights and brakes repaired to bring them all up to a working standard.
- Graders have been grading on Karomin Road, Baker Road, Williams Road and Lake Brown South Road.
- Road patching is ongoing with works on Chandler Nungarin Road
- Slashing around the town was completed for the Mangowine Event.
- The refuse site is being cleaned up in the metal area, with a contractor removing any metal products of value for this service. This work is now complete.

## **LOCATION**

N/A

## **BACKGROUND**

N/A

## **CONSULTATION**

There has been no specific consultation undertaken in respect to this matter.

## **STRATEGIC IMPLICATIONS**

There are no Strategic Plan implications evident at this time.

## **POLICY IMPLICATIONS**

There are no significant policy implications evident at this time.

## **STATUTORY IMPLICATIONS**

There are no specific statutory requirements in respect to this matter.

## **FINANCIAL IMPLICATIONS**

There are no financial implications evident at this time.

## **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications at this time.

**SOCIAL IMPLICATIONS**

There are no social implications at this time.

**OFFICER COMMENT**

Refer to summary and key issues above.

**OFFICER RECOMMENDATION/S – ITEM NO 8.2.1**

That the Manager Works and Services report be received

**COUNCIL DECISION – 6273**

**Moved: Cr O’Connell, Seconded: Cr Davis**

**That the Manager Works and Services report be received**

**CARRIED: 7/0**

## 8.2.2 Recreation Grounds

### INFRASTRUCTURE

#### ATTACHMENT DETAILS

<u>Attachment No</u>	<u>Details</u>
Nil	

Voting Requirement	:	Simple Majority
Subject Index	:	Parks and Gardens
Location / Property Index	:	Various
Application Index	:	N/A
Land Use	:	Parks and Gardens
Lot Area	:	N/A
Disclosure of any Interest	:	Nil
Previous Items	:	All Council Meetings
Applicant	:	N/A
Owner	:	N/A
Responsible Officer	:	Chief Executive Officer

#### COUNCIL ROLE

- Advocacy** *When Council advocates on its own behalf or on behalf of its community to another level of government / body / agency.*
- Executive** *The substantial direction setting and oversight role of the Council eg. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative** *Includes adopting local laws, town planning schemes & policies.*
- Review** *When Council reviews decisions made by Officers.*
- Quasi-Judicial** *When Council determines an application / matter that directly affect a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of quasi-judicial authority include town planning applications, building licences, applications for other permits / licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*

#### PURPOSE OF REPORT

For Council to receive Recreation Grounds status report.

## **SUMMARY AND KEY ISSUES**

See officer's comments.

## **LOCATION**

All Recreation grounds

## **BACKGROUND**

Council has traditionally asked for status reports concerning Recreation Grounds and Gardens generally and this report is provided accordingly.

## **CONSULTATION**

There has been no specific consultation undertaken in respect to this matter.

## **STRATEGIC IMPLICATIONS**

There are no Strategic Plan implications evident at this time.

## **POLICY IMPLICATIONS**

There are no significant policy implications evident at this time.

## **STATUTORY IMPLICATIONS**

There are no specific statutory requirements in respect to this matter.

## **FINANCIAL IMPLICATIONS**

There are no financial implications evident at this time.

## **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications at this time.

## **SOCIAL IMPLICATIONS**

There are no social implications at this time.

## **OFFICER COMMENT**

Oval:

Reticulation is assessed on a daily basis considering the varying temperatures currently being experienced. Nights have remained relatively cool allowing watering to be contained to approximately three nights per week.

Weeds are being treated with Kamba M as required. Meridian, for the treatment of beetles has been applied.

**Cricket Pitch:**

A new watering process for the pitch has been implemented with positive results being noticed already.

The first pitch for the season was prepared however overnight rain essentially defeated the effort that was put in.

**Tennis Courts:**

As per the oval and all other turf areas, the courts have been treated with Meridian. Regrowth has been good and weekly mowing prior to use is carried out.

Reticulation is monitored daily given the varying temperatures currently being experienced.

**Hockey Ground:**

Reverts back to care and maintenance for the summer period.

**Bowling green:**

A general clean-up has been undertaken to remove debris from gutters and weed control as required.

**General:**

All pavilion lawns have been treated with Meridian.

At time of reporting, dam was approximately 0.1m.

A management programme has been developed by the turf consultant which is now being reviewed by the CEO. This will guide staff as to appropriate times to apply certain fertilisers, wetting agents and insecticides to promote even greater growth, health and assist in maintenance. The programme has also identified supplements to be added on a seasonal basis.

**OFFICER RECOMMENDATION/S – ITEM NO 8.2.2**

That the Recreation Grounds status report be received.

**COUNCIL DECISION – 6274**

**Moved: Cr Dayman, Seconded: Cr Coumbe**

**That the Recreation Grounds status report be received.**

**CARRIED: 7/0**

**8.3 COMMUNITY DEVELOPMENT**

Nil

## 8.4 MANAGEMENT / GOVERNANCE / POLICY

### 8.4.1 Nomination of Delegates to External Committees/Groups

#### MANAGEMENT/GOVERNANCE/POLICY

#### ATTACHMENT DETAILS

<u>Attachment No</u>	<u>Details</u>
Nil	

Voting Requirement	:	Simple Majority
Subject Index	:	N/A
Location / Property Index	:	N/A
Application Index	:	N/A
Land Use	:	N/A
Lot Area	:	N/A
Disclosure of any Interest	:	Nil
Previous Items	:	25 October 2017
Applicant	:	N/A
Owner	:	N/A
Responsible Officer	:	Chief Executive Officer

#### COUNCIL ROLE

- Advocacy** *When Council advocates on its own behalf or on behalf of its community to another level of government / body / agency.*
- Executive** *The substantial direction setting and oversight role of the Council eg. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative** *Includes adopting local laws, town planning schemes & policies.*
- Review** *When Council reviews decisions made by Officers.*
- Quasi-Judicial** *When Council determines an application / matter that directly affect a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of quasi-judicial authority include town planning applications, building licences, applications for other permits / licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*



## **PURPOSE OF REPORT**

For Council to nominate delegates to various external committees and/or groups to ensure sufficient representation of the Shire of Nungarin.

## **SUMMARY AND KEY ISSUES**

- After each election, Council is required to nominate delegates for certain external committees and/or groups to ensure the Shire of Nungarin is suitable represented.

## **LOCATION**

N/A

## **BACKGROUND**

In previous years, Council has provided a delegate to the following external committees and/or groups:

- Rural Water Council
- Wheatbelt NRM Inc.
- Tidy Towns
- Nungarin Sporting Club Inc.
- Wheatbelt AgCare
- Nungarin Community Development Group
- Nungarin Community Resource Centre
- Friends of Mangowine
- Kununoppin Local Health Advisory Group
- Nungarin Heritage Machinery and Army Museum
- Eastern Wheatbelt Biosecurity Group
- NEWTravel
- NEWROC
- Sub Regional Road Group
- Great Eastern Country Zone (WALGA)
- Central East Aged Care Alliance (CEACA)
- Development Assessment Panels

## **CONSULTATION**

There has been no specific consultation undertaken in respect to this matter.

## **STRATEGIC IMPLICATIONS**

There are no Strategic Plan implications evident at this time.

### **POLICY IMPLICATIONS**

There are no significant policy implications evident at this time.

### **STATUTORY IMPLICATIONS**

There are no specific statutory requirements in respect to this matter.

### **FINANCIAL IMPLICATIONS**

There are no financial implications evident at this time.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications at this time.

### **SOCIAL IMPLICATIONS**

There are no social implications at this time.

### **OFFICER COMMENT**

The list provided in this report has been derived from previous year's minutes. Without having all the relevant organisation/club rules, it is not known if in fact all those listed require an elected member to form their board or similar.

It should be noted that the priority ones are NEWROC, NEWTravel, Great Eastern Country Zone, Sub Regional Road Group and CEACA.

It should be noted that under the CEACA constitution, a proxy delegate is not allowed.

### **OFFICER RECOMMENDATION/S – ITEM NO 8.4.1**

That Council nominates the following elected member(s) to represent the Shire of Nungarin on the following external committees and/or groups:

1. Cr \_\_\_\_\_ as delegate and Cr \_\_\_\_\_ as proxy to the Rural Water Council;
2. Cr \_\_\_\_\_ as delegate and Cr \_\_\_\_\_ as proxy to Wheatbelt NRM;
3. Cr \_\_\_\_\_ as delegate and Cr \_\_\_\_\_ as proxy to Tidy Towns;
4. Cr \_\_\_\_\_ as delegate and Cr \_\_\_\_\_ as proxy to the Nungarin Sporting Club Inc.;
5. Cr \_\_\_\_\_ as delegate and Cr \_\_\_\_\_ as proxy to Wheatbelt AgCare;
6. Cr \_\_\_\_\_ as delegate and Cr \_\_\_\_\_ as proxy to Nungarin Community Development Group;

7. Cr \_\_\_\_\_ as delegate and Cr \_\_\_\_\_ as proxy to Nungarin Community Resource Centre;
8. Cr \_\_\_\_\_ as delegate and Cr \_\_\_\_\_ as proxy to Friends of Mangowine;
9. Cr \_\_\_\_\_ as delegate and Cr \_\_\_\_\_ as proxy to Kununoppin Local Health Advisory Group;
10. Cr \_\_\_\_\_ as delegate and Cr \_\_\_\_\_ as proxy to Nungarin Heritage Machinery and Army Museum;
11. Cr \_\_\_\_\_ as delegate and Cr \_\_\_\_\_ as proxy to Eastern Wheatbelt Biosecurity Group;
12. Cr \_\_\_\_\_ as delegate and Cr \_\_\_\_\_ as proxy to NEWTravel;
13. Cr \_\_\_\_\_ as delegate and Cr \_\_\_\_\_ as proxy to the Sub Regional Road Group;
14. Cr \_\_\_\_\_ as delegate and Cr \_\_\_\_\_ as proxy to the Great Eastern Country Zone;
15. Cr \_\_\_\_\_ as delegate to Central East Aged Care Alliance.
16. Cr \_\_\_\_\_ as Member 1 and Cr \_\_\_\_\_ as Member 2, Cr \_\_\_\_\_ as Alternate Member 1 and Cr \_\_\_\_\_ as Alternate Member 2 to the Development Assessment Panel.

**COUNCIL DECISION – 6275**

**Moved: Cr O’Connell, Seconded: Cr Davis**

- 1. Cr O’Connell and Cr Coumbe as delegates and Cr Davis as proxy to the Rural Water Council;**
- 2. Cr Davis as delegate and NRM Consultant as proxy to Wheatbelt NRM;**
- 3. Cr Dayman as delegate and Cr Mizia as proxy to Tidy Towns;**
- 4. Cr Dayman as delegate and Cr de Lacy as proxy to the Nungarin Sporting Club Inc.;**
- 5. Cr Coumbe as delegate and Cr O’Connell as proxy to Wheatbelt AgCare;**
- 6. Cr O’Connell as delegate and Cr Mizia as proxy to Nungarin Community Development Group;**
- 7. Cr de Lacy as delegate and Cr O’Connell as proxy to Nungarin Community Resource Centre;**

8. Cr O'Connell as delegate, CEO as proxy and Mr J Taylor as community representative to Kununoppin Local Health Advisory Group;
9. Cr Lee as delegate and Cr Mizia as proxy to Nungarin Heritage Machinery and Army Museum;
10. Cr Coumbe as delegate and Cr Davis as proxy to Eastern Wheatbelt Biosecurity Group;
11. Cr Mizia as delegate and Cr Dayman as proxy to NEWTravel;
12. Cr O'Connell as delegate and Cr Coumbe as proxy to the Sub Regional Road Group;
13. Cr de Lacy and Cr Coumbe as delegates and Cr O'Connell as proxy to the Great Eastern Country Zone;
14. Cr O'Connell as delegate to Central East Aged Care Alliance.
15. Cr O'Connell as Member 1 and Cr de Lacy as Member 2, Cr Coumbe as Alternate Member 1 and Cr Dayman as Alternate Member 2 to the Development Assessment Panel;
16. Cr de Lacy as delegate and Cr Coumbe as proxy to NEWROC;
17. Cr Mizia as delegate and Cr Dayman as proxy to Pioneers Pathway;

CARRIED: 7/0

## 8.5 CORPORATE

### 8.5.1 Investments Report as at 30 September 2019

#### CORPORATE

#### ATTACHMENT DETAILS

<u>Attachment No</u>	<u>Details</u>
Nil	

Voting Requirement	:	Simple Majority
Subject Index	:	N/A
Location / Property Index	:	N/A
Application Index	:	N/A
Land Use	:	N/A
Lot Area	:	N/A
Disclosure of any Interest	:	Nil
Previous Items	:	Nil
Applicant	:	N/A
Owner	:	N/A
Responsible Officer	:	Chief Executive Officer

#### COUNCIL ROLE

- Advocacy** *When Council advocates on its own behalf or on behalf of its community to another level of government / body / agency.*
- Executive** *The substantial direction setting and oversight role of the Council eg. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
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- Review** *When Council reviews decisions made by Officers.*
- Quasi-Judicial** *When Council determines an application / matter that directly affect a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of quasi-judicial authority include town planning applications, building licences, applications for other permits / licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*

#### PURPOSE OF REPORT

For Council to receive the investment Report as at 30 September 2019.

### **SUMMARY AND KEY ISSUES**

- The Investment Report is presented for Council to receive.

### **LOCATION**

N/A

### **BACKGROUND**

Money held in the Municipal Fund of the Shire of Nungarin that is not required for the time being may be invested under the Trustee Act 1962 Part III.

### **CONSULTATION**

There has been no specific consultation undertaken in respect to this matter.

### **STRATEGIC IMPLICATIONS**

There are no Strategic Plan implications evident at this time.

### **POLICY IMPLICATIONS**

Council Policy 3.07 applies to the investment of surplus funds.

### **STATUTORY IMPLICATIONS**

#### **Local Government Act 1995**

##### **6.14. Power to invest**

- (1) Money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested as trust funds may be invested under the *Trustees Act 1962* Part III.
- (2A) A local government is to comply with the regulations when investing money referred to in subsection (1).
- (2) Regulations in relation to investments by local governments may —
  - (a) make provision in respect of the investment of money referred to in subsection (1); and
  - [(b) *deleted*]

- (c) prescribe circumstances in which a local government is required to invest money held by it; and
- (d) provide for the application of investment earnings; and
- (e) generally provide for the management of those investments.

### **Local Government (Financial Management) Regulations 1996**

#### **19. Investments, control procedures for**

- (1) A local government is to establish and document internal control procedures to be followed by employees to ensure control over investments.
- (2) The control procedures are to enable the identification of —
  - (a) the nature and location of all investments; and
  - (b) the transactions related to each investment.

#### **19C. Investment of money, restrictions on (Act s. 6.14(2)(a))**

- (1) In this regulation —

**authorised institution** means —

- (a) an authorised deposit-taking institution as defined in the *Banking Act 1959 (Commonwealth)* section 5; or
- (b) the Western Australian Treasury Corporation established by the *Western Australian Treasury Corporation Act 1986*;

**foreign currency** means a currency except the currency of Australia.

- (2) When investing money under section 6.14(1), a local government may not do any of the following —
  - (a) deposit with an institution except an authorised institution;
  - (b) deposit for a fixed term of more than 12 months;
  - (c) invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;
  - (d) invest in bonds with a term to maturity of more than 3 years;
  - (e) invest in a foreign currency.

### **FINANCIAL IMPLICATIONS**

There are no financial implications evident at this time.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications at this time.

### **SOCIAL IMPLICATIONS**

There are no social implications at this time.

### **OFFICER COMMENT**

The worksheet below details the investments held by the Shire as at 30 September 2019:

SHIRE OF NUNGARIN INVESTMENTS AS AT 30 SEPTEMBER 2019								
INSTITUTION	SHORT TERM RATING	INVESTMENT TYPE	ACCOUNT N°	TERM	DATE OF TRANSACTION	DATE OF MATURITY	INTEREST RATE	PRINCIPAL
<b>MUNICIPAL FUND</b>								
CBA	N/A	Operating A/C	12481074	Ongoing	N/A	N/A	Variable	\$754,581.61
<b>TOTAL</b>								<b>\$754,581.61</b>

SHIRE OF NUNGARIN INVESTMENTS AS AT 30 SEPTEMBER 2019								
INSTITUTION	SHORT TERM RATING	INVESTMENT TYPE	ACCOUNT N°	TERM	DATE OF TRANSACTION	DATE OF MATURITY	INTEREST RATE	PRINCIPAL
<b>RESERVE FUNDS</b>								
CBA	N/A	Interest Bearing Cheque A/C	12481082	Ongoing	N/A	N/A	Variable	\$502,343.63
<b>TOTAL</b>								<b>\$502,343.63</b>
<b>TRUST</b>								
CBA	N/A	Trust a/c	12481090	Ongoing	N/A	N/A	Variable	\$7,636.94
<b>TOTAL</b>								<b>\$7,636.94</b>

INVESTMENT REGISTER						
1 SEPTEMBER 2019 TO 30 SEPTEMBER 2019						
COMMONWEALTH BANK						
ACCOUNT N°	DATE OF MATURITY	INTEREST RATE	OPENING BALANCE	INTEREST EARNED TO 30.09.2019	INVESTMENT TRANSFERS	CLOSING BALANCE 30.09.2019
38132004	N/A	N/A	\$0.00	\$0.00	\$0.00	\$0.00

**OFFICER RECOMMENDATION/S – ITEM NO 8.5.1**

That the Investment Report as at 30 September 2019 be received.

**COUNCIL DECISION – 6276**

**Moved: Cr O’Connell, Seconded: Cr Dayman**

**That the Investment Report as at 30 September 2019 be received.**

**CARRIED: 7/0**



## 8.5.2 Accounts for Payment - September 2019

### CORPORATE

#### ATTACHMENT DETAILS

<u>Attachment No</u>	<u>Details</u>
Attachment 1	Accounts Paid – September 2019

Voting Requirement	:	Simple Majority
Subject Index	:	Finance
Location / Property Index	:	N/A
Application Index	:	N/A
Land Use	:	N/A
Lot Area	:	N/A
Disclosure of any Interest	:	Nil
Previous Items	:	All Council Meetings
Applicant	:	N/A
Owner	:	N/A
Responsible Officer	:	Chief Executive Officer

#### COUNCIL ROLE

- Advocacy** *When Council advocates on its own behalf or on behalf of its community to another level of government / body / agency.*
- Executive** *The substantial direction setting and oversight role of the Council eg. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative** *Includes adopting local laws, town planning schemes & policies.*
- Review** *When Council reviews decisions made by Officers.*
- Quasi-Judicial** *When Council determines an application / matter that directly affect a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of quasi-judicial authority include town planning applications, building licences, applications for other permits / licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*

#### PURPOSE OF REPORT

That Council receives and note the payment of accounts for the month of September 2019.

## **SUMMARY AND KEY ISSUES**

All payments relate to normal operational matters for the Shire.

## **LOCATION**

N/A

## **BACKGROUND**

Attachment 1 details all accounts paid since the last reporting period.

Payment Types for Municipal Account:

EFT	\$241,159.31
Cheque	\$ 4,952.59
Direct Debits	<u>\$ 6,778.51</u>
<b>TOTAL</b>	<b>\$252,890.41</b>

Payment Types for Trust Account:

Cheque	\$ 0.00
EFT	\$ 0.00
Direct Debits	<u>\$ 0.00</u>
<b>TOTAL</b>	<b>\$ 0.00</b>

The total amount for all payments from all accounts is therefore **\$252,890.41**

## **CONSULTATION**

There has been no specific consultation undertaken in respect to this matter.

## **STRATEGIC IMPLICATIONS**

There are no Strategic Plan implications evident at this time.

## **POLICY IMPLICATIONS**

There are no significant policy implications evident at this time.

## **STATUTORY IMPLICATIONS**

There are no specific statutory requirements in respect to this matter.

## **FINANCIAL IMPLICATIONS**

There are no financial implications at this time.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications at this time.

**SOCIAL IMPLICATIONS**

There are no social implications at this time.

**OFFICER COMMENT**

Nil

**OFFICER RECOMMENDATION/S – ITEM NO 8.5.2**

That Council receives and notes the list of accounts paid for September 2019, totalling \$252,890.41, and that the list be recorded in the minutes.

**COUNCIL DECISION – 6277**

**Moved: Cr Dayman, Seconded: Cr O’Connell**

**That Council receives and notes the list of accounts paid for September 2019, totalling \$252,890.41, and that the list be recorded in the minutes.**

**CARRIED: 7/0**

### 8.5.3 Financial report – September 2019

#### CORPORATE

#### ATTACHMENT DETAILS

<u>Attachment No</u>	<u>Details</u>
Attachment 1	Monthly Financial Report 30 September 2019

Voting Requirement	:	Simple Majority
Subject Index	:	N/A
Location / Property Index	:	N/A
Application Index	:	N/A
Land Use	:	N/A
Lot Area	:	N/A
Disclosure of any Interest	:	Nil
Previous Items	:	All Council Meetings
Applicant	:	N/A
Owner	:	N/A
Responsible Officer	:	Chief Executive Officer

#### COUNCIL ROLE

- Advocacy** *When Council advocates on its own behalf or on behalf of its community to another level of government / body / agency.*
- Executive** *The substantial direction setting and oversight role of the Council eg. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative** *Includes adopting local laws, town planning schemes & policies.*
- Review** *When Council reviews decisions made by Officers.*
- Quasi-Judicial** *When Council determines an application / matter that directly affect a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of quasi-judicial authority include town planning applications, building licences, applications for other permits / licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*

#### PURPOSE OF REPORT

To report on financial activity for the period 1 July 2019 to 30 September 2019.

## **SUMMARY AND KEY ISSUES**

The Local Government Act and Regulations require local governments to prepare monthly reports containing the information that is prescribed.

## **LOCATION**

N/A

## **BACKGROUND**

Nil

## **CONSULTATION**

Financial Consultant – Darren Long

## **STRATEGIC IMPLICATIONS**

There are no Strategic Plan implications evident at this time.

## **POLICY IMPLICATIONS**

There are no significant policy implications evident at this time.

## **STATUTORY IMPLICATIONS**

Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Finance) Regulations 1996.

## **FINANCIAL IMPLICATIONS**

There are no financial implications at this time.

## **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications at this time.

## **SOCIAL IMPLICATIONS**

There are no social implications at this time.

## **OFFICER COMMENT**

Nil

## **OFFICER RECOMMENDATION/S – ITEM NO 8.5.3**

That the financial report for the period 1 July 2019 to 30 September 2019 be received.

**COUNCIL DECISION – 6278**

**Moved: Cr O’Connell, Seconded: Cr Coumbe**

**That the financial report for the period 1 July 2019 to 30 September 2019 be received.**

**CARRIED: 7/0**

**9. DELEGATES REPORTS**

Cr Coumbe provided an update on items discussed at the Eastern Wheatbelt Biosecurity Group including:

- BAM Act only applies to properties over 20ha – discussion is that it should be applied to all land;
- Fees including recovery fees should be increased as currently set at minimum of \$30;
- Discussion is being had as to who the collection authority should be – possibility it could be put back onto local government.

**10. NEW BUSINESS OF AN URGENT NATURE**

*(New business of an urgent nature approved by the Presiding member)*

Nil

**11. MOTIONS ON NOTICE**

*(Automatically sent back to Administration for consideration at the next Council meeting)*


Nil

**12. CONFIDENTIAL ITEMS OF BUSINESS**

Nil

**13. CLOSURE**

There being no further business the meeting closed at 4:50pm.

  
\_\_\_\_\_  
Presiding Member

20-11-2019.  
Date